

AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: July 11, 2024
RE: Designation of Voting Delegates – 2024 MML Annual Meeting

For the Agenda of July 15, 2024

Background. The MML will hold its annual business meeting on Wednesday, September 11, 2024, on Mackinac Island, Michigan in conjunction with its annual conference being held September 11-13. The City is requested to designate its voting delegation for that meeting. The Commission is asked to designate attendee Jeremy Howard as its voting delegate to cast the City's vote on all business brought before the MML Board of Directors and slated on the agenda for the scheduled meeting.

Issues & Questions Specified. Should the City Commission designate a voting delegate to cast the City's vote(s) on matters slated on the agenda for the MML annual meeting?

Alternatives.

1. Designate a voting delegate.
2. Do not designate a voting delegate.
3. Set aside the decision regarding this matter to a later date.

Financial Impact. There is no immediate, direct fiscal impact for this approval other than the budgeted costs for conference attendance, hotel accommodations, food, and transportation costs.

Recommendation. I recommend that the City Commission designate a voting delegate by adoption of Resolution 2024-054 (*copy att'd*).

Attachments.

1. Resolution 2024-054.

July 5, 2024

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held on Mackinac Island, September 11-13, 2024. The League's "**Annual Meeting**" is scheduled for 4:30 pm on Wednesday, September 11 in the Terrace at the Grand Hotel. The meeting will be held for the following purposes:

1. **Election of Trustees.** To elect five members of the Board of Trustees for terms of four years each (see #1 on page 2).
2. **Policy.** A) **To vote on the Core Legislative Principles document.**

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <https://mml.org/resources-research/delegate/>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 11, 2024.**

3. **Other Business.** To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, **you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate.** Please submit this information through the League website by visiting <https://mml.org/resources-research/delegate/> **no later than August 11, 2024.**

We love where you live.



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary Members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

1. Election of Trustees

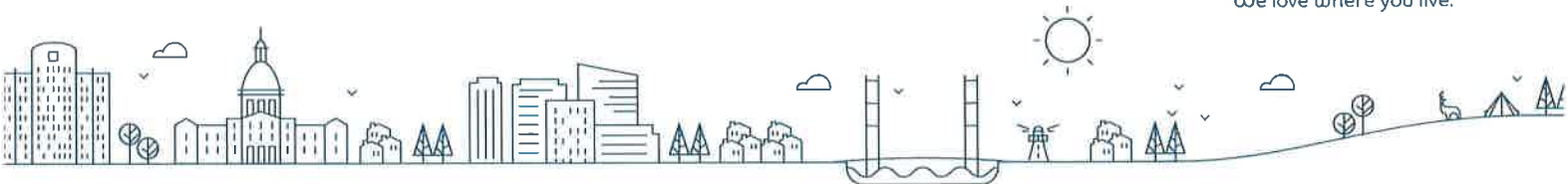
Regarding election of Trustees, under Section 5.3 of the League Bylaws, five members of the Board of Trustees will be elected at the annual meeting for a term of four years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus, the deadline this year for the League to receive resolutions is **August 11, 2024**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, “Every proposed resolution submitted to the Board of Trustees by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or a modification thereof.

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3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 10, 2024, at the Grand Hotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

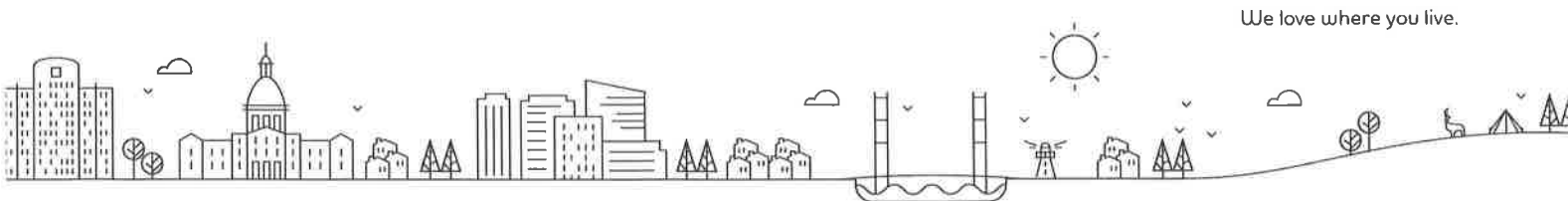
Sincerely,



Robert E. Clark
President
Mayor, City of Monroe



Daniel P. Gilmartin
Executive Director & CEO



(<https://blogs.mml.org/wp/events>)

Full Agenda

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Tuesday

Wednesday

Thursday

September 12, 2024

7 a.m.–6 p.m.

Conference Registration Open

7:30–9 a.m.

Networking Breakfast

Main Dining Room

7:30–9 a.m.

Michigan Association of Mayors Annual Meeting & Breakfast (pre-registration required)

Cottage Restaurant

8 a.m.–6 p.m.

CEA Tables and Voting

Art Gallery

9–10:30 a.m.

Morning General Session

Cities from a National Perspective

Theatre

Gain a national perspective on the state of cities from the CEO and Executive Director of the National League of Cities (NLC), Clarence E. Anthony. NLC has been touring the country for the last year celebrating their 100th anniversary. This tour has provided them with first-hand accounts of how cities are doing around the country. Clarence will give his insight on how we as a nation are changing cities and the role cities have in changing the nation.

Speaker

Clarence E. Anthony, CEO and Executive Director, National League of Cities (NLC)

10:30–10:45 a.m.

Networking Break

10:45–11:45 a.m.

Breakout Sessions

Opportunities for Philanthropic Partnerships in Housing Investment

Many new financial tools and resources for housing projects are available for our municipalities. Yet implementation remains elusive, and costs continue to rise. Philanthropic support can help bridge the persistent gap in gathering capital for housing projects. Their support provides additional strategies, resources, and funds that will not add to the financial burden of projects. Learn about what opportunities exist and how your community can benefit from these partnerships.

Implementing AI in Our Municipalities

Experts from the University of Michigan will present information about artificial intelligence (AI) in the municipal space from their new white paper. They will explore how AI can be used to improve the efficiency, quality, and sustainability of municipal services. They will also discuss the current and potential applications of AI in various domains. Attendees will gain understanding about the key factors and considerations for designing and deploying AI solutions in a municipal context and identify the opportunities and risks of using AI to enhance municipal services.

Reducing or Eliminating Greenhouse Gas Emissions from Municipal Operations and Beyond

The cohort of the City of Madison Heights, in partnership with Ferndale, Oak Park, and the Lamphere School District, were recently awarded \$500K by the Department of Energy to create a regional decarbonization plan. Their project is one of two in Michigan selected and one of 40 in the nation. Come learn how they are embracing energy efficiency as a strategy for keeping their fiscal house in order. Madison Heights has been investing in energy efficiencies in their operations since 2008. They will share their learnings and how this transformational project for the region will reduce climate emissions on a regional level.

Thriving Communities Deep Dive

Building off what was discussed in our general sessions, League staff will unveil some of our work. This session is for communities who want to learn more and get involved with developing our next steps. We will also have a Q&A and the opportunity to test out some of our prototype tools!

Council-Manager Relationships

Back by popular demand! Now more than ever, building relationships and understanding the roles of city council and how they can interact with their administration is critical to the success of our communities. When the relationship between the city manager and city council breaks down, forward motion slows, time and resources are wasted, trust and respect are damaged, and, ultimately, the community will not get what it deserves. Come hear from both sides of the equation

and learn first hand about the appropriate roles for elected officials and managers, what strategies can be put into place to help build a productive relationship, and hear examples directly from some seasoned elected officials and managers.

11:45 a.m.–1 p.m.

Networking Luncheon

Main Dining Room

11:45 a.m.–1 p.m.

Michigan Women in Municipal Government Affiliate Luncheon (additional fee and pre-registration required)

Cottage Restaurant

1–2:30 p.m.

Afternoon General Session

Theatre

Michigan as a Placemaking Leader

Michigan has been a leader in placemaking for over a decade. We have seen the impact it has had in our communities, and we should bring awareness to this amazing work. We are a state already known for its beauty, resilience, and grit, and we have an opportunity to expand this recognition. This session will recount, reflect, and build on Michigan's unparalleled leadership in the global placemaking movement with one of the top experts in the world, who has more than 20 years of experience working in placemaking, Ethan Kent.

Speaker

Ethan Kent, Executive Director, PlacemakingX

2:30-2:45 p.m.

Networking Break

2:45–3:45 p.m.

Breakout Sessions

Equitable Small Business Ecosystems: Tangible Ways to Support Your Business Community

The success of our member communities is directly connected to the success of their local economies. The League and MML Foundation's Local Economies Initiative explores local small business and entrepreneurship systems within smaller southeast Michigan communities. After more than two years on the ground, we are excited to share emerging findings! Learn about building equitable small business ecosystems, find inspiration from innovation happening right now in our communities, and walk away with practical steps to better support your small businesses.

Prioritizing Well-Being in Public Service

Discover the keys to sustainable leadership as we delve into prioritizing well-being and self-care for local government officials. Explore practical strategies and resources to enhance resilience, manage stress, and foster a culture of wellness for yourself and within governmental organizations, ultimately leading to healthier, more effective leadership and service delivery.

Legislative Update

From the passage of the state budget to discussions on short-term rentals, election reform, and economic development, the legislature continues to tackle issues facing local government. With elections and lame duck around the corner, the final months of the 2023–24 legislative session are sure to be busy. Our lobbying team will break it all down for you and offer insights on what legislation is likely to see action and, more importantly, how you—our members—can engage!

Friday

(<https://blogs.mml.org/wp/events>)

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Full Agenda

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Full Agenda

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Tuesday

Wednesday

Thursday

Friday

September 13, 2024

7–10:30 a.m.

Conference Registration Open

7:30–9 a.m.

Networking Breakfast

Main Dining Room

7:30–9 a.m.

Michigan Black Caucus of Local Elected Officials Meeting & Breakfast (pre-registration required)

Cottage Restaurant

9–10 a.m.

Breakout Sessions

The Anatomy of an Election

The 2024 election might raise questions about election integrity in your community. If you would like to gain a deeper understanding of what the process entails, including the checks and balances that are in place to protect the integrity of the election process, this session is for you! Come learn the details of the process, start to finish, from an elections expert who has served many years as a clerk, several under both Secretaries of State Ruth Johnson and Joselyn Benson. You will leave with a renewed understanding of our system and the ability to assure your residents.

Waste Not, Want Not: Eliminating Food Waste and Alleviating Hunger

Food is the second largest solid waste material in Michigan landfills. The City of Southfield wants to prevent 15 thousand tons of food from being sent to the landfill each year and to create a blueprint for other communities to follow. Eliminating food waste is key for meeting the state's 2050 carbon neutrality goal. But this isn't just about the planet, it's also about alleviating food insecurity. Much of the food that is wasted could be redirected to its highest and best use: feeding people. Southfield is setting out to examine the role that local governments play in meeting these ambitious goals

AI in Action: Case Studies from Michigan Communities

This session will feature representatives from several Michigan communities that have successfully implemented artificial intelligence (AI) solutions to address various challenges and opportunities. They will show how AI can be used to improve local services, ranging from accessibility and public safety to citizen engagement. They will also discuss the lessons learned along the way, best practices, and the future as they leverage AI to enhance their municipal services.

Modular Housing: Another Piece of the Housing Pie

Our communities are hungry for housing. We know one of the barriers to building new homes is a lack of developers/building trades in certain areas. Modular housing development can help provide a solution to these barriers. The construction processes for modular homes allows most of the building to happen off-site, in places with available labor and in climate-controlled conditions, with only final assembly happening on the construction site. The result is housing that is built to the same codes and standards but can often be cheaper and achieved with less active construction disruption to the neighborhood.

The Role of Local Leaders in Preparing for Mass Shootings (Hosted by MBC-LEO)

As mass shootings continue to devastate communities across our nation, preparedness and knowing how to respond are critical to public service. This session will feature subject matter experts who will discuss essential tools and resources for local leaders, so they can be ready in the event of a mass shooting. Topics will include what municipal officials can do to prepare, planning victim services, and how to ensure law enforcement officials have the training and equipment they need.

10–10:30 a.m.

Networking Break

10:30 a.m.–12 p.m.

Closing General Session & CEA Award Winner Announcement

Theatre

12 p.m.

Adjourn

RESOLUTION 2024-054

A RESOLUTION OF THE CLARE CITY COMMISSION DESIGNATING ITS PRIMARY VOTING DELEGATE FOR THE MICHIGAN MUNICIPAL LEAGUE (MML) 2024 ANNUAL MEETING.

WHEREAS, the City of Clare is a long-tenured member in good standing of the Michigan Municipal League; and

WHEREAS, the MML has noticed its annual meeting for Wednesday, September 11, 2024, in conjunction with its annual convention being held on Mackinac Island, Michigan from September 11-13; and

WHEREAS, the MML has asked that its members designate voting delegates to vote on all agenda items slated for said annual meeting; and

WHEREAS, City Manager Jeremy Howard is scheduled to attend said annual MML Conference and will thus be eligible to vote at said annual meeting and;

WHEREAS, the City Commission has deemed it prudent to designate City Manager Jeremy Howard as its primary voting delegate for said annual meeting.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby designates City Manager Jeremy Howard as its voting delegate at the 2024 Michigan Municipal League Annual Meeting.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner -----.
The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 15th day of July, 2024.

Diane M. Lyon, City Clerk