



Airport Manager Report

March 2024

As the weather improves, we are seeing an increase in our fuel sales. We sold 2558 gallons of fuel in February totaling over \$12,500 - the most fuel we have ever sold in a February! We continue to see frequent flights to include business flights from Wisconsin, Ohio, and Pennsylvania. At this sales rate, we will need another load of fuel in early April.

In 2023, the FAA showed that we had 6 jet operations (we had none in 2022). This increase in jet traffic might help justify to MDOT our need for new, 4-box LED PAPI's (pilot approach path indicator lights). We are currently working with Mead & Hunt, our aviation engineering consultants, on this improvement and justification as the design work is due this year for construction in 2025.

We are expecting to have our airport runways and taxi ways re-painted sometime in July/August. We will complete our annual crack sealing project on both runways and taxiways before the MDOT Painting Contractor arrives. More information will be available after MDOT releases the schedule for the construction/repair season.

3-Point Aviation continues conducting their Aviation Ground School each Tuesday night from 6-9 pm in the Terminal Building (20 Feb until 23 April).

Final preparations will be made next week with Parks and Recreation for the upcoming Egg Drop on 30 March – flight volunteers are pilot Mr. Dick Acker and Mr. Alex Murray as the eggbadier.

Thanks!

Gabe Ambrozaitis

48D Airport Manager

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
FEBRUARY 2024
LUKE POTTER, DIRECTOR**

STREET WORK. We went to Saginaw to get cold patch and did some cold patching and bladed roads on several days this month. We salted highways, major and lots and plowed 4” snow on the 15th, plowed airport on 16th and then plowed and salted 1” snow on the 29th. We hauled snow on a couple days. On the 2nd we repaired street signs and fixed the storm drain at 526 Point Drive. On the 7th we fixed the manhole on Ann Arbor Trail. We did a road sign inventory on the 9th, wrapped stop signs on the 20th, again wrapped stop signs and changed out street signs on the 23rd. We cut a tree down at Wheaton and McEwan on the 13th, and another at 311 W Wheaton on the 21st. Trimmed tree on W State. We re-graveled State Street, poured sidewalk on John R and placed black dirt on tracks at the VFW.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance, and cleaned storm sewers. We located water at the old MMI. And fixed a 6” main break on Forest on the 11th.

CEMETERY WORK: We dug a grave at the catholic cemetery on the 9th. We did a lot of work at Cherry Grove Cemetery this month which included: power washing headstones, fixing the road at the back of the cemetery, turning compost and cleaning up and raking sod. And cleaned the pole barn.

DREDGING: We hauled spoils and pushed spoils at the airport on several days. We fixed the dam gauge and fence on the 26th and worked on the barge the 27th and 28th. We built roads at landing and dump side. We also pulled turbidity curtain at the dam on the 5th.

MISCELLANEOUS WORK: We chipped brush, cleaned, washed and waxed trucks, and cleaned the garage on several days. We installed a sink at the police department. Worked on the DPW bathroom remodel on the 29th. We repaired a hydraulic lead on #20 Loader. We worked at the depot on the 14th. We hung blinds at city hall on the 23 and 28th. We hung St Patrick’s Banners on the 19th and 20th, placed Blarney stone at City Hall on the 21st, rehung banners on the 29 and hung Irish flags. And built driveway at the airport for the egg drop.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

February 2024

UTILITY WORK ORDERS

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	6
<i>Customer Request Off</i>	
<i>Sewer Problems</i>	
<i>Off for Non Payment</i>	7
<i>New Meter</i>	3
<i>New Meter Head</i>	1
<i>Estimated Meters</i>	26
<i>High Usage Check</i>	1
<i>New RF</i>	1
	45

MANNATEC FUEL REPORT FOR PERIOD: FEBRUARY 1-28, 2024

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
Fire Dept	59.205	152.87	2.582	79.378	257.70	3.246	410.57
Police Dept	664.323	1,710.09	2.574				1,710.09
PD NonFuel							
DPW	328.259	861.97	2.626	708.790	2,301.15	3.247	3,386.67
Parks	54.271	143.06	2.636	24.793	80.49	3.246	
Airport							
W/WWT	388.640	391.18	1.007			#DIV/0!	391.18
Average Rate for Regular:			2.285	Average Rate for Diesel:		#DIV/0!	
						Total Bill:	\$5,898.51

WATER MAIN BREAK REPORT

DATE BREAK NOTED	DATE BREAK REPAIRED	LOCATION OF BREAK	EQUIPMENT COST	LABOR COST	ESTIMATED WATER LOSS PER DAY	X DAYS
02/11/24	02/11/24	Forest Avenue	\$271.37	\$295.86	337[713]	1

EQUIPMENT RENTAL - February 2024

GENERAL FUND

General Operations	101-265.000-943.641	329.32	
Depot	101-265.000-943.641	51.36	
Cemetery	101-276.000-943.641	3,128.24	
Police	101-301.000-943.641	6,033.51	
Parking Lots/Flags	101-441.000-943.641	2,063.48	
Airport	101-537.000-943.641	858.45	
		101-000.000-001	-\$12,464.36 cr

MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	0.00	
Tkline Winter Cleanup	202-446.001-943.641	1,318.49	
Major Streets	202-449.000-943.641	2,047.37	
		202-000.000-001	-\$3,365.86 cr

<u>LOCAL STREETS:</u>	203-449.000-943.641	3,201.84	
		203-000.000-001	-\$3,201.84 cr

PARKS & DAM MTS.:

