

## AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners  
FROM: Diane Lyon, City Clerk  
DATE: April 2, 2025  
RE: \*Communications

For the Agenda of April 7, 2025

**\*Note: This is a Consent Agenda item and is considered routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed. In this event, it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of April 7, 2025.**

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FOIA Requests & Responses: AEI Consultants, Deana Ballou, Caladan Consulting LLC, Barbie Clemmons, Morgan Leal, Lexis Nexis, Langan Engineering.

Site Plans, Special Use Permits, Variance Requests & Public Notices:

- Planning Commission 25-26 Budget Hearing Public Notice
- DTE Notice of public hearing
- Single Lot Assessment Roll Public Notice
- Planning Commission Site Plan Application by SPA Properties, LLC Public Hearing Notice

Attachments. As noted above.

## Diane Lyon

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**From:** FOIA@cityofclare.gov  
**Sent:** Monday, March 17, 2025 6:41 PM  
**To:** FOIA  
**Subject:** New submission from Request for Examination or Copy of Records (FOIA)

### Requestor Information

**Name**

Bre Polen

**Birth Year**

1,984

**Street Address**

4009 Fitzhugh Ave, Suite 200

**City**

Richmond

**State**

VA

**Zip Code**

23230

**Daytime Phone:**

(925) 746-6000

**Email**

[bpolen@aeiconsultants.com](mailto:bpolen@aeiconsultants.com)

### Request Information

**Date/Time of Incident:**

3/17/2025

**Type of Incident:**

copy of records

**Location of Incident:**

19200 Harbour Village Drive E

**I am requesting the following record(s):**

AEI Consultants has been commissioned to complete a Project Capital Needs Assessment and/or Phase I Environmental Site Assessment for the following property: Harbour Village Apartments located at: 19200 Harbour Village Drive E, Clare, MI 48617.

As part of this assessment, and due diligence, we are required to request the following information:

Planning and Zoning Department:  
-property legally conforming, legally non-conforming

- current zoning classification of the property
- any outstanding zoning code violations
- identify Activity and Use Limitations (AULs)
- could the building be rebuilt as is, if destroyed?

**Building Department:**

- building code(s) enforced at the time of construction
- current building code enforced by the municipality
- open building permits
- recent building inspection report
- any outstanding building code violations
- any copies of Certificates of Occupancy

**Fire Department:**

- any spillage of hazardous substances (i.e petroleum products, pollutants or controlled substances)
- any other record of environmental conditions
- any records of Above Ground Storage tanks (ASTs) and/or Underground Storage Tanks (USTs)
- any outstanding fire code violations
- most recent fire inspection report

Thank you in advance for your help

**I am requesting the above record(s) for:**

Copying

**Please check this box if you wish to receive a "True Copy" of the requested record(s):**

Check Here



Where the north begins at the crossroads of Rt 10 and 127.

202 West Fifth Street, Clare, Michigan 48617  
www.cityofclare.org  
phone: (989) 386-7541 fax: (989) 386-4508

March 18, 2025

## DENIAL OF REQUEST FOR PUBLIC RECORD

Bre Polen  
AEI Consultants  
4009 Fitzhugh Ave, Ste 200  
Richmond VA 23230

Tel: (925) 746-6000  
[bpolen@aeiconsultants.com](mailto:bpolen@aeiconsultants.com)

RE: **FOIA Request #2025-023 19200 Harbour Village Apartments, 19200 Harbour Village Drive E, Clare MI 48617.**

X Your request as described is denied because it does not exist under information. This parcel is not located within the City of Clare therefore the only records the City of Clare Fire Department would have are for an emergency response and there are no records regarding that parcel. A schedule of fees for the search and review of records is attached.

**NOTICE:** This correspondence constitutes a certification that the public records, as indicated, do not exist. You have the right to appeal this denial to the City Manager in writing that specifically states the word "APPEAL" and indicates the reason or reasons for reversal of the denial, or seek judicial review in the Circuit Court within 180 days of a final determination to deny a request. If the Court determines a public record is not exempt from disclosure, it shall order its release or production. The burden of proof in Court is on the public body. If the Court determines that the public body has been arbitrary and capricious in not disclosing a public record, it may award, in addition to actual and compensatory damages, punitive damages not exceeding \$500.00

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at [www.cityofclare.org](http://www.cityofclare.org).

