

CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: May 16, 2024
RE: City Manager's Report

For the Agenda of May 20, 2024

DDA and LDFA Meetings. The city recently conducted the first of the annual mandated public meetings for both boards. Both meetings went well and had public attendance. The meetings were held at Cops and Doughnuts at 521 North McEwan Street to allow for Downtown Businesses to easily attend and give comments as well as feedback solicited by the DDA on future projects in the DDA District. We will hold the second required annual meeting for both boards this fall.

Planning Commission Meeting. The Planning Commission held a meeting on April 10th and had a couple items on their agenda which included:

- Approved an Airport Hanger Site Plan Application for Bernie Nevill to be built at the Clare Municipal Airport on Lot 106 & West ½ Of Lot 104
- Approved the site plan application for MyMichigan Medical Center Clare for the first two phases of the hospital additions and renovations
- Excused absences of Stacy Pechacek and Angie Cozat

Lake Shamrock Dredging and Dam Project. We are currently still under the pause for fish spawning as in past permits, so as of April 1st dredging activities are paused until June 1st. We meet with Savin Lake Services, our hydraulic dredging vendor, on May 16th to discuss the restarting of dredging activities and our permits (current with EGLE and also additional for East finger and by the dam). Letters also went out to the City and all lake property owners regarding further aquatic plant treatment that is happening currently. As a reminder, this is part of the dredging process and makes it much easier to do the hydraulic dredging when the suction head is not getting clogged with invasive plant life. We will be meeting in the next couple weeks with our dam engineers, GEI and Spicer, regarding our awarded \$600,000 grant. We will be discussing how to utilize those funds and how to move forward with the project timeline. We are still waiting to hear back from the FEMA dam grant that we applied for as well.

Rail Trail. The project is moving steadily forward and more significant work has been done. City Staff and I continue to meet regularly with MDOT and the contractors to discuss project progress. Some concrete work has taken place on Pioneer Parkway and work continues to travel this way towards the depot.

Fiscal Year 2024/2025 Budget Adoption. This is just a reminder that the City Commission is required by Charter to adopt a Budget and CIP at the first meeting in June. This will be at our next meeting held on June 3, 2024. We will be adopting the FY2024/2025 Budget, CIP Schedule, Fee Schedule, Utility Rate Schedule, and Setting the Millage Rate so if you have any further questions or directions, please feel free to bring them up at the meeting of May 20th or before the first meeting in June. Thank you to Treasurer/Finance Director Vicki Corlew, Department Heads and staff, and all of the City Commissioners input and direction allowing the city to once again present a budget that is fiscally responsible, yet continues to move the City of Clare forward.

Attachments: None.