

CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: March 13, 2025
RE: City Manager's Report

For the Agenda of March 17, 2025

Lake Shamrock Dredging and Dam Project. Mechanical dredging by the city and hydraulic dredging by Savin Lake Services are still paused even though the ice has left the lake. Both will return as soon as permitting will allow.

For the dam project, our engineering firm, GEI, is continuing design work for the dam and options for the type of systems we may be able to utilize. The City and GEI have submitted the full application for the second phase of the Dam Risk Reduction Grant (DRRG) and we hope to hear back by April. We are still waiting on the grant agreement for the second approved grant (High Hazard Potential Dams – HHPD).

DDA Meeting. The DDA held their meeting on March 13th. They had several items and discussion topics on their agenda which included:

- Approved the purchase of portable speed bumps to slow traffic that can be placed in the 4th Street Parking Lot, especially the area close to the buildings on the west side of the parking lot and near the dumpster.
- Discussion and approval of the 25/26 DDA budget.
- Approved the resolution to initiate the expansion of the DDA boundaries to include the Clare Historic Depot property.
- Approval of Minutes and Financials.

Let Water Run Order. In case you have not seen the postings or information sent out, the let water run notice was lifted on March 5th for the City of Clare. *Notice is attached.*

Janitorial Position. As you know, we have contracted for years with a private company for the cleaning of our city buildings. Several area municipalities have recently moved from private contracts to actual employees performing this work. As we have talked to them, they have said that it has worked quite well. We have been investigating this option and have decided that we are going to go this route as well. We have an existing seasonal employee that we will be moving to part-time year-round (assuming everything lines up) at the beginning of May, 2024. We have given notice to our current cleaning company that we will not be extending the contract as it expires at the end of April this year. The overall cost to the city should be slightly less than the current cost of the contract, and having this position as a city employee will allow us more control over duties and times of cleaning. Thank you to AWOL cleaning who have been cleaning city buildings for many years.

50th Annual Irish Festival. By the time of our meeting the Irish Festival events will be complete. There have been many great events happening in the beginning of the festival week and this weekend has many more. I always attend as many events as I can make it to, barring scheduling conflicts, and I am always so happy to see how Clare comes together to celebrate each year. So many volunteer hours and work by businesses and community members happen to make this such a great event. Happy St. Patrick's Day!

Attachments:

1. End Let Water Run Notice.



ATTENTION

EFFECTIVE MARCH 5TH, 2025

**The City of Clare's Let Run Order is
NO LONGER IN EFFECT.**

**PLEASE DISCONTINUE LETTING YOUR WATER
RUN.**

Usage from March will be adjusted accordingly to reflect the Let Run
Order.

If you have any questions, please call the City of Clare
Utility Billing Department at 989-424-4071.