Dam Mts	208-751.001-943.641	0.00	
Parks	208-751.001-943.641	4,119.51	
Dredging	208-741-004-702	1,823.20	
		208-000.000-001	\$0.00 cr

SEWER FUND

Sewer Treatment	590-536.001-943.641	617.00	
Sewer Collection	590-536.002-946.641	2,587.47	
		590-000.000-001	-\$3,204.47 cr

WATER FUND

Water Trmt/Pumping	591-536.003-946.641	456.58	
Water Dist./Meters	591-536.004-946.641	1,101.71	
		591-000.000-001	-\$1,558.29 cr

MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$29,737.53	
General Fund	641-000-669.101		-\$12,464.36
Major Sts/Tklines	641-000-669.202		-\$3,365.86
Local Sts	641-000-669.203		-\$3,201.84
Parks	641-000-669.208		\$0.00
Sewer	641-000-669.590		-\$3,204.47
Water	641-000-669.591		-\$1,558.29

CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101		\$12,464.36
Major Sts/Tklines	102-000-669.202		\$3,365.86
Local Sts	102-000-669.203		\$3,201.84
Parks	102-000-669.208		\$0.00
Sewer	102-000-669.590		\$3,204.47
Water	102-000-669.591		\$1,558.29

EQUIPMENT RENTAL,	102-000.000-067		\$23,794.82
<u>ALL DEPOSITS:</u>	102-000.000-001.001		
	102-000.000-067.102		

DPW MANHOUR REPORT FOR: Feb-24

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T
101-265.000-702	GF - City Hall		34	13	47.00				0.00				0.00	
	Railroad													
101-276.000-702	Cemetery	15	52.5	56	123.50				0.00	0.5	3	4	7.50	
101-528.000-702	Refuse Collection				0.00				0.00	2.55	12.55	20.4	35.50	
101-441.000-702	Par/Flag/Pk Lot			36.75	36.75			0.5	0.50				0.00	
	DDA Pk Lot	2	27.5	9.75	39.25		0.5	3	3.50				0.00	
101-445.000-702	City Trees/Lites		3	4	7.00				0.00				0.00	
	DDA Trees/Lites		1	8	9.00				0.00				0.00	
101-537.000-702	Airport	3	9.5	7	19.50				0.00				0.00	
202-446.001-702	Roadway Inspection				0.00				0.00				0.00	
	TK Surface Mts				0.00				0.00				0.00	
	TK Shoulder Mts				0.00				0.00				0.00	
	TK Sweeping				0.00				0.00				0.00	
	Drain/Bkslopes				0.00				0.00				0.00	
	TK Signs				0.00				0.00				0.00	
	Snow & Ice		7.5	3.5	11.00		3.5		3.50				0.00	
	Hauling Snow		4		4.00				0.00				0.00	
202-444.002-702	Major Sts Sidewalks				0.00				0.00				0.00	
202-499.002-702	Major Sts Maint.	12	37.5	15.5	65.00				0.00				0.00	
202-499.003-702	Snow & Ice		12	1.5	13.50			2	2.00				0.00	
202-499.004-702	Administration				0.00				0.00	0.5	3	4	7.50	
203-444.002-702	Local Sts Sidewalks			11	11.00				0.00				0.00	
203-499.002-702	Local Sts Maint.	18	44.5	28	90.50				0.00				0.00	
203-499.003-702	Snow & Ice		17.5	6.25	23.75				0.00				0.00	
203-499.004-702	Administration				0.00				0.00	0.5	3	4	7.50	
208-751.000-702	Lake Sham/Dam			4.5	4.50				0.00				0.00	
208-751.000-702	Lake Sham Pks		1	15	16.00				0.00				0.00	
208-751.000-702	Dredging	13	90	75	178.00				0.00				0.00	
590-536.002-702	Sewer	25	43	25	93.00		2		2.00	2.6	15.6	20.8	39.00	
591-536.004-702	Water	2	49	19	70.00		4.5		4.50	2.6	15.85	20.8	39.25	
641-444.000-702	DPW	24	116.5	276	416.50			0.5	0.50	0.75	4.5	5.75	11.00	
	DPW Equip	16	68	2.5	86.50		0.25		0.25				0.00	
	Fire Equip		6	14.5	20.50				0.00				0.00	
	Police Equip		6		6.00		0.75		0.75				0.00	
	Holiday/Funeral				0.00				0.00				0.00	
	OFF TIME	8	79.5	19	106.50				0.00		22.5	0.25	22.75	
TOTALS		138.00	709.50	650.75	1498.25	0.00	11.50	6.00	17.50	10.00	80.00	80.00	170.00	0.00
		1498.25			17.50			170.00			0.00			

DPW: PARKS/BLDG & GROUNDS MANHOUR REPORT FOR:

Feb-24

FY 23-24 FUND	HOURLY WAGE		FULL TIME EMPLOYEES REGULAR HOURS				FULL TIME EMPLOYEES OVERTIME HOURS			SEASONAL EMPLOYEES REGULAR HOURS				SEASONAL EMPLOYEES OVERTIME HOURS			
	FUND NAME																
208-751.001-702	Holiday	Funeral				25.50											
	Sick	Vacation	8.00	17.50													
	PARKS		6.00	26.50	46.00	78.50				0.00	11.00	54.00	52.00	117.00			0.00
	DDA Work			13.00	5.00	18.00		0.75		0.75		3.00		3.00			0.00
	BLDG & GRUNDS		2.00	23.00	21.00	46.00				0.00	5.00	23.00	20.00	48.00			0.00
101-276.000-702	Cemetery					0.00			0.00				0.00			0.00	
101-265.000-702	Trustees					0.00			0.00				0.00			0.00	
101-537.000-702	Airport Maint					0.00			0.00				0.00			0.00	
						0.00			0.00				0.00			0.00	
						0.00			0.00				0.00			0.00	
			16.0	80.0	72.0	168.0	0.0	0.8	0.0	0.8	16.0	80.0	72.0	168.0	0.0	0.0	0.0
GRAND TOTAL			168.00				0.75				168.00				0.00		

