

AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: February 15, 2024
RE: Approval to Submit USDA Grant Application – New Police Tasers and Body Cameras

For the Agenda of February 19, 2024

Background. The City has worked with the USDA to obtain grant funds for Public Safety for many years. The City has submitted a preliminary request (*att'd*) to be considered for a grant to defray the majority portion of the cost to purchase new tasers and body cameras to replace our current ones that have reached the end of their useful life. The new tasers and body cameras will work seamlessly with the equipment used by the Clare County Sheriff's Department and will enable the CPD to share videos directly with the Prosecuting attorney's office (*see att'd memo from Police Chief Saad*). The City has published the required notice (*att'd*) of its application to USDA for grant funds to purchase said tasers and body cameras. The City Commission is asked to hold the requisite public hearing and subsequently approve the submission of the grant application and acceptance of grant funds. The City Commission is also asked to authorize the Mayor or the City Manager to sign any necessary and related documents for the grant and to allow the Treasurer/Finance Director to complete any necessary budget amendments to purchase said equipment.

Issues & Questions Specified. Should the City Commission hold the required public hearing and approve the submittal of the USDA grant application?

Alternatives.

1. Hold the hearing and approve the submittal of the grant application.
2. Deny the submittal of the grant application.
3. Set aside a decision regarding this matter to a later date.

Financial Impact. If approved, USDA will fund approximately \$38,800 (55%) of the total cost of approximately \$70,690 for the new tasers and body cameras. The remaining balance, though not included in the original 23/24 CIP/Budget will be paid for by utilizing funds that were initially allocated to other police department projects in the 23/24 CIP this fiscal year so there are adequate funds to allow us to take advantage of this grant (*see att'd letter from Finance Director/Treasurer*).

Recommendation. I recommend that the City Commission hold the required public hearing and subsequently approve the submittal of the grant application and acceptance of the grant funds, authorize the Mayor or the City Manager to sign any necessary and related documents for the grant, and to allow the Treasurer/Finance Director to complete any necessary budget amendments for the purchase of said police equipment by adoption of Resolution 2024-010 (*copy att'd*).

Attachments.

1. USDA Grant Application.
2. Memo/Letter from Police Chief.
3. Financial Support Letter from Treasurer/Finance Director.
4. Public Notice.
5. Resolution 2024-010.

Customer Contacts

Applicant Signing Authority:	First Name:	Patrick	Middle Initial:		Last Name:	Humphrey
Title:	Mayor					
Address:	202 W. Fifth Street, Clare, MI 48617					
Email Address:	phumphrey@cityofclare.gov		Phone Number:	989-386-7541		
Applicant Contact:	First Name:	David	Middle Initial:		Last Name:	Saad
Title:	Police Chief					
Address:	202 W. Fifth Street, Clare, MI 48617					
Email Address:	dsaad@cityofclare.gov		Phone Number:	989-424-4075		
Applicant Contact:	First Name:		Middle Initial:		Last Name:	
Title:						
Address:						
Email Address:			Phone Number:			
Applicant Contact:	First Name:		Middle Initial:		Last Name:	
Title:						
Address:						
Email Address:			Phone Number:			
Legal Attorney:			Company:			
Address:						
Email Address:			Phone Number:			
Bond Counsel:			Company:			
Address:						
Email Address:			Phone Number:			
**Architect:			Company:			
Address:						
Email Address:			Phone Number:			
**Engineer:			Company:			
Address:						
Email Address:			Phone Number:			
Financial Advisor:			Company:			
Address:						
Email Address:			Phone Number:			

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input checked="" type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> • Other (Specify) <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	* 5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Clare"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="38-6004529"/>	* c. UEI: <input type="text" value="LCLUKJFZ3M14"/>	
d. Address:		
* Street 1: <input type="text" value="202 W. Fifth Street"/>		
Street 2: <input type="text"/>		
* City: <input type="text" value="Clare"/>		
County/Parish: <input type="text" value="Clare"/>		
* State: <input type="text" value="Michigan"/>		
Province: <input type="text"/>		
* Country: <input type="text" value="USA: UNITED STATES"/>		
* Zip / Postal Code: <input type="text" value="48617"/>		
e. Organizational Unit:		
Department Name: <input type="text" value="Police"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/>	* First Name: <input type="text" value="David"/>	
Middle Name: <input type="text"/>		
* Last Name: <input type="text" value="Saad"/>		
Suffix: <input type="text"/>		
Title: <input type="text" value="Police Chief"/>		
Organizational Affiliation: <input type="text" value="City of Clare"/>		
* Telephone Number: <input type="text" value="989-424-4075"/>	Fax Number: <input type="text" value="(989) 386-4508"/>	
* Email: <input type="text" value="dsaad@cityofclare.gov"/>		

Application for Federal Assistance SF-424

9. Type of Applicant 1 - Select Applicant Type:

C: City or Township Government

Type of Applicant 2- Select Applicant Type:

Type of Applicant 3- Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

USDA Rural Development

11. Catalog of Federal Domestic Assistance Number:

10.766

CFDA Title:

Community Facilities Direct Loan and Grant Program

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Clare

Add Attachments

Delete Attachments

View Attachments

*** 15. Descriptive Title of Applicant's Project:**

Body Cameras & Tasers

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachments

Delete Attachments

View Attachments

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="\$38,800.00"/>
* b. Applicant	<input type="text" value="\$31,890.00"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="\$70,690.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes", provide explanation.)**

- Yes
- No

If "Yes, provide explanation and attach.

Add Attachments

Delete Attachments

View Attachments

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

**** I AGREE**

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

RURAL DEVELOPMENT, USDA

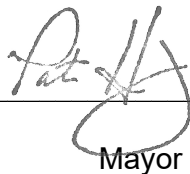
543 Progress Street

West Branch, MI 48661

This is to certify that the _____ City of Clare
is in compliance with Federal, State, and Local requirements include the following:

- a. Compliance with special laws and regulations.
- b. Compliance with State Pollution Control or Environmental Protection Agency standards.
- c. Consistency with other development plans of the area.
- d. Compliance with State agency regulating water rights.
- e. Compliance with Civil Rights Act of 1964.
- f. Compliance with Title IX of the Education Amendments of 1972.
- g. Compliance with Section 504 of the Rehabilitation Act of 1973.
- h. Compliance with Age Discrimination Act of 1975.
- i. Compliance with A-133 audit requirements.

BY: _____



Mayor

1/8/2024

Date

USDA
Form RD 400-4
(Rev. 01-22)

ASSURANCE AGREEMENT
(Under Title VI, Civil Rights Act of 1964)

FORM APPROVED
OMB No. 0575-0018
Exp. Date: 01/31/2025

The City of Clare

(name of recipient)

202 W. Fifth Street, Clare, MI 48617

(address)

As a condition of receipt of Federal financial assistance, you acknowledge and agree that you must comply (and require any subgrantees, subrecipients, contractors, successors, transferees, and assignees to comply) with applicable provisions of national laws and policies prohibiting discrimination, including but not limited to:

1. Title VI of the Civil Rights Act of 1964, as amended, which prohibits you from discriminating on the basis of race, color, or national origin (42 U.S.C. 2000d et seq.), and 7 CFR Part 15, 7 CFR 1901, Subpart E.

As clarified by Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) guidance, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs [in accordance with USDA RD LEP Guidance for RD Funded (Assisted) Programs]. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. You are encouraged to consider the need for language services for LEP persons served or encountered both in developing your budgets and in conducting your programs and activities. For assistance and information regarding your LEP obligations, go to <http://www.lep.gov>;

2. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating on the basis of sex in education programs or activities (20 U.S.C. 1681 et seq.) [as implemented by 7 CFR Part 15, 7 CFR 1901, Subpart E];

3. The Age Discrimination Act of 1975, as amended, which prohibits you from discriminating on the basis of age (42 U.S.C. 6101 et seq.) [as implemented by 7 CFR Part 15, 7 CFR 1901, Subpart E];

4. Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits you from discriminating on the basis of disability (29 U.S.C. 794) [as implemented by 7 CFR Part 15, 7 CFR Part 15b, 7 CFR 1901, Subpart E];

5. Title VIII of the Civil Rights Act, which prohibits you from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 CFR part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units, i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) be designed and constructed with certain accessible features, see 24 CFR Part 100.201; and

6. Titles II and III of the Americans with Disabilities Act, which prohibit you from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189), as implemented by Department of Justice regulations at 28 C.F.R. parts 35 and 36, and 7 CFR Part 15, 7 CFR Part 15b, 7 CFR 1901, Subpart E.

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 0575-0018. Public reporting for this collection of information is estimated to be approximately 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are voluntary. However, in order to obtain or retain a benefit, the information in this form is required by 7 CFR 1901-E. Rural Development has no plans to publish information collected under the provisions of this program. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Rural Development Innovation Center, Regulations Management Division at ICRMTRRequests@usda.gov.

You also acknowledge and agree that you must comply (and require any subgrantees, subrecipients, contractors, successors, transferees, and assignees to comply) with applicable provisions governing USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) access to records, accounts, documents, information, facilities, and staff :

1. You must cooperate with any compliance review or complaint investigation conducted by USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service).
2. You must give USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by Title VI, Title IX, Age, and Section 504 implementing regulations and other applicable laws or program guidance.
3. You must keep such records and submit to the responsible Department official or designee timely, complete, and accurate compliance reports at such times, and in such form and containing such information, as the responsible Department official or his designee may determine to be necessary to ascertain whether you have complied or are complying with relevant obligations.
4. You must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. Make available to users, participants, beneficiaries and other interested persons such information regarding the provisions of this agreement and the regulations, and in such manner as the Rural Development or the U.S. Department of Agriculture finds necessary to inform such persons of the protection assured them against discrimination.
6. If, during the past three years, you (the recipient) have been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, you must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements.
7. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against you, or you settle a case or matter alleging such discrimination, you must forward a copy of the complaint and findings to USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service), Office of Civil Rights.

The United States has the right to seek judicial enforcement of these obligations.

You also acknowledge and agree that you must comply (and require any subgrantees, subrecipients, contractors, successors, transferees, and assignees to comply) with applicable provisions of program-specific nondiscrimination policy requirements found at CFR Part 15, 7 CFR Part 15 b, 12 CFR Part 202, 7 CFR 1901, Subpart E., DR4300-003, DR4330-0300, DR4330-005.

Period of Obligation

In the case of any service, financial aid, covered employment, equipment, property, or structure provided, leased, or improved with federal assistance extended to the Recipient by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service), this assurance obligates the Recipient for the period during which federal assistance is extended. In the case of any transfer of such service, financial aid, equipment, property, or structure, this assurance obligates the transferee for the period during which federal assistance is extended. If any personal property is so provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property. In all other cases, this assurance obligates the Recipient for the period during which the federal assistance is extended to the Recipient by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service).

Employment Practices

Where a primary objective of the federal assistance is to provide employment or where the Recipient's employment practices affect the delivery of services in programs or activities resulting from federal assistance extended by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service), the Recipient agrees not to discriminate on the grounds of race, color, national origin, sex, age, or disability, in its employment practices. Such employment practices may include, but are not limited to, recruitment, advertising, hiring, layoff or termination, promotion, demotion, transfer, rates of pay, training and participation in upward mobility programs; or other forms of compensation and use of facilities.

Data Collection

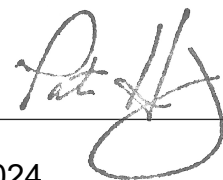
The Recipient agrees to compile and maintain information pertaining to programs or activities developed as a result of the Recipient's receipt of federal assistance from Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service). Such information shall include, but is not limited to the following: (1) the manner in which services are or will be provided and related data necessary for determining whether any persons are or will be denied such services on the basis of prohibited discrimination; (2) the population eligible to be served by race, color, national origin, sex, age, and disability; (3) data regarding covered employment including use or planned use of bilingual public contact employees serving beneficiaries of the program where necessary to permit effective participation by beneficiaries unable to speak or understand English; (4) the location of existing or proposed facilities connected with the program and related information adequate for determining whether the location has or will have the effect of unnecessarily denying access to any person on the basis of prohibited discrimination; (5) the present or proposed membership by race, color, national origin, sex, age and disability in any planning or advisory body which is an integral part of the program; and (6) any additional written data determined by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) to be relevant to the obligation to assure compliance by recipients with laws cited in this assurance agreement.

