



## **Airport Manager Report**

**June 2024**

As our sales price is not the lowest in the state, but we are still selling significant amounts of fuel. We might need a new fuel shipment in late July or early August at this sales rate. Our Avgas price is \$5.39.

We continue to have charter flights to/from multiple locations using our airport. Recently, Clare County Road Commission members flew from to North Carolina to tour the John Deere plant there and returned the same day. Additionally, there is a monthly charter flight from Madison, WI to visit the JX Truck Center as well as other regular business visitors.

City Commission approved awarding the engineering services for the PAPI project in April. We are awaiting the contract proposal from Mead & Hunt for this project, but MDOT has not provided their decision on data liability. I will be querying MDOT to find a solution moving forward.

Schiffer's Aerial Spraying utilized our airport for the Spongy Moth application in May. A review will be completed to see the impact their use has on the airport and other airport users with adjustments to be implemented next year.

The contract farmer has been out in the fields on the airport property. I have introduced myself to the owner and his workers and discussed recent impacts to airport operations. We have agreed to a plan to minimize interruptions.

Our seasonal groundskeeper, Rodney Schumaker is doing a good job taking care of the airport mowing and overall grounds maintenance.

Thanks!

Gabe Ambrozaitis

48D Airport Manager

*“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”*

**DEPARTMENT OF PUBLIC WORKS  
DEPARTMENT REPORT  
MAY 2024  
LUKE POTTER, DIRECTOR**

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**STREET WORK.** We mulched the roundabout, trimmed a tree at E. Fifth St, cut 2 trees at 314 E. Seventh, cut trees on John and Eastwood, trimmed tree at Fifth and Beech and cleaned up stump at W. State Street. We bladed and brined roads on a couple of days and sprayed weeds on several days. We straighten the Fourth Street lot sign, moved dirt behind the DPW for rail trail and did some cold patching.

**WATER & SEWER WORK:** Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance, and cleaned storm sewers. We vactored water service in White Subdivision, built a manhole on W. State Street, and measured the storm sewer at 100 block of W. Seventh, installed sewer at 505 Witbeck and started sprinkler systems at Shamrock, Stamina Parks and City Hall. Also started sprinkler on 22<sup>nd</sup> and worked on the 5<sup>th</sup> St lot sprinkler on the 23rd. and ran camera wire through depot.

**CEMETERY WORK:** We had 2 full burials and five cremation burials at Cherry Grove Cemetery in May. We planted one tree and removed a couple trees. We located veterans graves and put flags out. We also set foundations on a couple of days, turned piles and watered trees.

**DREDGING:** Prepped barge and dumpsite for dredging. Pushed spoils at the airport.

**MISCELLANEOUS WORK:** We chipped brush, cleaned, washed and waxed trucks, and cleaned the garage on several days. On the 30<sup>th</sup> we set up for a luncheon for MDOT and DNR and then torn it down after. We loaded and moved art in DDA on the 1<sup>st</sup> and removed the art sculpture bases on the 31<sup>st</sup>. We clear drains the swamp behind Leatherer Truss on the 1<sup>st</sup>, hung senior banners and took black dirt at airport. We moved the soccer complex signs by the round-about and mowed the city lot at the airport. We hauled diamond dust for Brookwood and graded the ball field.

**Attachments.** Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

# May 2024

## UTILITY WORK ORDERS

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	5
<i>Customer Request Off</i>	
<i>Sewer Problems</i>	
<i>Off for Non Payment</i>	6
<i>New Meter</i>	3
<i>New Meter Head</i>	
<i>Estimated Meters</i>	23
<i>High Usage Check</i>	
<i>New RF</i>	3
	40

### MANNATEC FUEL REPORT FOR PERIOD: MAY 1-31-2024

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
Fire Dept	42.480	124.25	2.925	90.271	250.10	2.771	374.35
FD- non fuel							0.00
Police Dept	609.254	1,738.52	2.854				1,738.52
DPW	249.275	729.26	2.926	716.716	2,078.82	94.912	4,113.63
Parks	242.032	702.23	2.901	94.912	276.59	2.914	
Cemetery	112.091	326.73	2.915			#DIV/0!	
W/WWT	141.919	416.44	2.934				416.44
Average Rate for Regular:			3.491	Average Rate for Diesel:		#DIV/0!	
						<b>Total Bill:</b>	<b>\$6,642.94</b>

## EQUIPMENT RENTAL - May 2024

### GENERAL FUND

General Operations	101-265.000-943.641	41.41	
Depot	101-265.000-943.641	59.78	
Cemetery	101-276.000-943.641	5,514.13	
Police	101-301.000-943.641	4,406.64	
Parking Lots/Flags	101-441.000-943.641	1,680.01	
Airport	101-537.000-943.641	1,508.77	
		101-000.000-001	-\$13,210.74 cr

### MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	6,426.04	
Tkline Winter Cleanup	202-446.001-943.641	0.00	
Major Streets	202-449.000-943.641	3,835.21	
		202-000.000-001	-\$10,261.25 cr

<u>LOCAL STREETS:</u>	203-449.000-943.641	9,300.15	
		203-000.000-001	-\$9,300.15 cr

### PARKS & DAM MTS.:

Dam Mts	208-751.001-943.641	0.00	
Parks	208-751.001-943.641	12,751.61	
Dredging	208-741-004-702	384.30	
		208-000.000-001	\$0.00 cr

### SEWER FUND

Sewer Treatment	590-536.001-943.641	703.38	
Sewer Collection	590-536.002-946.641	1,977.06	
		590-000.000-001	-\$2,680.44 cr

### WATER FUND

Water Trmt/Pumping	591-536.003-946.641	505.94	
Water Dist./Meters	591-536.004-946.641	239.97	
		591-000.000-001	-\$745.91 cr

### MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$49,334.40	
General Fund	641-000-669.101		-\$13,210.74
Major Sts/Tklines	641-000-669.202		-\$10,261.25
Local Sts	641-000-669.203		-\$9,300.15
Parks	641-000-669.208		\$0.00
Sewer	641-000-669.590		-\$2,680.44
Water	641-000-669.591		-\$745.91

### CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101		\$13,210.74
Major Sts/Tklines	102-000-669.202		\$10,261.25
Local Sts	102-000-669.203		\$9,300.15
Parks	102-000-669.208		\$0.00
Sewer	102-000-669.590		\$2,680.44
Water	102-000-669.591		\$745.91

<b>EQUIPMENT RENTAL,</b>	<b>102-000.000-067</b>	<b>\$36,198.49</b>	
<u>ALL DEPOSITS:</u>	<b>102-000.000-001.001</b>		
	<b>102-000.000-067.102</b>		

**DPW MANHOUR REPORT FOR: May-24**

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T
101-265.000-702	GF - City Hall	5	2.5	2	9.50				0.00				0.00	
	Railroad	4	0.5		4.50				0.00				0.00	
101-276.000-702	Cemetery	113	34	17	164.00				0.00	3.5	3	1.5	8.00	
101-528.000-702	Refuse Collection				0.00				0.00	11	14.55	7.65	33.20	
101-441.000-702	Par/Flag/Pk Lot	8	21	2	31.00			2	2.00				0.00	
	DDA Pk Lot	4	46.5	4	54.50				0.00				0.00	
101-445.000-702	City Trees/Lites				0.00				0.00				0.00	
	DDA Trees/Lites	5		1	6.00				0.00				0.00	
101-537.000-702	Airport	7	6		13.00				0.00				0.00	
202-446.001-702	Roadway Inspection				0.00				0.00				0.00	
	TK Surface Mts	3			3.00				0.00				0.00	
	TK Shoulder Mts			2	2.00				0.00				0.00	
	TK Sweeping	17	28	14	59.00				0.00				0.00	
	Drain/Bkslopes				0.00				0.00				0.00	
	TK Signs				0.00				0.00				0.00	
	Snow & Ice			3	3.00				0.00				0.00	
	Hauling Snow				0.00				0.00				0.00	
202-444.002-702	Major Sts Sidewalks				0.00				0.00				0.00	
202-499.002-702	Major Sts Maint.	23.75	52	13	88.75				0.00				0.00	
202-499.003-702	Snow & Ice				0.00				0.00				0.00	
202-499.004-702	Administration				0.00				0.00	2.5	3	1.5	7.00	
203-444.002-702	Local Sts Sidewalks				0.00				0.00				0.00	
203-499.002-702	Local Sts Maint.	48.5	125	40	213.50				0.00				0.00	
203-499.003-702	Snow & Ice				0.00				0.00				0.00	
203-499.004-702	Administration				0.00				0.00	2.5	3	1.5	7.00	
208-751.000-702	Lake Sham/Dam				0.00				0.00				0.00	
208-751.000-702	Lake Sham Pks	41	34		75.00				0.00				0.00	
208-751.000-702	Dredging			14	14.00				0.00				0.00	
590-536.002-702	Sewer	30	55	3	88.00	6			6.00	13.05	15.6	7.8	36.45	
591-536.004-702	Water	29.75	19	4	52.75				0.00	13.3	15.6	7.8	36.70	
641-444.000-702	DPW	86	69	58	213.00	2			2.00	4.15	4.5	2.25	10.90	
	DPW Equip	53	50.5	24	127.50				0.00				0.00	
	Fire Equip		11		11.00		1		1.00				0.00	
	Police Equip	3			3.00				0.00				0.00	
	Holiday/Funeral		16	74	90.00				0.00			10	10.00	
	OFF TIME	27	70	45	142.00				0.00	10	20.75		30.75	
<b>TOTALS</b>		508.00	640.00	320.00	1468.00	8.00	1.00	2.00	11.00	60.00	80.00	40.00	180.00	0.00
		1468.00			11.00			180.00			0.00			

**DPW: PARKS/BLDG & GROUNDS MANHOUR REPORT FOR:**

**May-24**

FY 23-24 FUND	HOURLY WAGE		FULL TIME EMPLOYEES REGULAR HOURS				FULL TIME EMPLOYEES OVERTIME HOURS				SEASONAL EMPLOYEES REGULAR HOURS				SEASONAL EMPLOYEES OVERTIME HOURS			
	FUND NAME																	
208-751.001-702	Holiday	Funeral			8.00													
	Sick	Vacation	8.00	38.00		54.00												
	PARKS		51.00	42.00	21.00	114.00			0.50	0.50	101.00	146.50	53.00	300.50				0.00
	DDA Work					0.00				0.00		10.00	2.00	12.00				0.00
	BLDG & GRUNDS		5.00		11.00	16.00				0.00	26.00	26.00	20.00	72.00				0.00
101-276.000-702	Cemetery					0.00				0.00	36.00	95.00	32.00	163.00				0.00
101-265.000-702	Trustees					0.00				0.00	56.00	64.00	24.00	144.00				0.00
101-537.000-702	Airport Maint					0.00				0.00	23.00	0.00	18.00	41.00				0.00
						0.00				0.00				0.00				0.00
						0.00				0.00				0.00				0.00
			64.0	80.0	40.0	184.0	0.0	0.0	0.5	0.5	242.0	341.5	149.0	732.5	0.0	0.0	0.0	0.0
<b>GRAND TOTAL</b>			184.00				0.50				732.50				0.00			

PAY PERIOD: May 2024																														
EQUIPMENT	2023-24 RATE	101-265-943 General Op	101-265-943 Railroad	101-276-943 Cemetery	101-441-943 Prad/fig & PkLots	101-445-943 Trees/Lights	101-537-943 Airport	202-466.001-943 Roadway Inspection	202-466.001-943 TK Surface	202-466.001-943 TK Shoulders	202-466.001-943 TK Sweep	202-466.001-943 TK	202-466.001-943 Drain/Backslopes	202-466.001-943 TK Signs/Signals	202-466.001-943 TK Snow & Ice	202-444.002-943 Mj Sls Sidewalks	202-499.002-943 Mj Sls Preservation	202-499.002-943 Mj Sls Snow & Ice	203-444.002-943 Lo Sls Sidewalks	203-499.002-943 Lo Sls Preservation	203-499.002-943 Lo Sls Snow & Ice	208-751-702 Dam	208-751-702 All Parks	208-751.004-702 Dredging Lake Shamrock	590-536.002-943 Sewer	591-536.004-943 Water	HOURS TOTAL	DOLLAR TOTAL		
3 - Utility Dump Truck	\$16.87	1.00		2.00	1.00												2.00			5.00				2.00					13.00	219.31
4 - GMC Pickup 2024	\$13.41																3.00			3.00						2.00	2.00		15.00	201.15
5 - Dodge Pickup	\$13.41																							18.00					18.00	241.38
6 - GMC Pickup	\$13.41																							8.00					8.00	107.28
7 - Chevy Bucket Truck	\$12.27				12.00	7.00															5.00			0.50					24.50	300.62
8 - Int'l Dump Truck	\$56.15																				8.00			5.00					13.00	729.95
9 - Ford Dump Truck	\$56.15																4.50				10.50			3.00		2.00			20.00	1,123.00
12- Sterling Dump Truck	\$56.15																				5.00								5.00	280.75
14- Walk Behind Mower	\$24.49																							2.00					2.00	48.98
18- Case Loader	\$42.70			18.00													2.00							1.00	9.00	14.00			44.00	1,878.80
20- Hyundai Loader	\$83.83				3.00												3.00				10.00			5.00					21.00	1,760.43
21- Zero Turn Mower	\$32.71																							31.50					31.50	1,030.37
22 - Brush Hog Mower	\$32.71																							132.00					132.00	4,317.72
36- Brush Chipper	\$29.00																3.50				10.50								14.00	406.00
37- Street Sweeper	\$108.50				9.00						59.00						27.00				60.00								155.00	16,817.50
39- Chevy Pickup	\$12.27	2.00			6.00																			15.00					23.00	282.21
52- Push Mower	\$12.78																							13.00					13.00	166.14
53A- Truck Unit	\$56.15																									14.00			14.00	786.10
53B- Sewer Washer Unit	\$21.10																									14.00			14.00	295.40
59- Ford Utility Truck	\$12.27		0.50	12.00	3.00																			2.00		2.00	13.00		32.50	398.78
60- Dodge Pickup 4x4	\$13.41																							34.00					34.00	455.94
67- Chain Saw	\$4.21																							1.00					1.00	4.21
71- Zero Turn Mower	\$32.71																							75.00					75.00	2,453.25
72- Leaf Vac	\$34.41																							3.00					3.00	103.23
73- Wausau UB Scraper	\$8.29																				5.00								5.00	41.45
81- Trackless Tractor	\$53.00						3.00																	10.00					13.00	689.00
88 - Utility Trailer	\$11.29																							0.50					0.50	5.65
89 - Ford Pickup (Parks)	\$13.41																							71.50					71.50	958.82
93 - Kubota Tractor	\$49.16			16.00																				8.00					24.00	1,179.84
93A - Pallet Forks	\$7.00																							5.00					5.00	35.00
94 - Bucket Attachment	\$5.51																							4.50					4.50	24.80
97- Chevy Pickup	\$12.27			17.00	2.00				2.00								6.00				6.00			1.00					34.00	417.18
98- Airport Tractor	\$63.47						4.00																						4.00	253.88
104- Cub Cadet Rider	\$32.71						31.60																						31.60	1,033.64
105- Ford Pickup	\$13.41		4.00	4.00	5.00												5.00				2.00			12.00		10.00	4.00		46.00	616.86
107- Trackless Mower	\$20.75						3.00																		10.00				13.00	269.75
200- Zero Turn Mower	\$24.49			110.00																									110.00	2,693.90
201- Zero Turn Mower	\$24.49			25.00																									25.00	612.25
202- Weed Whip	\$4.16			34.00																									34.00	141.44
203- Weed Whip	\$4.16			10.50																									10.50	43.68
206 - Stand on Zero Turn Mower	\$24.49			1.00																									1.00	24.49
1004- Trimmer/Edger	\$4.16																								21.50				21.50	89.44
1008- Trimmer/Edger	\$4.16																								43.00				43.00	178.88
1009- Trimmer/Edger	\$4.16																												0.00	0.00
		3.00	4.50	249.50	41.00	7.00	41.60	0.00	0.00	2.00	59.00	0.00	0.00	0.00	0.00	56.00	0.00	0.00	0.00	130.00	0.00	0.00	543.00	9.00	58.00	19.00	1222.60	43718.42		

