

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Absent: Maegan Jenkins. Also, present: were Jeremy Howard, City Manager; Diane Lyon, City Clerk; Vicki Corlew, City Treasurer; and Dave Saad, Police Chief.

2. CONSENT AGENDA:

Moved by Commissioner Bussell second by Commissioner Murphy, to approve the items listed with an asterisk (*), (Agenda, Minutes, Communications, Professional Development, Department Reports, and Bills) that are considered routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: Andrew Santini announced his candidacy for Prosecuting Attorney. Thomas Evans announced his candidacy for Prosecuting Attorney.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. RECOGNITION OF DPW EMPLOYEE JOSHUA SHUSTER FOR 15-YEARS OF SERVICE

Joshua Shuster has faithfully served the residents of the City of Clare for the past fifteen years, as a full-time employee within the City's Department of Public Works beginning in July 2008. The City Commission is asked to formally recognize Josh for his exemplary, faithful, and dedicated public service.

Motion by Commissioner Bonham second by Commissioner Murphy to recognize Josh for his service to the community by adoption of Resolution 2024-052. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.*

Mayor Humphrey presented a plaque to Josh in recognition of his service to the community and Josh expressed his appreciation.

B. APPOINTMENT OF VOTING DELEGATES FOR THE 2024 MERS CONFERENCE

The Michigan Employees Retirement System (MERS) will hold its annual conference in Grand Rapids, Michigan on October 9 – October 11, 2024. The City Commission has traditionally sent two delegates to the conference, an employee representative elected by the City's employees to represent their interests at the conference and a management delegate to represent management's interests at the conference.

This year the employees eligible to vote have selected David Saad as their primary delegate and Sam Eberhart as the alternate. Jeremy Howard will be the management primary delegate and Diane Lyon will serve as an alternate.

MERS requires the City's delegates to be appointed by the respective municipal governing body to vote on policy matters presented to the delegation for decision. Therefore, the City Commission is asked to formally designate these individuals to represent the employees and the City at the annual conference.

Motion by Commissioner Bussell second by Commissioner Bonham to appoint Dave Saad as the primary voting employee delegate and Sam Eberhart as the alternate voting employee delegate; and, to appoint Jeremy Howard as the primary administrative delegate and Diane Lyon as the alternate administrative delegate by adoption of Resolution 2024-053. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.*

C. APPOINTMENT OF VOTING DELEGATES FOR THE 2024 MML CONFERENCE

The MML will hold its annual business meeting on Wednesday, September 11, 2024, on Mackinac Island, Michigan in conjunction with its annual conference being held September 11-13. The City is requested to designate its voting delegation for that meeting. The Commission is asked to designate attendee Jeremy Howard as its voting delegate to cast the City's vote on all business brought before the MML Board of Directors and slated on the agenda for the scheduled meeting.

Motion by Commissioner Murphy second by Commissioner Bussell to appoint Jeremy Howard as the primary voting delegate by adoption of Resolution 2024-054. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.*

D. APPROVE SOLE SOURCE BID (SOURCEWELL)-GRAVELY PARKS MOWER FROM REDS REPAIRS

The City allocated funding in this year's budget to replace a mower in the Park's fleet. The mower being replaced is a 2012 60" Bad Boy mower, which has reached the end of its useful life. The new mower (2024 Gravelly 60" Zero Turn) has been budgeted and planned for replacement in the current 2024/2025 CIP/budget.

DPW Director Luke Potter has informed the city that we can use Sourcewell for this purchase allowing the City to utilize contracts that have already been bid out by Sourcewell across the country. The City is then able to take advantage of often steeply discounted prices. The Sourcewell bid for this mower is currently held by Reds Repair, LLC out of Farwell, MI. The bid amount is \$9,524.58 and is several thousand dollars under the list price of the mower if we were to purchase it outside of the Sourcewell contract.

The City Commission is asked to approve the bid utilizing the Sourcewell program and award the contract for the sole source purchase of a new mower from Red's Repair.