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

A copy of this request will be kept on file for no less than one (1) year.

FOIA Coordinator or Authorized Representative

March 18, 2025  
Date Denial Approved

*The City of Clare is an Equal Opportunity Provider and Employer*



Where the north begins at the crossroads of Rt 10 and 127.



202 W. Fifth Street, Clare, Michigan 48617  
www.cityofclare.gov  
phone: (989) 386-7541 fax: (989) 386-4508

REQUEST FOR PUBLIC RECORD  
City of Clare, Michigan

NAME OF REQUESTOR: Dana T. Ballou DATE FILED: 3-24-2025  
COMPANY \_\_\_\_\_ REQUEST FORM: WRITTEN  ELECTRONIC   
MAILING ADDRESS: 3350 E. DOVER Rd, Clare  
DAYTIME PHONE NUMBER: 989-329-4600 EMAIL ADDRESS: \_\_\_\_\_

I REQUEST TO HAVE THE PUBLIC RECORD(S) SUPPLIED TO ME IN THE FOLLOWING FORM:

INSPECTION: \_\_\_\_\_ COPIES: 1

NAME AND DESCRIPTION OF THE MATERIAL, INFORMATION, DOCUMENTS, ETC. IDENTIFYING THE PUBLIC RECORD(S) DESIRED. PLEASE BE VERY SPECIFIC.

Accident Report - Pliceman's printer  
down. 11-20-2025

I understand a public body must respond to my request with five (5) business days after it is received and is allowed one (1) additional day to respond if the request is received by email, fax or other electronic means. The public body must grant or deny all or a portion of my request, or issue a notice extending for ten (10) business days, the period in which the public body must respond to my request. In place of these deadlines, I agree to allow the public body a reasonable time to process my request. I further understand that if I withdraw my request after the City has begun work on the request, I will be responsible for all costs incurred by the City of Clare up until the point of withdrawal.

You may access the City of Clare's Freedom of Information Act Procedures and Guidelines and summary at [www.cityofclare.org/FOIA](http://www.cityofclare.org/FOIA)

Dana T. Ballou  
SIGNATURE

3-24-2025  
DATE

<b>OFFICE USE ONLY</b>		DATE RECEIVED: <u>03/24/2025</u>	RECEIVED BY: <u>[Signature]</u>
FINAL ACCOUNT:			
COST: IN ADVANCE (OVER \$50.00)	MAILING COSTS		
ESTIMATE	LABOR		
- 50%	COPIES @ . ___ per page		
AMOUNT DUE \$	TOTAL		
DATE AVAILABLE:	(-) DEPOSIT		
COMPLETED BY:	BALANCE DUE		\$ _____

The City of Clare is an Equal Opportunity Provider and Employer





March 24, 2025

City of Clare Building Department

**Subject: Freedom of Information Act (FOIA) Request/File Review Request**  
10240 South Clare Avenue (Big Boy)  
Parcel ID#: 051-027-200-38  
AEI Project No. 507805

To Whom It May Concern:

Please accept this request for any information/documentation/files with your department regarding the above-referenced subject property.

AEI Consultants is currently conducting a Phase I Environmental Site Assessment for the property. The current ASTM E1527 Standard Practice for Environmental Site Assessments requires a records search be conducted with local regulatory departments for information regarding the subject property. Of particular interest are the following items:

- Available permits, licenses, and certificates of occupancy (including oldest historical records) OR permit summary (date, type of permit, applicant/tenant)  
(NOTE: upon review of a permit summary, we may request review of individual permits)
- Construction date(s) [current building(s), and previous building(s) if applicable]
- List of tenants which have occupied the subject property
- Permits of environmental concern (e.g., petroleum storage tanks, septic systems, oil/water separators)
- Oldest and most recent maps and site layout plan of the subject property (if available)
- Records of any major environmental violations or significant complaints registered against the subject property

Please indicate if older historical records have been archived and require additional fees for retrieval.

Feel free to call (248-933-7045) or email (tkohne@aeiconsultants.com) me to discuss the file information or if you require further information. Thank you for your time and attention regarding this matter.

