



Airport Manager Report

April 2024

As our sales price is still the lowest in the state, we are selling a large amount of fuel. We will need another load of fuel in the next few weeks. Currently, the weekly quoted price of a gallon of Avgas is \$4.37104.

Last month MDOT agreed that we had sufficient jet traffic to justify our need for a new, 4-box LED PAPI's (pilot approach path indicator lights). MDOT forced us to send out a new Request for Qualification as our agreement with Mead & Hunt, our aviation engineering consultants, only specified Navigation Aids (NAVAIDs), but not PAPI's. The solicitation window for RFQ's has closed and only one engineering consulting firm applied. We will now need the City Commission approval to award the engineering services for the PAPI project.

We had a short-notice inspection by EGLE for our Industrial Storm Water Permit. Mr. Eric Decker from the Bay city EGLE Office conducted the 1.5-hour inspection of our records, training, and facilities. Although we had some deficiencies, we passed the inspection. A written response to their inspection report is due by the end of April.

The Easter Egg Drop was a success! A big thank you to our airport volunteers:

- pilot Mr. Dick Acker and Mr. Alex Murray as the eggbadier for the Egg Drop.
- Mr. Don Weishuhn who flew in the Easter Bunny in his aircraft.
- Mr. Bernie Nevill for the use of his aircraft.

Thanks!

Gabe Ambrozaitis

48D Airport Manager

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
MARCH 2024
LUKE POTTER, DIRECTOR**

STREET WORK: We washed sidewalks and bladed gravel roads on several days. Plowed 4” snow on the 22nd. Two guys came in to clean up snow downtown on the 23rd. And we installed buggy parking signs in the 4th Street parking lot. We also painted the stop bar on McEwan and Schoolcrest.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance, and cleaned storm sewers. We fixed a leak at Gateway Hi-rise and top soiled areas where there were water leaks over the winter. We installed bollards around a hydrant on West Third Street on the 25th. Then repaired this hydrant after getting ran over by a semi on the 28th.

CEMETERY WORK: We had one full burial at Cherry Grove Cemetery in March. We dug out stumps and raked up torn sod at the cemetery on a couple of days and top soiled graves.

DREDGING: We hauled spoils and pushed spoils at the airport on several days. And cleaned up at the dump site at the airport on the 11th. And we did dredging on three days in March.

MISCELLANEOUS WORK: We chipped brush, cleaned, washed and waxed trucks, and cleaned the garage on several days. We worked on the bathroom remodel several days this month. We took scrap metal back and put up St. Patrick banners. Went to the road commission to get signs for road closure on the 8th, on the 14th we set out signs and cleaned the float. On the 15th complete road closure for Irish fest. On the 16th four guys came in to work the parade, 5K, 10k and traffic diversion. On the 17th two guys came in to open things up and on the 18th we took signs back and cleaned up from the festival. We cleaned behind the garage for the rail trail, painted hitching post in the Fourth Street parking lot, built a pad for a new gazebo at the soccer complex and got supplies for the egg drop and formed up spots for concrete. And had the 29th off for Good Friday/Easter holiday.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

March 2024

UTILITY WORK ORDERS

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	
<i>Customer Request Off</i>	
<i>Sewer Problems</i>	
<i>Off for Non Payment</i>	7
<i>New Meter</i>	5
<i>New 2" Service</i>	1
<i>Estimated Meters</i>	22
<i>High Usage Check</i>	
<i>New RF</i>	5
	<u>40</u>

MANNATEC FUEL REPORT FOR PERIOD: MARCH 1-31, 2024

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
Fire Dept	82.600	236.79	2.867	39.364	125.10	3.178	361.89
Police Dept	722.720	2,049.48	2.836				2,049.48
DPW NonFuel							
DPW	169.224	483.36	2.856	768.314	2,510.19	3.267	3,495.60
Parks	128.254	372.47	2.904	40.621	129.58	3.190	
Airport							
W/WWT	118.095	356.01	3.015				356.01
Average Rate for Regular:			2.896	Average Rate for Diesel:		1.927	
						Total Bill:	\$6,262.98

EQUIPMENT RENTAL - March 2024

GENERAL FUND

General Operations	101-265.000-943.641				
Depot	101-265.000-943.641		83.83		
Cemetery	101-276.000-943.641		490.61		
Police	101-301.000-943.641				
Parking Lots/Flags	101-441.000-943.641		2,183.10		
Airport	101-537.000-943.641		352.23		
			101-000.000-001		-\$3,109.77 cr

MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641		4,675.20		
Tkline Winter Cleanup	202-446.001-943.641		0.00		
Major Streets	202-449.000-943.641		1,751.07		
			202-000.000-001		-\$6,426.27 cr

<u>LOCAL STREETS:</u>	203-449.000-943.641		4,560.39		
			203-000.000-001		-\$4,560.39 cr

PARKS & DAM MTS.:

Dam Mts	208-751.001-943.641		931.55		
Parks	208-751.001-943.641		3,693.21		
Dredging	208-741-004-702		3,927.21		
			208-000.000-001		-\$931.55 cr

SEWER FUND

Sewer Treatment	590-536.001-943.641				
Sewer Collection	590-536.002-946.641		1,241.01		
			590-000.000-001		-\$1,241.01 cr

