

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Jeremy Howard, City Manager
Date: October 3, 2024
Regarding: *Board & Committee Appointment – Downtown Development Authority (DDA) – Brownfield Redevelopment Authority (BRA) – Ms. Lori Fassett

For the Agenda of October 7, 2024

***Note:** This is a Consent Agenda item and is considered routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of October 7, 2024.

Background. With the departure of Mr. Tom Koch from the DDA & BRA boards, a vacancy currently exists on the Clare DDA & BRA. Lori Fassett, a business owner within the City of Clare, has expressed interest and has volunteered to serve in this position.

The City Commission is asked to approve the appointment.

Issues & Questions. Should the City Commission approve the proposed appointment?

Alternatives.

1. Approve the appointment.
2. Appoint another individual to serve as a voting member of the Clare DDA & BRA.
3. Leave this position vacant.
4. Set the decision aside to a subsequently scheduled public meeting.

Financial Impact. N/A – DDA & BRA members receive no compensation for serving.

Recommendation. I recommend that the City Commission approve the appointment of Lori Fassett to the Clare DDA and BRA by the adoption of attached Resolution 2024-080 (*copy attached*).

Attachment.

1. Resolution 2024-080.

RESOLUTION 2024-080

A RESOLUTION OF THE CLARE CITY COMMISSION APPOINTING LORI FASSETT TO SERVE AS A VOTING MEMBER OF THE CLARE DOWNTOWN DEVELOPMENT AUTHORITY (DDA) AND BROWNFIELD REDEVELOPMENT AUTHORITY (BRA).

WHEREAS, a vacancy currently exists on the membership of the Clare Downtown Development Authority (DDA) and the Brownfield Redevelopment Authority (BRA); and

WHEREAS, Lori Fassett, a Clare business owner, has offered and volunteered to serve as a member of said Boards at the will of the Mayor and the Clare City Commission; and

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Clare hereby appointments Lori Fassett to serve as a voting member of the Clare Downtown Development Authority and the Clare Brownfield Redevelopment Authority, said appointments being effective the 7th day of October, 2024 and terminating on the 6th day of October, 2027.

BE IT FURTHER RESOLVED that said appointment is voluntary and without compensation and that said appointee may resign said appointment by providing the Mayor with written notice of her intention to do so.

BE IT FURTHER RESOLVED that said the appointment is an at-will appointment and can be revoked, terminated, or rescinded by the Mayor of the City of Clare at their discretion with or without stated cause or prejudice and without prior notice.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 7th day of October, 2024.

Diane M. Lyon, Clare City Clerk