



Airport Manager Report

December 2024

We received a new load of fuel in late October. Our price is now \$4.90.

The fuel pump handle guard has been repaired. Thanks to Gary Todd for the assist!



New fuel guard for handle: \$200 Welding the broken one: \$45
--

We submitted two grant requests to MDOT-Aero on 5 December 2024. The State Legislature appropriated \$4 million for improvements at general aviation airports in maintenance, capital improvements, equipment and revenue generating. Our grant requests were for runway/taxiway crack sealing (maintenance) and an upgraded fuel pump and dispenser (revenue generating). The total amount requested was approximately \$76k with no local match.

Award notification is expected in late winter or early spring.



The Snow Removal Equipment (SRE) is prepared and ready to go for the winter season. Many thanks to DPW and Norm Yoder for getting it ready!

Thanks!

Gabe Ambrozaitis

48D Airport Manager

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
NOVEMBER 2024
LUKE POTTER, DIRECTOR**

STREET WORK. We brined and bladed roads a couple times in November, pulled forms and black dirt at 704 Hemlock, installed patient parking signs on Beech and saw cut Hemlock water leak. Also painted road markings on Maple and Pioneer Pkwy.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance. We also painted hydrants.

CEMETERY WORK: We had two full burials and 2 cremation burials at Cherry Grove Cemetery in November. And we set a couple foundations and a stone.

DREDGING: We were dredging all month and pushed spoils at the airport. Vactor for Savin on the 1st.

MISCELLANEOUS WORK: We chipped brush, cleaned, washed and waxed trucks, and cleaned the garage on several days. We removed the pumpkins from DDA, Vactor holes for school at the baseball fields and took back scrap metal. We moved Santa’s house to the Depot and hung Christmas banners. We ground stumps and cleaned up at Timeout Tavern, took down flags, vactored sewer at 307 E 7th and cleaned the roof of leaves at PSB. We also cut trees in the DDA, dug out stumps and planted new trees.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report



Monthly Fire Department Activity Report November 2024 Incident Response:12 Year to Date Total: 203

November was another largely quiet month for the CFD. Crews responded to a total of twelve calls throughout the month. Four calls were for vehicle accidents, one with injuries, as well as one vehicle fire. FD personnel also responded to one mutual aid call which was an assist to Lincoln Fire on a structure fire on Jefferson Road. Training this month included our regular truck check as well as our annual bloodborne pathogen and respiratory protection refresher class. In addition to departmental training, three of our newest members, Maddie Potter, Lindsey Lemke and Josh Shuster began preparing to attend Firefighter I and II which is set to start December 3rd. Lt. Eric Isaac and Lt. Aaron Olson were prepping for their Company Officer I class which begins January 8th. All of these individuals are amazing people and their dedication to becoming proficient in their craft is very commendable. We look forward to seeing their firefighting careers grow. As we move thru the holiday season, we hope that everyone stays safe and sound and that everyone enjoys the season with friends and family!

Training:

2.0 hrs. Truck Check

2.0 hrs. Bloodborne Pathogen and Respiratory Protection

Regards,

Sam Eberhart
Chief
Clare Fire Dept.
CCFFTC-CTC



Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2400192	11/7/2024 07:25	131 - Passenger vehicle fire	WB US-10 on ramp from NB US-127, Clare, MI 48617
2400193	11/7/2024 17:38	561 - Unauthorized burning	308 W Mineral ST, Clare, MI 48617
2400194	11/12/2024 00:00	460 - Accident, potential accident, other	EB 10/ W/o Grant, Clare, MI 48617
2400195	11/12/2024 18:14	463 - Vehicle accident, general cleanup	Herrick RD E & Crawford RD N, Clare, MI
2400196	11/13/2024 17:49	322 - Motor vehicle accident with injuries	N Mission RD just N of Coleman Rd , Clare, MI 48617
2400197	11/14/2024 14:28	6112 - Dispatched & cancelled at Hall	Clare Ave/Colonville, Clare, MI 48617
2400198	11/15/2024 19:28	322 - Motor vehicle accident with injuries	E. Dover w/o Clare Ave, Clare, MI 48617
2400199	11/21/2024 13:21	440 - Electrical wiring/equipment problem, other	425 Orchard AVE, Clare, MI 48617
2400200	11/21/2024 21:27	6111 - Dispatched & cancelled on scene	8200 E Clarabella RD, Clare, MI 48617
2400201	11/22/2024 18:34	6112 - Dispatched & cancelled at Hall	W Ludington DR & Grant AVE, Clare, MI
2400202	11/25/2024 01:18	111 - Building fire	2126 Jefferson rd, Farewell, MI 48622
2400203	11/29/2024 18:29	311 - Medical assist, assist EMS crew	203 W First ST, Clare, MI 48617

Total Number of Incidents: 12

Incident Alarm Date/Time Incident Type

Address

Report Filter Settings

Report File Name: Incident Reports by Incident Number

Filter Name: Date Range

Filter Expression: (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '11/1/2024 00:00' and '11/30/2024 23:59')



Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Training Class Sessions by Date

November 25, 2024 19:00, Monday

Session: Blood Borne Pathogens and Respiratory Protection

Held At: Clare Fire Station

Start Time: 11/25/24 19:00

End Time: 11/25/24 21:00

November 11, 2024 19:00, Monday

Session: Apparatus & Tool Check Procedures

Held At:

Start Time: 11/11/24 19:00

End Time: 11/11/24 21:00

CITY OF CLARE POLICE DEPARTMENT

207 W 5th St, Clare, MI 48617 | Phone: (989) 386-2121 | Fax: (989) 386-0440



City Manager Jeremy Howard and Clare City Commission,

The EMT class hosted at the Public Safety building has successfully concluded. This program, which spanned several months, provided essential training for participants and reinforced our partnership with Mid Michigan Regional. Graduation was held on December 6th, 2024, and we extend our congratulations to all the graduates who will undoubtedly contribute significantly to our community.

On Election Day, we provided additional patrols to ensure the safety and security of voters and election staff. I am pleased to report that the day passed without incident, a testament to both the preparedness of our team and the cooperation of our community.

In the past month, the department has experienced a noticeable increase in fraud cases and other large-scale investigations. These cases demand significant time and resources to investigate thoroughly, which has impacted our ability to perform proactive policing activities.

Due to the demands of these complex investigations, our proactive activities, such as community engagement and targeted patrols, have seen a temporary reduction. We are actively working to balance these priorities while maintaining our high standards of service.

We remain grateful for the continued support from the City Commission, City Manager, and our residents.

Please let me know if you have any questions or require further details on any of the topics discussed.

Respectfully submitted,



Chief David Saad
City of Clare Police Department



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE NOVEMBER 2024

12/11/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
11001	CSC 1 Penis/ Vagina	1
13001	Non-Aggravated Assault	6
13003	Intimidation/ Stalking	6
22001	Burglary - Forced Entry	1
22003	Burglary - Unlawful Entry (No Intent)	1
23006	Larceny - Theft of Motor Vehicle Parts/ Accesories	2
23007	Larceny - Other	1
26001	Fraud - False Pretence/ Swindle/ Confidence Game	1
28000	Stolen Property	1
30002	Retail Fraud - Theft	1
35001	Violation of Controlled Substance	2
36004	Sex Offense - Other	1
38001	Family - Abuse/ Neglect Non-Violent	1
41002	Liquor Violations - Others	1
48000	Obstructing Police	1
50000	Obstructing Justice	9
53002	Public Peace - Other	1
54002	Operating Under the Influence of Liquor or Drugs	1
54003	Traffic Violations	1
55000	Health and Safety	1
57001	Trespass - Other	8
62000	Conservation	1
70000	Juvenile Runaway	1
91001	Juvenile Deliquent	2
93001	Traffic Accident	16
93001CD	Car/ Deer Accident	9
93001PI	Traffic Accident with Injury	2
93002	Accident, Non-Traffic/ Private Property	1
94001	Valid Alarm Activation	1
94002	False Alarm Activation	8
98006	Civil	1
98007	Suspicious Persons	20
98008	Lost & Found Property	1
98009	Drug Overdose	1
99001	Suicide	2
99002	Natural Death	3
99008	General Assistance	26
99009	General Non-Criminal	22
ACO	Animal Control Complaint	5
AMBRUN	Ambulance Run	19
BOL	Be On the Look Out	10
BOL-WW	BOL Wrong Way Driver	1
LI	LIQUOR INSPECTION	1
MA	Motorist Assist	5



