



Airport Manager Report

March 2025

We are still selling from the load of fuel from late October. Our price is still \$4.82 and we are getting close to ordering a new load of fuel.

We have been awarded the two grant requests we submitted to MDOT-Aero on 5 December 2024. The total amount requested was approximately \$76k with no local match. The first grant is for 100LL Fuel Dispenser and System Upgrade for \$70k and the second is for Seal Pavement Surface/Pavement Joints for \$6,480. Below is the link for the MDOT announcement and the statewide grant listing.

<https://content.govdelivery.com/accounts/MIDOT/bulletins/3d3460d>

MDOT has requested that we reshuffle our ACIP which now requires a new Scope & Fee for the design work on the runway with construction in 2026. This project has been approved for the State Apportionment funding. The MDOT has clarified that the PAPI project must be set at the 3-degree level. This requires significant tree removal south of the airport and a few to the north of the airport. This can be paid for with the Federal Funds we receive for this project. We are currently working with our consultant, Mead & Hunt and MDOT to definitively identify each tree that is an obstruction.

3-Point Aviation will have a ground school class starting on 25 March till end of May.

All 14 fire extinguishers have received their annual inspection and service.

Thanks!

Gabe Ambrozaitis

48D Airport Manager

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
FEBRUARY 2025**

LUKE POTTER, DIRECTOR

STREET WORK. We cold patched on several days in February. We plowed and salted 20-1/2” of snow, hauled snow and pushed back snow drifts. And we shoveled hydrants on several days and snow blowed the airport..

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance, and cleaned storm sewers. We turned valves on a couple of days in February. We had a 4” water main break on John R on the 17th. We cleared storm sewers on a couple of days and mapped out the storm sewer in the south industrial park.

CEMETERY WORK: We had two full burials at Cherry Grove Cemetery in February. And we widened the cemetery roads.

DREDGING: No dredging in February..

MISCELLANEOUS WORK: We chipped brush, cleaned, washed and waxed trucks, and cleaned the garage on several days. We went to a joint expo on the 4th and 5th. Worked at the depot on several days and hung Irish banners. We also cleaned carpets and replace the kitchen faucet at city hall on the 28th.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report



Monthly Fire Department Activity Report March 2025 Incident Responses:16 Year to Date Total: 60

March was a typical month for the fire department with 16 total responses. With the onset of spring, we saw our first grass fires of the season with four in total, one of which caused some damage to a vinyl fence and a small outbuilding. We also had a fire in a residence on Fairview Boulevard which crews were able to contain to the back bathroom of the home with a quick knock down. In addition to grass fires and a structure fire we also assisted Surrey Fire with a structure fire on Half Moon Trail as well as a couple of CO alarms and some motor vehicle accidents with minor injuries.

Along with our responses this month, we performed our monthly apparatus check and personal also attended a high voltage training put on by Consumers Energy which was very informative and much needed. We also trained on wildland firefighting in the month of March with a prescribed burn on Summerton Road which gave a lot of information and hands on training for some of our newer folks who had not yet been involved with those types of operations. Our final training of the month we were able to Have Gerald Becker from Homeland Security deliver our annual Hazardous Materials Operations training. The training was a great refresher and personal were able to practice Hazardous Materials response with Level 1 suits and practice setting up a decontamination line. Lastly in the month of March, our newest firefighters Lindsey Lemke, Maddie Potter, and Josh Shuster passed their state Fire I and II exams and are now certified firefighters. Captain Eric Isaac and Lieutenant Aaron Olson also passed their Fire Officer I exam and are now certified fire officers! Congratulation to all!

Training:

- 2.0 hrs. Truck Check
- 1.5 hrs. Hazmat Operations Refresher
- 2.0 hrs. Wildand Fire Training
- 2.0 hrs. Consumers High Voltage Training

