

## CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission  
FROM: Jeremy Howard, City Manager  
DATE: March 28, 2024  
RE: City Manager's Report

For the Agenda of April 1, 2024

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Planning Commission Meeting. The Planning Commission held a meeting on April 10<sup>th</sup> and had a couple items on their agenda which included:

- Oath of office of newly appointed Planning Commissioner – Lisa Benic
- Excused absence for the meeting of April 10<sup>th</sup> for Elaine Demasi
- Fiscal Year 24/25 Capital Improvement Projects Public Hearing and Recommendation Approval

DDA Meeting. The DDA held a meeting on March 14<sup>th</sup>. They had several items and discussion topics on their agenda which included:

- Approval of the site plan for MyMichigan Medical Center Clare Hospital Expansion and renovation
- Excused absence for the meeting of April 11<sup>th</sup> for Dawn Thomas
- Approval of Minutes, Financials, and Payment of Bills – March, 2024

Lake Shamrock Dredging and Dam Project. Still under the pause for fish spawning as in past permits, so as of April 1<sup>st</sup> dredging activities are paused until June 1<sup>st</sup>. The Dam feasibility work is complete and we are still waiting to hear back about additional grant funding to help with the next phases of the project.

Rail Trail. The project is making good progress and the project is continuing to moving forward. City Staff and I are meeting regularly with MDOT and the contractors to discuss project progress. Staff and I also recently met on site with MDOT and the contractors along with some business owners along the route to make sure everyone is coordinating to make sure to minimize any disruptions to traffic or business activities to the extent possible during construction phases.

Grant/Project Award. As you recall, recently the City Commission approved a PILOT for the new owner/developer of Clarendon Glenn Apartments so that they could apply to MSHDA for tax credits. The project proposal was to invest approximately \$1,000,000 into the property in new renovations and updates. Recently we were notified by the state and the developer that they were successful in obtaining the tax credits and will be moving ahead with the project which is scheduled to begin in the Summer of 2025.

City Commission Nominating Petitions. Reminder: The City of Clare is accepting nominating petitions for the non-partisan office of City Commissioner. Nominating Petitions will be accepted up to 4 p.m. on April 23, 2024. City Commissioners serve a four-year term. Qualifications require applicants of the office of the city commission to be duly qualified electors of the city who have been residents thereof for at least two years immediately prior to the date of the election, to be held on November 5, 2024. For additional information, contact City Clerk Diane Lyon, [dlyon@cityofclare.gov](mailto:dlyon@cityofclare.gov), 989-424-4068.

Attachments: None.