

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Absent: None. Also, present: Jeremy Howard, City Manager; Diane Lyon, City Clerk; Vicki Corlew, City Treasurer; Dave Saad, Police Chief; and Police Captain John Lake.

2. CONSENT AGENDA:

Moved by Commissioner Bussell second by Commissioner Jenkins to approve the items listed with an asterisk (\*), (Agenda, Minutes, Communications, Professional Development, Board & Committee Appointments, and Bills) that are considered routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

3. \*APPROVAL OF MINUTES:

*Approved by Consent Agenda.*

4. \*APPROVAL OF AGENDA:

*Approved by Consent Agenda.*

5. PUBLIC COMMENT: Diane Sartor, 408 Wilcox Parkway, presented concerns regarding the safety of pedestrians on Wilcox Parkway (a residential neighborhood) due to the absence of sidewalks and the high speed that some vehicles travel on that roadway. Ms. Sartor asked the Commission to consider installing a 3-way stop sign at one or more intersections.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

**A. OATH OF OFFICE-COMMISSIONERS BOB BONHAM, MAEGAN JENKINS, AND CAROLYN (GUS) MURPHY**

The City of Clare's residents have re-elected Commissioners Bob Bonham, Gus Murphy, and Maegan Jenkins to serve new four-year terms on the Clare City Commission; the Clare County Board of Canvassers has certified the election results. Commissioners were sworn into office by City Clerk Diane Lyon

**B. RECOGNITION UPON RETIREMENT-CITY ATTORNEY JAYNIE HOERAUF**

Jaynie Hoerauf recently retired from legal practice after serving the citizens of the community and City of Clare for more than 28 years as the City Attorney. The City Commission is asked to formally recognize Jaynie's faithful, exemplary, and dedicated service.

Motion by Commissioner Murphy second by Commissioner Bonham to recognize the service of Jaynie Hoerauf by the adoption of Resolution 2025-001. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

Mayor Humphrey presented the resolution to Jaynie Hoerauf.

**B. SHERIDAN TOWNSHIP FIRE SERVICES AGREEMENT**

The City has long-enjoyed formal agreements with four surrounding townships (Grant, Sheridan, Vernon, & Wise) that outline the basic terms of responsibilities and compensation for fire services provided to those townships by the Clare Fire Department. Sheridan Township's agreement has expired, and they now desire to renew that agreement without revision except for the term of the agreement (January 1, 2025 through January 1, 2027).

The City Commission has been asked to approve the expired agreement.

Motion by Commissioner Jenkins second by Commissioner Bonham to approve the service agreement by the adoption of Resolution 2025-002. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

C. **\*BOARD & COMMITTEE REAPPOINTMENT-JJ KLAUS, LOCAL DEVELOPMENT FINANCE AUTHORITY (LDFA)**

*\*Approved by Consent Agenda. Resolution 2025-003*

D. **\*BOARD & COMMITTEE APPOINTMENT- JASON MANDERBACH, DOWNTOWN DEVELOPMENT AUTHORITY AND BROWNFIELD REDEVELOPMENT AUTHORITY (DDA & BRA)**

*\*Approved by Consent Agenda. Resolution 2025-004*

8. **TREASURER'S REPORT:** The Treasurer provided a report to the Commission. The City is required to have a single audit completed this year. The Commission prefers to receive a printed or electronic copy of the Single Audit Report once complete rather than have the auditors present the report at a future meeting.
9. **CITY MANAGER'S REPORT:**  
*Lake Shamrock Dredging and Dam Project.* Mechanical dredging continues by the city on a limited basis, time and weather permitting. We are continuing work at the beach area currently. We continue work at the disposal site to clean up the area and make space for additional spoils. Savin Lake Services has paused hydraulic dredging by for the winter. They will return next year to complete the remaining sections as soon as weather and permits allow.

Regarding the dam, our engineering firm GEI, continues to do design work for the dam project. Geotechnical subsurface exploration work (soil borings and ground water monitoring wells) continues as planned. We received good news that EGLE has approved our preapplication for the second round of the Dam Risk Reduction Grant (DRRG); this allows us to move to the next phase of the grant process. We will be working with GEI to submit our full application for the grant which is due by January 31<sup>st</sup>. As a reminder, we applied for another 2.6 million, with a 2.6 million match coming from our state allocation funds for the project. If awarded, this grant will get us very close to the amount that we likely need to complete the full project as currently designed. We are still waiting on the grant agreement for the second grant (High Hazard Potential Dams – HHPD) to cover part of the next phase of the project.

11. **\*COMMUNICATIONS:** *Approved by Consent Agenda.*
12. **EXTENDED PUBLIC COMMENT:** None.
13. **COMMISSION DISCUSSION TOPICS:** The City Commission will forward the request of resident Diane Sartor to the Traffic and Safety Committee for their review and recommendation. In the meantime, Chief Saad will place the radar speed sign on Wilcox to make drivers aware of their speed. Maegan Jenkins has asked State Representative Tom Kunse to attend a future meeting in February to satisfy one of the required steps for her to attain Elected Official Accreditation through the Michigan Municipal League.
14. **\*APPROVAL OF BILLS:** *Approved by Consent Agenda.*
15. **\*PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES:** *Approved by Consent Agenda.*
16. **ADJOURNMENT:** Motion by Commissioner Murphy seconded by Commissioner Bussell to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.* The meeting adjourned at 6:17 p.m.

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Pat Humphrey, Mayor

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Diane M. Lyon, City Clerk