

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: March 18, 2024
RE: *Professional & Education Training Opportunities

For the Agenda of March 18, 2024.

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of March 18, 2024.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. The MML also provides many opportunities for training and professional development to include a vast selection of webinars available for viewing. The current offerings are attached for review & consideration.
2. American Planning Association-Michigan Chapter. The Michigan APA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the City host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.

Attachments: as outlined above.

Clearly another way of life.



CITY OF CLARE
Professional Development Training Request

Today's Date: _____

Your Name & Title: _____

Name of Training Event: _____

Location of Training Event: _____

Date(s) & Times of Training Event: _____

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

Do you have and special food requirements (if the event is serving food)?

Will you need a city vehicle to attend this event? Yes No
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes No

Do you have special needs regarding accommodations? _____

Please return this completed form to: Diane Lyon, City Clerk
202 W. Fifth St.
Clare, MI 48617
Or you may email the form to: dlyon@cityofclare.gov

Share this page

Virtual Newly Elected Officials Training

Newly Elected Officials Training - Virtual April 6, 2024 Virtual - Zoom

Our Newly Elected Officials Training aims to educate first-time elected officials and refresh seasoned officials with core topics and basic functions you'll need to hit the ground running in your role as a public official. These trainings cover topics like:

- Introduction to League Services
- Overview of Basic Local Government
- Roles and Responsibilities of Elected Officials
- Open Meetings Act (OMA)
- Freedom of Information Act (FOIA)
- Government Finance
- Elected Officials Academy Ambassador Panel

About the Speakers

League Staff, Experienced Elected Officials, & Plante Moran

Agenda

8:30 am Welcome and Introduction

12:25 pm Adjourn

Breaks and breakout discussions are included within the agenda

Cost Per Person

Registration Fee:

Members - \$95

Nonmembers - \$170

[Click here](#) for a faxable registration form.

Location

Zoom links for virtual events will be sent out two weeks, one week, and the day before the event. Please save this link,

If you do not receive your link, please first check your spam folder, then contact events@mml.org for further assistance.

Education Credits Approved For This Program

3 EOA

Cancellation Policy

All cancellations must be submitted in writing either by email to registration@mml.org. No refunds will be given for cancellation requests received after **3/29/2024**. For a full list of registration policies, [click here](#).

When: 4/6/2024 - 4/6/2024

Sign In

Username

Password

Remember me on this computer

[Sign In](#)

Forgot [my password](#) or [my username](#)

[Create a new account](#)

Education & Events

Jump to...



League Calendar

[Sign up to receive the Leading Edge Newsletter](#)

| DATE | EVENT | LOCATION |
|-------------|---|-----------|
| 2024 | | |
| Mar 11 | LEAGUE EVENT: Live with the League | Cancelled |
| Mar 12 | MAMA Advanced Institute | Lansing |
| Mar 12- | LEAGUE EVENT: CapCon | Lansing |

| | | |
|-----------|---|-----------------|
| Apr 6 | LEAGUE EVENT: Newly Elected Official Training | Virtual |
| Apr 8 | LEAGUE EVENT: Live with the League | Virtual |
| Apr 22 | LEAGUE EVENT: Live with the League | Virtual |
| May 13 | LEAGUE EVENT: Live with the League | Virtual |
| May 17-18 | LEAGUE EVENT: Core Elected Officials Academy Spring Summit | Mt. Pleasant |
| May 17-18 | LEAGUE EVENT: Advanced Elected Officials Academy Spring Summit | Mt. Pleasant |
| Jun 10 | LEAGUE EVENT: Live with the League | Virtual |
| Jun 20 | Michigan Municipal League CMU Virtual Infosession | Virtual |
| Jun 21-22 | MAMA-GLS Joint Meeting | Mackinac Island |
| Jun 24 | LEAGUE EVENT: Live with the League | Virtual |
| Jul 8 | LEAGUE EVENT: Live with the League | Virtual |
| Jul 16-19 | MME Summer Workshop | Marquette |
| Jul 22 | LEAGUE EVENT: Live with the League | Virtual |
| Aug 7-9 | MAM Summer Workshop | Big Rapids |

| | | |
|-------------|---|-----------------|
| Sep 9 | LEAGUE EVENT: Live with the League | Virtual |
| Sep 11-13 | LEAGUE EVENT: Convention | Mackinac Island |
| Sep 23 | LEAGUE EVENT: Live with the League | Virtual |
| Sep 28 | MAMA Fall Law Program | Lansing |
| Oct 7 | LEAGUE EVENT: Live with the League | Virtual |
| Oct 21 | LEAGUE EVENT: Live with the League | Virtual |
| Nov 11 | LEAGUE EVENT: Live with the League | Virtual |
| Nov 25 | LEAGUE EVENT: Live with the League | Virtual |
| Nov 30 | LEAGUE EVENT: Newly Elected Officials Academy | Lansing |
| Dec 9 | LEAGUE EVENT: Live with the League | Virtual |
| Dec 13 | LEAGUE EVENT: Newly Elected Officials Academy | Virtual |
| 2025 | | |
| Mar 18-19 | LEAGUE EVENT: CapCon | Lansing |
| Sep 17-19 | LEAGUE EVENT: Convention | Grand Rapids |

