

AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: March 13, 2025
RE: FY2025/2026 Street Project Bid – 600 Block of Pine Street

For the Agenda of March 17, 2025

Background. The City recently solicited bids for a FY25/26 street project to be funded by the voter-approved street millage in Clare for next fiscal year. The project will be on the 600 block of Pine Street and includes the removal of a little over 300' of existing asphalt and sidewalks and curb and gutter, removing 6" of street subbase which will be replaced with 6" of 22A gravel, replacing the asphalt with a 2½" single course, replacing the curb and gutter, and replacing the sidewalks with ADA conformed 5' sidewalks. Five bids were received (*see copy of att'd Bid Memo & Bid Tabs*) for the project. Robin Harsh Excavating Inc. submitted the low bid in the amount of \$65,733.23. The asphalt for this project, along with several others for next fiscal year, will come to you at a future meeting for approval as we are finalizing that information and working with the vendor to utilize Clare County's asphalt contract amounts. This rate will be significantly lower than what the city would be able to secure ourselves with a bid. As you will notice in the bid memos from DPW Director Luke Potter, he is also requesting a 10% contingency on each bid with this project to allow for unknowns that may arise during the project construction.

The City Commission is asked to approve the low bid amounts of \$65,733.23 along with a standard 10% contingency and award the work to Robin Harsh Excavating Inc.

Issues & Questions Specified. Should the City Commission approve the bids and award the street project work to the low bidders?

Alternatives.

1. Approve the bid and award the street project work to Robin Harsh Excavating Inc., the low bidders.
2. Approve the bids and award the street project work to one of the other bidders.
3. Direct the solicitation of new bids.
4. Direct that no additional street project work be completed during the 2025/2026 budget cycle.
5. Set aside a decision regarding this matter to a later date.

Financial Impact. Our voter-approved street millage will generate approximately \$300,000 for street projects in FY25/26 which will be utilized to pay for these improvements.

Recommendation. I recommend that the City Commission approve the street project for the 600 Block of Pine Street to be completed in the 2025/2026 Fiscal Year and award the work to Robin Harsh Excavating Inc. in the amount of \$65,733.23 with an additional 10% contingency and authorize the City Manager and/or DPW Director to sign all related documents necessary to complete the project by adoption of Resolution 2025-019 (*copy att'd*).

Attachments.

1. Bid Memo from DPW Director Luke Potter – Pine Street Reconstruction.
2. Resolution 2025-019.

Memo

To: Jeremy Howard
From: Luke Potter
CC: Department of Public Works
Date: March 11, 2025
Re: 2025/26 Road Construction – 600 Block Pine St.

BID AMOUNTS FOR THE 2025 ROAD CONSTRUCTION – 600 BLOCK PINE ST

Below you will find listed the bid amounts and the companies that submitted the bids. I recommend to the Clare City Commission to award the bid for the project to Robin Harsh Excavating, as they are the lowest bidder. I also would like to ask for a 10% contingency for unseen expenses.

McGuirk Sand & Gravel - \$67,251.27

The Isabella Corporation - \$90,992.00

Robin Harsh Excavating Inc - \$65,733.23

Crawford Contracting - \$88,872.00

Wilcox Contracting - \$83,138.25

Thank you,

-Luke Potter

Clare Department of Public Works

RESOLUTION 2025-019

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE CONTRACTOR BID AND AWARDING THE CONTRACT FOR THE CITY'S FY 2025/2026 STREET IMPROVEMENT PROJECT OF THE 600 BLOCK OF PINE STREET.

WHEREAS, the City street millage generates funds to allow the completion of street projects each Fiscal Year and one such project for FY25/26 is the 600 block of Pine Street; and

WHEREAS, the City solicited construction bids for said street improvement project; and

WHEREAS, five bids were received for street reconstruction, with the low bid being submitted by Robin Harsh Excavating Inc., said company and the quality of its work is well-known to the City through past experience; and

WHEREAS, the City Staff has reviewed said construction bids and determined that all bids meet the requested specifications and requirements and all are thus considered qualified bids; and

WHEREAS, the City Staff has recommended that the bids be approved and the work associated with the additional street construction project be awarded to the low bidders Robin Harsh Excavating Inc.; and

WHEREAS, the Clare City Commission has reviewed and considered the recommendations of its staff and deemed the same to be reasonable and prudent.

NOW THEREFORE BE IT RESOLVED THAT the Mayor and City Commission of the City of Clare, hereby approves the street improvement project bids and awards the work outlined in the specifications and criteria of the bid solicitations to Robin Harsh Excavating Inc. in the amount of \$65,733.23 with an additional 10% contingency.

BE IT FURTHER RESOLVED THAT the Mayor and City Commission of the City of Clare hereby authorize the City Manager and/or DPW Director to sign any and all associated documents to complete the project.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 17th day of March, 2025.

Diane M. Lyon, City Clerk