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations as herein described, that the information submitted in conjunction with this Document is accurate and complete, and that the recipient is in compliance with the nondiscrimination requirements set out above.

Rights and remedies provided for under this agreement shall be cumulative.

In witness whereof, City of Clare on this _____
(name of recipient)
date has caused this agreement to be executed by its duly authorized officers and its seal affixed hereto, or, if a natural person, has hereunto executed this agreement.

(S E A L)



Recipient

1/8/2024

Date

Attest:



City Manager

Mayor

Title

UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT

APPLICANT CERTIFICATION
FEDERAL COLLECTION POLICIES FOR CONSUMER OR COMMERCIAL DEBTS

The Federal Government is authorized to check credit information about the applicant(s) including using the federal Credit Alert Interactive Voice Response System (CAIVRS) or its successors to check to see if the applicant(s) are delinquent or in default on a Federal debt.

The Federal Government is also authorized by law to take any or all of the following actions in the event your loan payments become delinquent or you default on your loan:

- Report your name and account information to a credit reporting agency, and the Credit Alert Interactive Voice Response System (CAIVRS).
- Assess interest and penalty charges for the period of time that payment is not made.
- Assess charges to cover additional administrative costs incurred by the government to service your account.
- Offset amounts to be paid to you from your Federal income tax refund.
- Offset amounts to be paid to you under other Federal Programs.
- Refer your account to a private collection agency to collect the amount due.
- Foreclose on any security you have given for the loan.
- Pursue legal action to collect through the courts.
- Report any written off debt to the Internal Revenue Service as taxable income.
- If you are a current or retired Federal employee, take action to offset your salary, or civil service retirement benefits.
- Debar or suspend you from doing business with the Federal Government either as a participant or principal throughout the executive branch of the Federal Government for the period of debarment or suspension.
- Refer any debt that is delinquent to the Treasury Offset Program (TOP) in accordance with the Debt Collection Improvement Act of 1996.
- Refer any eligible debt that is delinquent to the Treasury for cross servicing in accordance with the Debt Collection Improvement Act of 1996.
- Garnish your wages as allowed by the Debt Collection Improvement Act of 1996.

Any or all of these actions may be used to recover any debts owed when it is determined to be in the interest of the Government to do so.

CERTIFICATION: I/we have read and I/we understand the actions the Federal Government may take in the event that I/we fail to meet my/our scheduled payments in accordance with the terms and conditions of my/our agreement. I/we understand that the above list is not all inclusive and that the Federal Government may deem additional actions necessary to collect should I/we become delinquent.

1/8/2024

(Date)

City of Clare

(Name of Applicant)

(Signature of Authorized Entity Official)

Mayor

(Title of Authorized Entity Official)

202 W. Fifth Street, Clare, MI 48617

(Address)

ATTEST:

(Signature of Attesting Official)

City Manager

(Title of Attesting Official)

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

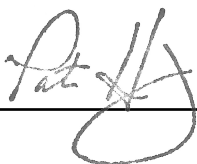
The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



City of Clare
(name)

1/8/2024
(date)

Mayor
(title)

000

EQUAL OPPORTUNITY AGREEMENT

This agreement, dated _____ between
City of Clare _____

(herein called "Recipient" whether one or more) and United States Department of Agriculture (USDA), pursuant to the rules and regulations of the Secretary of Labor (herein called the 'Secretary') issued under the authority of Executive Order 11246 as amended, witnesseth:

In consideration of financial assistance (whether by a loan, grant, loan guaranty, or other form of financial assistance) made or to be made by the USDA to Recipient, Recipient hereby agrees, if the cash cost of construction work performed by Recipient or a construction contract financed with such financial assistance exceeds \$10,000 - unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965.