WATER FUND

Water Trmt/Pumping	591-536.003-946.641				
Water Dist./Meters	591-536.004-946.641		2,248.81		
			591-000.000-001		-\$2,248.81 cr

MOBILE EQUIPMENT FUND

Cash Received	641-000-001		\$26,138.22		
General Fund	641-000-669.101				-\$3,109.77
Major Sts/Tklines	641-000-669.202				-\$6,426.27
Local Sts	641-000-669.203				-\$4,560.39
Parks	641-000-669.208				-\$931.55
Sewer	641-000-669.590				-\$1,241.01
Water	641-000-669.591				-\$2,248.81

CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101				\$3,109.77
Major Sts/Tklines	102-000-669.202				\$6,426.27
Local Sts	102-000-669.203				\$4,560.39
Parks	102-000-669.208				\$931.55
Sewer	102-000-669.590				\$1,241.01
Water	102-000-669.591				\$2,248.81

EQUIPMENT RENTAL,	102-000.000-067		\$18,517.80		
<u>ALL DEPOSITS:</u>	102-000.000-001.001				
	102-000.000-067.102				

DPW MANHOUR REPORT FOR: Mar-24

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL		TOTAL	O/T	
101-265.000-702	GF - City Hall			2	2.00		1		1.00			0.00		
	Railroad													
101-276.000-702	Cemetery	5	2	17	24.00				0.00	3	3.6	6.60		
101-528.000-702	Refuse Collection			1	1.00				0.00	15.3	16.02	31.32		
101-441.000-702	Par/Flag/Pk Lot	3	75	84.5	162.50		13	4	17.00			0.00		
	DDA Pk Lot		10	16.5	26.50		5.5		5.50			0.00		
101-445.000-702	City Trees/Lites				0.00				0.00			0.00		
	DDA Trees/Lites				0.00				0.00			0.00		
101-537.000-702	Airport	5		14.5	19.50				0.00			0.00		
202-446.001-702	Roadway Inspection				0.00				0.00			0.00		
	TK Surface Mts			6	6.00		2		2.00			0.00		
	TK Shoulder Mts		79		79.00				0.00			0.00		
	TK Sweeping		13	7	20.00				0.00			0.00		
	Drain/Bkslopes				0.00				0.00			0.00		
	TK Signs				0.00				0.00			0.00		
	Snow & Ice			4.5	4.50				0.00			0.00		
	Hauling Snow				0.00				0.00			0.00		
202-444.002-702	Major Sts Sidewalks		16	1.5	17.50		0.5		0.50			0.00		
202-499.002-702	Major Sts Maint.		26	5	31.00				0.00			0.00		
202-499.003-702	Snow & Ice			8.5	8.50				0.00			0.00		
202-499.004-702	Administration				0.00				0.00	3	3.6	6.60		
203-444.002-702	Local Sts Sidewalks			2	2.00				0.00			0.00		
203-499.002-702	Local Sts Maint.		70	16	86.00		2		2.00			0.00		
203-499.003-702	Snow & Ice			9.5	9.50				0.00			0.00		
203-499.004-702	Administration				0.00				0.00	3	3.6	6.60		
208-751.000-702	Lake Sham/Dam				0.00		2		2.00			0.00		
208-751.000-702	Lake Sham Pks		5	30	35.00				0.00			0.00		
208-751.000-702	Dredging		34	70	104.00				0.00			0.00		
590-536.002-702	Sewer		33	15	48.00				0.00	15.6	17.64	33.24		
591-536.004-702	Water	13	33	91	137.00				0.00	15.6	17.64	33.24		
641-444.000-702	DPW	30	155	110	295.00				0.00	4.25	5.4	9.65		
	DPW Equip	8	41	51.5	100.50				0.00			0.00		
	Fire Equip		23		23.00				0.00			0.00		
	Police Equip		8	5	13.00				0.00			0.00		
	Holiday/Funeral			72	72.00				0.00		8	8.00		
	OFF TIME		97	80	177.00				0.00	20.25	4.5	24.75		
TOTALS		64.00	720.00	720.00	1504.00	0.00	25.50	4.50	30.00	0.00	80.00	80.00	160.00	0.00
		1504.00				30.00				160.00			0.00	

DPW: PARKS/BLDG & GROUNDS MANHOUR REPORT FOR:

Mar-24

FY 22-23 FUND	HOURLY WAGE		FULL TIME EMPLOYEES REGULAR HOURS				FULL TIME EMPLOYEES OVERTIME HOURS			SEASONAL EMPLOYEES REGULAR HOURS				SEASONAL EMPLOYEES OVERTIME HOURS			
	FUND NAME																
208-751.001-702	Holiday	Funeral				17.00											
	Sick	Vacation	9.00	8.00													
	PARKS		2.00	26.00	16.00	44.00				0.00	2.00	39.00	29.00	70.00			0.00
	DDA Work		6.00	15.00	4.00	25.00				0.00	6.00	14.00	2.00	22.00			0.00
	BLDG & GRUNDS			30.00	52.00	82.00				0.00		27.00	81.00	108.00			0.00
101-276.000-702	Cemetery					0.00			0.00				0.00			0.00	
101-265.000-702	Trustees					0.00			0.00				0.00			0.00	
101-537.000-702	Airport Maint					0.00			0.00				0.00			0.00	
						0.00			0.00				0.00			0.00	
						0.00			0.00				0.00			0.00	
			8.0	80.0	80.0	168.0	0.0	0.0	0.0	0.0	8.0	80.0	112.0	200.0	0.0	0.0	0.0
GRAND TOTAL			168.00				0.00				200.00				0.00		