PERIOD: MAY 2024																TOTAL	TOTAL											
EQUIPMENT	2024 RATE	GENERAL OP	DEPOT/SPECIAL EVENTS	CEMETERY	PARADES/FLAGS & pking lots		AIRPORT	TRUNKLINES	MAJOR STREETS	LOCAL STREETS	ALL PARKS	DREDGING	SEWER	WATER	HOURS	DOLLARS												
3 - GMC Pickup	\$16.87	1.00	16.87	0.00	2.00	33.74	1.00	16.87	0.00	0.00	2.00	33.74	5.00	84.35	2.00	33.74	0.00	0.00	0.00	13.00	219.31							
4 - GMC Pickup 2024	\$13.41		0.00	0.00		0.00		0.00	0.00	3.00	40.23	3.00	40.23	5.00	67.05	0.00	2.00	26.82	2	26.82	15.00	201.15						
5 - Dodge Pickup	\$13.41		0.00	0.00		0.00		0.00	0.00		0.00		18.00	241.38		0.00		0.00		0.00	18.00	241.38						
6 - GMC Pickup	\$13.41		0.00	0.00		0.00		0.00	0.00		0.00		8.00	107.28		0.00		0.00		0.00	8.00	107.28						
7 - Ford Bucket Truck	\$12.27		0.00	0.00		0.00	19.00	233.13	0.00	0.00	0.00	5.00	61.35	0.50	6.14	0.00	0.00	0.00	0.00	0.00	24.50	300.62						
8 - Int'l Dump Truck	\$56.15		0.00	0.00		0.00			0.00	0.00	0.00	8.00	449.20	5.00	280.75	0.00	0.00	0.00	0.00	0.00	13.00	729.95						
9 - Ford Dump Truck	\$56.15		0.00	0.00		0.00		0.00	0.00	4.50	252.68	10.50	589.58	3.00	168.45	0.00	2.00	112.30		0.00	20.00	1,123.00						
12- Sterling Dump Truck	\$56.15		0.00	0.00		0.00		0.00	0.00	0.00	5.00	280.75		0.00		0.00	0.00	0.00	0.00	0.00	5.00	280.75						
14- eXmark Mower	\$24.49		0.00	0.00		0.00		0.00	0.00	0.00	0.00	2.00	48.98		0.00	0.00	0.00	0.00	0.00	0.00	2.00	48.98						
18- Case Loader	\$42.70		0.00	0.00	18.00	768.60		0.00	0.00	2.00	85.40		0.00	1.00	42.70	9.00	384.30	14.00	597.80	0.00	44.00	1,878.80						
20- Hyundai Loader	\$83.83		0.00	0.00		0.00	3.00	251.49	0.00	0.00	3.00	251.49	10.00	838.30	5.00	419.15		0.00	0.00	0.00	21.00	1,760.43						
21- Zero Turn Mower	\$32.71		0.00	0.00		0.00		0.00	0.00	0.00	0.00		31.50	1030.37		0.00		0.00	0.00	0.00	31.50	1,030.37						
22- Brush Hog Mower	\$32.71		0.00	0.00		0.00		0.00	0.00	0.00	0.00		132.00	4317.72		0.00		0.00	0.00	0.00	132.00	4,317.72						
36- Brush Chipper	\$29.00		0.00	0.00		0.00		0.00	0.00	3.50	101.50	10.50	304.50		0.00	0.00	0.00	0.00	0.00	0.00	14.00	406.00						
37- Street Sweeper	\$108.50		0.00	0.00		0.00	9.00	976.50	0.00	59.00	6401.50	27.00	2929.50	60.00	6510.00		0.00	0.00	0.00	0.00	155.00	16,817.50						
39 - Chevy Pickup	\$12.27	2.00	24.54	0.00		0.00	6.00	73.62	0.00	0.00	0.00		15.00	184.05		0.00		0.00	0.00	0.00	23.00	282.21						
52- Push Mower	\$12.78		0.00	0.00		0.00		0.00	0.00	0.00	0.00		13.00	166.14		0.00		0.00	0.00	0.00	13.00	166.14						
53A- Truck Unit	\$56.15		0.00	0.00		0.00		0.00	0.00	0.00	0.00		0.00	0.00		14.00	786.10		0.00	0.00	14.00	786.10						
53B- Sewer Washer Unit	\$21.10		0.00	0.00		0.00		0.00	0.00	0.00	0.00		0.00	0.00		14.00	295.40		0.00	0.00	14.00	295.40						
59- Chevy Pickup 4x2	\$12.27		0.00	0.50	6.14	12.00	147.24	3.00	36.81	0.00	0.00		2.00	24.54		2.00	24.54	13	159.51		32.50	398.78						
60- Dodge Pickup 4x4	\$13.41		0.00	0.00		0.00		0.00	0.00	0.00	0.00		34.00	455.94		0.00		0.00	0.00	0.00	34.00	455.94						
67- Chain Saw	\$4.21		0.00	0.00		0.00		0.00	0.00	0.00	0.00		1.00	4.21		0.00		0.00	0.00	0.00	1.00	4.21						
71 - Zero Turn Mower	\$32.71		0.00	0.00		0.00		0.00	0.00	0.00	0.00		75.00	2453.25		0.00		0.00	0.00	0.00	75.00	2,453.25						
72 - Leaf Vac	\$34.41		0.00	0.00		0.00		0.00	0.00	0.00	0.00		3.00	103.23		0.00		0.00	0.00	0.00	3.00	103.23						
73 - Wausau UB Scraper	\$8.29		0.00	0.00		0.00		0.00	0.00	0.00	0.00		5.00	41.45		0.00		0.00	0.00	0.00	5.00	41.45						
81 - Trackless Tractor	\$53.00		0.00	0.00		0.00	3.00	159.00	0.00	0.00	0.00		10.00	530.00		0.00		0.00	0.00	0.00	13.00	689.00						
88- Utility Trailer	\$11.29		0.00	0.00		0.00		0.00	0.00	0.00	0.00		0.50	5.65		0.00		0.00	0.00	0.00	0.50	5.65						
89- Ford Pickup	\$13.41		0.00	0.00		0.00		0.00	0.00	0.00	0.00		71.50	958.82		0.00		0.00	0.00	0.00	71.50	958.82						
93- Kubota Tractor	\$49.16		0.00	0.00	16.00	786.56		0.00	0.00	0.00	0.00		8.00	393.28		0.00		0.00	0.00	0.00	24.00	1,179.84						
93A - Pallet Forks	\$7.00		0.00	0.00		0.00		0.00	0.00	0.00	0.00		5.00	35.00		0.00		0.00	0.00	0.00	5.00	35.00						
94- Bucket Attachment	\$5.51		0.00	0.00		0.00		0.00	0.00	0.00	0.00		4.50	24.80		0.00		0.00	0.00	0.00	4.50	24.80						
97- Chevy Pickup	\$12.27		0.00	0.00	17.00	208.59	2.00	24.54	0.00	2.00	24.54	6.00	73.62	6.00	73.62	1.00	12.27		0.00	0.00	34.00	417.18						
98- Airport Tractor	\$63.47		0.00	0.00		0.00	4.00	253.88	0.00	0.00	0.00		0.00	0.00		0.00		0.00	0.00	0.00	4.00	253.88						
104- Cub Cadet	\$32.71		0.00	0.00		0.00	31.60	1033.64	0.00	0.00	0.00		0.00	0.00		0.00		0.00	0.00	0.00	31.60	1,033.64						
105- Ford Pickup	\$13.41		0.00	4.00	53.64	4.00	53.64	5.00	67.05	0.00	0.00		5.00	67.05	2.00	26.82	12.00	160.92		10.00	134.10	4	53.64	46.00	616.86			
107-Trackless Rotary Mow	\$20.75		0.00	0.00		0.00		3.00	62.25	0.00	0.00		10.00	207.50		0.00		0.00	0.00	0.00	13.00	269.75						
1004- Trimmer/Edger	\$4.16		0.00	0.00		0.00		0.00	0.00	0.00	0.00		21.50	89.44		0.00		0.00	0.00	0.00	21.50	89.44						
1008 - Trimmer/Edger	\$4.16		0.00	0.00		0.00		0.00	0.00	0.00	0.00		43.00	178.88		0.00		0.00	0.00	0.00	43.00	178.88						
200 - Zero Turn Mower	\$24.49		0.00	0.00	110.00	2693.90		0.00	0.00	0.00	0.00		0.00	0.00		0.00		0.00	0.00	0.00	110.00	2,693.90						
201- Zero Turn Mower	\$24.49		0.00	0.00	25.00	612.25		0.00	0.00	0.00	0.00		0.00	0.00		0.00		0.00	0.00	0.00	25.00	612.25						
202 - Weed Whip	\$4.16		0.00	0.00	34.00	141.44		0.00	0.00	0.00	0.00		0.00	0.00		0.00		0.00	0.00	0.00	34.00	141.44						
203 - Weed Whip	\$4.16		0.00	0.00	10.50	43.68		0.00	0.00	0.00	0.00		0.00	0.00		0.00		0.00	0.00	0.00	10.50	43.68						
206 - Stand on Zero Turn Mower	\$24.49		0.00	0.00	1.00	24.49		0.00	0.00	0.00	0.00		0.00	0.00		0.00		0.00	0.00	0.00	1.00	24.49						
		3.00	41.41	4.50	59.78	249.50	5514.13	48.00	1680.01	41.60	1508.77	61.00	6426.04	56.00	3835.21	130.00	9300.15	543.00	12751.61	9.00	384.30	58.00	1977.06	19.00	239.97	1222.60	43718.42	
																											1,222.60	43,718.42

