

## AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission  
FROM: Jeremy Howard, City Manager  
DATE: March 28, 2023  
RE: \*Board & Committee Appointment – Clare Planning Commission – Lisa Benic

For the Agenda of April 1, 2024

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**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved agenda of the Clare City Commission for April 1, 2024.**

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**Background.** A vacancy presently exists on the City Planning Commission created by the resignation of Josh Clark from his current term as a Planning Commissioner. Mayor Pat Humphrey has recommended the appointment of Lisa Benic, a Clare business owner (Ideal Theater) to fill this vacant position. The City Commission is asked to approve this appointment.

**Issues & Questions Specified.** Should the City Commission approve the appointment of Lisa Benic to serve as a member of the City Planning Commission?

**Alternatives.**

1. Approve the appointment.
2. Select another Clare resident to serve in the vacant position.
3. Do not fill the vacancy.
4. Defer/delay the decision of this matter to a subsequently scheduled City Commission meeting.

**Financial Impact.** There is no direct financial impact on City. However, having a full complement of appointed members to the Planning Commission is considered essential as this body approves all business site and special use plans; is primarily responsible for overseeing Chapter 52 (Zoning) of the City’s Ordinance Codes, and is the regulator of the City’s Master Plan.

**Recommendation.** I recommend that the City Commission approve the appointment Lisa Benic by the adoption of Resolution 2024-019 (*copy att’d*).

**Attachment.**

1. Resolution 2024-019.

**RESOLUTION 2024-019**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE APPOINTMENT OF LISA BENIC TO SERVE AS A VOTING MEMBER OF THE CITY OF CLARE PLANNING COMMISSION.**

**WHEREAS**, a vacancy presently exists on the City’s Planning Commission due to the resignation of Josh Clark from the Planning Commissioner; and

**WHEREAS**, Mayor Pat Humphrey has recommended appointment of Lisa Benic, a Clare business owner (Ideal Theater), to serve in said vacant position; and

**WHEREAS**, the City Commission has duly considered said appointment and the qualifications of said appointee.

**NOW THEREFORE BE IT RESOLVED** that the City Commission of the City of Clare hereby approves the appointment of Lisa Benic as a member of the City of Clare Planning Commission and stipulates that said appointment is effective the 1<sup>st</sup> day of April, 2024 and terminates on the 31<sup>st</sup> day of March 2027.

**BE IT FURTHER RESOLVED** that said appointment is voluntary and without compensation and that said appointee may resign said appointment by providing the Mayor of Clare written notice of their intention to do so.

**BE IT FURTHER RESOLVED THAT** said appointment is voluntary and without compensation and can be terminated at the will of the Mayor of the City of Clare with or without cause.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 1<sup>st</sup> day of April, 2024.

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Diane Lyon, City Clerk