

## AGENDA REPORT

To: Mayor Pat Humphrey & the Clare City Commission  
From: Jeremy Howard, City Manager  
Date: January 2, 2025  
Regarding: \*Board & Committee Appointment– Clare DDA and BRA (Jason Manderbach)

For the Agenda of January 6, 2025

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**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission.**

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*Background.* The appointment term of Clare DDA member Dave Maxwell has expired. Dave has expressed a desire not to renew his appointment for another three-year term, and therefore a new member of the DDA/BRA must be appointed for a new three-year term at the will of the Mayor and City Commission. DDA Chair Ken Hibl has spoken with Jason Manderbach (Johnston Elevator) and he has expressed an interest in filling the now vacant seat. The City Commission is asked to approve the appointment of Jason Manderbach to the DDA and BRA for a new three-year term.

*Issues & Questions.* Should the City Commission appoint Jason Manderbach to serve as a voting member of the City's DDA/BRA?

*Alternatives.*

1. Approve the appointment.
2. Do not approve the appointment and select another individual to serve in this capacity.
3. Leave this position vacant.
4. Set the decision aside to a subsequently scheduled public meeting.

*Financial Impact.* N/A.

*Recommendation.* I recommend that the City Commission approve the appointment of Jason Manderbach to the City's DDA/BRA by adoption of Resolution 2025-004 (*copy attached*).

*Attachment.*

1. Resolution 2025-004.

**RESOLUTION 2025-004**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPOINTING JASON MANDERBACH TO SERVE AS A VOTING MEMBER OF THE CITY OF CLARE DOWNTOWN DEVELOPMENT AUTHORITY AND BROWNFIELD REDEVELOPMENT AUTHORITY.**

**WHEREAS**, the appointed term of appointment of Dave Maxwell on the City of Clare Downtown Development Authority has expired and he has expressed a desire not to renew his appointment; and

**WHEREAS**, Jason Manderbach has expressed his willingness and desire to begin serving in said position at the will of the Clare City Commission; and

**WHEREAS**, the City Commission has determined that said individual is fully qualified to serve in said position and deems the appointment to be in the best interests of the City of Clare.

**NOW THEREFORE BE IT RESOLVED THAT** the Clare City Commission hereby appoints Jason Manderbach to serve as a voting member of the City of Clare Downtown Development Authority and the Brownfield Redevelopment Authority, said appointment being effective on the 6<sup>th</sup> day of January, 2025 and shall terminate not later than the 5<sup>th</sup> day of January, 2028, unless said individual offers their resignation to the Mayor of the City of Clare or the Mayor takes specific action to terminate said appointment prior to said date.

**BE IT FURTHER RESOLVED THAT** said appointment is voluntary and without compensation and can be terminated at the will of the Mayor of the City of Clare with or without cause.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.  
The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 6<sup>th</sup> day of January, 2025.

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Diane M. Lyon, City Clerk