

## AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners  
FROM: Diane Lyon, City Clerk  
DATE: March 3, 2025  
RE: \*Communications

For the Agenda of March 3, 2025

**\*Note: This is a Consent Agenda item and is considered routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed. In this event, it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of March 3, 2025.**

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FOIA Requests & Responses: Ashley Holt.

Middle Michigan Development Corporation

•Economic Update-Feb 2025

Site Plans, Special Use Permits, Variance Requests & Public Notices:

- March Board of Review Notice
- Let Water Run Notice.
- Fiscal Year 25-26 budget CIP review, budget workshops, and budget hearing notice is attached.
- Public Notice for Well 9 Rehab

Attachments. As noted above.

## Diane Lyon

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**Subject:** FW: New submission from Request for Examination or Copy of Records (FOIA)

**From:** FOIA@cityofclare.gov <FOIA@cityofclare.gov>

**Sent:** Monday, February 17, 2025 9:31 PM

**To:** FOIA <FOIA@cityofclare.gov>

**Subject:** New submission from Request for Examination or Copy of Records (FOIA)

### Requestor Information

**Name**

Ashley Holt

**Birth Year**

1,983

**Street Address**

2194 West Ludington Drive

**City**

Farwell

**State**

MI

**Zip Code**

48622

**Daytime Phone:**

(989) 424-0266

**Email**

[annaholt1983@gmail.com](mailto:annaholt1983@gmail.com)

### Request Information

**Date/Time of Incident:**

12/23/2021 or 12/24/2021 around 12:00AM

**Type of Incident:**

911 call

**Location of Incident:**

8933 otterside dr, Farwell

**I am requesting the following record(s):**

The 911 transcript from the night my father passed away.

**I am requesting the above record(s) for:**



## Diane Lyon

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**From:** Diane Lyon  
**Sent:** Tuesday, February 18, 2025 7:33 AM  
**To:** 'annholt1983@gmail.com'  
**Cc:** Jennifer Kinberg; Laurie Jackson  
**Subject:** RE: New submission from Request for Examination or Copy of Records (FOIA)

Good morning Ashley

The location of the incident for which you are requesting records is not within the City of Clare. You may want to contact Clare County for these records.

Diane M. Lyon  
Clare City Clerk  
Clare City Hall  
202 W. Fifth Street  
Clare, MI 48617

Office Hours Monday-Thursday 7-5:30

(989) 386-7541 Main  
(989) 424-4068 Direct  
(989) 386-4508 Fax

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Inspection

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# MIDDLE MICHIGAN DEVELOPMENT CORPORATION

## MMDC Economic Update February 2025



### Inside This Issue

#### Honoring Jim McBryde

- [Remembering MMDC President and CEO Jim McBryde, who passed in December.](#)
- [Kati Mora steps into the role to continue his legacy.](#)

#### Upcoming Events

- [MMDC Breakfast in Marion \(Osceola County\) – Get tickets now.](#)
- [Match on Main Applications – Due March 26th.](#)

#### Economic & Housing Developments

- [Governor Whitmer announced in 15 housing projects statewide.](#)
- [The Evert Housing Commission has secured nearly \\$1.3M in tax credits for renovations and new housing units.](#)

#### Community Projects & Business News

- [Farwell School Forest adds a disc golf course, expanding educational and recreational opportunities.](#)
- [Pleasant City Coffee unveils a new façade, enhancing downtown Mt. Pleasant’s charm.](#)

#### Business & Grant Opportunities

- [Employer-Assisted Housing Fund – Applications open February 24th.](#)

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- [Great Lakes Bay Small Business Hub Grants – Up to \\$20,000 available.](#)
- [DNR Recreation Passport Grants – Funding for local government recreation projects, due April 1st.](#)



As we move through February, we continue to reflect on the strength and resilience that define Clare, Isabella, and Osceola Counties.

In December, Middle Michigan Development Corporation experienced a profound loss with the passing of our President and CEO, Jim McBryde. Jim's leadership, vision, and deep commitment to this region have left a lasting impact. His passion for economic development and community growth will remain at the heart of everything we do moving forward.



I am honored to step into the role of President and CEO of MMDC. While we deeply feel Jim's absence, his legacy inspires us to continue building a stronger, more connected Middle Michigan.

I look forward to continued collaboration with the incredible people and organizations that make this region great.

-Kati

Kati Mora  
President and CEO  
Middle Michigan Development Corporation

## Join Us at Our First Breakfast of the Year in Marion (Osceola County)

### 2025 Osceola County Breakfast

Wednesday, March 19th, 2025

#### Outdoor Recreation

Join MMDC at the Olde Mill Venue in Marion for our quarterly breakfast meeting!

Doors open at 7:45am, with complimentary breakfast followed by a brief presentation from our featured speaker, Brad Garmon.

### Brad Garmon

Senior Strategic Advisor & Executive Director of the Michigan Outdoor Recreation Industry Office



[Get Tickets](#)

## Match on Main Applications Due March 26th

**Match on Main**  
miplace

**\$25,000**  
FOR DOWNTOWN BUSINESSES

Own a downtown business in Clare, Ewart, Harrison, Lake Isabella, or Mt Pleasant?

You could be eligible for Match on Main in 2025!  
Check out our website for more details and to request program updates:  
[www.mmde.org/matchonmain](http://www.mmde.org/matchonmain)

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION

MIDDLE MICHIGAN DEVELOPMENT CORPORATION

Apply Now

**In the News**



Governor Gretchen Whitmer has announced investments in 15 housing projects across Michigan, including significant funding for developments in Ewart. Key details include:

- **Centennial Arms Renovation and Expansion in Ewart:**

credits.

- The project will renovate 109 existing units and construct 36 new ones.
- Phase 1: Renovate 56 units and build 36 new units with an estimated cost of \$18.96 million.
- Phase 2: Renovate 53 units and add 12 new ones.
- Funding sources include tax credits, energy credits, permanent loans, and contributions from the Evert Housing Commission.
- The initiative aims to transition public housing units to a Section 8 funding platform, enabling access to private capital for significant renovations and ensuring long-term investments.

- **Statewide Housing Investments:**

- The 15 projects span 10 communities, aiming to build 708 affordable rental homes.
- These developments are expected to create 85 permanent jobs and generate a total investment of over \$208 million.
- Governor Whitmer emphasized the commitment to expanding affordable housing, stating that these projects will create jobs, grow the economy, and enhance living conditions across Michigan.

These efforts reflect a significant stride toward improving housing infrastructure and economic growth in Michigan.

[READ FULL STORY](#)



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In 1927, civil engineer Josiah Littlefield donated 40 acres of clear-cut land to the Farwell Area Schools in Clare County, Michigan, aiming to create a school forest for educational purposes. Over the decades, this land has transformed into the Farwell School Forest, serving as a hands-on learning environment for students studying forestry and environmental science.

Recently, the school district expanded the forest's use by developing an 18-hole disc golf course on the property. This initiative not only provides a recreational facility for the community but also enhances student engagement with the forest through practical applications of their forestry lessons. The project exemplifies how educational institutions can utilize natural resources to foster learning and community involvement.

[READ FULL STORY](#)

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### **New façade, who dis?**

Pleasant City Coffee, a beloved café in downtown Mount Pleasant, Michigan, has recently unveiled a stunning new façade, enhancing its inviting atmosphere. The updated exterior features large windows that flood the interior with natural light, creating a warm and welcoming environment for patrons. This renovation not only modernizes the café's appearance but also strengthens its connection to the vibrant downtown community. Visitors are encouraged to experience the refreshed ambiance while enjoying ethically sourced, Michigan-roasted coffees and the café's expanded menu, which now includes Michigan-



## Resource Guide

*Whether you are a manufacturer, downtown business, non-profit partner, or municipality, you'll find our latest round up of resources for you at the end of every e-letter you receive. Looking for something more specific? Contact our office today.*

### ◆ Resources for Manufacturers and Ag-Based Businesses

- [Coming Soon! Employer-Assisted Housing Fund](#)  
The Employer-Assisted Housing Fund is a bold, state-funded initiative designed to help employers invest in housing solutions for income-eligible households. Applications will begin being accepted February 24th at 9 a.m.
- [Technical Assistance for USDA REAP Grants](#)  
Free technical assistance is available to help agricultural and rural small businesses apply to the United States Department of Agriculture (USDA)'s Rural Energy for America Program (REAP).
- [Agriculture and Rural Businesses Energy Incentive Program](#)  
EGLE offers matching grants to accelerate the implementation of energy efficiency and renewable energy on farms, agriculture-related entities, and rural business through the Agriculture and Rural Businesses Energy Incentive Program. This grant opportunity will support increased resilience and stability of agricultural, agriculture-related, and rural businesses in Michigan through energy efficiency, renewable energy, electrification, and other innovative projects.

