

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Maegan Jenkins. Absent: Carolyn (Gus) Murphy. Also, present: were Jeremy Howard, City Manager; Diane Lyon, City Clerk; Vicki Corlew, City Treasurer; and Dave Saad, Police Chief.

2. CONSENT AGENDA:

Moved by Commissioner Bussell second by Commissioner Jenkins, to approve the items listed with an asterisk (\*), (Agenda, Minutes, Communications, Professional Development, Department Reports, and Bills) that are considered routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

3. \*APPROVAL OF MINUTES:

*Approved by Consent Agenda.*

4. \*APPROVAL OF AGENDA:

*Approved by Consent Agenda.*

5. PUBLIC COMMENT: Nate Rogers and Jim Paetshow are business owners in Clare. Nate and Jim asked the city to work with the Clare Area Chamber of Commerce on relocating activities that create the need to close Fifth Street at McEwan Street. They ask that Fifth Street be left open during the Chambers events so that semi-truck traffic is not forced to travel down side streets to complete their route. Commissioner Bonham mentioned using Fourth Street rather than closing off Fifth Street.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. RECOGNITION OF THE CLARE BOYS AND THE CLARE GIRLS MITCA STATE CHAMPIONSHIPS

The Clare High School Boy's Track and Field team and the Clare High School Girl's Track and Field team recently won MITCA State Championship titles. The coaching staff and teams were invited to attend the meeting to allow the Clare City Commission an opportunity to formally recognize them for this distinctive and prestigious achievement.

Motion by Commissioner Bonham second by Commissioner Jenkins to recognize the teams by adoption of Resolutions 2024-046 and 2024-047. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

B. MMDC ANNUAL REPORT

The City of Clare is one of Middle Michigan Development Corporation's municipal clients and we have a seat at the table on its board of directors. Each year MMDC provides an annual report to the City Commission outlining its major accomplishments and achievements. Jim McBryde, MMDC's President and CEO, and Allison Heinrich, MMDC's Clare County Director, presented the report to the public present and the City Commission.

C. AIRPORT LOT 309 LEASE AGREEMENT WITH BOLLE AVIATION LLC

The City owns all of the property at the Clare Municipal Airport and leases specific portions of that property to allow the construction and maintenance of airplane hangars by private owners. The hangar on Lot 309 of the Clare Municipal Airport Plat has been sold and is now owned by Mark Bolle under Bolle Aviation, LLC following the departure of Gateway Air Service from that hangar. The City Commission is asked to approve the lease agreement.

Motion by Commissioner Bussell second by Commissioner Bonham to approve the lease agreement by adopting Resolution 2024-048. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

D. FY23-24 BUDGET AMENDMENTS

State Law requires that a budget of the revenues and expenditures of a municipality be annually approved of its general and special revenue funds before the beginning of the

fiscal year and that the amendments to said budget are to be presented for review and approval. The Clare City Commission approved the fiscal year 2023/2024 budget on June 5, 2023, and has amended the budget as needed throughout the year. However, there are additional "housekeeping" type budget amendments that are required for review and approval during the final City Commission meeting of the current fiscal year.

Motion by Commissioner Bonham second by Commissioner Jenkins to approve the FY23-24 budget amendments by the adoption of Resolution 2024-049. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

8. TREASURER'S REPORT: The Treasurer provided a report to the Commission.

9. DEPARTMENT REPORTS: *Approved by Consent Agenda.*

10. CITY MANAGER'S REPORT:

Lake Shamrock Dredging and Dam Project. Mechanical dredging is progressing nicely and Savin Lake Services is back dredging hydraulically as well. The contractor has been working out some process and equipment issues but for the most part, they are operating two dredges, 24 hours a day, 5 days (M-F) a week. After meeting with our dam engineers, GEI and Spicer, regarding the \$600,000 grant award, we received the paperwork to claim the grant, and the City Commission should see the grant agreement and change order for the design work at an upcoming meeting.

Rail Trail. The project is continuing to move forward and appears to be on schedule. We recently worked with the engineer and MDOT to modify the new angle parking in front of the Depot to accommodate some utility structures. Fortunately, we were able to adjust the parking to solve the problem and not lose any parking spaces.

Back to the Bricks Car Tour. The Back to the Bricks Car Tour rolled into Clare on June 10. There were hundreds of cars lining the streets and parking lots downtown. Downtown was packed with people looking at cars, enjoying the live music, eating, and shopping in the stores. This was the first time in many years that the tour had made a stop in Clare. I accepted a plaque from the group on behalf of the city during the event.

Summerfest. Clare Summerfest is the week of June 18th through June 22nd. Look on the Chamber's website for more information and specifics on each event (<https://www.claremichigan.com/summerfest>). The Chamber will need help grilling and serving hot dogs on Saturday at Shamrock Park before the fireworks if you are available.

Summer Concert Series. The 2024 Summer Concert Series in Shamrock Park started June 6th and runs through the summer until August 15th every Thursday night from 6-8 at Shamrock Park. Find more information on the Clare Parks & Recreation Facebook page.

11. \*COMMUNICATIONS: *Approved by Consent Agenda.*

12. EXTENDED PUBLIC COMMENT: Nate Rogers asked if the city is operating in a deficit. Per the Treasurer and City Manager, the Operating Budget is not in a deficit.

13. COMMISSION DISCUSSION TOPICS: The Commission asked who and why a healthy tree was removed from the ROW at 604 N. Rainbow Drive, and a request was made for the Traffic & Safety Committee to consider banning parking on the hill on N. Rainbow Drive. The City Manager wasn't sure if the willow can/will be removed from Barnes Island as part of the cleanup on the island.

14. \*APPROVAL OF BILLS: *Approved by Consent Agenda.*

15. \*PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*

16. ADJOURNMENT: Motion by Commissioner Bonham seconded by Commissioner Jenkins to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.* The meeting adjourned at 6:56 p.m.