PAY PERIOD: MARCH 2024																						HOURS TOTAL	DOLLAR TOTAL						
EQUIPMENT	2023-24 RATE	101-265-943 General Op	101-265-943 Railroad	101-276-943 Cemetery	101-441-943 Prad/Fig & PkLots	101-445-943 Trees/Lights	101-537-943 Airport	202-466.001-943 Roadway Inspection	202-466.001-943 TK Surface	202-466.001-943 TK Shoulders	202-466.001-943 TK Sweep	202-466.001-943 TK	202-466.001-943 Drain/Backslashes	202-466.001-943 TK Signs/Signals	202-466.001-943 TK Snow & Ice	202-444.002-943 Mj Sls Sidewalks	202-499.002-943 Mj Sls Preservation	202-499.002-943 Mj Sls Snow & Ice	203-444.002-943 Lo Sls Sidewalks	203-499.002-943 Lo Sls Preservation	203-499.002-943 Lo Sls Snow & Ice	208-751-702 Dam	208-751-702 All Parks	208-751.004-702 Dredging Lake Shamrock	590-536.002-943 Sewer	591-536.004-943 Water			
3 - GMC Pickup	\$16.87			4.00												7.00			13.50									24.50	413.32
5 - Dodge Pickup	\$13.41																								2.00			2.00	26.82
6 - GMC Pickup	\$13.41			3.00																				3.00	1.50			7.50	100.58
7 - Chevy Bucket Truck	\$12.27				5.50		1.50																	10.50				17.50	214.73
8 - Int'l Dump Truck	\$56.15						1.00								1.00			1.50		3.00	2.50				8.00	2.00	19.00	1,066.85	
9 - Ford Dump Truck	\$56.15			1.00			1.00								1.00		6.00	1.50		19.50	2.50				16.00	1.00	49.50	2,779.43	
10- Sterling Dump Truck	\$56.15														2.50			2.00			3.50						8.00	449.20	
12- Sterling Dump Truck	\$56.15				1.00		1.00							1.00				5.50		3.00	3.00				2.00		16.50	926.48	
18- Case Loader	\$42.70			2.00																0.50		12.00	2.00	18.00		5.00	39.50	1,686.65	
20- Hyundai Loader	\$83.83		1.00		17.50																		5.00	5.00			9.00	37.50	3,143.63
23- Root UB Scraper	\$8.29						1.00								1.00			1.50		7.00	2.50						13.00	107.77	
24- Monroe UB Scraper	\$8.29																			3.00							3.00	24.87	
25- Root UB Scraper	\$8.29														1.50			2.00			3.50						7.00	58.03	
36- Brush Chipper	\$29.00																4.00			7.50							11.50	333.50	
37- Street Sweeper	\$108.50				2.00					26.00	10.00						4.00			17.00							59.00	6,401.50	
39- Chevy Pickup	\$12.27				3.00																			26.00				29.00	355.83
53A- Truck Unit	\$56.15				1.00						7.00															14.00	9.00	31.00	1,740.65
53B- Sewer Washer Unit	\$21.10																									14.00	5.00	19.00	400.90
53C- Catch Basin Unit	\$30.40																										4.00	4.00	121.60
59- Ford Utility Truck	\$12.27				4.00				0.50															2.00		13.00	22.50	42.00	515.34
60- Dodge Pickup 4x4	\$13.41																							2.50				2.50	33.53
75- Tailgate Spreader	\$6.14																	3.50			2.00						5.50	33.77	
81- Trackless Tractor	\$53.00																				2.00			14.50			16.50	874.50	
82- Snow Plow	\$14.14																										10.50	148.47	
84- Sweeper Broom	\$26.44																							2.00			2.00	52.88	
89 - Ford Pickup (Parks)	\$13.41																							41.50			41.50	556.52	
90 - Trailer	\$12.45																							5.50			5.50	68.48	
93 - Kubota Tractor	\$49.16			3.00																				19.00			22.00	1,081.52	
93A - Pallet Forks	\$7.00																							6.00			6.00	42.00	
94 - Bucket Attachment	\$5.51																							13.00			13.00	71.63	
96- Swenson Spreader	\$13.64														1.00												1.00	13.64	
97- Chevy Pickup	\$12.27				7.00																						3.00	10.00	122.70
98- Airport Tractor	\$63.47						2.00																				2.00	126.94	
100- Snow Box Blade	\$15.07						2.00																				2.00	30.14	
105- Ford Pickup	\$13.41			7.00	11.00				2.00												1.00	1.00			2.50		5.00	29.50	395.60
110 - Hydr Excavator	\$50.57																								32.00			32.00	1,618.25
1009- Trimmer/Edger	\$4.16																											0.00	0.00
		0.00	1.00	20.00	52.00	0.00	9.50	0.00	2.50	26.00	17.00	0.00	1.00	8.00	0.00	21.00	17.50	0.00	77.00	20.50	17.00	163.00	82.00	41.00	65.50	641.50	26138.20		