### ◆ Resources for Place-Based Businesses and Developers

- **MI Neighborhood Program**  
This program is still open and accepting applications from qualified developers. Learn more and consider applying for funds to support

- **Great Lakes Bay Small Business Hub Grants**

Your small business may be eligible for up to \$20,000. To get started, complete the intake form at [WorkGreatLakesBay.com](https://www.workgreatlakesbay.com)

- **Revitalization and Placemaking (RAP) Program**

Performance-based RAP grants are currently available for real estate development projects and can be applied for on a rolling basis.

[Learn More.](#)

### ◆ Resources for Communities and Nonprofits

- The Michigan Department of Natural Resources' Recreation Passport Grant Program provides funding to local governments for developing and renovating public recreation facilities. Key points include:

- **Funding Focus:** Prioritizes renovation of existing facilities; new developments are also eligible.
- **Eligibility:** Open to local units of government, including cities, villages, townships, counties, and certain recreation authorities.
- **Grant Amounts:** Awards range from \$7,500 to \$150,000, requiring at least a 25% match from applicants.
- **Application Process:** Applications must be submitted via the MiGrants system by April 1 annually.
- **Funding Source:** Financed through 10% of revenues from Michigan's Recreation Passport sales.

For more details, visit the [Recreation Passport Grants page](#).



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**PUBLIC NOTICE  
CITY OF CLARE  
2025 MARCH BOARD OF REVIEW**

The March Board of Review will meet at  
Clare City Hall, 202 W. Fifth Street, Clare MI 48617

Tuesday, March 4, 2025 at 1:00 pm = Organizational Meeting – No Appeals  
Monday, March 10, 2025 from 9:00 am – 3:00 pm = Appeal Hearing  
Tuesday, March 11, 2025 from 3:00 pm – 9:00 pm = Appeal Hearing

If you have questions about your Tax Assessment Change Notice or wish to schedule an appointment, you may contact the City Assessors’ Office at 989-424-4066 or 517-940-2823, or email [Assessor@cityofclare.gov](mailto:Assessor@cityofclare.gov).

**If you do not make an appointment, you may have to wait for an available time.** Residents and non-residents may protest by letter, the written appeal must be received prior to 12:00 pm, on March 11<sup>th</sup>, 2025. Appeals delivered via email will not be accepted, please drop it off or mail it to City of Clare, 202 W. Fifth St., Clare, MI 48617. Meetings are subject to the Open Meetings Act.

Ratios and Tentative Multipliers\*:

Beginning Ratios and Tentative Multipliers for the City of Clare for 2025

City of Clare, Clare County		
Property Class	Ratio	Tentative Multiplier
100 Agricultural	N/A	N/A
200 Commercial	47.04	1.0629
300 Industrial	47.59	1.0506
400 Residential	44.69	1.1188

City of Clare, Isabella County		
Property Class	Ratio	Tentative Multiplier
100 Agricultural	50.25	0.9950
200 Commercial	48.68	1.0271
300 Industrial	41.22	1.2130
400 Residential	44.69	1.1188

\*Posted according to MCL 211.34a

**Americans with Disabilities (ADA) Act**

The City will provide necessary, reasonable services to individuals with disabilities at the Board of Review meetings upon 5 days’ notice. Contact the City Clerk at [dlyon@cityofclare.gov](mailto:dlyon@cityofclare.gov) or (989) 424-4068 if accommodation will be needed.

The City of Clare is an equal opportunity provider and employer.



Sharon Frischman, MMAO, AI-GRS  
Michigan Assessing Coalition, Inc.  
Clare City Assessor



# **LET WATER RUN NOTICE**



**The City of Clare has issued a 'Let Water Run' order.  
Please do the following to ensure your water lines do not freeze:**

- Water is to run 24 hours a day from ONE faucet.
- Stream is to be the size of a pencil lead or slightly larger.
- Do NOT shut water off until directed to do so by the City of Clare.
- The City of Clare is NOT responsible for thawing frozen water lines.
- Water bill will be averaged on past consumption during the 'Let Run' order.

Contact the Utility Billing Department for questions about the 'Let Run' order at:  
(989) 424-4071.



**CITY HALL**

Ph 989.386.7541

Fx 989.386.4508

[www.cityofclare.org](http://www.cityofclare.org)

Manager x102

Assessor x103

Clerk x106

Treasurer x107

**DEPARTMENT OF  
PUBLIC WORKS**

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

**UTILITY BILLING**

Ph 989.386.7541 x201

**W/WWT PLANT**

Ph 989.386.2321

Fx 989.386.2387

**POLICE DEPT.  
NON-EMERGENCY**

Ph 989.386.2121

Fx 989.386.0440

**FIRE DEPT.  
NON-EMERGENCY**

Ph 989.386.2151

Fx 989.386.3020

**PARKS &  
RECREATION**

Ph 989.386.7541 x213

Fx 989.386.4508

**AIRPORT**

Ph 989.386.0445

Fx 989.386.4508

**CITY OF CLARE  
NOTICE OF PUBLIC HEARINGS ON  
PROPOSED 2025-2026 BUDGET**

The City of Clare Planning Commission will hold a public hearing on Wednesday, April 9, 2025, at 5:30 p.m., to receive public comment pertaining to Fiscal Year 2025-26 Capital Improvement Projects as part of the budget process.

Following the recommendations made by the City's Planning Commission, the capital improvements schedule will be presented to the City Commission as part of the budget workshop process. The City will be conducting budget workshops for the Fiscal Year 2025-26 during the regularly scheduled meetings on April 21<sup>st</sup> & May 5<sup>th</sup>, 2025, City Commission meetings.

**PLEASE TAKE NOTICE** that on June 2<sup>nd</sup>, 2025, the Clare City Commission will hold a public hearing to consider the adoption of the City's Fiscal Year 2025-26 budget, amendments to the City's fee and rate schedule, and single lot assessments at 6:00 p.m.

A copy of the proposed budget is available for public inspection by contacting fiscal services at [vcorlew@cityofclare.gov](mailto:vcorlew@cityofclare.gov) or by calling (989) 424-4069.

The public is encouraged to provide input during the public comment period or public hearing portions of the meetings. Written and verbal comments will be accepted until 4 p.m. on the date of the meetings and may be submitted to the City Clerk at Clare City Hall, 202 W. Fifth St., Clare, MI 48617, via email to [dlyon@cityofclare.gov](mailto:dlyon@cityofclare.gov), or by calling (989) 424-4068.

*The City of Clare is an equal opportunity provider and employer.*

Diane Lyon  
City Clerk





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Ph 989.386.2121  
Fx 989.386.0440

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NON-EMERGENCY**

Ph 989.386.2151  
Fx 989.386.3020

**PARKS &  
RECREATION**

Ph 989.386.7541 x213  
Fx 989.386.4508

**AIRPORT**

Ph 989.386.0445  
Fx 989.386.4508



**Public Notice**

**City of Clare – Well 9 Rehabilitation**

The City is accepting bids to rehabilitate Well 9. For additional information please contact Dale Clark, Director of Water Treatment for the City of Clare at [dclark@cityofclare.gov](mailto:dclark@cityofclare.gov) or 989-424-4095. Proposals are to be placed in a sealed envelope mailed or delivered to the City Hall, and clearly marked “Sealed Bid Well 9 Rehabilitation” at the address below.

City of Clare Water Treatment Department  
**Sealed Bid**

**Well 9 Rehabilitation Proposal**

202 W Fifth Street  
Clare, MI 48617

**Proposals are due at City Hall on March 17, 2025 at 1:00 pm.**

*The City reserves the right to reject any and all proposals, to waive irregularities and nonconformities in proposals, to accept and reject proposals based on what the City Council deems is in the best interests of the City, to negotiate with the selected contractor, and to award a contract as the City Council deems is in the best interests of the City. This may not necessarily be the lowest bidder.*

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