Regards,

Sam Eberhart
Chief
Clare Fire Dept.
CCFFTC-CTC



Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
250042	3/5/2025 2:03:07 PM	324 - Motor vehicle accident with no injuries.	Surrey W/O Clare Ave, Clare, MI 48617
250043	3/8/2025 12:49:40 AM	736 - CO detector activation due to malfunction	4266 E Herrick RD, Clare, MI 48617
250044	3/9/2025 3:47:09 PM	7001 - False alarm cancelled at hall	10451 S Clare AVE, Clare, MI 48617
250045	3/9/2025 5:43:11 PM	143 - Grass fire	9101 Leaton RD, Clare, MI 48617
250046	3/12/2025 8:50:56 AM	324 - Motor vehicle accident with no injuries.	5755 Pere Marquette RD, Clare, MI 48617
250047	3/14/2025 10:47:33 AM	6112 - Dispatched & cancelled at Hall	225 Mary ST, Clare, MI 48617
250048	3/14/2025 7:54:59 PM	142 - Brush or brush-and-grass mixture fire	724 E Ludington DR, Farwell, MI 48622
250049	3/15/2025 12:20:58 PM	4441 - Line down - Communication	W Seventh ST & Maple ST, Clare, MI
250050	3/19/2025 4:01:51 PM	142 - Brush or brush-and-grass mixture fire	6844 Eberhart AVE, Clare, MI 48617
250051	3/20/2025 3:32:54 PM	736 - CO detector activation due to malfunction	314 E State ST, Clare, MI 48617
250052	3/22/2025 11:37:35 AM	111 - Building fire	259 Fairview BLVD, Clare, MI 48622
250053	3/25/2025 5:34:14 AM	111 - Building fire	4839 Half Moon Tr, Farwell, MI 48622
250054	3/25/2025 5:01:02 PM	444 - Power line down	8651 N Mission RD, Clare, MI 48617
250055	3/26/2025 7:27:13 AM	322 - Motor vehicle accident with injuries	10332 S Clare AVE, Clare, MI 48617
250056	3/27/2025 5:07:07 PM	143 - Grass fire	11900 Grant AVE, Clare, MI 48617
250057	3/29/2025 12:38:19 PM	131 - Passenger vehicle fire	307 N McEwan ST, Clare, MI 48617

Total Number of Incidents: 16

Incident Alarm Date/Time Incident Type

Address

Report Filter Settings

Report File Name: Incident Reports by Incident Number

Filter Name: [Filter Name]

Filter Expression: (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '3/1/2025 12:00:00 AM' and '3/31/2025 11:59:59 PM')



Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Training Class Sessions by Date

March 24, 2025 19:01, Monday

Session: Hazmat Awareness and Operations

Start Time: 03/24/25 19:01

Held At:

End Time: 03/24/25 20:31

March 24, 2025 18:00, Monday

Session: Apparatus & Tool Check Procedures

Start Time: 03/24/25 18:00

Held At: Clare Fire Station

End Time: 03/24/25 19:00

March 17, 2025 18:00, Monday

Session: Wildland Fire Training

Start Time: 03/17/25 18:00

Held At: 10329 N. Summerton Rd. Clare, MI 48617

End Time: 03/17/25 21:00

Topics

Wild Land Fire Behavior

March 10, 2025 17:30, Monday

Session: High Voltage with Consumer's Energy

Start Time: 03/10/25 17:30

Held At: Surrey Twp FD

End Time: 03/10/25 19:30

Report Filter Settings

Report Name: Training Class Sessions by Date

Filter Name: Last Month

Filter Expression: [StartTime] is between '3/1/2025 12:00:00 AM' and '3/31/2025 11:59:59 PM'

Monthly Director's Report, April 2025
City of Clare Parks and Recreation
Prepared by Joy Simmer



Continued, Current and Upcoming Programs and Events

Senior Cards and Coffee takes place on Thursday mornings at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played are determined by what the group wants to play and the group is supplied with coffee and card decks.

Clare Pride Day will be taking place April 17, 2025 this year from 1-2:45 p.m. The school reps have been coordinating with Simmer and other City departments for the 2025 Clare Pride Day. The students are scheduled to come to the Depot, City Hall, Water/Waste Water and some of the parks.

The **Great EGGstravaganza** (collaboration with the Clare Municipal Airport) will take place on April 19, 2025. The event will be complete with crafts, games, a deejay and three timed egg drops with over 1,800 plastic eggs being dropped from an airplane! The eggs will be able to be recycled in for candy and there will be some specially marked prize eggs that the kids can turn in for prizes donated by local businesses and organizations. Jay's Sporting Goods will have their staff assist with bagging the candy. In addition to the normal scheduled festivities, the Easter Bunny will fly in for a visit! Last year (2024) there were over 600 people who confirmed and registered at the event.

Art in Sculpture is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The new installation pieces will be at their current location until April 30, 2025. The 2025/26 Art in Sculpture Opening Reception is scheduled for May 6, 2025 at the Doherty Hotel. Simmer will again be creating the program for the evening and also the sculpture brochure and Survey Monkey online voting page. Simmer has been assisting the CCAC in trying to get the funding to purchase the "My Favorite Thing" dog sculpture that has been a part of the 2024/25 Art in Sculpture event.