1. To incorporate or cause to be incorporated into any contract for construction work, or modification thereof, subject to the relevant rules, regulations, and orders of the Secretary or of any prior authority that remain in effect, which is paid for in whole or in part with the aid of such financial assistance, the following "Equal Opportunity Clause":

During the performance of this contract, the contractor agrees as follows:

- (a) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited, to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the USDA setting forth the provisions of this nondiscrimination clause.
- (b) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- (c) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the USDA, advising the said labor union or workers' representative of the contractor's commitments under this agreement and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (d) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of all rules, regulations and relevant orders of the Secretary of Labor.
- (e) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, rules, regulations, and orders, or pursuant thereto, and will permit access to his books, records, and accounts by the USDA Civil Rights Office, and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by Law.
- (g) The contractor will include the provisions of paragraph 1 and paragraph (a) through (g) in every subcontract or purchase order, unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the USDA may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the USDA, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 0575-0018. Public reporting for this collection of information is estimated to be approximately 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are voluntary. However, in order to obtain or retain a benefit, the information in this form is required 7 CFR 1901-E. Rural Development has no plans to publish information collected under the provisions of this program. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Rural Development Innovation Center, Regulations Management Division at ICRMTRequests@usda.gov.

2. To be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the organization so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.
3. To notify all prospective contractors to file the required 'Compliance Statement', Form RD 400-6, with their bids.
4. Form AD-425, Instructions to Contractors, will accompany the notice of award of the contract. Bid conditions for all nonexempt federal and federally assisted construction contracts require inclusion of the appropriate "Hometown" or "Imposed" plan affirmative action and equal employment opportunity requirements. All bidders must comply with the bid conditions contained in the invitation to be considered responsible bidders and hence eligible for the award.
5. To assist and cooperate actively with USDA and the Secretary in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary, that will furnish USDA and the Secretary such information such as , but not limited to, Form AD-560, Certification of Nonsegregated Facilities, to submit the Monthly Employment Utilization Report, Form CC-257, as they may require for the supervision of such compliance, and that it will otherwise assist USDA in the discharge of USDA's primary responsibility for securing compliance.
6. To refrain from entering into any contract or contract modification subject to such Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and Federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by USDA or the Secretary of Labor pursuant to Part II, Subpart D, of the Executive Order.
7. That if the recipient fails or refuses to comply with these undertakings, the USDA may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the organization under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such organization; and refer the case to the Department of Justice for appropriate legal proceedings.

Signed by the Recipient on the date first written above.

City of Clare

Recipient

City of Clare

Recipient

(CORPORATE SEAL)

City of Clare

Name of Corporate Recipient

Attest:

Jeremy Howard

City Manager

By

Pat [Signature]

Mayor

Attachment regarding assistance provided to Rural Development
Employees as required by RD Instruction 1900-D

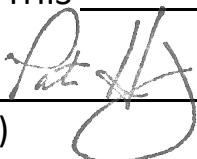
APPLICANT City of Clare

I hereby certify that:

There are no relatives or close associates that are currently USDA –
Rural Development employees.

There are relatives or close associates that are currently USDA –
Rural Development employees, which are listed below:

CERTIFIED THIS 8th DAY OF January, 2024



(Signature)

Mayor

(Title)

Availability of Other Commercial Credit Certification

Applicants must certify in writing that they are unable to finance the proposed project from their own resources or through commercial credit at reasonable rates and terms that will allow them to maintain user rates comparable to other similar systems.

Applicants must sign this certification which provides documentation of contact with a lending institution. Offers or denials of commercial credit should be documented below with the name of lending institution, name of contact, rates and terms available and reason why credit would not be available.

