



## CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

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### CITY HALL

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Manager x102

Assessor x103

Clerk x106

Treasurer x107

### CLARE CITY COMMISSION Meeting to be held at Clare City Hall 202 West Fifth Street, Clare, MI

**Monday January 20, 2025**

**6:00 p.m.**

### AGENDA

#### DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

#### UTILITY BILLING

Ph 989.386.7541 x201

#### W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

#### POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

#### FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

#### PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

#### AIRPORT

Ph 989.386.0445

Fx 989.386.4508

1. **CALL TO ORDER**
  - A. **Pledge of Allegiance**
  - B. **Roll Call**
2. **CONSENT AGENDA – All items listed with an asterisk (\*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.**
3. **\*APPROVAL OF MINUTES**
4. **\*APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**
6. **OLD/UNFINISHED BUSINESS – None**
7. **NEW BUSINESS**
  - A. **Public Works Department Roof Replacement Bid and Award Contract**
  - B. **Amend Purchasing Policy/Procedures and Fixed Asset Capitalization Policy**
  - C. **\*Board & Committee Appointment – Parks & Recreation Advisory Board (Andrew Santini)**
8. **TREASURER’S REPORT**
9. **\*DEPARTMENT REPORTS**
10. **CITY MANAGER’S REPORT**
11. **\*COMMUNICATIONS**
12. **EXTENDED PUBLIC COMMENT**
13. **COMMISSION DISCUSSION TOPICS**



**14. \*APPROVAL OF BILLS**

**15. \*PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES**

**16. ADJOURNMENT**

*The public will be permitted to provide comment during the Public Comment portions of the meeting. The public is asked to identify themselves by providing their name and address when offering public comment.*

*Written comment may be submitted to [dlyon@cityofclare.gov](mailto:dlyon@cityofclare.gov), or placed in the drop box at Clare City Hall, or sent in by postal mail to the City Clerk, Diane Lyon at Clare City Hall, 202 W. Fifth St., Clare MI 48617, prior to 4 p.m. on the date of the meeting and will be read during the public comment portion of the meeting.*