Scheduling for the 2025 **Clare Summer Concert Series** has been completed. The series will run from 6-8 p.m. on Thursday evenings from June 5 to August 14, 2025 at Shamrock Park.

Depot Days has officially been scheduled for August 9, 2025 from 10-1 p.m. with Shari Buccilli and Simmer heading it. We will hold a silent auction fundraiser and bake sale at the event and proceeds will go towards the Depot Restroom Project. Simmer will be working on a save the date for social media.

Additional Information

- MSU Extension is continuing their invasive species study of McIreland Trail.

- Simmer has been working with local artist Jeff Best and the Clare County Arts Council to try and get an art sculpture placed within the south end round-a-bout. This would serve as an extension of our art movement here in Clare with our Art in Sculpture Walk and will also be a welcome to people arriving here in Clare from the south end. The sculpture was proposed to be a 4-leaf clover (preferably pounded metal) and having Clare or welcome to Clare somewhere on or around it. Preliminary measurements indicate that the sculpture would need to be placed on a base roughly 7 ft high in the middle and then he is working out sculpture dimension details and then will get it over to Simmer. Best has submitted what he is calling the “Lucky Duck” sculpture that is a four-leaf clover. MDOT came back and said that they would not approve round-a-bout placement, but they would potentially be okay with us placing it on the north eastern area up from the round-a-bout on the side of the road. They said that this will still need to go through an application/permit process and usually takes 8-10 months. Simmer is planning on still submitting to the Clare County Community Foundation for funding assistance for the art piece with their April 15 deadline.
- A brochure was put together by Simmer for the Friends group highlighting fundraising efforts for the Pere Marquette Rail-Trail.
- Clare Parks and Rec will have back the MMI summer crew again for park clean-up as well as an individual from the Disability Network.
- The conductor will be removed sometime this summer to be re-powdercoated. This will be paid for by the Clare County Arts Council.

Ongoing

- The Clare Union Depot Governing Board Committee held their last quarterly meeting at the Clare Union Depot on 4/8/25. We are currently looking at dates for the next Depot Days event.
- Clare Parks and Recreation is represented by Simmer on the Friends of Clare County Parks and Recreation Board where Simmer has served as the board secretary since July 2015. There is a monthly meeting for the board and takes place the 4th Tuesday of each month.
- Clare Parks and Recreation is continuing to be a part of the Knuckles Knorth group. This regional group focuses on parks and recreation opportunities for Central Michigan → North.
- Clare Parks and Recreation is a part of the MSU Extension – District 6 Advisory Council. This is a committee of outdoor recreation, agriculture, community leaders in the district to join together for the area. It is a newly formed council and will involve 3 meetings a year and is geared to keep everyone informed and involved within the district.



CITY OF CLARE POLICE DEPARTMENT

207 W 5th St, Clare, MI 48617 | Phone: (989) 386-2121 | Fax: (989) 386-0440



City Manager Howard and Commissioners,

As expected, our Saint Patrick's Day weekend brought a big crowd into the City of Clare. With the warm, spring-like weather, attendance was higher than usual, and activity across town followed suit. I'm happy to report that despite the increase in calls for service, we had no serious incidents during the weekend. Everything went smoothly, and that's thanks to the solid coordination and teamwork from everyone involved.

We did see an increase in arrests, traffic stops, and overall incidents, which isn't surprising given the number of people in town. Even outside of the festival, our department stayed busy throughout the month, handling a wide range of calls and keeping up with our regular day-to-day responsibilities. I'm proud of how our certified officers and Clare City Police Reserves handled the extra workload. They stayed sharp, professional, and committed through it all.

Events like Saint Patrick's Day can't be pulled off without help. I want to sincerely thank the Department of Natural Resources, Michigan State Police, Clare County Sheriff's Office, Clare County Posse, Mobile Medical Response, the Clare Department of Public Works, the Clare Chamber of Commerce, and many others who stepped in to help. Their support played a major role in keeping everything safe and enjoyable for both our residents and visitors.