PAY PERIOD: February 2024																														
EQUIPMENT	2023-24 RATE	101-265-943 General Op	101-265-943 Railroad	101-276-943 Cemetery	101-441-943 Prad/Pig & PkLots	101-445-943 Trees/Lights	101-537-943 Airport	202-466.001-943 Roadway Inspection	202-466.001-943 TK Surface	202-466.001-943 TK Shoulders	202-466.001-943 TK Sweep	202-466.001-943 TK	Drain/Backslpnes	202-466.001-943 TK Signs/Signals	202-466.001-943 TK Snow & Ice	202-444.002-943 Mj Sls Sidewalks	202-499.002-943 Mj Sls Preservation	202-499.002-943 Mj Sls Snow & Ice	203-444.002-943 Lo Sls Sidewalks	203-499.002-943 Lo Sls Preservation	203-499.002-943 Lo Sls Snow & Ice	208-751-702 Dam	208-751-702 All Parks	208-751.004-702 Dredging Lake Shamrock	590-536.002-943 Sewer	591-536.004-943 Water	HOURS TOTAL	DOLLAR TOTAL		
3 - GMC Pickup	\$16.87			6.00	2.00												7.00			12.00									30.50	514.54
5 - Dodge Pickup	\$13.41				0.50																0.50								1.00	13.41
6 - GMC Pickup	\$13.41																								1.50	26.00			27.50	368.78
7 - Chevy Bucket Truck	\$12.27				12.00	7.00											2.00							2.00					23.00	282.21
8 - Int'l Dump Truck	\$56.15				3.00		2.00								5.00			6.00			3.00				3.00	4.00			26.00	1,459.90
9 - Ford Dump Truck	\$56.15				6.50		1.00										9.00	4.00		4.00	3.00				7.00			34.50	1,937.18	
10- Sterling Dump Truck	\$56.15				0.75										7.00			4.50		17.50	1.75							31.50	1,768.73	
12- Sterling Dump Truck	\$56.15	3.00			4.00										3.00			2.00			3.00			3.00				18.00	1,010.70	
13- Aerial Lift	\$9.06																4.00			4.00								8.00	72.48	
18- Case Loader	\$42.70			13.00	2.00										1.00									4.00	8.00	1.00	3.00		32.00	1,366.40
20- Hyundai Loader	\$83.83	1.00			9.00										3.50	2.00		0.50			8.50			2.50	4.00			31.00	2,598.73	
23- Root UB Scraper	\$8.29						1.00											4.00			3.00							8.00	66.32	
24- Monroe UB Scraper	\$8.29														2.00			2.00			3.00							7.00	58.03	
25- Root UB Scraper	\$8.29														4.50			3.00		14.00	5.25							26.75	221.76	
39- Chevy Pickup	\$12.27																							22.00				22.00	269.94	
53A- Truck Unit	\$56.15			28.00																					1.00	30.00	9.00		68.00	3,818.20
53B- Sewer Washer Unit	\$21.10			28.00																					1.00	30.00	9.00		68.00	1,434.80
59- Ford Utility Truck	\$12.27	3.00	1.00	0.50													1.50				2.00					4.50	18.50	31.00	380.37	
73- Wausau UB Scraper	\$8.29						2.00								3.00			4.00			3.00							12.00	99.48	
81- Trackless Tractor	\$53.00																								30.25			30.25	1,603.25	
82- Snow Plow	\$14.14																								29.50			29.50	417.13	
86- Salt Spreader	\$18.81																								0.75			0.75	14.11	
89 - Ford Pickup (Parks)	\$13.41																								57.00			57.00	764.37	
91- Backpack Leaf Blower	\$3.67																								3.00			3.00	11.01	
93 - Kubota Tractor	\$49.16			4.00																					2.50			6.50	319.54	
94 - Bucket Attachment	\$5.51																								2.50			2.50	13.78	
96- Swenson Spreader	\$13.64				0.75										4.50			1.50										6.75	92.07	
97- Chevy Pickup	\$12.27		1.00	1.00	1.00		3.00																	4.00	4.00	2.00	2.00	18.00	220.86	
98- Airport Tractor	\$63.47						8.00																					8.00	507.76	
100- Snow Box Blade	\$15.07						8.00																					8.00	120.56	
105- Ford Pickup	\$13.41	3.00	2.00	7.00	9.50												6.00				12.00	1.00		1.00	4.00	11.00	2.00	58.50	784.49	
113 - Toro Push Snow Blower	\$4.89																								4.00			4.00	19.56	
1009- Trimmer/Edger	\$4.16																											0.00	0.00	
		10.00	4.00	87.50	51.00	7.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.50	2.00	29.50	31.50	0.00	65.50	35.00	0.00	176.00	59.00	78.50	43.50	738.50	22630.42		

