



202 West Fifth Street
Phone (989) 386-7541 Fax (989) 386-4508
www.cityofclare.gov

Hours of Operation:
Monday through Thursday 7:00 a.m. to 5:30 p.m.
Closed Fridays & Holidays

CITY ORDINANCE REMINDERS

It is the city's responsibility to ensure a clean and safe environment for everyone to work and live. To maintain the beauty and functionality of our city, we have city ordinances regarding seasonal vehicles and waste receptacles. We kindly ask for your cooperation in adhering to these regulations. Compliance with city ordinances helps maintain the quality of life we all enjoy in our community. Ordinance Codes are available on the City's website www.cityofclare.gov.

Overnight Parking: No Parking on City Streets from 3 AM to 6 AM, November 15-April 1, Sec. 44-31

We wish to remind you of an important seasonal parking regulation that plays a crucial role in ensuring the safety and efficiency of our city services. To facilitate snow removal and ensure smooth operation for our Department of Public Works (DPW), it is essential that our streets remain clear during the early morning hours. This temporary restriction allows DPW crews to remove snow efficiently and safely, making our roadways safer for all residents. Starting from November 15th and continuing until April 1st, there will be no parking allowed on city streets between the hours of 3 AM to 6 AM. We encourage residents to utilize off-street parking options during the specified hours. Garages, driveways, and designated parking lots are excellent alternatives.

Vehicle Storage and Parking, Sec. 52-308

City ordinance code states: no vehicle shall be parked in any portion of a front yard within the city unless in a prepared driveway or parking area of aggregate or hard surfaced material. Parked recreational vehicles must also be licensed. The parking or storage of a commercial vehicle, excluding an emergency vehicle, of more than two-ton capacity is prohibited within any residential district. Anyone who fails to comply is guilty of a civil infraction and liable for a civil fine of up to \$500.00.

Seasonal Vehicles (Campers, RVs, Watercraft, ATVs, UTVs), Sec. 52-310

All campers, RVs, watercraft (boats, jet skis, or otherwise), all snowmobiles, ATVs, UTVs, and other similar items, if stored upon a designated parcel must:

- Be operable, registered, and licensed if registration/licenses are required for the unit under state law.
- Be stored upon, or in, fully operational trailers registered and licensed under state law.
- Be stored or parked on a prepared driveway or parking area of aggregate or hard-surface material and only during the period each year, between November 1st and April 14th for winter in-season use.
****Summer seasonal vehicles are not allowed to be stored in the front yard or driveway between November 1st and April 14th.****
- If storage is in a required front yard, storage must be upon a prepared driveway or parking area of aggregate or hard surfaced material.
- No camper, RV, boat, trailer, or the like may be parked in a rear or side yard closer than five feet from a public sidewalk, ten feet from the curb if present, or ten feet from the edge of a roadway without a curb.
- No vehicle, camper, RV, boat, trailer, ATV, UTV, or the like shall be stored on a vacant lot.
- Total number of campers, RVs, watercraft (boats, jet skis, or otherwise), snowmobiles, ATVs, UTVs, and other similar items is limited to a maximum of four in any combination.
- All residences, including corner lots, are regulated so that the "front" of the house is designated by the street address thereby defining the front yard, side yard, and back yard accordingly.
- Violations of this section are deemed civil infractions, punishable by a fine of \$250.00 for a first offense, and \$500.00 for a second offense.

City Ordinance Reminders (continued)

Waste Receptacles (Trash, Recycling, Yard Waste) Sec. 36-34

Waste receptacles shall not be placed curbside more than 24 hours prior to the scheduled pick-up day, and the receptacles must be retrieved from curbside within 24 hours after the scheduled pick-up. We would like to remind all residents that instances of waste receptacles not being properly placed or retrieved in a timely manner is a violation of the city ordinance.

Here are key points to remember:

1. **Placement of Receptacles:** Containers cannot be placed curbside more than 24 hours prior to the scheduled pick-up day.
2. **Retrieval of Receptacles:** Containers must be retrieved from curbside within 24 hours after pick-up.

WATER LET-RUN ORDER IN EFFECT

The City of Clare issued a "Let Water Run" order in late January. Please do the following to ensure your water lines do not freeze:

- Water is to run 24 hours a day from ONE faucet.
- Stream is to be the size of a pencil lead or slightly larger.
- Do NOT shut off water until directed to do so by the City of Clare.
- The City of Clare is NOT responsible for thawing frozen water lines.
- Water bill will be averaged on past consumption during the "Let Run" order.

Contact the Utility Billing Department for questions about the "Let Run" order at: (989) 424-4071.

2025 MARCH BOARD OF REVIEW

Board of Review will meet at: Clare City Hall, 202 W. Fifth St, Clare, MI 48617 on the following dates: Tuesday, March 4, 2025 Organizational Meeting at 1:00 pm; Appeal hearings are Monday, March 10, 2025 (9am-3pm), and Tuesday March 11, 2025 (3pm-9pm). If you have questions about your Tax Assessment Change Notice or wish to schedule an appointment, contact the City Assessor's Office at (989) 424-4066 or (517) 940-2823, or email assessor@cityofclare.gov. If you do not make an appointment, you may have to wait for an available time.