PERIOD: March 2024		GENERAL OP		DEPOT/SPECIAL EVENTS		CEMETERY		PARADES/FLAGS & pking lots		AIRPORT		TRUNKLINES		MAJOR STREETS		LOCAL STREETS		Dam		Parks		DREDGING LAKE SHAMROCK		SEWER		WATER		TOTAL HOURS	TOTAL DOLLARS
EQUIPMENT	2024 RATE																												
3 - GMC Pickup	\$16.87	0.00		0.00	4.00	67.48		0.00		0.00		0.00	0.00	7.00	118.09	13.50	227.75		0.00		0.00		0.00	0.00	0.00	0.00	24.50	413.32	
5 - Dodge Pickup	\$13.41	0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00		0.00		2.00	26.82		0.00	0.00	2.00	26.82		
6 - GMC Pickup	\$13.41	0.00		0.00	3.00	40.23		0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00		3.00	40.23	1.50	20.12		0.00	0.00	7.50	100.58		
7 - Ford Bucket Truck	\$12.27	0.00		0.00		0.00	5.50	67.49	1.50	18.41		0.00		0.00	0.00	0.00	0.00		10.50	128.84		0.00		0.00	0.00	17.50	214.73		
8 - Int'l Dump Truck	\$56.15	0.00		0.00		0.00		0.00	1.00	56.15	1.00	56.15	1.50	84.23	5.50	308.83		0.00		0.00	8.00	449.20		0.00	2	112.30	19.00	1,066.85	
9 - Ford Dump Truck	\$56.15	0.00		0.00	1.00	56.15		0.00	1.00	56.15	1.00	56.15	7.50	421.13	22.00	1235.30		0.00		0.00	16.00	898.40		0.00	1	56.15	49.50	2,779.43	
10 - Sterling Dump Truck	\$56.15	0.00		0.00		0.00		0.00		0.00	2.50	140.38	2.00	112.30	3.50	196.53		0.00		0.00	0.00	0.00		0.00	0.00	8.00	449.20		
12 - Sterling Dump Truck	\$56.15	0.00		0.00		0.00	1.00	56.15	1.00	56.15	1.00	56.15	5.50	308.83	6.00	336.90		0.00		0.00	2.00	112.30		0.00	0.00	16.50	926.48		
18 - Case Loader	\$42.70	0.00		0.00	2.00	85.40		0.00		0.00		0.00	0.00	0.50	21.35	12.00	\$12.40	2.00	85.40	18.00	768.60		0.00	5	213.50	39.50	1,686.65		
20 - Hyundai Loader	\$83.83	0.00	1.00	83.83		0.00	17.50	1467.03		0.00		0.00	0.00	0.00	0.00	5.00	419.15	5.00	419.15		0.00		0.00	0.00	9	754.47	37.50	3,143.63	
23 - Root UB Scraper	\$8.29	0.00		0.00		0.00		0.00	1.00	8.29	1.00	8.29	1.50	12.44	9.50	78.76		0.00		0.00	0.00	0.00		0.00	0.00	13.00	107.77		
24 - Root UB Scraper	\$8.29	0.00		0.00		0.00		0.00		0.00		0.00	0.00	3.00	24.87		0.00		0.00	0.00	0.00		0.00	0.00	0.00	3.00	24.87		
25 - Root UB Scraper	\$8.29	0.00		0.00		0.00		0.00		0.00	1.50	12.44	2.00	16.58	3.50	29.02		0.00		0.00	0.00		0.00	0.00	0.00	7.00	58.03		
36 - Brush Chipper	\$29.00	0.00		0.00		0.00		0.00		0.00		0.00	4.00	116.00	7.50	217.50		0.00		0.00	0.00		0.00	0.00	0.00	11.50	333.50		
37 - Street Sweeper	\$108.50	0.00		0.00		2.00	217.00		0.00	36.00	3906.00	4.00	434.00	17.00	1844.50		0.00		0.00	0.00	0.00		0.00	0.00	0.00	59.00	6,401.50		
39 - Chevy Pickup	\$12.27	0.00		0.00		3.00	36.81		0.00		0.00	0.00	0.00	0.00	0.00	26.00	319.02		0.00	0.00	0.00		0.00	0.00	0.00	29.00	355.83		
53A - Truck Unit	\$56.15	0.00		0.00		1.00	56.15		0.00	7.00	393.05		0.00	0.00	0.00	0.00	0.00		0.00	0.00	14.00	786.10	9	505.35	31.00	1,740.65			
53B - Sewer Washer Unit	\$21.10	0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	14.00	295.40	5	105.50	19.00	400.90			
53C - Catch Basin Unit	\$30.40	0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	4	121.60	4.00	121.60		
59 - Chevy Pickup 4x2	\$12.27	0.00		0.00		4.00	49.08		0.00	0.50	6.14		0.00	0.00	0.00	0.00	0.00		2.00	24.54		0.00	13.00	159.51	22.5	276.08	42.00	515.34	
60 - Dodge Pickup 4x4	\$13.41	0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00		2.50	33.53		0.00	0.00	0.00	0.00	2.50	33.53		
75 - Tailgate Spreader	\$6.14	0.00		0.00		0.00		0.00		0.00		0.00	3.50	21.49	2.00	12.28		0.00		0.00	0.00		0.00	0.00	0.00	5.50	33.77		
81 - Trackless Tractor	\$53.00	0.00		0.00		0.00		0.00		0.00		2.00	106.00	0.00	0.00	0.00	0.00		14.50	768.50		0.00	0.00	0.00	0.00	16.50	874.50		
82 - Snow Plow	\$14.14	0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00		10.50	148.47		0.00	0.00	0.00	0.00	10.50	148.47		
84 - Sweeper Broom	\$26.44	0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00		2.00	52.88		0.00	0.00	0.00	0.00	2.00	52.88		
89 - Ford Pickup	\$13.41	0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00		41.50	556.52		0.00	0.00	0.00	0.00	41.50	556.52		
90 - Trailer	\$12.45	0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00		5.50	68.48		0.00	0.00	0.00	0.00	5.50	68.48		
93 - Kubota Tractor	\$49.16	0.00		0.00	3.00	147.48		0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00		19.00	934.04		0.00	0.00	0.00	0.00	22.00	1,081.52		
93A - Pallet Forks	\$7.00	0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00		6.00	42.00		0.00	0.00	0.00	0.00	6.00	42.00		
94 - Bucket Attachment	\$5.51	0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00		13.00	71.63		0.00	0.00	0.00	0.00	13.00	71.63		
96 - Salt Spreader	\$13.64	0.00		0.00		0.00		0.00		1.00	13.64		0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	0.00	1.00	13.64		
97 - Chevy Pickup	\$12.27	0.00		0.00		7.00	85.89		0.00		0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	3	36.81	10.00	122.70	
98 - Airport Tractor	\$63.47	0.00		0.00		0.00		2.00	126.94		0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	0.00	2.00	126.94		
100 - Snow Box Blade	\$15.07	0.00		0.00		0.00		2.00	30.14		0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	0.00	2.00	30.14		
105 - Ford Pickup	\$13.41	0.00		0.00	7.00	93.87	11.00	147.51		0.00	2.00	26.82		0.00	2.00	26.82		0.00		0.00	2.50	33.53		0.00	5	67.05	29.50	395.60	
110 - Hydr Excavator	\$50.57	0.00		0.00		0.00		0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		32.00	1618.24		0.00	32.00	1,618.25		
		0.00	0.00	1.00	83.83	20.00	490.61	52.00	2183.10	9.50	352.23	54.50	4675.20	40.50	1751.07	95.50	4560.39	17.00	931.55	163.00	3693.21	82.00	3927.21	41.00	1241.01	65.50	2248.81	641.50	26138.20
																											641.50	26,138.20	

March-24		Police		Water		Waste Water		TOTAL	TOTAL
EQUIPMENT	2024 RATES	Department		Treatment		Treatment		HOURS	DOLLARS
1 - 2012 Ford Pickup	\$12.34	0.00		26.00	320.84	35	431.90	61.00	752.74
61- Western Snow Plow	\$14.07	0.00			0.00		0.00	0.00	0.00
47- Lawn Tractor	\$22.72	0.00			0.00		0.00	0.00	0.00
65- Push Mower	\$11.59	0.00			0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	\$12.34	0.00		14.00	172.76	20	246.80	34.00	419.56
PATROL CARS	\$12.81	988.25	12659.48		0.00		0.00	988.25	12659.48
		988.25	12659.48	40.00	493.60	55.00	678.70	1083.25	\$13,831.78

1083.25 13,831.78

	1		4		16		
	WA	WWT	WA	WWT	WA	WWT	
Mar 1-2	1.5	2.00	2.00	0.00	1.50	2.00	13,831.78
Mar 3-9	6	8.00	3.00	5.00	6.00	8.00	26138.20
Mar 10-16	6	8.00	3.00	5.00	6.00	8.00	
Mar 17-23	6	8.00	3.00	5.00	6.00	8.00	
Mar 24-30	6	8.00	3.00	5.00	6.00	8.00	
31-Mar	0.5	1.00	0.00	0.00	0.50	1.00	
	26	35	14	20	26	35	

\$39,969.98

	46-1	46-2	46-3	46-4	46-5	46-6
END HOURS	10027	18705	25356	19068	3649	1499
START HOURS	<u>9851</u>	<u>18644</u>	<u>25310</u>	<u>18905</u>	<u>3473</u>	<u>1133</u>
	176	61	46	163	176	366

988.25 Total Hrs

DEPARTMENT OF PUBLIC WORKS- MANHOUR March 2024

FUND	% OF HOURS	DEPARTMENT	March-24	
			REG.	O/T
GENERAL FUND	0.20%	General Fund	2.00	1.00
	0.00%	Depot		
	1.56%	Cemetery	24.00	
	0.07%	Refuse Collection	1.00	
	11.70%	Parades/Flags/Pking Lots	162.50	17.00
	2.09%	DDA Parking Lots	26.50	5.50
	0.00%	City Trees/Lites		
	0.00%	DDA Trees/Lites		
	1.27%	Airport	19.50	
TKLINE'S	0.52%	Surface Maintenance	6.00	2.00
	5.15%	TK Shoulders	79.00	
	1.30%	TK Sweeping	20.00	
	0.29%	Snow & Ice	4.50	
	0.00%	Cleanup winter debris (sand, etc)		
MAJOR STREETS	3.19%	MJ STS Preservation	48.50	0.50
	0.55%	MJ STS Snow/Ice	8.5	
LOCAL STREETS	5.87%	LO STS Preservation	88.00	2.00
	0.62%	LO STS Snow/Ice	9.5	
PARKS	0.13%	Lake Shamrock Dam		2.00
PARKS	2.28%	Lake Shamrock Park work	35.00	
	6.78%	Dredging Lake Shamrock	104.00	
SEWER	3.13%	Collection	48.00	
WATER	8.93%	Distribution & Meter Mts.	137.00	
DPW	19.23%	DPW Admin/Bldg/Equip	295.00	
	6.55%	DPW: Equip	100.50	
	1.50%	FIRE Truck	23.00	
	0.85%	DPW: PD Equipment	13.00	
	0.00%	COVID 19		
	4.69%	Holiday (Birthday)	72.00	
	11.54%	PAID TIME OFF:	177.00	
1534	100%	TOTALS:	1504	30

FUND	% OF HOURS	DEPARTMENT	March-24	
			REG.	O/T
DPW Clerical	4.13%	Cemetery Admin	6.6	
	19.58%	Refuse Collection	31.32	
	4.13%	Major Sts Admin	6.6	
	4.13%	Local Sts Admin	6.6	
	20.78%	Sewer Collection	33.24	
	20.78%	Water Distribution	33.24	
	6.03%	DPW Administration	9.65	
	5.00%	Holiday (Birthday)	8	
	15.47%	PAID TIME OFF:	24.75	
160	100%	TOTALS:	160	0

FUND	% OF HOURS	DEPARTMENT	March-24	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	26.19%	Parks Work	44	
	14.88%	DDA Work	25	
	48.81%	Bldgs & Grounds	82	
	4.76%	Holiday/Funeral	8	
	5.36%	PAID TIME OFF	9	
168	100%	TOTALS:	168	0

FUND	% OF HOURS	DEPARTMENT	March-24	
			REG.	O/T
SEASONAL EMPLOYEES	35.00%	PARKS WORK	70	
	11.00%	DDA WORK	22	
	54.00%	BLDG & GROUNDS	108	
	0.00%	TRUSTEE SUPERVISION*		
	0.00%	CEMETERY MAINTENANCE		
	0.00%	DPW		
	0.00%	AIRPORT MAINTENANCE		
200	100%	TOTALS:	200	0

FUND	% OF HOURS	DEPARTMENT	March-24
			REG.
*TRUSTEE WORK AREAS	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
0	100%	TOTALS:	0



Monthly Fire Department Activity Report

March 2024 Incident Response:

Monthly Total: 16 Year End Total: 52

March was a relatively quiet month number wise. We responded to 4 vehicle accidents. There were 2 accidents with injuries and 2 accidents without injuries. We respond to four grass / brush fires. We respond to two mutual aid requests from Harrison FD for structure fires. Other incident as listed. JC

Training:

2.0 hrs. Truck Check

2.0 hrs. Pump operations / Drafting

2.0 hrs. Carrer Night at Clare High school

2.0 hrs. Clare Mennonite School visit to the Fire Station

3.0 hrs. Easter Egg Drop at the Airport





Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2400037	3/2/2024 12:46	143 - Grass fire	8151 N Mission RD, Clare, MI 48617
2400038	3/4/2024 16:41	141 - Forest, woods or wildland fire	8276 E Maple RD, Clare, MI 48617
2400039	3/5/2024 10:50	9002 - Lift Assist	SB 127 Entrance ramp S. of the roundabout, Clare, MI Mi
2400040	3/6/2024 01:36	322 - Motor vehicle accident with injuries	SB 127 / S. Mackie Entrance ramp, Clare, MI 48617
2400041	3/7/2024 14:40	143 - Grass fire	8432 E Grass Lake RD, Clare, MI 48617
2400042	3/10/2024 16:53	8132 - Tree down	9810 E Tobacco DR, Clare, MI 48617
2400043	3/10/2024 16:57	321 - EMS call, excluding vehicle accident with injury	144 W Fourth ST #308, Clare, MI 48617
2400044	3/10/2024 18:00	8132 - Tree down	E Surrey RD & Kapplinger DR, Farwell, MI
2400045	3/15/2024 06:53	6112 - Dispatched & cancelled at Hall	650 W Fifth ST, Clare, MI 48617
2400046	3/16/2024 22:14	324 - Motor vehicle accident with no injuries.	E. Stevenson Lk. Rd / E of Whiteville Rd., CLARE, MI 48617
2400047	3/17/2024 01:43	111 - Building fire	1296 N. Clare Ave., Harrison, MI 48625
2400048	3/17/2024 18:01	322 - Motor vehicle accident with injuries	10295 S Clare AVE, Clare, MI 48617
2400049	3/21/2024 20:39	5311 - Smoke or Odor Complaint	303 W Fifth ST, Clare, MI 48617
2400050	3/25/2024 17:11	324 - Motor vehicle accident with no injuries.	207 W Fifth ST, Clare, MI 48617
2400051	3/27/2024 14:41	111 - Building fire	11473 Sullivan, Harrison, MI 48625
2400052	3/29/2024 14:20	142 - Brush or brush-and-grass mixture fire	11798 N Whiteville RD, Clare, MI 48617

Total Number of Incidents: 16

Incident Alarm Date/Time Incident Type

Address

Report Filter Settings

Report File Name: Incident Reports by Incident Number

Filter Name: Last Month

Filter Expression: (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '3/1/2024 00:00' and '3/31/2024 23:59')



Monthly Director's Report, April 2024
City of Clare Parks and Recreation
Prepared by Joy Simmer

Continued, Current and Upcoming Programs and Events

Senior Cards and Coffee takes place on Thursday mornings at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played are determined by what the group wants to play and the group is supplied with coffee and card decks.

Art in Sculpture is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The current art pieces will be at their current location until April 30, 2024. Simmer manually entered any paper ballots that came in on the Survey Monkey site and the People's Choice Winner was chosen and was "Prudence the Peacock" – located in front of MyMichigan Health. The committee has been meeting on a regular basis and we are planning for the May 7th Opening Ceremony Reception of the 2024 art installations. Simmer will be working on the evening program and the voting brochures again this year.

There are multiple **story walk** collaborations that are back-to-back for the months of March, April and May. Clare Parks and Recreation made scavenger hunt sheets for the participants to complete while they are on their walk. The participants pick up the sheets at the Pere Marquette District Library and when they return them, they are entered into a prize drawing. The dates are listed on the Clare Parks and Recreation 2024 Outlook Calendar. This is a great way to get people out on the rail-trail.

Clare Parks and Recreation has collaborated with the Clare Conservation District, the Pere Marquette District Library and MSU Extension for **Earth Day** events and programming.

There is currently an Earth Day Story Walk along the Pere Marquette Rail-Trail where the participants can pick up a scavenger hunt form at the library and when they answer the questions and turn it in after their walk, they will get a goody bag and a coupon for a free tree (to the first 100 participants). The trees will be picked up by Simmer at the Conservation District and available for them to redeem on Earth Day.

There will be an event at Shamrock Park on April 28, 2024 and will be hosted by Clare Parks and Recreation, MSU Extension and the Pere Marquette District Library. The program will run from 12-3 p.m. and will have activities and speakers.

Past Programs and Events

The **Shamrock Challenge** took place during Irish Festival week. Simmer placed 10 metal shamrocks in the windows of various Clare businesses and had a survey monkey link/QR code available for people to input where they found them. Those who participated were entered in a drawing to win a \$25 gift card from Jay's Sporting Goods. The shamrocks were made and donated by the Clare-Gladwin CTE Students.

The **Great EGGstravaganza** took place on March 30, 2024. The event was complete with crafts, games, a deejay and three timed egg drops with over 1,800 plastic eggs being dropped from an airplane! The eggs were able to be recycled in for candy and there were some specially marked prize eggs that the kids turned in for prizes donated by local businesses and organizations. Jay's Sporting Goods had their staff assist with bagging the candy. In addition to the normal scheduled festivities, the Easter Bunny flew in for a visit and Smokey the Bear and Smokey the Detector made an appearance with their Clare Fire Department friends! There were over 600 people in attendance with 275 registered in the drops.

Additional Information

- Simmer is working with Sinclair Recreation and MDNR on getting PIP (Pour in Place) Surfacing completed at the Emerald Isle Recreation Complex. The MDNR paperwork has been completed and we are currently waiting on consistent 40+ temperatures.
- The Clare-Gladwin RESD Parent Coalition received a grant for storywalk signs and Clare will be getting the sign holders and will also be getting a couple talking is teaching signs for out at Emerald Isle. One sign is nature based and the other is sport related. They will be installed sometime this spring.
- The city has been meeting and corresponding with MDOT to keep the project moving for the Pere Marquette Rail-Trail extension. Construction started on March 18, 2024 and they are anticipating an end date from mid-July to October 1st (depending on if there are any delays).
- Working with the Cub Scouts on their annual Earth Day trail clean-up and tour.
- Simmer has been working with the school to get Clare Pride Day arranged with the different departments that need/want assistance within the city. Clare Pride Day will take place in the afternoon on Friday, April 19, 2024.
- MSU will be continuing their invasive species study of McIreland Trail.
- Simmer is working with Firefly Golf Course on a potential golf outing fundraiser to raise funds for the outdoor restroom at the Clare Union Railroad Depot.
- Simmer updated the park reservation form to have an actual reservation sheet that the park users will display in the holder vs their actual rental agreement sheet (this is to protect the privacy of the facility renter).
- Simmer is working again with MMI to have a clean-up crew at the parks during the summer.

*****NEXT PRAB MEETING IS SCHEDULED FOR TUESDAY, APRIL 16, 2024*****

2024 Great EGGstravaganza Event Pictures



CITY OF CLARE POLICE DEPARTMENT

207 W 5th St, Clare, MI 48617 | Phone: (989) 386-2121 | Fax: (989) 386-0440



March 2024 Commission Report

Dear Mr. Howard & City Commission:

I would like to extend my sincerest gratitude to all who contributed to the Success of our Saint Patrick's weekend events. I am pleased to report just minor incidents and a handful of arrests.

I am thankful for the support and cooperation extended by our certified officers, reserve officers, Clare County Sheriff Department, Michigan State Police, and Clare County Posse. Their assistance played a major role in ensuring that residents and visitors could enjoy the festivities without compromising their security.

Training:

March 2nd CPD training day – all officers

Events:

March 2nd Motorcycle escort – Eagles

March 15th-16th Saint Patricks Weekend

March 25th Michigan Association Chief of Police Board meeting held at CPD

March 30th Eggstgravaganza

School BOE report attached.

Pease do not hesitate to reach out with any questions or concerns.



Chief David Saad

City of Clare Police Department



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE MARCH 2024

04/09/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
13001	Non-Aggravated Assault	8
13003	Intimidation/ Stalking	10
22001	Burglary - Forced Entry	5
23007	Larceny - Other	6
24001	Motor Vehicle Theft	1
26001	Fraud - False Pretence/ Swindle/ Confidence Game	1
26003	Fraud - Impersonation	1
29000	Damage to Property	4
30002	Retail Fraud - Theft	2
35001	Violation of Controlled Substance	7
38003	Family - Other	3
48000	Obstructing Police	1
50000	Obstructing Justice	6
52001	Weapons Offense - Concealed	1
53001	Disorderly Conduct	2
53002	Public Peace - Other	4
54001	Hit & Run Motor Vehicle Accident	1
54002	Operating Under the Influence of Liquor or Drugs	4
54003	Traffic Violations	1
55000	Health and Safety	5
57001	Trespass - Other	3
62000	Conservation	1
70000	Juvenile Runaway	1
91001	Juvenile Delinquent	4
93001	Traffic Accident	8
93001CD	Car/ Deer Accident	1
93001PI	Traffic Accident with Injury	3
93002	Accident, Non-Traffic/ Private Property	2
94001	Valid Alarm Activation	2
94002	False Alarm Activation	12
95001	Accident, Fire	3
98007	Suspicious Persons	14
99001	Suicide	4
99002	Natural Death	1
99008	General Assistance	46
99009	General Non-Criminal	5
ACO	Animal Control Complaint	2
AMBRUN	Ambulance Run	23
BOL	Be On the Look Out	7
BOL-WW	BOL Wrong Way Driver	2
GP	GENERAL PATROL	2
LI	LIQUOR INSPECTION	1
LOCK	SCHOOL LOCKDOWN DRILL	1
MA	Motorist Assist	8



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE MARCH 2024

04/09/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
OSTOP	ORV Traffic Stop	1
PC	Property Check	233
RD HAZAR	Vehicle/Object Road Hazard	5
REPO	Repo	1
SALV INS	SALVAGE INSPECTION	14
TP	TRAFFIC PATROL	49
TR-52	ABANDONED VEHICLE	1
TSTOP	Traffic Stop	136
Total Incidents		669

Ticket Totals Report

From 3/1/2024 12:00:00 AM to 3/31/2024 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	0	0	13	15

Clare School Liaison Officer Report: Mar-Apr 2023-2024

- Attended two staff/parent meetings
- Responded to three disruptive student incident
- Initiated five traffic safety incidents
- Conducted five traffic assists
- Conducted seven home visit/welfare/truancy checks
- Conducted seven staff/student meetings
- Conducted one parent meetings
- Attended two attendance meetings
- Attended four staff meetings
- Conducted one student meetings
- Initiated a truancy complaint
- Attended a school security group meeting
- Responded to a disorderly parents/custody issue incident
- Conducted a review of a severe weather drill location
- Assisted with five MIP Vape nicotine and two MIP vape THC
- Conducted three general assists to parents
- Conducted two general assists to school
- Teaching 3rd hour Intro to Flight (drone) class at CHS *** Four additional students have taken and passed their FAA Remote Pilot test. The entire class has passed the FAA exam.
- Continue to conduct regular foot patrol thru all Clare schools

B.R. David
Patrolman/School Liaison Officer
Clare City Police Department

WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT March 2024

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Repaired the influent sample door.
- Performed Waste water lab PM's
- Replaced a webitat valve.
- Replaced the air compressor for the U.V. units.
- Started Decanting sludge lagoon.
- Working on muskrat removal.

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- **Received a letter from EGEL stating that EPA is lowering the PFAS MCL in drinking water. That would cause us to violate the MCL. We may have to end up abandoning well nine.**
- Started some spring cleaning at the water plant
- Resampled the wells for PFAS
- Passed our EPA conducted water treatment plant lab proficiency testing.
- EGEL was here for a inspection
- Water treatment plant rehab continues.
- Conducted a confined space entry. We are in the processes of replacing the meter at well eight.
- Installing new lighting fixtures in well six.
- Cross connection training
- Replaced fuses in the aerator towers
- Replaced belts in the air stripper number two
- Replaced the pump tubing for the polyphosphate pump.

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Ordered supplies for spring sampling

Administrative Functions

During the month, the following administrative tasks were performed:

- Tonya's last was the 15th. We started the process of replacing her.
- Sent in the annual IPP report
- Sent in the annual Mercury minimization report.