

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Gus Murphy. Absent: None. Also, present: Jeremy Howard, City Manager; Vicki Corlew, City Treasurer; Diane Lyon, City Clerk; Dave Saad, Police Chief; and Laurie Jackson, Asst. Deputy Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Bussell second by Commissioner Murphy to approve the items listed with an asterisk (*), Agenda, Minutes, Communications, Professional Development, Board and Committee Appointments, and Bills) that are considered routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: Bill Faber announced that he is running as the incumbent for the office of County Drain Commissioner.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. *BOARD & COMMITTEE APPOINTMENT-PLANNING COMMISSION-MS.

LISA BENIC

Resolution 2024-019 Approved by Consent Agenda.

B. DECERTIFICATION/VACATION OF A PORTION OF JACKSON STREET AND SOUTH RAINBOW DRIVE

In 2003, the Michigan Department of Transportation (MDOT) informed the City of its intention to complete a major reconstruction project in 2004 for U.S. Business Route 10/Michigan 115 through the City of Clare. In conjunction with that project, MDOT requested the City's permission to close two street openings, Jackson Street and South Rainbow Drive, for reasons of public safety. The City Commission approved the street closures with the adoption of Resolution 2003-140.

MDOT recently informed us that an audit was completed of the certified Act 51 map. It was discovered that the aforementioned streets were not updated on the Act 51 map to show that they are no longer open to public traffic, and Resolution 2003-140 does not meet all of their requirements for decertifying the roadways, thus MDOT has requested the City submit new MDOT approved Resolutions, to officially decertify/vacate those portions of Jackson Street (77 feet) and South Rainbow Drive (100 feet) that were affected by the reconstruction project in 2004.

The Commission is now asked to officially decertify and vacate portions of Jackson Street and South Rainbow Drive as requested by MDOT.

Motion by Commissioner Bonham second by Commissioner Murphy to approve the decertification/vacation of portions of Jackson Street and South Rainbow Drive by adoption of Resolutions 2024-020 and 2024-021 respectively. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

8. TREASURER'S REPORT: The Treasurer provided a report to the Commission.

9. CITY MANAGER'S REPORT

Lake Shamrock Dredging and Dam Project. At the time of this writing, the City had received the new expedited permit from EGLE and both Mechanical dredging by the City and hydraulic dredging by Savin had resumed. However, we are now required to pause for fish spawning and dredging activities cannot resume until June 1st. The Dam feasibility work is complete and we are still waiting to hear back about additional grant funding to help with the next phases of the project.

Rail Trail. The project started on the 18th of March and has a tentative completion date of the end of July 2024. Progress is continuing to be made and work is continuing. Work signs and temporary lane closure signs have started to go up as well as markings for some of the extensive changes in front of the depot. It is very exciting to see this project moving forward.

Employee Positions. Recently the city had two openings posted for part-time clerical positions. One was in the Clerk's office and one was in Water/Wastewater. Both positions were posted at the same time with their respective job duties. The city received around 75 applications for the positions. Applicant reviews and interviews are currently taking place for the position in the Water/Wastewater Department. Interviews for the job in the Clerk's office were completed and a candidate has been hired for the part-time position. Ms. Laurie Jackson started her employment with the city on March 25. Laurie and her family moved from Idaho to Michigan a year ago and they reside in the Rosebush area.

City Commission Nominating Petitions. The City of Clare is accepting nominating petitions for the non-partisan office of City Commissioner. Nominating Petitions will be accepted up to 4 p.m. on April 23, 2024. City Commissioners serve a four-year term. Qualifications require applicants of the office of the city commission to be duly qualified electors of the city who have been residents thereof for at least two years immediately prior to the date of the general election, which is on November 5, 2024. For additional information, contact City Clerk Diane Lyon, dlyon@cityofclare.gov, 989-424-4068.

11. *COMMUNICATIONS: *Approved by Consent Agenda.*
12. EXTENDED PUBLIC COMMENT: None.
13. COMMISSION DISCUSSION TOPICS: The City had planned to install a new well at or near the Emerald Isle complex because some of the city's current wells are failing and the city is eligible for grant funding for water infrastructure upgrades. However, after drilling multiple test wells, it was discovered that the aquifer in that location would not meet the city's needs as a water source, thus, the grant funds for the water infrastructure will be used to upgrade the water plant. It is anticipated that the city will need to install a new well as a supplemental water source within the next five years.
14. *APPROVAL OF BILLS: *Approved by Consent Agenda.*
15. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*
16. ADJOURNMENT: Motion by Commissioner Murphy seconded by Commissioner Bussell to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. None. *Motion Carried.* The meeting adjourned at 6:22 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk