

## AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission  
From: Jeremy Howard, City Manager  
Date: November 27, 2024  
Regarding: \*Board & Committee Appointment – Clare Downtown Development Authority (Ms. Lisa Benic)

For the Agenda of December 2, 2024

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**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of December 2, 2024.**

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**Background.** Meagan Jenkins has stepped down from the DDA board thus a vacancy currently exists on the Clare DDA. Lisa Benic is a Clare business owner within the DDA. Lisa has expressed interest and volunteered to serve in this position; the Clare DDA has unanimously recommended that the City Commission appoint Lisa to serve in this position.

The City Commission is asked to approve the appointment.

**Issues & Questions.** Should the City Commission approve the proposed appointment?

**Alternatives.**

1. Approve the appointment.
2. Appoint another individual to serve as a voting member of the Clare DDA.
3. Leave this position vacant.
4. Set the decision aside to a subsequently scheduled public meeting.

**Financial Impact.** N/A - DDA members receive no compensation for serving.

**Recommendation.** I recommend that the City Commission approve the appointment by adoption of attached Resolution 2024-096 (*copy attached*).

**Attachment.** Resolution 2024-096.

**RESOLUTION 2024-096**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPOINTING LISA BENIC TO SERVE AS A VOTING MEMBER OF THE DOWNTOWN DEVELOPMENT AUTHORITY.**

**WHEREAS**, a vacancy currently exists on the membership of the Clare Downtown Development Authority (DDA); and

**WHEREAS**, Lisa Benic, a Clare resident, has offered and volunteered to serve as a member of said Board at the will of the Clare City Commission and at the will of the Chairman of the Clare DDA; and

**WHEREAS**, the Clare DDA has unanimously recommended that the Clare City Commission appoint Lisa Benic to serve as a voting member of the DDA.

**NOW THEREFORE BE IT RESOLVED** that the City Commission of the City of Clare hereby appointments Lisa Benic to serve as a voting member of the Clare Downtown Development Authority, said appointment being effective the 2nd day of December 2024 and terminating on the 1st day of December 2027.

**BE IT FURTHER RESOLVED** that said appointment is voluntary and without compensation and that said appointee may resign said appointment by providing the Chairperson of the Clare DDA with written notice of her intention to do so.

**BE IT FURTHER RESOLVED** that said appointment is an at-will appointment and can be revoked, terminated or rescinded by the Chairperson of the DDA on his/her own volition or by the Mayor of City of Clare in consultation with the Chairperson of the DDA at his/her discretion with or without stated cause or prejudice and without prior notice.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 2nd day of December 2024.

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Diane M. Lyon, Clare City Clerk