Commercial credit financing in the amount of \$ 70,690.00 was discussed with the following lending institutions:

Lender:		Interest Rate:		Term:	
Contact:					
Lender:		Interest Rate:		Term:	
Contact:					
Lender:		Interest Rate:		Term:	
Contact:					

The undersigned certifies, to the best of their knowledge and belief, that:

1. The organization is unable to finance the proposed project from its own resources or through commercial credit at reasonable rates and terms.
2. No outstanding judgment has been obtained and recorded by the United States of America in a Federal Court (other than in the United States Tax Court).

City of Clare

Name of Organization

Pat Humphrey



1/8/2024

Name and Signature of Authorized Official

Date

To be on Letterhead

Example Project Narrative

United States Department of Agriculture
West Branch Area Office, Rural Development
543 Progress Street, West Branch, MI 48661

Re: Village of XXXXX- CF Grant- Name of Equipment

The Village of XXXX was established in YYYY. We are respectfully requesting grant assistance in purchasing a 2021, 4x4, Regular Cab Truck with Plow and essential add-ons.

Currently, the Village Department of Public Works utilizes a 2007 Chevy with 215,000 miles. The truck has numerous issues such as electric problems, motor and transmission problems, dash board non-functioning and the transmission is slipping. The truck is not being used because it is costing us more in maintenance than the vehicle is worth. The Village needs to replace this vehicle. We intend to purchase a new vehicle through the MI Bid process.

The Village of xxxx budget generally is limited with our needs exceeding our revenues especially within the Motor Vehicle fund. This will help the Village to work towards the necessary replacement of a DPW truck.

The purchase of this vehicle will help both residents and staff in regards to the service and duties expected and deserved. The Village of xxx provides services to the Village of xxxx only.

The Village is unable to secure commercial credit at reasonable rates and terms or pay for the equipment with its own resources.

Sincerely,

Sign

Print Name
Title

To be on Letterhead

Example Applicant Contribution Letter

West Branch Area Office, Rural Development
United States Department of Agriculture
Phone: 989-345-5470

Re: Village of XXXXX- CF Grant- Name of Equipment

As part of the application process, this letter is in the form of a statement declaring that the Village of xxxx has the funds to contribute the difference between the grant amount and the purchase price of the DPW Truck with plow. Applicant contribution to be provided in the amount of xxxxx (needs to be exact).

Sincerely,

Sign
Print Name
Title

CITY OF CLARE POLICE DEPARTMENT

207 W 5th St, Clare, MI 48617 | Phone: (989) 386-2121 | Fax: (989) 386-0440



Subject: Request for Financial Assistance – Purchase of Body Cameras and Tasers for the City of Clare Police Department

Dear Bryce Paulson,

I hope this letter finds you well. I am writing to you on behalf of the City of Clare Police Department to request financial assistance from the USDA to address critical issues related to our current law enforcement equipment. The City of Clare Police Department is committed to ensuring the safety and well-being of our community, and we believe that the acquisition of updated body cameras and Tasers is essential to enhance our capabilities.

The current Tasers in use by our department have reached the end of their serviceable life and can no longer be adequately maintained. Simultaneously, our existing body cameras are no longer recognized by our computer systems and are barely functional. These technological deficiencies hinder our officers' ability to carry out their duties effectively and compromise the safety of both law enforcement personnel and the public we serve.

The integration of both Tasers and body cameras is paramount to our law enforcement operations. Our officers have experienced firsthand the benefits of these devices working in conjunction.

We have identified Axon as a reliable and proven provider for both Tasers and body cameras. Axon offers full replacement for damage and regular use, assuring the City of Clare Police Department that our investment will be protected. Furthermore, the Clare County Sheriff Department, with whom we have established mutual aid agreements, also utilizes Axon. This shared platform allows for seamless collaboration, enabling us to share videos and integrate our systems efficiently in the event of an incident. Axon Tasers automatically activate the associated body camera. This synchronized system ensures that all critical moments are recorded accurately, providing an invaluable resource for reviewing incidents and ensuring accountability. No other system has this capability.

An additional advantage of adopting Axon technology is the ability to share videos directly with the Clare County Prosecutors office. This integration streamlines the legal process, saving valuable time and labor by eliminating the

need to create physical copies for court purposes. The system's accessibility ensures that relevant information is promptly delivered.