Respectfully,

**Trevor Kohne**  
248-933-7045  
27700 Cordoba Drive, Apt. 2310  
Farmington Hills, MI 48334  
tkohne@aeiconsultants.com

<input type="checkbox"/> No files were discovered for the addresses listed herein.
Name: _____
Title: _____
Phone: _____
Date: _____



March 24, 2025

City of Clare Planning Department

**Subject: Freedom of Information Act (FOIA) Request/File Review Request**  
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To Whom It May Concern:

Please accept this request for any information/documentation/files with your department regarding the above-referenced subject property.

AEI Consultants is currently conducting a Phase I Environmental Site Assessment for the property. The current ASTM E1527 Standard Practice for Environmental Site Assessments requires a records search be conducted with local regulatory departments for information regarding the subject property. Of particular interest are the following items:

- Building permit history (including recent, historical, and archived records);
- Other relevant information regarding historical development and former use/occupancy at the subject property; and/or
- Environmental property use limitations/restrictions related to contamination and/or other environmental conditions at the subject property (e.g., environmental deed restrictions, groundwater use restrictions, methane zones)

Please call (248-933-7045) or email (tkohne@aeiconsultants.com) me to discuss the file information or if you require further information. Thank you for your time and attention regarding this matter.

Respectfully,

**Trevor Kohne**  
248-933-7045  
27700 Cordoba Drive, Apt. 2310  
Farmington Hills, MI 48334  
tkohne@aeiconsultants.com

<input type="checkbox"/> No files were discovered for the addresses listed herein.
Name: _____
Title: _____
Phone: _____
Date: _____



March 24, 2025

City of Clare Fire Department

**Subject: Freedom of Information Act (FOIA) Request/File Review Request**  
10240 South Clare Avenue (Big Boy)  
Parcel ID#: 051-027-200-38  
AEI Project No. 507805

To Whom It May Concern:

Please accept this request for any information/documentation/files with your department regarding the above-referenced property.

AEI Consultants is currently conducting a Phase I Environmental Site Assessment for the property. The current ASTM E1527 Standard Practice for Environmental Site Assessments requires a records search be conducted with local regulatory departments for information regarding the subject property. Of particular interest are the following items:

- Records of fire inspections at the subject property;
- Records regarding petroleum product and/or hazardous substance usage/storage at the subject property (i.e., permits, inspections, hazardous materials business plans, SPCC plans, maps, site plans, chemical inventories);
- Records regarding aboveground storage tank (AST) and/or underground storage tank (UST) systems at the subject property;
- Records of hazardous substance and/or petroleum product releases, contamination or other known environmental concerns which may have affected the subject property; and/or
- Records of significant fires that may have used AFFF/Class B firefighting foams at the subject property.

NOTE: we are interested in both current and historical records pertaining to the items listed above.

Please call (248-933-7045) or email (tkohne@aeiconsultants.com) me to discuss the file information or if you require further information. Thank you for your time and attention regarding this matter.

Respectfully,

Trevor Kohne  
248-933-7045  
27700 Cordoba Drive, Apt. 2310  
Farmington Hills, MI 48334  
tkohne@aeiconsultants.com

<input type="checkbox"/> No files were discovered for the addresses listed herein.
Name: _____
Title: _____
Phone: _____
Date: _____

## **Diane Lyon**

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**From:** mknaack caladanduedilligence.com <mknaack@caladanduedilligence.com>  
**Sent:** Tuesday, March 25, 2025 11:48 PM  
**To:** Diane Lyon  
**Subject:** Request for Information: Big Boy, 10240 S Clare Ave, Clare, MI-RFI-BLDG-507805

Dear Building Official,

I am seeking information regarding the property referenced above. Please review the questions regarding this site below and return the answers along with any documentation you may have at your earliest convenience, I thank you in advance for all your help on this matter.

Subject: Official Request for Information

Reference: Project# 507805

PIN: 051-027-200-38

Dear Building Department Officer:

CALADAN CONSULTING, LLC is a consulting firm acting pursuant to the request of the owners of the subject facility to conduct an investigation of current and historical conditions which could potentially impact the condition of this property. CALADAN CONSULTING, LLC respectfully requests available information at the building department related to potential issues concerning the referenced facility, or recent violations within the past year from the date of this letter. Specifically, please conduct a search of your files, as they relate to past or present violations of the Building Department. Please provide any information related to the subject facility in conjunction with the following topics or areas of concern:

- Copies of any existing Building Code violations on file
- Copy of the original Certificate of Occupancy
- Notices of Historical Building Registry
- Notices of Condemnation or Stop Work/ Use orders.