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE NOVEMBER 2024

12/11/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
PC	Property Check	181
PS	Paper Service	4
RD HAZAR	Vehicle/Object Road Hazard	1
SALV INS	SALVAGE INSPECTION	17
TP	TRAFFIC PATROL	45
TSTOP	Traffic Stop	109
Total Incidents		563

Ticket Totals Report

From 11/1/2024 12:00:00 AM to 11/30/2024 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	1	3	15	23

WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT November 2024

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Put up a mailbox
- Ordered new pH meter
- Cleaned the drying beds
- Flushed the polymer tank

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Changed the oil in the chlorine injection pump
- New pad was poured for new disconnects
- Pulled out the old chemical pumps
- Fixed the leak at the booster station
- Peerless took the high service pump and will have it for 4-6 weeks to rebuild it

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Completed the landfill report

Administrative Functions

During the month, the following administrative tasks were performed:

- Submitted the NPDES permit paperwork for the WWTP
- Submitted the state report for the WTP & WWTP
- Submitted the PFAS report
- There was an internet and phone outage at the WWTP when we came into work on Monday. It was restored at 1 pm.
- Working on bid to clean the wells



Monthly Director's Report
November 2024
City of Clare Parks and Recreation
Prepared by Joy Simmer

Continued, Current and Upcoming Programs and Events

Senior Cards and Coffee takes place on Thursday mornings at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played are determined by what the group wants to play and the group is supplied with coffee and card decks.

Art in Sculpture is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The new installation pieces will be at their current location until April 30, 2025.

The Pere Marquette District Library and Clare Parks and Recreation are holding a **Gingerbread House Decorating Party** on December 12th from 5-7 p.m. for those who would like to participate in our gingerbread decorating contest, but do not have the supplies. We have a limited number of supplies, so registration is required and the deadline to register is December 6th. The **Gingerbread House Contest** will be held from December 9th – 16th and the top 3 will win some prizes. Submissions will be accepted at the library and judging for the gingerbread submissions will take place between December 9th to December 16th. The Pere Marquette District Library and Clare Parks and Recreation have purchased 60 books through Scholastic that will be handed out to the first 60 children who pick up a gingerbread house kit. Any remaining books leftover will be placed into the lending libraries that are placed around the City of Clare (the Clare Union Railroad Depot, the Pere Marquette District Library, Imagination Gateway Playground and Emerald Isle Recreation Complex).

Clare Parks and Recreation will be partnering with the Pere Marquette District Library, the Clare County Arts Council, the Clare-Gladwin RESD Great Start Collaborative and MSU Extension and 4-H for a **Holidays Around the World** program at the Pere Marquette District Library. This program will be from 11:30 a.m.-1:30 p.m. and will start with a 45-minute storytelling program and then immediately following there will be arts and craft stations that the attendees can participate in. There will also be snacks available (magic milk and donut holes) and some make and take crafts. The Clare County Arts Council has purchased 125 Christmas themed books to give out to the first 125 families.

The **Santa Mailbox** was placed in the front entrance of City Hall on November 8th. This program provides a direct mailing service between the children in the Clare area and Santa Claus himself. Mail will be able to be delivered to Clare City Hall or dropped off at the Pere Marquette District Library. Children, who drop their letters in the box before December 4th at 3 p.m. will receive a letter from the North Pole before Christmas. Simmer sends out a control letter to confirm the date the letters come back to Clare.

