

AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: November 14, 2024
RE: Designation of Mayor Pro Tem

For the Agenda of November 18, 2024

Background. The Charter of the City of Clare stipulates that the City Commission may, at its discretion, designate one of its members to serve as the City's Mayor Pro Tem to fulfill the duties of the City of Clare Mayor during any absences of the Mayor. The City Commission has traditionally designated a Mayor Pro Tem and is asked to consider whether it desires to continue this tradition.

Reminder: As elections of City Commissioners are now conducted only in even years to coincide with scheduled state and national elections, the term of Mayor and Mayor Pro Tem are for two-year terms to coincide with the even-year elections.

Issues & Questions Specified. Should the City Commission designate one of its members to serve as Mayor Pro Tem?

Alternatives.

1. Designate a Mayor Pro Tem.
2. Do not designate a Mayor Pro Tem at this time.
3. Set the matter aside for consideration at a later-scheduled commission meeting.

Financial Impact. None.

Recommendation. I recommend that the City Commission by appropriate motion and vote designate a member of the City Commission to serve as the Mayor Pro Tem of the City of Clare by adoption of the Resolution 2024-089.

Attachments.

1. Resolution 2024-089.

RESOLUTION 2024-089

A RESOLUTION OF THE CLARE CITY COMMISSION DESIGNATING A MAYOR PRO TEM.

WHEREAS, the Charter of the City of Clare provides that the City Commission may designate one of its members to serve as the City’s Mayor Pro Tem; and

WHEREAS, the City Commission has traditionally designated a Mayor Pro Tem; and

WHEREAS, the City Commission deems it prudent to continue said tradition, thereby facilitating the continuance of the duties of the office of City Mayor by the Mayor Pro Tem during any periods of absence or incapacitation of the Mayor.

NOW THEREFORE BE IT RESOLVED THAT the City Commission has selected Commissioner _____ to serve as the Mayor Pro Tem of the City of Clare, the term of said office to be effective this date through the date of the next election of the City’s Mayor Pro Tem by the City Commission unless otherwise extended or terminated by the City Commission prior to that date.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

This Resolution was introduced by Commissioner _____ and supported by Commissioner _____. This Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 18th day of November, 2024.

Diane Lyon, City Clerk