Please include the CALADAN CONSULTING, LLC Project # 507805 on all correspondence forwarded to our offices. Any written responses should be sent to my attention at mknaack@caladanduedilligence.com

CALADAN CONSULTING, LLC appreciates your efforts in responding to this request. Should you have any questions or concerns, please contact me with the information listed below.

Best Regards,

**Mandy Knaack | Lead Project Coordinator**

Caladan Consulting, LLC

mknaack@caladanduedilligence.com

708.300.5576

## Diane Lyon

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**From:** Clemmons Barbie <wordpress@shumakergroup.com>  
**Sent:** Wednesday, March 26, 2025 9:52 AM  
**To:** info  
**Subject:** City of Clare Contact Form Submission - Barbie

### Name

Barbie Clemmons

### Address

1750 E. Bellows  
Mt. Pleasant, MI 48858  
[Map It](#)

### Daytime Phone

### Email

[bclemmons@pacecmi.org](mailto:bclemmons@pacecmi.org)

### How do you prefer to be contacted?

Email

### How can we assist you?

Hi,

My name is Barbie Clemmons. I am the HR Generalist at PACE Central Michigan. I am reaching out to you for assistance in obtaining a copy of a police report, #2503120026. This incident involved a former employee, who was employed at the time of this incident and involved one of our Participants. This report is needed for our Quality Manager for reporting.

Any assistance you can provide will be greatly appreciated. Thank you.

## Diane Lyon

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**Subject:** FW: New submission from Request for Examination or Copy of Records (FOIA)

**From:** [FOIA@cityofclare.gov](mailto:FOIA@cityofclare.gov) <[FOIA@cityofclare.gov](mailto:FOIA@cityofclare.gov)>

**Sent:** Sunday, March 30, 2025 3:39 PM

**To:** FOIA <[FOIA@cityofclare.gov](mailto:FOIA@cityofclare.gov)>

**Subject:** New submission from Request for Examination or Copy of Records (FOIA)

### Requestor Information

#### Name

Morgan Leal

#### Birth Year

1,995

#### Street Address

1840 N farmer road

#### City

Sanford

#### State

Michigan

#### Zip Code

48657

#### Daytime Phone:

(989) 488-0890

#### Email

[mlcassiday@gmail.com](mailto:mlcassiday@gmail.com)

### Request Information

#### Date/Time of Incident:

02/26/2025

#### Type of Incident:

Felony Gun Charges

#### Location of Incident:

Clare, MI - Jays Sporting Goods

#### I am requesting the following record(s):

Records for case: 2025-25-0324-FY  
STATE OF MICHIGAN V CHARBONNEAU  
Where the following charges were given:

WEAPONS-FIREARMS-POSSESSION BY PROHIBITED PERSON (750224F-A)  
WEAPONS-FELONY FIREARM (750227B-A)  
Requesting the Police Reports on this case/incident

**I am requesting the above record(s) for:**

Inspection

TRAN: 3210349152

REQUEST FORM

LexisNexis\*  
P.O. BOX 740025

ATLANTA, GA 30374-0025

TOLL FREE PHONE

1.800.934.9698

TOLL FREE FAX

1.800.934.6449

EMAIL REPORTS TO

cru.incoming@lexisnexisrisk.com

Agency Info

Date of Occurrence 03/11/2025

Report/Case # 2503110036

Type of Report Auto Accident

Agency Name CLARE PD

Precinct or District

City of Loss CLARE

County of Loss CLARE State MI

Location of Loss 10461 S CLARE AVE

Additional Info



Vehicle Info

VIN

Car Tag Tag State

Make Year

Involved Parties

Insured Party O'REILLY AUTO PARTS

Date of Birth SS#

Driver's License License State

Driver #2

Driver #3



Search Results

Report Attached - Cost # of Pages (Incl Req Form)

No Report Found - Possible Jurisdiction

No Report Written - Log Entry or Driver Exchange Only

Report Not Ready - Reason

Report Not Releasable - Reason

Comments

\*This request may include confidential information. As an entity authorized to receive this information you agree that after responding to LexisNexis you will appropriately protect this information against any unauthorized reading, distribution, copying or other use. If you do not have a report for this request, please return this form to LexisNexis and then immediately destroy any copies.

LexisNexis Internal Use Only Below This Line

OREILLY1

ARE Page 1 of 1 Division Client 5581

Claim # PR-00097574

Claims Adjuster CINDY OTEC

3/24/25

F 25.210

# Laurie Jackson

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**From:** FOIA@cityofclare.gov  
**Sent:** Wednesday, April 2, 2025 2:55 PM  
**To:** FOIA  
**Subject:** New submission from Request for Examination or Copy of Records (FOIA)

## Requestor Information

### Name

Camden Anderson

### Birth Year

2,005

### Street Address

12189 Minx Rd

### City

Lasalle

### State

Michigan

### Zip Code

48145

### Daytime Phone:

(734) 625-6018

### Email

[Caanderson@langan.com](mailto:Caanderson@langan.com)

## Request Information

### Date/Time of Incident:

Any

### Type of Incident:

Any

### Location of Incident:

580 Industrial Drive

### I am requesting the following record(s):

Langan Engineering is conducting a Phase I Environmental Site Assessment (ESA) of the property located at 580 Industrial Drive, Isabella County, Clare, Michigan 48617. The property is also identified as Clare County parcel IDs 18-002-10-013-20, 18-002-20-015-00, and 18-002-30-016-00. In support of our Phase I ESA, Langan is requesting any information or copies of files regarding environmental conditions at the site, such as environmental reports, environmental permits, building permits, notices of violations, spill/discharge incidents, storage or disposal of hazardous substances, Underground Storage Tanks (USTs) or Aboveground Storage Tanks (ASTs), Leaking Underground Storage Tanks (LTANKs), asbestos abatement, PFAS production/storage, fire response, aqueous film-forming foam (AFFF) usage, biosolids applications, and any other environmental reports that your department may have.

**I am requesting the above record(s) for:**

Inspection



Where the north begins at the crossroads of Rt 10 and 127.

202 West Fifth Street, Clare, Michigan 48617  
www.cityofclare.org  
phone: (989) 386-7541 fax: (989) 386-4508

March 31, 2025

## DENIAL OF REQUEST FOR PUBLIC RECORD

Morgan Leal  
1840 N Farmer Rd  
Sanford, MI 48657

Tel: (989) 488-0890  
[mlcassiday@gmail.com](mailto:mlcassiday@gmail.com)

RE: **FOIA Request #2025-031 via email dated 03/30/2025. Records Case: 2025-25-0324-FY**  
\_\_X\_\_ Your request as described is denied because it does not exist.

**NOTICE:** This correspondence constitutes a certification that the public records, as indicated, do not exist. You have the right to appeal this denial to the City Manager in writing that specifically states the word "APPEAL" and indicates the reason or reasons for reversal of the denial, or seek judicial review in the Circuit Court within 180 days of a final determination to deny a request. If the Court determines a public record is not exempt from disclosure, it shall order its release or production. The burden of proof in Court is on the public body. If the Court determines that the public body has been arbitrary and capricious in not disclosing a public record, it may award, in addition to actual and compensatory damages, punitive damages not exceeding \$500.00

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If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

A copy of this request will be kept on file for no less than one (1) year.

*Laurie Jackson*

FOIA Coordinator or Authorized Representative

March 30, 2025  
Date Denial Approved

*The City of Clare is an Equal Opportunity Provider and Employer*





## CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

[www.cityofclare.org](http://www.cityofclare.org)

April 2, 2025

### CITY HALL

Ph 989.386.7541  
Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

Trevor Kohn  
AEI Consultants  
27700 Cordoba Dr., Apt. 2310  
Farmington MI 48334

(248) 933-7045

[tkohne@aeiconsultants.com](mailto:tkohne@aeiconsultants.com)

### DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

**RE: 2025-028 Public Records Request-10240 S. Clare Ave., Clare MI current and historical environmental records, building, construction, permits, CofO, violations, complaints, etc.**

Dear Mr. Kohn:

### UTILITY BILLING

Ph 989.386.7541 x201

This letter is in response to your Public Records Request dated March 24, 2025. Your request for records from the City of Clare, Michigan is hereby granted in part. All available records will be released to you upon receipt of deposit.