North Pole Calling will take place on Thursday, December 5, 2024 between 6:00 - 8:00 p.m. During this time Santa Claus will take a small break from his duties at the “North Pole” to contact the registered children and chat with them about life at the North Pole and getting ready for Christmas. Registration is required and forms will be taken up until December 4th at 3 p.m.

Past Programs and Events

Halloween events took place on Friday, October 19, 2024 and Saturday, October 26, 2024.

The **Pumpkin Run** was held once again at the Emerald Isle Recreation Complex with registration starting at 9 a.m. and then from 12-2 p.m. The **Tract-or-Treat** event with Farm Bureau was also held in complex parking lot. The tractors were lined up along the south line of the east side of the parking lot. The farmers handed out candy, pumpkins, apples, cheese sticks, make your own pumpkin pie kits, etc....

Simmer was able to get **large gourds and pumpkins** once again that we place around town and use for a **scavenger hunt**. The growing season wasn't great for the giants, so we only had 3 total available from the local pumpkin/gourd grower. They were placed at City Hall, the Depot, and block of Isabella Bank.

The **Recreation Complex Raffle** was hosted again by the Friends of Clare County Parks and Recreation, and they also sponsored the license cost. Tickets were bundled and checked out to the youth soccer players and were handed out with their player bags. Tickets were bundled in sets of 30 and each player received one pack and they were able to request more if they wanted. The ticket cost will be \$2/each and all proceeds will go towards Emerald Isle Recreation Complex projects. The players who sold all their tickets were able to request additional packs and for every pack they sell they are entered into a player drawing for various prizes. The raffle prizes were 1st Place - \$500, 2nd Place - \$250 and 3rd Place - \$100. The drawing took place on October 12, 2024, at 12 p.m. at the Emerald Isle Recreation Complex. The player prize drawing took place prior to the last game and the winners were posted at the complex pole building where the players were able to claim their prizes on the last day. The total raised for the complex projects after prize payouts and printing costs was \$10,222.96.

Additional Information

- Conference Construction for the Pere Marquette Rail-Trail started on March 18, 2024 and the ribbon cutting took place at the Clare Union Railroad Depot on October 23, 2024, at 3 p.m.
- Simmer was invited by Clare Public Schools and attended a community summit on November 12th at Mid Michigan College.

Clare Schools, along with others from Clare and Gladwin counties have recently been using survey results from our student bodies to study and Developmental Assets of our students. Essentially these are skills that schools and the community can work to build in youth that help students avoid some of the temptations of risky behaviors later in life. As a part of these efforts, the Clare Gladwin RESD held a Community Summit to further these efforts.

- MSU is continuing their invasive species study of McIreland Trail.
- Program and calendar scheduling for 2025 is almost complete and the 2025 Outlook Calendar is available at this time and will be reposted if there are additional additions or changes.

Ongoing

- Clare Parks and Recreation is represented by Simmer on the Friends of Clare County Parks and Recreation Board where Simmer has served as the board secretary since July 2015. There is a monthly meeting for the board and takes place the 4th Tuesday of each month.
- Clare Parks and Recreation is continuing to be a part of the Knuckles Knorth group. This regional group focuses on parks and recreation opportunities for Central Michigan →  North.
- Clare Parks and Recreation is a part of the MSU Extension – District 6 Advisory Council. This is a committee of outdoor recreation, agriculture, community leaders in the district to join together for the area. It is a newly formed council and will involve 3 meetings a year and is geared to keep everyone informed and involved within the district.



*****NEXT PRAB MEETING IS SCHEDULED FOR TUESDAY, JANUARY 21, 2025*****

Monthly Director's Report, December 2024
City of Clare Parks and Recreation
Prepared by Joy Simmer



Continued, Current and Upcoming Programs and Events

Senior Cards and Coffee takes place on Thursday mornings at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played are determined by what the group wants to play and the group is supplied with coffee and card decks.

