

## AGENDA REPORT

TO: Mayor & City Commissioners  
FROM: Jeremy Howard, City Manager  
DATE: May 16, 2024  
RE: MDOT Federal/State/Local Airport Painting Project

For the Agenda of May 20, 2024

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Background. In 2023, the Michigan Department of Transportation Office of Aeronautics (MDOT Aero) learned that they would be receiving Fiscal Recovery Funds (FRF), as such, MDOT Aero planned to complete crack seal and/or paint marking projects at those jurisdictions that applied for funding. The City of Clare submitted an application to MDOT Aero to complete a runway and taxiway paint-marking project. That application required us to provide an estimate of the costs to complete the paint marking work. The city received an estimate to complete work in the amount of \$52,600 in 2023.

The Michigan Department of Transportation Office of Aeronautics (MDOT Aero) has since received the Fiscal Recovery Funds, thus, MDOT Aero plans to complete the paint marking project at the Clare Municipal Airport utilizing these funds. MDOT Aero has offered the City a contract (CS&PMFRF2024 *copy att'd*) authorizing MDOT to coordinate with a contractor to complete crack seal and /or paint marking work. MDOT Aero will cover a maximum amount of \$40,000 (*see att'd dollar amount by airport*) of the paint marking project the City would then be responsible to pay for costs over and above that amount. The Airport Manager is requesting approval to expend up to \$55,000 to complete the paint marking project in the event that there has been a price increase since 2023 (*memo att'd*).

The City Commission is asked to approve the contract, authorize the city to expend up to \$15,000 with \$40,000 of project costs to be paid for with FRF to complete said painting project, and to authorize the City Manager and/or Airport Manager to execute all documents related to said project.

Issues & Questions Specified. Should the City Commission approve the proffered grant contract?

Alternatives.

1. Approve the grant contract.
2. Do not approve the grant contract.
3. Set aside decision regarding this matter to a later date.

Financial Impact. If the Commission approves the contract, better than 70% of the total cost (\$40,000) will be paid by MDOT from federal and state funds; the City's cost will be less than 30% of the total project cost. The project and the related costs have been included in our proposed 2024/2025 budget, which is slated to be adopted on June 3, 2024.

Recommendation. I recommend that the City Commission approve the proposed grant contract in the amount of NTE \$55,000 and authorize the City Manager to sign any and all necessary documents and authorize the Treasurer to make any and all budget amendments necessary by adoption of Resolution 2024-035 (*copy att'd*).

Attachments.

1. Contract Documents.
2. Airport Manager Memo
3. Resolution 2024-035.

**Michigan Department of Transportation - Office of Aeronautics**  
**Fiscal Recovery Funds**  
**Crack Seal and Paint Marking Contract**

The Michigan Department of Transportation, Office of Aeronautics (MDOT-Aero) and the airport (Sponsor) will be completing a Crack Seal and/or Paint Marking project utilizing the Federal one-time Fiscal Recovery Funds.

MDOT-Aero is authorized to coordinate with a contractor to perform Crack Seal and/or Paint Marking work by the Sponsor.

MDOT-Aero and the contractor are authorized by the Sponsor to have access to the airfield to perform the work.

MDOT-Aero or the contractor will contact the Sponsor a minimum of 48 hours in advance of performing the work. The Sponsor will issue a Notice to Airman (NOTAM) regarding the work activity at the airport.

Payment of all project work and/or costs will be made by MDOT-Aero to the Contractor directly and will be paid up to the attached dollar amount. Project work and/or costs exceeding the total amount shown for your airport in the attached document will not be coordinated or paid for by MDOT-Aero.