### W/WWT PLANT

Ph 989.386.2321  
Fx 989.386.2387

Pursuant to MCL 15.234 and the City of Clare's FOIA policy, a public body may charge a fee for labor associated with fulfilling a Freedom of Information Act request when failure to do so will result in unreasonably high costs to the public body that are excessive and beyond the normal or usual amount for those services compared to the public body's usual FOIA requests.

### POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121  
Fx 989.386.0440

To process your request, the City of Clare estimates a FOIA processing fee of **\$381.10** to search for, retrieve, review, separate, examine material, and copy the requested records.

### FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151  
Fx 989.386.3020

Pursuant to MCL 15.234(8) a public body may require a 50% good-faith deposit if the entire fee estimate exceeds \$50.00. Accordingly, the City of Clare requires a deposit in the amount of **\$190.55**. Pursuant to MCL 15.234(14) this deposit must be received by Monday, May 19, 2025, otherwise this request will be considered abandoned, and the City of Clare will not be required to fulfill the request. Under Section 10a of the Freedom of Information Act, you have the right to appeal the fee to the head of the public body. Upon receipt of the deposit, we will begin locating and compiling the requested records and will contact you via email or at the telephone number you provided to notify you of when the requested records will be available. The City of Clare estimates a processing time of 10 business days after receipt of payment.

### PARKS & RECREATION

Ph 989.386.7541 x213  
Fx 989.386.4508

### AIRPORT

Ph 989.386.0445  
Fx 989.386.4508

Sincerely,

Diane M. Lyon  
Clare City Clerk & FOIA Coordinator





**CITY HALL**

Ph 989.386.7541  
Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

**DEPARTMENT OF  
PUBLIC WORKS**

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

**UTILITY BILLING**

Ph 989.386.7541 x201

**W/WWT PLANT**

Ph 989.386.2321  
Fx 989.386.2387

**POLICE DEPT.  
NON-EMERGENCY**

Ph 989.386.2121  
Fx 989.386.0440

**FIRE DEPT.  
NON-EMERGENCY**

Ph 989.386.2151  
Fx 989.386.3020

**PARKS &  
RECREATION**

Ph 989.386.7541 x213  
Fx 989.386.4508

**AIRPORT**

Ph 989.386.0445  
Fx 989.386.4508

**CITY OF CLARE  
NOTICE OF PUBLIC HEARINGS ON  
PROPOSED 2025-2026 BUDGET**

The City of Clare Planning Commission will hold a public hearing on Wednesday, April 9, 2025, at 5:30 p.m., to receive public comment pertaining to Fiscal Year 2025-26 Capital Improvement Projects as part of the budget process.

Following the recommendations made by the City's Planning Commission, the capital improvements schedule will be presented to the City Commission as part of the budget workshop process. The City will be conducting budget workshops for the Fiscal Year 2025-26 during the regularly scheduled meetings on April 21<sup>st</sup> & May 5<sup>th</sup>, 2025, City Commission meetings.

**PLEASE TAKE NOTICE** that on June 2<sup>nd</sup>, 2025, the Clare City Commission will hold a public hearing to consider the adoption of the City's Fiscal Year 2025-26 budget, amendments to the City's fee and rate schedule, and single lot assessments at 6:00 p.m.

A copy of the proposed budget is available for public inspection by contacting fiscal services at [vcorlew@cityofclare.gov](mailto:vcorlew@cityofclare.gov) or by calling (989) 424-4069.

The public is encouraged to provide input during the public comment period or public hearing portions of the meetings. Written and verbal comments will be accepted until 4 p.m. on the date of the meetings and may be submitted to the City Clerk at Clare City Hall, 202 W. Fifth St., Clare, MI 48617, via email to [dlyon@cityofclare.gov](mailto:dlyon@cityofclare.gov), or by calling (989) 424-4068.