Share this page

Core Elected Officials Academy: Spring Summit

Sign In

Elected Officials Academy Core Summit - Spring

Join us for a transformative experience at the Elected Officials Academy (EOA) Core Summit, a premier training seminar designed to empower local elected officials with the foundational knowledge, skills, and strategies needed to navigate the dynamic landscape of public service. This summit is your gateway to a comprehensive curriculum that covers fundamentals of leadership, financial management, and planning and zoning.

Delve into the intricacies of councilmember, mayor/president, and city manager roles, and master the nuances that define effective community leadership. Participants will also examine the Uniform Budgeting and Accounting Act, decipher the complexities of tax and revenue sharing, and acquire the skills to make informed zoning decisions.

Join us for this conveniently condensed Core Summit, earn the core credits required to complete Level One of the Academy, and emerge empowered to lead with confidence.

More about the Elected Officials Academy:

As you continue expanding your understanding of local issues to best serve your community, the Elected Officials Academy is here to link you with exclusive educational opportunities—and recognize your efforts along the way.

The EOA is a free program designed to meet the needs of dedicated public servants. Elected officials earn credits by taking League and other courses, attending conferences, serving on committees, advocating on League issues, and more. Sign up and learn more here: <https://mml.org/education-events/elected-officials-academy/>

Agenda

Friday, May 17, 2024

Check-in 4:30 pm; A light dinner; Begin 6:00 pm;?Adjourn 9:00 pm?

Saturday, May 18, 2024

Check-in 7:30 am; Begin 8:00 am; Lunch; Adjourn 3:00 pm

[Click here for a faxable registration form](#)

Cost Per Person:

League Member communities, \$260

Nonmember Government, \$320

Location Information:

Holiday Inn & Suites Mount Pleasant

5278 E. Pickard St.

Mount Pleasant, MI 48858

Education Credits Approved For This Program

8 EOA

When:

5/17/2024 - 5/18/2024

Where:

Holiday Inn & Suites Mount Pleasant

5278 E. Pickard St

Mount Pleasant, MI 48858

Username

Password

Remember me on this computer

[Sign In](#)

Forgot [my password](#) or [my username](#)

[Create a new account](#)

When: 5/17/2024 - 5/18/2024

Where: Mt. Pleasant, MI

[Shop](#)

Connect With Us

Contact Us

info@mml.org



American Planning Association
Michigan Chapter

Creating Great Communities for All

Upcoming Events

March 2024

Nonconformities Workshop

Thu
14
2024

March 14, 2024
6:00PM - 8:00PM

Via Zoom

[view event details](#) ▶

Zoning Ordinance: A to Z

Tue
19
2024

March 19, 2024
1:00PM - 3:00PM

Virtual

[view event details](#) ▶

Advanced ZBA: Beyond the Fundamentals

Tue
19
2024

March 19, 2024
6:00PM - 8:00PM

Virtual

[view event details](#) 

Planning and Zoning Essentials Workshop

Thu
21
2024

March 21, 2024
11:30AM - 4:30PM

Bavarian Inn Lodge 1 Covered Bridge Lane Frankenmuth, MI 48734 (989) 652-7200

[view event details](#) 

Housing Supply, Choice & Affordability

Thu
21
2024

March 21, 2024
5:30PM - 8:00PM

Bavarian Inn Lodge 1 Covered Bridge Lane Frankenmuth, MI 48734 (989) 652-7200

[view event details](#) 

Planning and Zoning Essentials Workshop Part One

Tue
26
2024

March 26, 2024
6:00PM - 8:00PM

Via Zoom

[view event details](#) 

Planning and Zoning Essentials Workshop Part Two

Wed
27
2024

March 27, 2024
6:00PM - 8:00PM

Via Zoom

[view event details](#) 

April 2024

Michigan Chapter Networking Reception at APA's National Planning Conference

Sun
14
2024

April 14, 2024
7:00PM - 9:00PM CST

Finnegans Pub, 817 5th Avenue South Minneapolis, MN 55404

[view event details](#) ▶

May 2024

Deadline for Planning Excellence Award Nominations

Fri
3
2024

May 3, 2024

[view event details](#) ▶

2024 Spring Institute

Wed
8
2024

May 8, 2024
8:30AM - 4:30PM EDT

Resilience Summit

East Lansing Marriott

[view event details](#) ▶

Deadline for Planning Leadership Award Nominations

Fri
10
2024

May 10, 2024

[view event details](#) ▶