PERIOD: February 2024																TOTAL	TOTAL											
EQUIPMENT	2022 RATE	GENERAL OP	DEPOT/SPECIAL EVENTS	CEMETERY	PARADES/FLAGS & pking lots		AIRPORT	TRUNKLINES	MAJOR STREETS	LOCAL STREETS	DAM & ALL PARKS	DREDGING LAKE SHAMROCK	SEWER	WATER	HOURS	DOLLARS												
3 - GMC Pickup	\$16.87	0.00	0.00	6.00	101.22	2.00	33.74	0.00	0.00	7.00	118.09	12.00	202.44	3.50	59.05	0.00	0.00	0.00	30.50	514.54								
5 - Dodge Pickup	\$13.41	0.00	0.00	0.00	0.50	6.71	0.00	0.00	0.00	0.50	6.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	13.41								
6 - GMC Pickup	\$13.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.50	20.12	26.00	348.66	0.00	0.00	0.00	27.50	368.78								
7 - Ford Bucket Truck	\$12.27	0.00	0.00	0.00	19.00	233.13	0.00	0.00	2.00	24.54	0.00	2.00	24.54	0.00	0.00	0.00	0.00	0.00	23.00	282.21								
8 - Int'l Dump Truck	\$56.15	0.00	0.00	0.00	3.00	168.45	2.00	112.30	5.00	280.75	6.00	336.90	3.00	168.45	3.00	168.45	4.00	224.60	0.00	26.00	1,459.90							
9 - Ford Dump Truck	\$56.15	0.00	0.00	0.00	6.50	364.98	1.00	56.15	0.00	13.00	729.95	7.00	393.05	0.00	7.00	393.05	0.00	0.00	34.50	1,937.18								
10- Sterling Dump Truck	\$56.15	0.00	0.00	0.00	0.75	42.11	0.00	7.00	393.05	4.50	252.68	19.25	1080.89	0.00	0.00	0.00	0.00	0.00	31.50	1,768.73								
12- Sterling Dump Truck	\$56.15	3.00	168.45	0.00	0.00	4.00	224.60	0.00	3.00	168.45	2.00	112.30	3.00	168.45	3.00	168.45	0.00	0.00	0.00	18.00	1,010.70							
13 - Aerial Bucket	\$9.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	36.24	4.00	36.24	0.00	0.00	0.00	0.00	0.00	0.00	8.00	72.48								
18- Case Loader	\$42.70	0.00	0.00	13.00	555.10	2.00	85.40	0.00	1.00	42.70	0.00	0.00	4.00	170.80	8.00	341.60	1.00	42.70	3	128.10	32.00	1,366.40						
20- Hyundai Loader	\$83.83	1.00	83.83	0.00	0.00	9.00	754.47	0.00	3.50	293.41	2.50	209.58	8.50	712.56	2.50	209.58	4.00	335.32	0.00	0.00	31.00	2,598.73						
23- Root UB Scraper	\$8.29	0.00	0.00	0.00	0.00	0.00	1.00	8.29	0.00	4.00	33.16	3.00	24.87	0.00	0.00	0.00	0.00	0.00	0.00	8.00	66.32							
24- Root UB Scraper	\$8.29	0.00	0.00	0.00	0.00	0.00	0.00	2.00	16.58	2.00	16.58	3.00	24.87	0.00	0.00	0.00	0.00	0.00	0.00	7.00	58.03							
25 - Root UB Scraper	\$8.29	0.00	0.00	0.00	0.00	0.00	0.00	4.50	37.31	3.00	24.87	19.25	159.58	0.00	0.00	0.00	0.00	0.00	0.00	26.75	221.76							
39 - Chevy Pickup	\$12.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.00	269.94	0.00	0.00	0.00	0.00	0.00	22.00	269.94								
53A- Truck Unit	\$56.15	0.00	0.00	28.00	1572.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	56.15	30.00	1684.50	9	505.35	68.00	3,818.20								
53B- Sewer Washer Unit	\$21.10	0.00	0.00	28.00	590.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	21.10	30.00	633.00	9	189.90	68.00	1,434.80								
59- Chevy Pickup 4x2	\$12.27	3.00	36.81	1.00	12.27	0.50	6.14	0.00	0.00	1.50	18.41	2.00	24.54	0.00	0.00	4.50	55.22	18.5	227.00	31.00	380.37							
73- UB Scraper	\$8.29	0.00	0.00	0.00	0.00	0.00	2.00	16.58	3.00	24.87	4.00	33.16	3.00	24.87	0.00	0.00	0.00	0.00	0.00	12.00	99.48							
81- Trackless Tractor	\$53.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.25	1603.25	0.00	0.00	0.00	0.00	0.00	30.25	1,603.25								
82 - Snow Plow	\$14.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29.50	417.13	0.00	0.00	0.00	0.00	0.00	29.50	417.13								
86 - Salt Spreader	\$18.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.75	14.11	0.00	0.00	0.00	0.00	0.00	0.75	14.11								
89- Ford Pickup	\$13.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57.00	764.37	0.00	0.00	0.00	0.00	0.00	57.00	764.37								
91- Backpack Leaf Blower	\$3.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	11.01	0.00	0.00	0.00	0.00	0.00	3.00	11.01								
93- Kubota Tractor	\$49.16	0.00	0.00	4.00	196.64	0.00	0.00	0.00	0.00	0.00	0.00	2.50	122.90	0.00	0.00	0.00	0.00	0.00	6.50	319.54								
94- Bucket Attachment	\$5.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.50	13.78	0.00	0.00	0.00	0.00	0.00	2.50	13.78								
96- Salt Spreader	\$13.64	0.00	0.00	0.00	0.75	10.23	0.00	4.50	61.38	1.50	20.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.75	92.07								
97- Chevy Pickup	\$12.27	0.00	1.00	12.27	1.00	12.27	1.00	12.27	3.00	36.81	0.00	0.00	4.00	49.08	4.00	49.08	2.00	24.54	2	24.54	18.00	220.86						
98- Airport Tractor	\$63.47	0.00	0.00	0.00	0.00	0.00	8.00	507.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	507.76								
100 - Snow Box Blade	\$15.07	0.00	0.00	0.00	0.00	0.00	8.00	120.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	120.56								
105- Ford Pickup	\$13.41	3.00	40.23	2.00	26.82	7.00	93.87	9.50	127.40	0.00	6.00	80.46	13.00	174.33	1.00	13.41	4.00	53.64	11.00	147.51	2	26.82	58.50	784.49				
113 - Toro Push Snow Blower	\$4.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	19.56	0.00	0.00	0.00	0.00	0.00	4.00	19.56								
		10.00	329.32	4.00	51.36	87.50	3128.24	58.00	2063.48	25.00	858.45	33.50	1318.49	63.00	2047.37	100.50	3201.84	176.00	4119.51	59.00	1823.20	78.50	2587.47	43.50	1101.71	738.50	22630.42	
																											738.50	22,630.42

February-24		Police		Water		Waste Water		TOTAL	TOTAL
EQUIPMENT	2024 RATES	Department		Treatment		Treatment		HOURS	DOLLARS
1 - 2012 Ford Pickup	\$12.34	0.00		25.00	308.50	33	407.22	58.00	715.72
61- Western Snow Plow	\$14.07	0.00			0.00		0.00	0.00	0.00
47- Lawn Tractor	\$22.72	0.00			0.00		0.00	0.00	0.00
65- Push Mower	\$11.59	0.00			0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	\$12.34	0.00		12.00	148.08	17	209.78	29.00	357.86
PATROL CARS	\$12.81	471.00	6033.51		0.00		0.00	471.00	6033.51
		471.00	6033.51	37.00	456.58	50.00	617.00	558.00	\$7,107.09

558.00 7,107.09

	1		4		16	
	WA	WWT	WA	WWT	WA	WWT
Feb 1-3	2.5	3.00	2.00	1.00	2.50	3.00
Feb 4-10	6	8.00	3.00	5.00	6.00	8.00
Feb 11-17	6	8.00	3.00	5.00	6.00	8.00
Feb 18-24	6	8.00	3.00	5.00	6.00	8.00
Feb 25-29	4.5	6.00	1.00	1.00	4.50	6.00
	25	33	12	17	25	33

7,107.09

22630.42

\$29,737.51

	46-1	46-2	46-3	46-4	46-5	46-6
END HOURS	9851	18644	25310	18905	3473	1133
START HOURS	<u>9718</u>	<u>18600</u>	<u>25241</u>	<u>18860</u>	<u>3293</u>	747
	133	44	69	45	180	471 Total Hrs

DEPARTMENT OF PUBLIC WORKS- MANHOUR February 2024)

FUND	% OF HOURS	DEPARTMENT	February-24	
			REG.	O/T
GENERAL FUND	3.10%	General Fund	47.00	
	0.00%	Depot		
	8.15%	Cemetery	123.50	
	0.00%	Refuse Collection		
	2.46%	Parades/Flags/Pking Lots	36.75	0.50
	2.82%	DDA Parking Lots	39.25	3.50
	0.46%	City Trees/Lites	7.00	
	0.59%	DDA Trees/Lites	9.00	
	1.29%	Airport	19.50	
TKLINE'S	0.00%	Surface Maintenance		
	0.00%	TK Signs		
	0.00%	TK Sweeping		
	0.96%	Snow & Ice	11.00	3.50
	0.26%	Cleanup winter debris (sand, etc)	4.00	
MAJOR STREETS	4.29%	MJ STS Preservation	65.00	
	1.02%	MJ STS Snow/Ice	13.5	2
LOCAL STREETS	6.70%	LO STS Preservation	101.50	
	1.57%	LO STS Snow/Ice	23.75	
PARKS	0.30%	Lake Shamrock Dam	4.50	
PARKS	1.06%	Lake Shamrock Park work	16.00	
	11.74%	Dredging Lake Shamrock	178.00	
SEWER	6.27%	Collection	93.00	2.00
WATER	4.92%	Distribution & Meter Mts.	70.00	4.50
DPW	27.51%	DPW Admin/Bldg/Equip	416.50	0.50
	5.72%	DPW: Equip	86.50	0.25
	1.35%	FIRE Truck	20.50	
	0.45%	DPW: PD Equipment	6.00	0.75
	0.00%	COVID 19		
	0.00%	Holiday (Birthday)		
	7.03%	PAID TIME OFF:	106.50	
<i>1515.75</i>	100%	TOTALS:	1498.25	17.5

FUND	% OF HOURS	DEPARTMENT	February-24	
			REG.	O/T
DPW Clerical	4.41%	Cemetery Admin	7.5	
	20.88%	Refuse Collection	35.5	
	4.41%	Major Sts Admin	7.5	
	4.41%	Local Sts Admin	7.5	
	22.94%	Sewer Collection	39	
	23.09%	Water Distribution	39.25	
	6.47%	DPW Administration	11	
	0.00%	Holiday (Birthday)		
13.38%	PAID TIME OFF:	22.75		
170	100%	TOTALS:	170	0

FUND	% OF HOURS	DEPARTMENT	February-24	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	46.52%	Parks Work	78.5	
	11.11%	DDA Work	18	0.75
	27.26%	Bldgs & Grounds	46	
	0.00%	Holiday/Funeral		
	15.11%	PAID TIME OFF	25.5	
168.75	100%	TOTALS:	168	0.75

FUND	% OF HOURS	DEPARTMENT	February-24	
			REG.	O/T
SEASONAL EMPLOYEES	69.64%	PARKS WORK	117	
	1.79%	DDA WORK	3	
	28.57%	BLDG & GROUNDS	48	
	0.00%	TRUSTEE SUPERVISION*		
	0.00%	CEMETERY MAINTENANCE		
	0.00%	DPW		
	0.00%	AIRPORT MAINTENANCE		
168	100%	TOTALS:	168	0

FUND	% OF HOURS	DEPARTMENT	February-24
			REG.
*TRUSTEE WORK AREAS	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
0	100%	TOTALS:	0



Monthly Fire Department Activity Report
February 2024 Incident Response:
Monthly Total: 14 Year End Total: 36

February was a relatively quiet month number wise. We responded to 4 vehicle accidents. There were 3 accidents with injuries and 1 accident without injuries. We respond to one vehicle fire that was out on arrival. We respond to report of a shed & barn on fire on Beaverton Rd. between Grant Rd. and 127. On arrival we found a 300' x 300' pile of debris that was fully involved. It was a 40' x 60' pole barn and the 50' X 100' round roof barn that was on fire. The two structures were within a few feet of each other. The Amish were cooking maple sap in the pole barn where the fire started. The fire quickly spread to the barn full of hay. They tried to extinguish the fire with their little extinguishers for some time before we were called. When we arrived, they were still trying to put the fire out. We spent 1.5 hrs. knocking down the fire and a total of 4hrs extinguishing hot spots. We had mutual aid from 4 other departments and had 8 Tenders hauling water. We respond to one mutual aid requests from Isabella NE FD for a structure fire/ Tender only. Other incident as listed. JC

Training:

2.0 hrs. Truck Check
2.0 hrs. Water Supply / Interior attack





Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2400023	2/2/2024 19:17	9002 - Lift Assist	6447 Pleasant View DR, Clare, MI 48617
2400024	2/6/2024 09:49	322 - Motor vehicle accident with injuries	10532 N Mission RD, Clare, MI 48617
2400025	2/8/2024 10:24	322 - Motor vehicle accident with injuries	NB 127 @ MM 164, Clare, MI 48617
2400026	2/8/2024 18:46	111 - Building fire	8010 E. Battle Rd, Rosebush, MI 48878
2400027	2/9/2024 19:03	746 - Carbon monoxide detector activation, no CO	717 Orchard AVE, Clare, MI 48617
2400028	2/9/2024 07:09	444 - Power line down	Beaverton Rd. W. of S. Clare Ave., Clare, MI 48617
2400029	2/12/2024 04:01	112 - Fires in structure other than in a building	408 W Wheaton ST, Clare, MI 48617
2400030	2/17/2024 08:48	424 - Carbon monoxide incident	936 E Ludington DR, Farwell, MI 48617
2400031	2/22/2024 11:23	322 - Motor vehicle accident with injuries	E. Fifth St just W. of Jefferson St., Clare, MI 48617
2400032	2/23/2024 01:52	111 - Building fire	3378 Beaverton RD, Clare, MI 48617
2400032	2/23/2024 01:52	111 - Building fire	3378 Beaverton RD, Clare, MI 48617
2400033	2/23/2024 11:23	6501 - Smell of Gas	43 Spruce DR, Clare, MI 48617
2400034	2/23/2024 19:24	714 - Central station, malicious false alarm	312 McGuirk ST, Clare, MI 48617
2400035	2/26/2024 20:21	131 - Passenger vehicle fire	206 Mary ST, Clare, MI 48617
2400036	2/27/2024 15:06	324 - Motor vehicle accident with no injuries.	EB US 10 / Loomis Rd., Clare, MI 48617

Total Number of Incidents: 14

Incident Alarm Date/Time Incident Type

Address

Report Filter Settings

Report File Name: Incident Reports by Incident Number

Filter Name: Last Month

Filter Expression: (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '2/1/2024 00:00' and '2/29/2024 23:59')



Monthly Director's Report, March 2024
City of Clare Parks and Recreation
Prepared by Joy Simmer

Continued, Current and Upcoming Programs and Events

Senior Cards and Coffee takes place on Thursday mornings at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played are determined by what the group wants to play and the group is supplied with coffee and card decks.

Art in Sculpture is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The current art pieces will be at their current location until April 30, 2024. Simmer has been manually entering any paper ballots that have come in onto the Survey Monkey site.

St. Patrick's Day activities for 2024 include; The Lucky Leprechaun Storywalk, the Leprechaun Trap Contest and the Irish Pet Photo Contest.

The **Lucky Leprechaun Storywalk** will take place along the Pere Marquette Rail-Trail and will feature the book "How to Catch a Leprechaun" and afterwards the participants will be able to come into the Pere Marquette District Library and search for the Leprechaun Door. The people who find the leprechaun door in the library, will get a small prize. The Irish-themed storywalk will take place from March 4 – March 18, 2024.

The **Leprechaun Trap Contest** is a fun contest for people of all ages to show us who can design and make the best leprechaun trap. The trap that captures the leprechaun will win a prize. The traps can be dropped off February 19 until March 16, 2024.

The **Irish Pet Photo Contest** is currently running and entries will be accepted until Wednesday, March 13, 2024 at 3 p.m. The cost is \$5 to enter and the proceeds from the contest will go to the Spay-Neuter Animal Project (S-NAP) and assist them with their 2024 projects. The winners will be selected by members of the S-NAP and the top three have the opportunity to win one of three prizes. 1st Place - \$50 Clare Cash, 2nd Place - \$25 Clare Cash and 3rd Place \$10 - Clare Cash.

There are multiple storywalk collaborations that are back-to-back for the months of March, April and May. Clare Parks and Recreation made scavenger hunt sheets for the participants to complete while they are on their walk. The participants pick up the sheets at the Pere Marquette District Library and when they return them, they are entered into a prize drawing. The dates are listed on the Clare Parks and Recreation 2024 Outlook Calendar. This is a great way to get people out on the rail-trail.

The **Great EGGstravaganza** (collaboration with the Clare Municipal Airport) will take place on March 30, 2024. The event will be complete with crafts, games, a deejay and three timed egg drops with over 1,800 plastic eggs being dropped from an airplane! The eggs will be able to be recycled in for candy and there will be some specially marked prize eggs that the kids can turn in for prizes donated by local businesses and organizations. Jay's Sporting Goods will have their staff assist with bagging the candy. In addition to the normal scheduled festivities, the Easter Bunny will fly in for a visit and Smokey the Bear will make an appearance with his Clare Fire Department friends! Last year (2023) there were over 850 people who confirmed and registered at the event with over 465 kids in attendance.

Past Programs and Events

Time for Tea was a collaboration between the Pere Marquette District Library and Clare Parks and Recreation. The Alice in Wonderland themed event was held in the lower level of the library on Sunday, February 18, 2024 at 3 p.m. We had hors d'oeuvres from Dairy Phil, tea, punch, pamper crafts and games. Elaine's Hair and Nails was there pampering attendees. There were 40 tickets available for purchase at the Pere Marquette District Library for \$16/pp. Clare High School volunteers dressed up in costume and assisted at the event.

Additional Information

- A. Santini once again held a weekly euchre tournament at Four Leaf Brewing. Euchre was held every Sunday from January 7 – February 25, 2024. Proceeds will go towards the Emerald Isle Recreation Complex for future development.
- Simmer is working with Sinclair Recreation and MDNR on getting PIP (Pour in Place) Surfacing completed at the Emerald Isle Recreation Complex. Currently waiting on consistent temperatures and sign-off from the MDNR.
- The Clare-Gladwin RESD Parent Coalition received a grant for storywalk signs and Clare will be getting the sign holders and will also be getting a couple talking is teaching signs for out at Emerald Isle. One sign is nature based and the other is sport related. They will be installed sometime this spring.
- The city has been meeting and corresponding with MDOT to keep the project moving for the Pere Marquette Rail-Trail extension. Current project schedule: Letting – 10/6/23 and estimated construction start date is 4/1/24. The Clare County Road Commission has started tree removal and clean-up along the trail area.
- Simmer attended the MPARKS Conference in Kalamazoo from February 27 – March 1st.
 - Some sessions that Simmer attended, included; Print and Play – teambuilding and programming session, The Professional Development Roadmap in Parks and Recreation – session that discusses challenges that parks and recreation professionals face and how to use your roadmap to enhance your professional journey, contribute to the field and leave a lasting impact, Get Good at Trees – a MDNR Forestry session about what trees should be planted and the resources available for tree projects, Be a Public Servant, Not a Personal Servant – suggestions on setting boundaries in the profession, how to solve problems and still be able to have personal time, Think Like a Disrupter – disruptions in the industry in a post-COVID landscape and how to embrace and work with the changes and how to identify the issues.
 - Also attended the awards banquet, networking, tradeshow and special meetings held during conference, including Knuckles Knorth group that Clare Parks and Recreation is a part of.
- Working with the Cub Scouts on their annual Earth Day trail clean-up and tour.
- Simmer is working with the school to get Clare Pride Day arranged with the different departments that need/want assistance within the City.
- For Earth Day we will be partnering with the Clare Conservation District and giving away 100 saplings to the first 100 children who come to the Earth Day celebration/walk at the library.

*****NEXT PRAB MEETING IS SCHEDULED FOR TUESDAY, APRIL 16, 2024*****

Time for Tea Event Pictures



CITY OF CLARE POLICE DEPARTMENT

207 W 5th St, Clare, MI 48617 | Phone: (989) 386-2121 | Fax: (989) 386-0440



February 2024 Commission Report

Dear Mr. Howard & City Commission:

With the arrival of milder weather and improved road conditions, our department shifted its focus towards traffic control measures throughout our community. This shift was prompted by the favorable conditions which enabled us to implement a more proactive approach to road safety. Our officers conducted a heightened number of traffic stops during February. A total of 152 traffic stops were made resulting in 24 citations. This figure is notably higher than the typical counts observed during many summer months.

I attended a Chief Convention held in Grand Rapids. This convention provided an invaluable platform for police chiefs from across the state to convene, exchange insights, and glean best practices in law enforcement. The discussions and learnings from this gathering have already begun to inform our strategies here in Clare, as we continuously strive to enhance the effectiveness of our policing efforts.