Motion by Commissioner Murphy second by Commissioner Bussell to approve the sole source purchase by the adoption of Resolution 2024-055. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.*

E. APPROVE SERVICE AGREEMENT WITH MIDDLE MICHIGAN DEVELOPMENT CORPORATION (MMDC)

The City of Clare has enjoyed a beneficial service relationship with the Middle Michigan Development Corporation (MMDC) for decades. We, like all the other governmental entities in Clare, Gladwin, Isabella, and Osceola Counties are clients of MMDC. We currently pay MMDC \$15,000 annually for their services, and this rate has been in place since 2018 with no increases to the yearly fees. Our current contract with MMDC is up for renewal for another 3 years and a small yearly increase is requested increasing the annual contribution to \$17,500. City staff have reviewed the contract and the amount and feel it is a reasonable amount. The increase being proposed is actually less than if we had an automatic inflationary increase in place. The new contract amount will be locked in for the next three years.

The City Commission is asked to consider and approve the proposed contract agreement with the new contract amount for the next three years.

Motion by Commissioner Bonham second by Commissioner Murphy to approve the agreement by adoption of Resolution 2024-056. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.*

8. TREASURER'S REPORT: The Treasurer provided a report to the Commission.

9. DEPARTMENT REPORTS: *Approved by Consent Agenda.*

10. CITY MANAGER'S REPORT:

Lake Shamrock Dredging and Dam Project. Dredging is continuing and we are making good progress with our mechanical equipment and Savin's hydraulic dredging. Savin continues to operate both dredges 24 hours a day, 5 days (M-F). Our dam engineers, GEI and Spicer, have finished the change order for the next phase of work to be done utilizing

the \$600,000 High Hazard Dam Grant that the City was awarded and we are still waiting on the grant agreement from the State. Both will come to you at an upcoming meeting.

Rail Trail. The project is continuing to move forward and appears to be on schedule to finish late summer or early fall. The contractor laid the first course of asphalt for much of the trail and the new parking area at the depot. A lot of work has also been done on the trestle bridge and will be continuing. The section by the bridge on both sides will not receive its first course of asphalt until it is complete. Once that is done the entire trail will get the final topcoat of asphalt so that it can be done in one piece. I have included pictures with this report of the trail being paved, the bridge work, and the paving starting at the depot along with the new poured concrete walk and parking area.

Pickle Ball Courts. With the increase in popularity of Pickle Ball recently, we have had more and more requests for pickle ball courts/nets in the City. Recently we were able to purchase two complete pickle ball nets with removable posts that have been installed and markings done on two of the 4 courts at the tennis court area on corner of Ann Arbor and Woodlawn. So, there are now two permanent tennis courts and two permanent pickle ball courts. The design of the two new pickle ball courts still allows the removal of the closer placed posted and the ability to string up tennis nets, if need be, for a specific tennis tournament if needed. A huge thank you to Bishop GMC of Clare for sponsoring and paying for the nets and posts and to DPW for doing the installation. I have attached some pictures of the new nets to this report.

Match on Main Awards. As you will remember, now that the City of Clare is RRC Certified we became eligible for Match on Main Grant dollars. Earlier this year, MMDC worked with several local businesses in Clare to prepare grant applications. After rankings were done 2 were submitted to MEDC for consideration this round. One of those, Market on McEwan, was selected to be funded for the maximum grant amount of \$25,000 for work being done rehabbing the existing building and facade and opening a new market at 406 North McEwan (formerly Campbell Printing). I have attached the press release detailing the awards.

11. *COMMUNICATIONS: *Approved by Consent Agenda.*
12. EXTENDED PUBLIC COMMENT: None.
13. COMMISSION DISCUSSION TOPICS: None.
14. *APPROVAL OF BILLS: *Approved by Consent Agenda.*
15. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*
16. ADJOURNMENT: Motion by Commissioner Bonham seconded by Commissioner Jenkins to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.* The meeting adjourned at 6:28 p.m.

Pat Humphrey, Mayor

Diane M. Lyon, City Clerk