

1. **CALL TO ORDER.** Vice Chair Mary Ann Shurlow called the meeting of the Clare Downtown Development Authority to order at 8:15 a.m. on Thursday, November 9, 2023.
Board and Authority members present:
Shari Buccilli, Vince Demasi, Ken Hibl, Jeremy Howard, Maegan Jenkins, Tom Koch (8:19), Dave Maxwell, Gus Murphy, Greg Rynearson, Amy Shindorf, Vice Chair Mary Ann Shurlow, and Dawn Thomas.
Members absent:
Dean Doherty.
Also present:
David Saad – Chief of Police.
2. **APPROVAL OF AGENDA.** Motion by Dawn Thomas and supported by Greg Rynearson to approve the agenda as presented. The motion was unanimously approved.
3. **APPROVAL OF MINUTES.** Motion by Shari Buccilli and supported by Gus Murphy to approve the minutes of the June 8, 2023 meeting as presented. The motion was unanimously approved.
4. **OLD/UNFINISHED BUSINESS.** None.
5. **NEW BUSINESS.**
 - A. **Election of DDA Chairperson** – Motion was made by Greg Rynearson and seconded by Gus Murphy to elect Ken Hibl as the new DDA Chairperson after the resignation of long time Chairperson Jim Allen. The motion was unanimously approved.
 - B. **PA 57 Public Information Meeting** – Chairman Hibl provided the DDA Board and those in attendance an overview of the PA 57 requirements, and briefly reviewed the purpose and mission of the Clare DDA. Vince Demasi made the motion to hold the public hearing in accordance with PA 57; Amy Shindorf supported the motion. The motion was unanimously approved. Chairman Hibl opened the public hearing. There were no public comments received in person or in writing. Gus Murphy made the motion to close the public hearing in accordance with PA 57; Amy Shindorf supported the motion. The motion was unanimously approved. Chairman Hibl closed the public hearing.
 - C. **Payment of Bills.** The bills were submitted to the Board for review and approval. A motion was made by Amy Shindorf and supported by Dawn Thomas to approve the June, 2023; July, 2023; August, 2023; September, 2023; and October, 2023 bills as presented. The motion was unanimously approved.
 - D. **Presentation and Demonstration – Downtown Cameras – Police Chief Saad** – Chief Saad gave an overview and brief presentation on the new street camera system which is now in operation.
6. **PUBLIC COMMENT.** None.

7. **DDA DISCUSSION TOPICS.**

Discussion was held regarding the possibility of adding more signs to the existing way making sign poles that have only 2 or 3 items on them. They can hold up to 5 directional signs.

Discussion was held regarding future projects for the DDA and developing a 1-year plan. Examples given were working with the alley/parking area behind the business on the East side of McEwan between 3rd and 4th Streets, stamped concrete, removing brick streetscape, tree plantings, etc. Further research and discussion will need to take place at future meetings.

8. **ADJOURNMENT.** Chairman Hibl adjourned the meeting without objection at 8:42 a.m.

Chairman

Jeremy Howard, Secretary