

AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: May 30, 2024
RE: Traffic Control Order 001-2024
(Various No Parking Signs on Beech Street from 5th Street to State Street / Four Way Stop – 6th Street and Beech Street)

For the Agenda of June 3, 2024

Background. Due to the upcoming construction and renovation that will be taking place on the Clare Hospital property for the MyMichigan Clare Health Center, a request was made by the DDA and Planning Commission to make the intersection of 6th Street and Beech Street a four way stop for increased safety and better traffic control when the new main West entrance/exit for the hospital/emergency room will be created to line up with 6th Street on Beech. There was also a recommendation to address the on-street parking on Beech from 5th Street to State Street. The Traffic Safety Committee met on May 16, 2024 and discussed the potential changes. The City's Traffic & Safety Committee has reviewed the request and recommended approval of the request (*see att'd minutes*). The City Commission is asked to approve the request by issuance of a Traffic Control Order 001-2024 (*att'd*).

Full detailed recommendation is below:

- 4-way stop at 6th Street and Beech Street at the new West entrance/exit of the hospital campus
- Paint yellow no parking on one parking space south of the south hospital entrance in front of dentist office on the east side of Beech (2 or 3 spaces will remain in front of the office)
- No parking signs going North of the South hospital entrance off Beech from that drive all the way to 7th Street along the East side of Beech Street
- 2-hour parking on the West side of Beech from 6th Street North to 7th Street (already 2-hour from city hall entrance/exit to 6th Street)
- 2-hour parking on both sides of Beech East and West sides from 7th Street to State Street

Issues & Questions Specified. Should the City Commission approve Traffic Control Order 001-2024?

Alternatives.

1. Approve the TCO.
2. Approve the TCO with modifications/amendment.
3. Do not approve the TCO.
4. Set aside the decision regarding this matter to a later date.

Financial Impact: Signage to implement the TCO is either available currently at the Department of Public works in our sign inventory or will be purchased.

Recommendation. I recommend that the City Commission approve Traffic Control Order 001-2024 by adoption of Resolution 2024-044 (*copy att'd*).

Attachments.

1. Traffic Safety Committee Minutes.
2. TCO 001-2024.
3. Resolution 2024-044.

CITY OF CLARE POLICE DEPARTMENT

207 W 5th St, Clare, MI 48617 | Phone: (989) 386-2121 | Fax: (989) 386-0440



CLARE CITY TRAFFIC SAFETY COMMITTEE MINUTES

May 16, 2024

I. CALL TO ORDER

The City of Clare Traffic & Safety Committee Meeting was held on May 16th, 2024, at 15:00 hours.

- a. ROLL CALL at the Clare Public Safety Building. Located at 207 W. Fifth St. Clare MI 48617. Present: Luke Potter, Jeremy Howard, Greg Rynearson and Larry Wyman
Absent: Chief David Saad and JJ Klause

II. OLD BUSINESS None

II. NEW BUSINESS

Discuss hospital expansion and its effects on traffic control and parking. Consider additional stop signs, four-way intersection, two-hour parking, and/or closing parallel parking spaces.

Discussion:

In our recent traffic safety committee meeting, we focused extensively on the implications of the hospital's expansion for local traffic control and parking. The discussion was detailed and multifaceted, considering various strategies to manage the increased traffic, parking, traffic visibility, and ensure safety for all road users. We explored the possibility of installing additional stop signs to regulate traffic flow better and deliberated on the potential benefits of adding a four-way intersection to streamline vehicle movement around the hospital area.

Further, the committee evaluated the need for implementing two-hour parking restrictions. This measure aimed to ensure turnover and availability of parking spaces, particularly for visitors and patients needing short-term access to the hospital facilities. The conversation also covered the potential impact of closing certain parallel parking

spaces, weighing the pros and cons of such an action in terms of safety and convenience for both drivers and pedestrians.

After thorough consideration, the committee approved several specific actions. A four-way stop will be installed at the intersection of 6th Street and the new hospital entrance to improve traffic regulation. Additionally, a no parking zone will be painted one space south of the south hospital entrance in front of the dentist office on the east side of Beech Street to enhance visibility. Another no parking area will extend north from the south hospital entrance off Beech Street to 7th Street on the east side. To balance parking needs, two-hour parking will be instituted on the west side of Beech Street from 6th Street to 7th Street, and on both sides of Beech Street from 7th Street to State Street. These measures are designed to mitigate the impact of the hospital expansion while maintaining safety and accessibility in the area.

Motion was made by Wyman, second by Ryneanson. Roll call: Ayes: all Nays: none

Action:

If approved by the City Commission the DPW will add a 4 way stop at 6th and the new hospital entrance. Paint no parking one space south of the south hospital entrance in front of dentist, on the east side of Beech to provide visibility. Add a no parking area north of the south hospital entrance off Beach from there to 7th on the east side of Beech. Add 2-hour parking on the West side of Beech from 6th Street north to 7th. Add 2-hour parking on both sides of Beech east and west from 7th to State

IV. OTHER BUSINESS- None



Chief David Saad
City of Clare Police Department



CLARE POLICE DEPARTMENT

Chief David Saad
207 West Fifth Street
Clare, Michigan 48617
Phone: 989-386-2121
Fax: 989-386-0440

CITY OF CLARE TRAFFIC CONTROL ORDER

NO: 001-2024

A. ISSUED BY: Chief David Saad
(TRAFFIC ENGINEER)

DATE: 5-23-2024

B. WORK TO BE DONE BY Luke Potter DPW superintendent

C. FILED AND ATTESTED _____ DATE: _____
(CITY CLERK)

D. CHANGES

1. 4 way stop at 6th and the new hospital entrance
2. Paint no parking one space south of the south hospital entrance in front of dentist, on the east side of Beech to provide visibility.
3. No parking north of the south hospital entrance off Beach from there to 7th on the east side of Beech
4. 2 hour parking on the West side of Beech from 6th Street north to 7th (already 2 hour from city hall entrance to 6th)
5. 2 hour parking on both sides of Beech east and west from 7th to State

E. REQUIRED ACTION

1. Additional stop signs and 4 way indicators
2. Paint to indicate no parking.
3. No parking signs and paint as required
4. 2 hour parking signs

DATE OF EXPIRATION: None

RESOLUTION ADOPTION DATE: _____

RESOLUTION 2024-044

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING TRAFFIC CONTROL ORDER 001-2024.

WHEREAS, a request was made by the DDA and Planning Commission to make the intersection of 6th Street and Beech Street a four-way stop for increased safety and better traffic control when the new main West entrance/exit for the hospital/emergency room is created to line up with 6th Street on Beech and to address the on-street parking on Beech from 5th Street to State Street; and

WHEREAS, the City’s Traffic & Safety Committee met on May 16, 2024, and has reviewed said request and recommended approval of the request; and

WHEREAS, said recommendation has been incorporated in a proposed Traffic Control Order, said Order being designated as TCO 001-2024; and

WHEREAS, said TCO 001-2024 has been reviewed and considered by the City Commission and determined to be an appropriate and prudent solution to the aforementioned request.

NOW THEREFORE BE IT RESOLVED THAT the Clare City Commission hereby approves Traffic Control Order 001-2024 and directs its City Manager to task the City’s Street Administrator to ensure that appropriate signage is installed to implement the provisions of the Traffic Control Order and that appropriate enforcement actions are taken relative to said Order.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

**The Resolution was introduced by Commissioner _____ and supported by Commissioner _____.
The Resolution declared adopted by the following roll call vote:**

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 3rd day of June 2024.

Diane M. Lyon, City Clerk