Airport Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Dollar amount by airport

Airport	Cost for Crack Seal	Cost for Paint Marking	Total Dollar Amount
Bad Axe	\$ 7,579.00	\$ 27,802.91	\$ 35,381.91
Battle Creek	\$ 38,190.00	\$ 40,000.00	\$ 78,190.00
Bay City	\$ 30,210.00	\$ 27,741.80	\$ 57,951.80
Cadillac	\$ 5,830.00	\$ 31,392.50	\$ 37,222.50
Cheboygan	\$ 13,765.75	\$ 16,249.65	\$ 30,015.40
Clare	\$ -	\$ 40,000.00	\$ 40,000.00
Coldwater	\$ 39,900.00	\$ 29,765.50	\$ 69,665.50
Crystal Falls	\$ 23,417.52	\$ 3,600.00	\$ 27,017.52
Detroit City	\$ 9,844.75	\$ 40,000.00	\$ 49,844.75
East Tawas	\$ 4,817.70	\$ -	\$ 4,817.70
Gaylord Lake	\$ 2,253.56	\$ 1,575.00	\$ 3,828.56
Greenville	\$ 23,093.16	\$ 18,478.00	\$ 41,571.16
Grosse Ile	\$ 11,470.00	\$ 13,546.00	\$ 25,016.00
Harrison	\$ 19,952.60	\$ 28,588.80	\$ 48,541.40
Hart	\$ 19,769.00	\$ 10,254.00	\$ 30,023.00
Hillsdale	\$ 29,680.00	\$ -	\$ 29,680.00
Howell	\$ 40,000.00	\$ 40,000.00	\$ 80,000.00
Lakeview	\$ 8,215.00	\$ 18,566.00	\$ 26,781.00
Lapeer	\$ 23,850.00	\$ 11,050.00	\$ 34,900.00
Ludington	\$ 13,250.00	\$ 20,910.00	\$ 34,160.00
Manistee	\$ 13,920.00	\$ 40,000.00	\$ 53,920.00
Manistique	\$ 14,650.00	\$ 21,321.60	\$ 35,971.60
Menominee	\$ -	\$ 40,000.00	\$ 40,000.00
Newberry	\$ 4,453.50	\$ 1,148.00	\$ 5,601.50
Owosso	\$ 7,950.00	\$ -	\$ 7,950.00
Rogers City	\$ 35,498.00	\$ 13,793.50	\$ 49,291.50
Saginaw	\$ 15,900.00	\$ 36,040.00	\$ 51,940.00
South Haven	\$ 40,000.00	\$ 39,517.00	\$ 79,517.00
Sparta	\$ 18,265.00	\$ 17,770.00	\$ 36,035.00
Sturgis	\$ 2,826.49	\$ 36,787.38	\$ 39,613.87
Three Rivers	\$ 23,624.50	\$ -	\$ 23,624.50
White Cloud	\$ 2,650.00	\$ 4,485.00	\$ 7,135.00



Date: 13 May 2024

To: Jeremy Howard, City Manager

From: Gabe Ambrozaitis, Airport Manager

Subject: Funds request for MDOT contract for runway painting.

Request approval for up to \$55,000 to paint the runways and taxiways. MDOT Aero will pay up to \$40,000.00 for the project to repaint the runways and taxiways. Any additional costs will be the responsibility of the City of Clare. The estimate to complete the project in late 2023 was \$52,600.

Request the City Commission approve up to \$55,000 for this project with \$40,000.00 paid by MDOT Aero. This will allow for a small increase if prices have changed due to inflation.

This project will be scheduled in fiscal 24/25, starting after July 1 this year.

**RESOLUTION 2024-035**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING PAINT MARKING GRANT CONTRACT WITH MDOT AERO UTILIZING FEDERAL ONE-TIME FISCAL RECOVERY FUNDS.**

**WHEREAS**, the City of Clare has been offered a Michigan Department of Transportation (MDOT) Aero contract for a paint marking project for Runway and Taxiway painting at the Clare Municipal Airport; and

**WHEREAS**, the City Commission has reviewed the terms and conditions of said grant contract and determined its acceptance is in the best interests of the City.

**NOW THEREFORE BE IT RESOLVED THAT**, the Clare City Commission hereby approves MDOT Aero Grant Contract Number CS&PMFRF2024, authorizing the expenditure of up to \$55,000, with \$40,000 to be paid for with FRF funds and the remaining balance to be paid for by the City, and agrees to abide by all terms and conditions stipulated therein.

**BE IT FURTHER RESOLVED THAT** the City authorizes its City Manager to execute any and all documents related to said project and authorizes the Treasurer to make any and all budget amendments as necessary.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 20<sup>th</sup> day of May, 2024.

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Diane M. Lyon, City Clerk