In light of the above, we kindly request financial assistance from the USDA to fund the purchase of updated Tasers and body cameras for the City of Clare Police Department. This investment will not only enhance the safety and efficiency of our law enforcement operations but also contribute to the overall security and well-being of our community.

We appreciate your attention to this matter and would be grateful for any support the USDA can provide. Please feel free to contact me at 989 429-9179 or dsaad@cityofclare.gov if you require any additional information or if there are further steps we need to take to facilitate this request.

I have attached a recent quote from Axon for this equipment.

Thank you for your consideration and support.

Sincerely,



Chief David Saad
City of Clare Police Department



CLARE CITY POLICE DEPARTMENT

Chief David Saad
207 West Fifth Street
Clare, Michigan 48617
Phone: 989-386-2121



Applicant Contribution Letter

West Branch Area Office, Rural Development
United States Department of Agriculture
Phone: 989-345-5470

Date: 1-22-2024

Re: City of Clare – Taser and Body Cameras

As part of the application process, this letter is in the form of a statement declaring that the City of Clare has the funds to contribute the difference between the grant amount and purchase Taser and Body Cameras. Applicant contribution to be provided in the amount of \$31,890.00.

Sincerely,

A handwritten signature in blue ink that reads "Vicki Corlew".

Vicki Corlew
Treasurer/Finance Director

**NOTICE OF APPLICATION TO USDA
RURAL DEVELOPMENT**

Please take notice that the City of Clare has filed a grant application to Rural Development (RD), a division of the United States Department of Agriculture for funding assistance in the amount of \$38,800.00 to purchase body cameras and tasers for the Clare City Police Department. The total anticipated cost of the equipment is \$70,690.00.

A public hearing will be held on February 19 at 6:00 p.m. in the Clare City Hall located at 202 W. Fifth Street, Clare, Michigan, 48617. Public comments are welcome at the hearing or in writing. Written comments will be accepted up until 4:00 p.m. on the date of the hearing and can be forwarded to the attention of dlyon@cityofclare.gov, by delivery to the City Clerk at 202 W. Fifth St., Clare, Michigan, 48617, or by calling (989) 424-4068 to provide verbal comment.

The City of Clare is an equal opportunity provider and employer.

Diane Lyon
Clare City Clerk



RESOLUTION 2024-010

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SUBMITTAL OF A UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT GRANT APPLICATION AND FOR THE ACCEPTANCE OF SAID GRANT ONCE AWARDED, TO PURCHASE NEW POLICE TASERS AND BODY CAMERAS.

WHEREAS, the City of Clare has submitted a grant application to the United States Department of Agriculture (USDA) for a Rural Development grant to assist in the purchase of new City of Clare police tasers and body cameras; and

WHEREAS, the City has been advised by the USDA that the City's grant application has been received; and

WHEREAS, the City has held a requisite public hearing announcing the City's application for a USDA grant to assist in the purchase of the new police tasers and body cameras; and

WHEREAS, no stated objections were received at said public hearing; and

WHEREAS, the City Commission has deemed that the submittal of said grant application and the acceptance of said grant funding once awarded is clearly in the best interests of the City and its residents.

WHEREAS, the City of Clare has provided written acknowledgment to USDA that funding is available to cover the costs associated with the purchase of said equipment that is not covered by USDA grant funds; and

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves the submittal of said grant application for a United States Department of Agriculture Rural Development Grant to defray a portion of the costs associated with the purchase of new City of Clare police tasers and body cameras, authorizes the acceptance of said grant, and verifies that the City meets or agrees to meet all eligibility requirements associated with said grant program.

BE IT FURTHER RESOLVED THAT the Mayor and City Commission of the City of Clare hereby formally authorizes the Mayor or the City Manager to sign any necessary and related documents for the grant, and authorize the Treasurer/Finance Director to make any necessary budget amendments to accept the grant funds.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of February 2024.

Diane M. Lyon, Clare City Clerk