

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Gus Murphy. Absent: None. Also, present: Jeremy Howard, City Manager; Diane Lyon, City Clerk; Vicki Corlew, City Treasurer; Tom Brandon, Police Officer; and Steve Sentez, new CPS Liaison Officer.

2. CONSENT AGENDA:

Moved by Commissioner Bussell second by Commissioner Murphy to approve the items listed with an asterisk (*), (Agenda, Minutes, Department Reports, Communications, Professional Development, and Bills) that are considered routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. NEW EMPLOYEE SERVICE INTRODUCTION-OFFICER STEVEN SENTZ

Officer Steven Sentez was introduced to the City Commission. Officer Sentez was selected as the new School Liaison Officer for the City of Clare to begin work in Clare Public Schools following the departure of Officer Brian David. Steven graduated from Bullock Creek High School and attended Ferris State University where he obtained a degree in Criminal Justice. He served 6 years in the US Army as a Military Police Officer, then worked full-time for the Coleman Police Department and part-time for the City of Clare for nearly two years. He most recently served 11+ years with the Clare County Sheriff's office where he held the rank of Lieutenant.

B. APPROVE EGLE DAM RISK REDUCTION GRANT PROGRAM AGREEMENT, (DRRGP)

The city has been working with EGLE on multiple grant applications to help cover the costs of the Lake Shamrock Dam replacement project. With the assistance of GEI, (engineers for the dam replacement project) the City of Clare was awarded a \$600,000 grant. This grant will be added to the funding that the State has allocated to the city to move the project forward toward completion. We have received the formal grant award documents from EGLE that require the City Commission's approval for us to accept the grant and proceed to the next portion of the project. The Commission is asked to approve the grant agreement and authorize the City Manager to sign all necessary documents, and for the City Treasurer to make all budget amendments that may be necessary.

Motion by Commissioner Bonham second by Commissioner Murphy to approve the grant agreement by the adoption of Resolutions 2024-071. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

C. APPROVE CHANGE ORDER -GEI CONSULTANTS

As we continue to move through the project design and replacement of the Lake Shamrock Dam, we continuously seek additional grant funds for the project. We received a supplemental \$600,000 grant from EGLE and the DRRGP which was approved in the previous agenda item. Now that the grant agreement has been approved, the city must enter into a change order agreement with the engineers on the project, GEI Consultants. This change order will be tied to the original contract with GEI for the work they have completed on the dam replacement project. This \$670,000 change order is the next phase in the design and work on the dam. The City Commission is asked to approve the Change Order.

Motion by Commissioner Murphy second by Commissioner Jenkins to approve Change Order by adoption of Resolutions 2024-072. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

D. SET 2024 TRICK OR TREAT HOURS

Historically, the City Commission has set the date and time for Halloween trick-or-treating within the city. Generally, these hours are set for 6:00 p.m. to 8:00 p.m. on October 31st. Joy Simmer recommends that the City Commission set the date for the City of Clare Trick or Treating to Thursday, October 31, 2024, from 6:00 p.m. to 8:00 p.m.

Following discussion regarding the hours and whether there is a home game that night, motion by Commissioner Murphy second by Commissioner Jenkins to approve the 2024 Trick-or-Treat hours for October 31 from 6-8 pm by adoption of Resolution 2024-073. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

8. TREASURER'S REPORT: The Treasurer provided a brief report to the Commission.

9. *DEPARTMENT REPORTS: *Approved by Consent Agenda.*

10. CITY MANAGER'S REPORT:

Lake Shamrock Dredging and Dam Project. Work has been sporadic due to some mechanical issues but work continues with the hydraulic dredges on the large section of the lake west of Barnes Island. The first of the two grant agreements from the State for the dam was on tonight's agenda for approval. EGLE is still working on the additional permit for dredging the East finger near the dam.

Rail Trail. The project is starting to near completion. The trestle bridge work is complete and the trail that has not been paved with a first course is prepped and ready. The paving is tentatively scheduled for September 27th. They will pave the last section with a first course and then top the entire trail from the Moose Lodge back into the city. We hope to have a ribbon cutting and official trail opening celebration sometime in October.

Street Reconstruction Project. Robin Harsh Excavating, Inc. has completed construction work on South Rainbow Drive from Eastwood to Glendale and the city has completed the restoration work. Paving was completed Wednesday, September 11th by Pyramid Paving to complete the project.

Dunlop Paving. The paving project approved at the first meeting in September for a portion of Dunlop was completed on Wednesday, September 11th by Pyramid Paving when they were in town to complete paving on South Rainbow.

Clare Family Night Out. Family Night Out is on October 1st. There will be fun activities, cool prizes, great food, and more. This is a FREE family event so bring the whole family to Clare. Many businesses will participate in the event around town and under the tents in the Wood's Household parking lot.

11. *COMMUNICATIONS: *Approved by Consent Agenda.*

12. EXTENDED PUBLIC COMMENT: None.

13. COMMISSION DISCUSSION TOPICS: Savin has workers out at the airport at various times checking the water flow from the holding cell and taking samples of the discharge water. Commissioner Bussell will not be in attendance at the October 7, 2024 meeting due to employment obligations.

14. *APPROVAL OF BILLS: *Approved by Consent Agenda.*

15. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*

16. ADJOURNMENT: Motion by Commissioner Murphy seconded by Commissioner Jenkins to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell,

Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None.
Motion Carried. The meeting adjourned at 6:17 p.m.

Pat Humphrey, Mayor

Diane M. Lyon, City Clerk