Art in Sculpture is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The new installation pieces will be at their current location until April 30, 2025.

The **Santa Mailbox** was placed in the front entrance of City Hall on November 8th. This program provides a direct mailing service between the children in the Clare area and Santa Claus himself. Mail is able to be delivered to Clare City Hall or dropped off at the Pere Marquette District Library. Children, who drop their letters in the box before December 4th at 3 p.m. will receive a letter from the North Pole before Christmas. Simmer sends out a control letter to confirm the date when the letters come back to Clare.

North Pole Calling will take place on Wednesday, December 4, 2024 between 6:00 - 8:00 p.m. During this time Santa Claus will take a small break from his duties at the "North Pole" to contact the registered children and chat with them about life at the North Pole and getting ready for Christmas. Registration is required and forms will be taken up until December 4th at 3 p.m.

The Pere Marquette District Library and Clare Parks and Recreation are holding a **Gingerbread House Decorating Party** on December 12th from 5-7 p.m. for those who would like to participate in our gingerbread decorating contest, but do not have the supplies. We have a limited number of supplies, so registration is required and the deadline to register is December 6th. The **Gingerbread House Contest** will be held from December 9th – 16th and the top 3 will win some prizes. Submissions will be accepted at the library and judging for the gingerbread submissions will take place between December 9th to December 16th. The Pere Marquette District Library and Clare Parks and Recreation have purchased 60 books through Scholastic that will be handed out to the first 60 children who pick up a gingerbread house kit.

Clare Parks and Recreation will be partnering with the Pere Marquette District Library, the Clare County Arts Council, the Clare-Gladwin RESD Great Start Collaborative and MSU Extension and 4-H for a **Holidays Around the World** program at the Pere Marquette District Library. This program will be from 11:30 a.m.-1:30 p.m. on Saturday, December 14, 2024 and will start with a 45-minute storytelling program and then immediately following there will be arts and craft stations that the attendees can participate in. There will also be snacks available (magic milk and donut holes) and some make and take crafts. The Clare County Arts Council has purchased 125 Christmas themed books to give out to the first 125 families.

The **Stuffed Animal Slumber Party** will be taking place sometime in January. Simmer is waiting to meet with the new youth services librarian to get the date scheduled. At the event children will be able to bring in a doll or stuffed animal and there will be a couple of crafts available. After the crafts are complete the children will leave their stuffed animal overnight and when they pick up their friend in the morning, they will be sent home with a keepsake letter and pictures from the slumber party.

Parks and Recreation has scheduled the 2025 **Time for Tea** event for Sunday, February 16, 2024. Time for Tea is collaboration with the Pere Marquette District Library and Clare Parks and Recreation. The Alice in Wonderland themed event will be held in the lower level of the library and is open to all ages. We will have hors d'oeuvres and we will also have tea, juice, and crafts and games.

Additional Information

- MSU is continuing their invasive species study of McIreland Trail.
- Program and calendar scheduling for 2025 is complete and the 2025 Outlook Calendar is available at this time. There are some TBD dates still for programs that are collaborations with other departments.
- MPARKS 2025 Conference will be in Traverse City, March 3-6, 2025. Simmer is registered to attend.

Ongoing

- Clare Parks and Recreation is represented by Simmer on the Friends of Clare County Parks and Recreation Board where Simmer has served as the board secretary since July 2015. There is a monthly meeting for the board and takes place the 4th Tuesday of each month.
- Clare Parks and Recreation is continuing to be a part of the Knuckles Knorth group. This regional group focuses on parks and recreation opportunities for Central Michigan → 
- Clare Parks and Recreation is a part of the MSU Extension – District 6 Advisory Council. This is a committee of outdoor recreation, agriculture, community leaders in the district to join together for the area. It is a newly formed council and will involve 3 meetings a year and is geared to keep everyone informed and involved within the district.