Looking ahead, we are poised and ready for this years Saint Patrick`s day festivities. We hope for a safe and enjoyable weekend for all.

Thank you for your attention to this report, and please do not hesitate to reach out with any questions or concerns.



Chief David Saad

City of Clare Police Department



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE FEBRUARY 2024

03/12/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
11001	CSC 1 Penis/ Vagina	1
13001	Non-Aggravated Assault	5
13002	Aggravated/ Felonious Assault	1
13003	Intimidation/ Stalking	4
22001	Burglary - Forced Entry	4
23007	Larceny - Other	1
24001	Motor Vehicle Theft	1
25000	Forgery/ Counterfeiting	1
26001	Fraud - False Pretence/ Swindle/ Confidence Game	3
26006	Fraud - Bad Checks	1
29000	Damage to Property	4
35001	Violation of Controlled Substance	2
38001	Family - Abuse/ Neglect Non-Violent	2
38003	Family - Other	2
42000	Drunkenness - Except OUIL	1
48000	Obstructing Police	1
50000	Obstructing Justice	5
52003	Weapons Offense - Other	3
53002	Public Peace - Other	4
54002	Operating Under the Influence of Liquor or Drugs	1
54003	Traffic Violations	1
57001	Trespass - Other	1
62000	Conservation	1
91001	Juvenile Deliquent	7
93001	Traffic Accident	6
93001CD	Car/ Deer Accident	2
93001PI	Traffic Accident with Injury	2
94001	Valid Alarm Activation	1
94002	False Alarm Activation	9
95001	Accident, Fire	2
98007	Suspicious Persons	11
98008	Lost & Found Property	7
99001	Suicide	3
99003	Missing Persons	3
99008	General Assistance	88
99009	General Non-Criminal	3
ACO	Animal Control Complaint	1
AMBRUN	Ambulance Run	20
BOL	Be On the Look Out	6
GP	GENERAL PATROL	1
MA	Motorist Assist	9
PC	Property Check	235
RD HAZAR	Vehicle/Object Road Hazard	4
REPO	Repo	1



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE FEBRUARY 2024

03/12/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
SALV INS	SALVAGE INSPECTION	11
TP	TRAFFIC PATROL	65
TR-52	ABANDONED VEHICLE	1
TRANS	Inmate Transport	2
TSTOP	Traffic Stop	152
Total Incidents		702

Ticket Totals Report

From 2/1/2024 12:00:00 AM to 2/29/2024 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	3	10	17	24

Auxiliary Division

2024

February	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
Blackwell, Doug	25.5		0.5	0.5		26.5
Chinavare, Ken	9		0.5	0.5	1	11
Defoy, Mick						0
Fassett, Lori	8		0.5	0.5	1.5	10.5
Gilmore, Travis	8.5		0.5	0.5		9.5
Gregory, Brendan	37		1	1	1	40
Hahn, Bill	8.5		0.5	0.5		9.5
Harger, Greg			0.5	0.5		1
Jenkins, Dan	16.5				1	17.5
Lemke, Shane	8.5		0.5	0.5	0.5	10
Lynch, Steve						0
Marshall, Orrin	12.5		0.5	0.5	0.5	14
Papenfus, Joel			0.5	0.5		1
Pedjac, John	8					8
Winter, Nick	9.5			0.5		10
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
Officer Totals	151.5	0	5.5	6	5.5	168.5

WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT FEBRUARY 2024

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Emerald Coast installed new board in sampler at WWTP
- Resolved issue with effluent sampler
- Removed tree debris from pole barn at WWTP
- Changed valve in WWTP for DI water
- Decanted/pumped sludge
- Changed oil in clarifiers and performed maintenance
- QA/QC on Colilert was performed and successful
- Cleaned out drying beds at WWTP
- Repaired lagoon effluent line
- Washed vehicles

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- RCL installed ladder on retention tank at WTP
- Sampled wells for PFAS
- Repaired sampler and leak at booster station
- Repaired sample hydrant at well 8
- Updated cross connection form
- Performed annual laboratory thermometer calibration
- Norm changed oil in fork lift

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Took landfill report to Central Michigan District Health Department

Administrative Functions

During the month, the following administrative tasks were performed:

- Sven and Josh attended Controls and Implementation class
- Commission approved quote for radio service at lift stations
- Sven, Tom, and Dale attended Joint Expo
- Attended EGLE's MiEHDWIS webinar
- Opened bids for VFD
- Sven was on Workers' Compensation leave
- Receiving quotes for clarifier work

Clare School Liaison Officer Report: Feb-Mar 2023-2024

- Attended three staff/parent meetings
- Responded to seven disruptive student incidents
- Initiated four traffic safety incidents
- Conducted four traffic assists
- Conducted two home visit/welfare/truancy checks
- Conducted three staff/student meetings
- Conducted three parent meetings
- Attended two Wrap Around meetings (DHHS)
- Attended six staff meetings
- Assisted Farwell Liaison Officer with security drills
- Assisted Sheriff's Dept. with Area School, Magnus, and MMCC, security drills
- Conducted two student meetings
- Conducted two general assists to students
- Conducted a security walk around schools buildings and perimeter
- Investigated one suspicious situation, possible marijuana at school (unfounded)
- Conducted three general assists to parents
- Conducted one general assist to school
- Teaching 3rd hour Intro to Flight (drone) class at CHS *** Four students have taken and passed their FAA Remote Pilot test
- Continue to conduct regular foot patrol thru all Clare schools

B.R. David
Patrolman/School Liaison Officer
Clare City Police Department