Residents and non-residents may protest by letter, the written appeal must be received prior to 12:00pm, March 11th, 2025. Appeals delivered via email will not be accepted, please drop it off or mail it to City of Clare, 202 W. Fifth St., Clare, MI 48617. Meetings are subject to the Open Meetings Act.

Americans with Disabilities Act (ADA) Notice: The City will provide necessary, reasonable services to individuals with disabilities at the Board of Review meetings upon 5 days' notice. Contact the City Clerk at dlyon@cityofclare.gov or (989) 424-4068 if accommodation will be needed.

CEMETERY CLEAN UP

Cherry Grove Cemetery Spring Clean Up is scheduled for April 1st through April 15th. This includes the removal of all artificial flowers. In accordance with the Cherry Grove Cemetery Rules & Regulations, all "winter" decorations must be removed by April 1st. Winter/Seasonal decorations that you wish to keep should always be removed prior to April 1st. Spring decorations may be replaced after clean-up has been completed. Thank you for your cooperation.

RESIDENTIAL TRASH, RECYCLING, YARD WASTE COLLECTION REMINDER

All items for curbside collection should be placed at the curb before 6:00 AM on the scheduled pick-up day.

- **Bulk Items:** Allowed 1 item per week. Please contact Utilities at (989) 424-4071 before placing the item at the curb.
- **Recycling:** Boxes that do not fit in your recycling tote must be broken down, tied together, and not to exceed 35 pounds. The tote is to be placed curbside with the handle facing the residence.
- **Garbage:** Items must be placed in the 96-gallon tote provided by GFL. The tote is to be placed curbside with the handle facing the residence. There is a no "bag" limit, but all materials must be bagged (no "boxes" of trash).
- **Yard Waste:** Yard waste collection will begin April 4th and will continue until November 30th, unless substantial snowfall occurs before November 30th.

BRUSH CHIPPING is a service provided by the City of Clare (not the refuse contractor), time and weather permitting. Brush chipping is normally done on the first Monday of the month. The chipping crew drives down each street one time only. The brush should be placed at the curb before 7 AM on the scheduled day; be within 2 feet of the curb with the large ends facing the same direction; be no longer than 6' in length nor larger than 8" in diameter; AND not include stumps, roots, or vines. If you have a large amount of brush please call (989) 424-4071. **Tentative Chipping Dates are March 3rd, April 1st, and May 5th, 2025.**

UPCOMING FAMILY EVENTS

50th Annual Clare Irish Festival – March 11-13, 2025

Clare Parks and Recreation Events

Irish Pet Photo Contest

Submit your Irish-themed pet photo no later than Wednesday, March 12, 2025 at 3:00 p.m. Winning photos will receive Clare Cash (1st Place \$50; 2nd Place \$25; 3rd Place \$10).

Leprechaun Trap Contest

Drop off your specialty designed leprechaun trap to the Pere Marquette District Library starting on February 17th. Leprechaun traps need to be at the library by 3:00 p.m. on March 14th.

The Great EGGstravaganza

Join Clare Parks & Recreation and the Easter Bunny on Saturday, April 19th for the annual egg drop event at the Clare Municipal Airport. Registration is from 9:00 a.m. to 10:30 a.m. Over 1,800 plastic eggs will be dropped from an airplane for children to recycle for candy, along with other children's activities.

Time for Tea

You are cordially invited to the Pere Marquette District Library on Sunday, April 27th at 3:00 p.m., for a Mad Hatter Tea Party. Cost: \$17 per ticket. Hor D'oeuvres by Dairy Phil will be served.

For more information on Clare Parks and Recreation events, please contact: jsimmer@cityofclare.gov or call (989) 424-4074.

CITY HALL HOURS/HOLIDAY CLOSURE

City Hall office hours will be from 8 a.m. to 4:30 p.m., April 14th-17th. City offices will be closed April 18th in observance of Good Friday.

CITY OF CLARE PHONE NUMBERS

- Airport (989) 424-4104
- Assessor (989) 424-4066
- City Hall (989) 386-7541
- Elections (989) 424-4068
- Fire (non-emergency) (989) 386-2151
- Police (non-emergency) (989) 386-2121
- Public Works (989) 386-2182
- Recreation (989) 424-4074
- Treasurer (989) 424-4069
- Water Treatment (989) 386-2321

OTHER HELPFUL CLARE AREA PHONE NUMBERS

- Animal Control (989) 539-2331
- Building & Electrical Permits (989) 539-2761
- Clare Chamber of Commerce (989) 386-2442
- Clare County Transit (989) 539-1474
- County Clerk & Register of Deeds (989) 539-7131
- Library (989) 386-7576
- Post Office (989) 386-7682
- Sheriff's Department (989) 539-7166