May-24		Police		Water		Waste Water		TOTAL	TOTAL
EQUIPMENT	2024 RATES	Department		Treatment		Treatment		HOURS	DOLLARS
1 - 2012 Ford Pickup	\$12.34	0.00		27.00	333.18	35	431.90	62.00	765.08
61- Western Snow Plow	\$14.07	0.00			0.00		0.00	0.00	0.00
47- Lawn Tractor	\$22.72	0.00			0.00		0.00	0.00	0.00
65- Push Mower	\$11.59	0.00			0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	\$12.34	0.00		14.00	172.76	22	271.48	36.00	444.24
PATROL CARS	\$12.81	344.00	4406.64		0.00		0.00	344.00	4406.64
		344.00	4406.64	41.00	505.94	57.00	703.38	442.00	\$5,615.96

442.00 5,615.96

	1		4		16		
	WA	WWT	WA	WWT	WA	WWT	
May 1-4	3.5	4.00	2.00	2.00	3.50	4.00	5,615.96
May 5-11	6	8.00	3.00	5.00	6.00	8.00	43718.42
May 12-18	6	8.00	3.00	5.00	6.00	8.00	
May 19-25	6	8.00	3.00	5.00	6.00	8.00	
May 26-31	5.5	7.00	3.00	5.00	5.50	7.00	
	27	35	14	22	27	35	

**\$49,334.38**

	46-1	46-2	46-3	46-4	46-5	46-6
END HOURS	17307	18786	27926	19327	3804	2274
START HOURS	10210	18738	26431	19221	3789	1930
	7097	48	1495	106	15	344

9105 Total Hrs

**DEPARTMENT OF PUBLIC WORKS- MANHOUR May 2024)**

FUND	% OF HOURS	DEPARTMENT	May-24	
			REG.	O/T
<b>GENERAL FUND</b>	0.64%	General Fund	9.50	
	0.30%	Depot	4.50	
	11.09%	Cemetery	164.00	
	0.00%	Refuse Collection		
	2.23%	Parades/Flags/Pking Lots	31.00	2.00
	3.68%	DDA Parking Lots	54.50	
	0.00%	City Trees/Lites		
	0.41%	DDA Trees/Lites	6.00	
	0.88%	Airport	13.00	
<b>TKLINE'S</b>	0.20%	Surface Maintenance	3.00	
	0.14%	TK Shoulder Mts	2.00	
	3.99%	TK Sweeping	59.00	
	0.20%	Snow & Ice	3.00	
	0.00%	Cleanup winter debris (sand, etc)		
<b>MAJOR STREETS</b>	6.00%	MJ STS Preservation	88.75	
	0.00%	MJ STS Snow/Ice		
<b>LOCAL STREETS</b>	14.44%	LO STS Preservation	213.50	
	0.00%	LO STS Snow/Ice		
<b>PARKS</b>	0.00%	Lake Shamrock Dam		
<b>PARKS</b>	5.07%	Lake Shamrock Park work	75.00	
	0.95%	Dredging Lake Shamrock	14.00	
<b>SEWER</b>	6.36%	Collection	88.00	6.00
<b>WATER</b>	3.57%	Distribution & Meter Mts.	52.75	
<b>DPW</b>	14.54%	DPW Admin/Bldg/Equip	213.00	2.00
	8.62%	DPW: Equip	127.50	
	0.81%	FIRE Truck	11.00	1.00
	0.20%	DPW: PD Equipment	3.00	
	0.00%	COVID 19		
	6.09%	Holiday (Birthday)	90.00	
	9.60%	PAID TIME OFF:	142.00	
1479	<b>100%</b>	<b>TOTALS:</b>	<b>1468</b>	<b>11</b>

FUND	% OF HOURS	DEPARTMENT	May-24	
			REG.	O/T
DPW Clerical	4.44%	Cemetery Admin	8	
	18.44%	Refuse Collection	33.2	
	3.89%	Major Sts Admin	7	
	3.89%	Local Sts Admin	7	
	20.25%	Sewer Collection	36.45	
	20.39%	Water Distribution	36.7	
	6.06%	DPW Administration	10.9	
	5.56%	Holiday (Birthday)	10	
	17.08%	PAID TIME OFF:	30.75	
180	<b>100%</b>	<b>TOTALS:</b>	<b>180</b>	<b>0</b>

FUND	% OF HOURS	DEPARTMENT	May-24	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	62.06%	Parks Work	114	0.5
	0.00%	DDA Work		
	8.67%	Bldgs & Grounds	16	
	4.34%	Holiday/Funeral	8	
	24.93%	PAID TIME OFF	46	
184.5	<b>100%</b>	<b>TOTALS:</b>	<b>184</b>	<b>0.5</b>

FUND	% OF HOURS	DEPARTMENT	May-24	
			REG.	O/T
SEASONAL EMPLOYEES	41.02%	PARKS WORK	300.5	
	1.64%	DDA WORK	12	
	9.83%	BLDG & GROUNDS	72	
	19.66%	TRUSTEE SUPERVISION*	144	
	22.25%	CEMETERY MAINTENANCE	163	
	0.00%	DPW		
	5.60%	AIRPORT MAINTENANCE	41	
732.5	<b>100%</b>	<b>TOTALS:</b>	<b>732.5</b>	<b>0</b>

FUND	% OF HOURS	DEPARTMENT	May-24
			REG.
*TRUSTEE WORK AREAS	100.00%	PARKS: Mowing, painting boards for Pettit park, cleaning up divets, watering flowers	144
	0.00%		
	0.00%		
	0.00%		
	0.00%		
144	100%	TOTALS:	144



## **Monthly Fire Department Activity Report May 2024 Incident Response: Monthly Total: 18 Year End Total: 85**

April was a relatively quiet month number wise. We responded to 3 vehicle accidents. There were 2 accidents without injuries and one accident with no injuries. We respond to two requests for mutual aid from HFD for structure fires. We assist MMR with gaining entry into a residence. The Pt was down on the floor in front of the door and the door could not be opened. We respond to report of wood chips burning at the Mary St apartments. The fire melted the siding on the outside of the building. Fortunately, the fire was during the day and was reported before the fire got out of control. We respond to a shed fire in the city on Vinewood St. The homeowner removed some hot embers from a fire pit and put them to close to the shed. The fire burned thru the outside wall and into the 12' x 20' shed. The fire burned up the inside wall and charred the roof boards. Other incident as listed.

### **Training:**

2.0 hrs. Truck Check

1.5 hrs. Search & Rescue





# Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

## Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2400068	5/1/2024 11:40	322 - Motor vehicle accident with injuries	EB 10 MM 87, Clare, MI 48617
2400069	5/2/2024 11:57	143 - Grass fire	SB 127 at MM162, Clare, MI 48617
2400070	5/3/2024 21:00	6112 - Dispatched & cancelled at Hall	Kaplinger Dr. Area, Farwell, MI 48622
2400071	5/5/2024 08:40	611 - Dispatched & canceled en route	SB 127 / N. of Mansiding Rd., Harrison, MI 48625
2400072	5/8/2024 11:40	350 - Extrication, rescue, other	225 Mary ST, Clare, MI 48617
2400073	5/11/2024 12:14	111 - Building fire	6850 Carpenter, Harrison, MI 48625
2400074	5/12/2024 13:26	160 - Special outside fire, other	206 Mary ST, Clare, MI 48617
2400075	5/16/2024 21:33	735 - Alarm system sounded due to malfunction	1324 Vinewood ST, Clare, MI 48617
2400076	5/14/2024 19:10	322 - Motor vehicle accident with injuries	SB 127 / at E. 10 exit ramp, Clare, MI 48617
2400077	5/14/2024 22:11	745 - Alarm system activation, no fire - unintentional	10953 N Mission RD, Clare, MI 48617
2400078	5/17/2024 22:03	444 - Power line down	3050 Oakland DR, Clare, MI 48617
2400079	5/21/2024 09:21	132 - Road freight or transport vehicle fire	4866 E Surrey RD, Clare, MI 48617
2400080	5/25/2024 16:29	700 - False alarm or false call, other	WB - 10 / MM - 86, Clare, MI 48617
2400081	5/25/2024 18:30	611 - Dispatched & canceled en route	NB 127 @ Pere Marquette, Clare, MI 48617
2400082	5/27/2024 14:11	324 - Motor vehicle accident with no injuries.	S Clare AVE & E Surrey RD, Clare, MI
2400083	5/27/2024 15:01	611 - Dispatched & canceled en route	3550 E. Mansiding Rd., Harrison, MI 48625
2400084	5/28/2024 16:45	111 - Building fire	1300 Vinewood ST, Clare, MI 48617
2400085	5/28/2024 20:33	9002 - Lift Assist	275 E Ludington DR, Farwell, MI 48622

**Total Number of Incidents: 18**

**Incident Alarm Date/Time Incident Type**

**Address**

**Report Filter Settings**

**Report File Name:** Incident Reports by Incident Number

**Filter Name:** Last Month

**Filter Expression:** (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '5/1/2024 00:00' and '5/31/2024 23:59')

Monthly Director's Report, June 2024  
City of Clare Parks and Recreation  
Prepared by Joy Simmer



Continued, Current and Upcoming Programs and Events

**Senior Cards and Coffee** takes place on Thursday mornings at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played are determined by what the group wants to play and the group is supplied with coffee and card decks.

**Art in Sculpture** is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The new installation pieces will be at their current location until April 30, 2025. The committee has been meeting on a regular every couple of weeks over the last few months to prepare for the May 7<sup>th</sup> Opening Ceremony Reception of the 2024 art installations. Simmer designed the evening program, the Facebook event page, the voting brochures and the survey monkey voting poll for the program.

Scheduling for the **2024 Clare Summer Concert Series** will run from 6-8 p.m. on Thursday evenings from June 8, 2023 to August 24, 2023 at Shamrock Park.

**Summer Soccer Camp** will be held this year during the week of July 8–11. This camp will be held in conjunction with the Clare Varsity Soccer program. A portion of the proceeds from the camp will go to the Clare Parks and Recreation Dept. (for supply costs) with a majority being kept by the varsity program. There is no cap on how many children may participate and we are taking registrations up until the first day of the program. Participants have the option to attend a goalie camp and/or soccer skills and tactics camp, the camp is open for children in grades 2-8 and is \$30 for soccer skills & tactic camp, \$20 for goalie camp or \$40 to attend both. Registrations forms were printed and distributed to the schools at the same time as soccer registration.

**The Ethan Gage Junior Fire Fighter Academy** will be back again this year to allow the area youth an opportunity to learn fire safety and prevention through hands-on activities and informative discussions. The program will take place on July 19, 2024 from 9 a.m. to 1 p.m. The Parks and Recreation Dept. along with volunteers from the Clare Fire Department will help assist the children enrolled in the camp. The fee for the academy is \$12.00 per person, and includes an award certificate, t-shirt, and lunch. The Brankel family will be sponsoring a pizza lunch.

Early **Soccer** Registration started on May 15, 2024. Early registration will run until June 17<sup>th</sup> and then late registration will take place from June 18<sup>th</sup> – July 17<sup>th</sup>.

The **Recreation Complex Raffle** ticket raffle license has been submitted and we are awaiting verification and approval from the State of Michigan. The raffle will be hosted by the Friends of Clare County Parks and Recreation and when the license comes back, the raffle tickets will be ordered and then packaged.

The tickets will be bundled and checked out to the youth soccer players and handed out with their player bags. Tickets will be bundled in sets of 20 and each player received one pack and are able to request more if they want. As we have done every year, the tickets will be \$2/each and all proceeds will go towards Emerald Isle Recreation Complex projects. The players who sell all of their tickets are able to request additional packs and for every pack they sell they are entered into a player drawing for various prizes. The raffle prizes are: 1<sup>st</sup> Place - \$500, 2<sup>nd</sup> Place - \$250 and 3<sup>rd</sup> Place - \$100. The drawing will take place on October 12, 2024 at 12 p.m. at the Emerald Isle Recreation Complex.

Clare Parks and Recreation and the Pere Marquette District Library are looking to bring back the town **scavenger hunts** this summer and will be posting them online to be able to be done independently by residents and visitors.

**Wonders of Water Camp** is set to take place on August 2, 2024 from 9 a.m. - 3 p.m. This camp is collaboration between Clare Parks and Recreation and Waste Water Treatment Department and new this year we will also have partnership with the MSU Extension and the Pere Marquette District Library. The participants will be educated on the value of water as a resource and to do some educational activities involving water (bug picking, sampling, etc.).

#### Past Programs and Events

FellerREXpress took place at Shamrock Park on 6/10/2024 at 3 p.m. The program was a fun and interactive dinosaur experience. MFCU partnered with the Pere Marquette District Library and Clare Parks and Recreation for the program. The program had a great turn out with over 275 attendees.

#### Additional Information

- The city has been meeting and corresponding with MDOT to keep the project moving for the Pere Marquette Rail-Trail extension. Construction started on March 18, 2024 and they are still anticipating an end date from mid-July to October 1st (depending on if there are any delays). MDOT, MDNR and City of Clare reps (Simmer, Potter and Howard) have been holding Teams online meetings every couple of weeks to go over the project and progress of the construction. Simmer has been posting periodic construction updates on Facebook along with pictures. We are hoping to start planning for a ribbon cutting, but as of right now we do not have a date set as we do not know a more narrowed down completion date at this time.
- Simmer is working with Sinclair Recreation and MDNR on getting PIP (Pour in Place) Surfacing completed at the Emerald Isle Recreation Complex. They have mobilized and will be starting on 6/14/2024. The playground has been fenced off and the ground has been prepped for them to come in.
- MSU will be continuing their invasive species study of McIreland Trail.
- Simmer is working with Firefly Golf Course on a potential golf outing fundraiser to raise funds for the outdoor restroom at the Clare Union Railroad Depot.
- Simmer is working again with MMI to have a clean-up crew at the parks during the summer and also has a summer helper return to assist and learn (who will complete 120 total hours).

## Ongoing

- Clare Parks and Recreation is represented by Simmer on the Friends of Clare County Parks and Recreation Board where Simmer has served as the board secretary since July 2015. The Friends board helps local parks and recreation within Clare County. The Friends board holds their annual Gateway Affair to raise funds towards parks and recreation projects and programming as well as fundraise for support of the Pere Marquette Rail-Trail. Simmer helps with the planning of the annual Gateway Affair and oversees the raffle for the event. The Gateway Affair has been scheduled for September 28<sup>th</sup> and the raffle license has been submitted to the state and the caterer has been secured.

\*\*\*NEXT PRAB MEETING IS SCHEDULED FOR TUESDAY, JULY 16, 2024\*\*\*

# FelleREXpress



# CITY OF CLARE POLICE DEPARTMENT

207 W 5th St, Clare, MI 48617 | Phone: (989) 386-2121 | Fax: (989) 386-0440



## May 2024 Commission Report

### **Dear Mr. Howard & City Commission:**

Dear City Commission Members and City Manager Howard,

I am pleased to present the Clare Police Department's report for May 2024.

This month, we observed a slight increase in traffic accidents, which aligns with the seasonal trend of higher traffic flow through our city. As more residents and visitors are on the roads, we have implemented additional patrols to ensure the safety of all motorists and pedestrians.

We extend our heartfelt congratulations to all the graduates of Clare High School. The Clare Police Department was honored to assist with the award ceremony, and we are proud of the achievements of our young community members. Their hard work and dedication are commendable, and we wish them all the best in their future endeavors.

