

## AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners  
FROM: Diane Lyon, City Clerk  
DATE: 2024  
RE: \*Professional & Education Training Opportunities

For the Agenda of 2024.

**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of 2024.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. The MML also provides many opportunities for training and professional development to include a vast selection of webinars available for viewing. The current offerings are attached for review & consideration.
2. American Planning Association-Michigan Chapter. The Michigan APA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the City host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.
3. MMDC Annual Meeting. MMDC will hold their annual meeting on May 21, 2024, at 8:00am, at the Marriott on CMU's campus in Mt. Pleasant.

Attachments: as outlined above.

Clearly another way of life.



CITY OF CLARE  
Professional Development Training Request

Today's Date: \_\_\_\_\_

Your Name & Title: \_\_\_\_\_

Name of Training Event: \_\_\_\_\_

Location of Training Event: \_\_\_\_\_

Date(s) & Times of Training Event: \_\_\_\_\_

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have and special food requirements (if the event is serving food)?

\_\_\_\_\_

Will you need a city vehicle to attend this event? Yes  No   
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes  No

Do you have special needs regarding accommodations? \_\_\_\_\_

Please return this completed form to: Diane Lyon, City Clerk  
202 W. Fifth St.  
Clare, MI 48617  
Or you may email the form to: dlyon@cityofclare.gov

## 2024

May 17-18	<b>LEAGUE EVENT:</b> Core Elected Officials Academy Spring Summit	Mt. Pleasant
May 17-18	<b>LEAGUE EVENT:</b> Advanced Elected Officials Academy Spring Summit	Mt. Pleasant
Jun 10	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Jun 20	<a href="#">Michigan Municipal League CMU Virtual Infosession</a>	Virtual
Jun 21-22	<a href="#">MAMA-GLS Joint Meeting</a>	Mackinac Island
Jun 24	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Jul 8	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Jul 16-19	MME Summer Workshop	Marquette
Jul 22	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual

Aug 20	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Sep 9	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Sep 11-13	<b>LEAGUE EVENT:</b> Convention	Mackinac Island
Sep 23	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Sep 28	MAMA Fall Law Program	Lansing
Oct 7	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Oct 21	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Nov 11	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Nov 25	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Nov 30	<b>LEAGUE EVENT:</b> Newly Elected Officials Academy	Lansing
Dec 9	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual

Mar 10-13

**LEAGUE EVENT:** Capcon

Lansing

Sep 17-19

**LEAGUE EVENT:** Convention

Grand Rapids

For **Human Resources-related trainings and seminars**, League members can attend programs hosted by the American Society of Employers (ASE) at the ASE member rate. Visit [www.aseonline.org](http://www.aseonline.org) for a calendar of their events.

## Contact

info@mml.org

734.662.3246



American Planning Association  
**Michigan Chapter**

*Creating Great Communities for All*

## Upcoming Events

May 2024

[Deadline for Student Memorial Scholarship Applications](#)

Fri  
17  
2024

May 17, 2024

[view event details](#) ➤

[Emerging Planning Professionals Coffee Hour](#)

Fri  
17  
2024

May 17, 2024

8:30AM - 9:30AM EDT

Virtual

[view event details](#) ➤

[#SummerReady FEMA Extreme Heat Summit, Chicago](#)

Tue  
21  
2024

May 21 - 22, 2024

On Site and Virtual

[view event details](#) ➤

## Palmer Park Walking Tour

Thu  
23  
2024

May 23, 2024  
4:00PM - 7:00PM

[view event details](#) 

## June 2024

### Rural Real Estate Development Boot Camp

Tue  
4  
2024

June 4 - 7, 2024

[view event details](#) 

### Safe Routes to Parks Webinar

Thu  
13  
2024

June 13, 2024  
10:30AM - 11:45AM EDT

Virtual

[view event details](#) 

## July 2024

### Oak Park Walking Tour

Thu  
25  
2024

July 25, 2024  
3:00PM - 6:00PM

Revitalization in Action: Exploring Oak Park's Nine Mile Corridor

[view event details](#) 

# August 2024

## Safe Routes to Healthy Foods Webinar

Wed  
7  
2024

August 7, 2024  
10:30AM - 11:45AM EDT

Virtual

[view event details](#) 

# September 2024

## Planning Michigan 2024 Conference

Wed  
25  
2024

September 25 - 27, 2024

Grand Rapids

[view event details](#) 

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Tel: 734.913.2000 | Fax: 734.913.2061 | Email: [info@planningmi.org](mailto:info@planningmi.org)



## Diane Lyon

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**From:** Allison Heinrich <aheinrich@mmdc.org>  
**Sent:** Wednesday, May 15, 2024 10:39 AM  
**To:** Allison Heinrich  
**Cc:** James McBryde; Kati Mora; Matt Lang; Caroline Roberts  
**Subject:** MMDC Annual Meeting - Last Call to Register!

Good morning!

We hope that you will be able to join us next week on Tuesday, May 21<sup>st</sup>, 2024 at 8:00am for our Annual Meeting at the Courtyard by Marriott at CMU.

Tickets are nearly sold out – be sure to get yours today!

[REGISTER HERE](#)

**MMDC'S**

# **ANNUAL MEETING**

**May 21st, 2024  
Courtyard by Marriott  
at CMU  
Doors open at 7:45am**

**LAST CALL FOR TICKETS**  
**[www.mmdc.org/events](http://www.mmdc.org/events)**

*Please join us for company awards, breakfast and inspiring words from our guest speaker, Hilary Doe, Chief Growth Officer of the State of Michigan.*

**\$35/person**  
**\$250/table of 8**



We look forward to seeing you next week!

Sincerely,

Allison Heinrich



**ALLISON HEINRICH**

*Clare County Director  
& Office Manager*

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mobile: 989-314-0512
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- 📍 200 E Broadway, Mt Pleasant, MI
- 🌐 mmdc.org