*The City of Clare is an equal opportunity provider and employer.*

Diane Lyon  
City Clerk



CITY TREASURER  
CITY OF CLARE, CLARE COUNTY  
202 W. 5TH STREET  
CLARE, MI 48617

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE GAS CUSTOMERS OF  
DTE GAS COMPANY  
CASE NO. U-21837**

- DTE Gas Company requests Michigan Public Service Commission's approval for Reconciliation of its Revenue Decoupling Mechanism (RDM) for the Period January 1, 2024 through November 20, 2024.
- The information below describes how a person may participate in this case.
- You may call or write DTE Gas Company One Energy Plaza, Detroit, MI 48226, (800) 477-4747, for a free copy of its application. Any person may review the documents at the offices of DTE Gas Company or on the Commission's website at: <https://mipsc.my.site.com/s/>.
- A pre-hearing will be held:

**DATE/TIME:** Tuesday, April 22, 2025 at 9:00 AM

**BEFORE:** Administrative Law Judge Christopher S. Saunders

**LOCATION:** Video/Teleconference

**PARTICIPATION:** Any interested person may participate. Persons needing any assistance to participate or who are seeking access to the video/teleconference should contact the Administrative Law Judge's secretary at (517) 284-8130 or by email at [LARAMOHR-PSC@michigan.gov](mailto:LARAMOHR-PSC@michigan.gov) in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider DTE Gas Company's (DTE Gas) January 28, 2025 application requesting the Commission to: 1) authorize DTE Gas to reconcile the Revenue Decoupling Mechanism (RDM) for the period January 1, 2024 through November 20, 2024 as proposed; 2) authorize DTE Gas to credit a net amount of \$10.55 million, plus interest to customers over a one-month period on a per customer charge basis; 3) authorize DTE Gas to include any residual balance resulting from an over- or under-collection, or over- or underrefund in subsequent RDM reconciliation filings as proposed; and 4) grant DTE Gas other and further relief as is just and reasonable.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: <https://mi-psc.my.site.com/s/>. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by April 15, 2025. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon DTE Gas Company's attorney, Carlton D. Watson, One Energy Plaza, 1650 WCB, Detroit, MI 48226.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process for participating in the hearing.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of their wish to make a statement of position. Mich Admin Code, R 792.10413 (Rule 413).

Any person wishing to file a public comment may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-21837. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917.

All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Executive Secretary at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Administrative Hearing Rules of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106(2), (3), (4), (5), (6), and (7); R 792.10121; and R 792.10401 through R 792.10448.

U-21837



## CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

[www.cityofclare.org](http://www.cityofclare.org)

### CITY HALL

Ph 989.386.7541

Fx 989.386.4508

[www.cityofclare.org](http://www.cityofclare.org)

Manager x102

Assessor x103

Clerk x106

Treasurer x107

## CITY OF CLARE PUBLIC NOTICE

### DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

### UTILITY BILLING

Ph 989.386.7541 x201

### W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

### POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

### FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

### PARKS & RECREATION

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Fx 989.386.4508

### AIRPORT

Ph 989.386.0445

Fx 989.386.4508

The City Commission of Clare will hold a public hearing on Monday, June 2, 2025, at 6:00 p.m. at Clare City Hall, 202 W Fifth Street, to receive public comments pertaining to the approval of the Single Lot Assessment Roll for 2024 delinquent accounts. A copy of the assessment roll is available for review in the Clerk's office, Monday through Thursday, 7:00 a.m. to 5:30 p.m. Written and verbal comments will be accepted until 4:00 p.m. on the date of the meeting and may be submitted to the City Clerk at Clare City Hall, 202 W. Fifth St., Clare, MI 48617, via email to [dlyon@cityofclare.gov](mailto:dlyon@cityofclare.gov), or by calling (989) 424-4068.

*The City of Clare is an equal opportunity provider and employer.*



Diane Lyon  
Clare City Clerk





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### CITY OF CLARE PUBLIC NOTICE

**The City of Clare Planning Commission will hold a public hearing on Wednesday, April 9, 2025, 5:30 p.m., at Clare City Hall, 202 West Fifth Street, Clare, Michigan, to receive public comment pertaining to a proposed site plan application by SPA Properties, LLC, to build a 103,859 sq. ft. logistics facility on Industrial Parkway, south of Alro Steel and east of SR45 Holdings, LLC. The Planning Commission will accept comments at the hearing or in writing if the written comments are received by the City Clerk no later than 4:00 p.m. on the hearing date. A copy of the site plan application is available for review at Clare City Hall. *The City of Clare is an equal opportunity provider and employer.***

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**Clare City Clerk**