Respectfully,



Chief David Saad

City of Clare Police Department



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE MARCH 2025

04/08/2025

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
11007	CSC 2 Sexual Contact - Forcible	1
13001	Non-Aggravated Assault	11
13003	Intimidation/ Stalking	12
22001	Burglary - Forced Entry	2
23007	Larceny - Other	3
26001	Fraud - False Pretence/ Swindle/ Confidence Game	1
26002	Fraud - Credit Card/ ATM	2
26005	Fraud - Wire	1
26006	Fraud - Bad Checks	2
29000	Damage to Property	3
38001	Family - Abuse/ Neglect Non-Violent	1
48000	Obstructing Police	2
50000	Obstructing Justice	10
52003	Weapons Offense - Other	3
53001	Disorderly Conduct	1
53002	Public Peace - Other	3
54002	Operating Under the Influence of Liquor or Drugs	9
54003	Traffic Violations	3
55000	Health and Safety	2
57001	Trespass - Other	1
62000	Conservation	1
70000	Juvenile Runaway	1
91001	Juvenile Delinquent	7
93001	Traffic Accident	3
93001CD	Car/ Deer Accident	4
93001FA	Traffic Accident - Fatal	1
93001PI	Traffic Accident with Injury	1
93002	Accident, Non-Traffic/ Private Property	4
94001	Valid Alarm Activation	1
94002	False Alarm Activation	5
95001	Accident, Fire	1
98007	Suspicious Persons	17
98008	Lost & Found Property	1
99001	Suicide	3
99002	Natural Death	2
99008	General Assistance	30
99009	General Non-Criminal	27
ACO	Animal Control Complaint	4
AMBRUN	Ambulance Run	23
BOL	Be On the Look Out	11
GP	GENERAL PATROL	3
MA	Motorist Assist	4
NMMATF	NMMA TASKFORCE RESPONSE	1
PC	Property Check	176



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE MARCH 2025

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04/08/2025

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
PS	Paper Service	2
RD HAZAR	Vehicle/Object Road Hazard	3
REPO	Repo	2
SALV INS	SALVAGE INSPECTION	11
TP	TRAFFIC PATROL	44
TSTOP	Traffic Stop	135
Total Incidents		601

Ticket Totals Report

From 3/1/2025 12:00:00 AM to 3/31/2025 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	0	3	23	30

Auxiliary Division

2025

March	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
Blackwell, Doug	8					8
Bryant, Daron	17.5	9	1	0.5	0.5	28.5
Chinavare, Ken		22.5	1	0.5	3	27
Fassett, Lori		20.5	1	0.5		22
Gilmore, Travis		20	1	0.5	1	22.5
Gregory, Brendan	33	19.5	1	0.5		54
Hahn, Bill		21.5	1	0.5		23
Harger, Greg		6.5	1		0.5	8
Jenkins, Dan	19.5	21	1			41.5
Kade, Robert	18	22				40
Lemke, Shane	10.5	20.5	1		0.5	32.5
Lynch, Steve		4.5	0.5			5
Marshall, Orrin		20.5	1	0.5	0.5	22.5
Papenfus, Joel		22.5	1	0.5	1	25
Pedjac, John	8					8
Winter, Nick	9.5	17.5	1	0.5		28.5
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
Officer Totals	124	248	12.5	4.5	7	396

WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT March 2025

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Fixed the forklift brakes
- Repaired Lift station 10s lid.
- Installed a new Panel heater at lift station 7.
- Aerzen motor was fixed and reinstalled.
- Pulled pump 1 at lift station 3
- Turned on aerators
- Fixed Webitat connection point pipe
- Performed quarterly maintenance in the lab
- Installed new BOD sensor cap

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Replaced the galvanized pipe from the drain tube at high service pump 2
- Installed a new first aid cabinet that will house the defibrillator.
- Installed a new poly tank
- Cleaned the pipes at WTP
- Kenndy had a meeting with Watts and Marlow about the chlorine rack
- Installed sensor wires on wells 6 and 7
- Peerless started cleaning well 8
- Sent in a DR3900 for calibration
- Perceptive Control was here to put well 6 & 7 online.
- Jonny Green contractor checking air flow for exhaust fan airflow

Landfill

In addition to their routine duties, our Operators performed the following tasks:

-

Administrative Functions

During the month, the following administrative tasks were performed:

- Submitted the IPP report
- Working on reconfiguring the pouring skids
- Dale attended a MRWA Water Supply Cross Connection Report Workshop and MRWA: 2025 Annual Conference
- Submitted annual IPP report
- Submitted the state reports for the WTP and WWTP
- Submitted the PT study result to ERA
- Received a bid for well 9
- Andrea attended Essential Cross-Connection Control Knowledge webinar