May was a significant month for the Clare Police Department as we celebrated Police Week. This week provided an opportunity to honor and appreciate the dedication and service of all our certified and Reserve officers. Their commitment to protecting and serving our community is invaluable, and we are grateful for their continued efforts.

Thank you for your ongoing support of the Clare Police Department. We remain dedicated to ensuring the safety and well-being of our community.

#### Training:

May 4<sup>th</sup> Firearm qualifications

May 6<sup>th</sup> and 7<sup>th</sup> Brian David and Sergeant Thomas Francisco attended RMR instructor course

#### Events:

May 4<sup>th</sup> Mid Michigan College graduation

May 4<sup>th</sup> Taste of Clare

May 11<sup>th</sup> Brain Aneurysm awareness 5k

May 27<sup>th</sup> Memorial Day events

May 31<sup>st</sup> Police Escort Clare school track team

Pease do not hesitate to reach out with any questions or concerns.

Respectfully submitted,

Chief David Saad



**Chief David Saad**

City of Clare Police Department

**CLARE POLICE DEPT****INCIDENTS BY INCIDENT TYPE  
MAY 2024**

06/12/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
13001	Non-Aggravated Assault	12
13003	Intimidation/ Stalking	7
23005	Larceny - Theft from Motor Vehicle	1
23007	Larceny - Other	5
26001	Fraud - False Pretence/ Swindle/ Confidence Game	1
27000	Embezzlement	1
29000	Damage to Property	2
30002	Retail Fraud - Theft	2
35001	Violation of Controlled Substance	3
38001	Family - Abuse/ Neglect Non-Violent	1
38003	Family - Other	3
48000	Obstructing Police	1
50000	Obstructing Justice	9
52003	Weapons Offense - Other	2
53002	Public Peace - Other	1
54001	Hit & Run Motor Vehicle Accident	1
54002	Operating Under the Influence of Liquor or Drugs	3
54003	Traffic Violations	9
55000	Health and Safety	1
57001	Trespass - Other	6
62000	Conservation	1
91001	Juvenile Deliquent	5
93001	Traffic Accident	11
93001CD	Car/ Deer Accident	3
93001PI	Traffic Accident with Injury	4
93002	Accident, Non-Traffic/ Private Property	2
94001	Valid Alarm Activation	4
94002	False Alarm Activation	6
95001	Accident, Fire	5
98006	Civil	2
98007	Suspicious Persons	26
98008	Lost & Found Property	2
99002	Natural Death	1
99008	General Assistance	61
99009	General Non-Criminal	12
ACO	Animal Control Complaint	3
AMBRUN	Ambulance Run	29
BOL	Be On the Look Out	10
EJA	Elder Justice Abuse required reporting	1
GP	GENERAL PATROL	1
HOME	HOMELESS/INDIGENT	1
LOCK	SCHOOL LOCKDOWN DRILL	1
MA	Motorist Assist	9
PC	Property Check	188



# CLARE POLICE DEPT

## INCIDENTS BY INCIDENT TYPE

MAY 2024

06/12/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
RD HAZAR	Vehicle/Object Road Hazard	6
SALV INS	SALVAGE INSPECTION	15
TP	TRAFFIC PATROL	45
TRANS	Inmate Transport	1
TSTOP	Traffic Stop	88
<b>Total Incidents</b>		<b>614</b>

# Ticket Totals Report

From 5/1/2024 12:00:00 AM to 5/31/2024 12:00:00 AM

<b>Agency Name</b>	<b>Voided Ticket Count</b>	<b>Warning Violation Count</b>	<b>Total Ticket Count</b>	<b>Total Violation Count</b>
Clare City Police Dept	0	2	10	12

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## Auxiliary Division

2024

May	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
Blackwell, Doug	7					7
Chinavare, Ken		3	0.5	5	8.5	17
Defoy, Mick						0
Fassett, Lori	9.5	7	1		5	22.5
Gilmore, Travis	10.5		0.5	1.5	0.5	13
Gregory, Brendan	34	8	0.5	1.5	8	52
Hahn, Bill	9	2.5	2.5			14
Harger, Greg		7	0.5	1		8.5
Jenkins, Dan	8	2	0.5	1		11.5
Lemke, Shane	9.5		1	2		12.5
Lynch, Steve	8.5		0.5	1		10
Marshall, Orrin	9.5		2			11.5
Papenfus, Joel	9.5		0.5	1.5	0.5	12
Pedjac, John	8					8
Winter, Nick	10	2	1			13
Bryant, Daron	8	7	0.5	2		17.5
Kade, Robert	24	2.5	0.5	1.5	0.5	29
	0					0
	0					0
	0					0
	0					0
	0					0
	0					0
	0					0
	0					0
	0					0
<b>Officer Totals</b>	<b>165</b>	<b>41</b>	<b>12</b>	<b>18</b>	<b>23</b>	<b>259</b>

# WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT May 2024

## **Wastewater Treatment Plant**

In addition to their routine duties, our Operators performed the following tasks:

- Cleaned gutters around the pole barn
- Lawn Equipment maintenance
- Changed and programmed webitat Valve.
- Ordered more collaret media
- Turn off UV units
- lsp came to fix issues after the storm
- Removed material from props of Aerators

## **Water Treatment Plant**

In addition to their routine duties, our Operators performed the following tasks:

- Lawn maintenance
- Getting quote for ground water stud
- Chemical pump off on Scada at Booster Station
- Booster Station pump 1 skipped a level  
Repaired the air relief on filter 1
- Well number 8 seems to be sucking some air

## **Landfill**

In addition to their routine duties, our Operators performed the following tasks:

- Calibrated the meter and got things around for the landfill
- Samples wells at the landfill
- Ordered new gas meter for gas monitoring

## **Administrative Functions**

During the month, the following administrative tasks were performed:

- Conducting cross connection inspections
- Sent lead and copper sample plan to EGLE
- Start lab Proficiency testing
- Sent in corrections for NPDES permit to EGLE