

## AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners  
FROM: Diane Lyon, City Clerk  
DATE: February 28, 2024  
RE: \*Professional & Education Training Opportunities

For the Agenda of March 4, 2024.

**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of March 4, 2024.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. The MML also provides many opportunities for training and professional development to include a vast selection of webinars available for viewing. The current offerings are attached for review & consideration.
2. American Planning Association-Michigan Chapter. The Michigan APA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the City host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.

Attachments: as outlined above.

## 2024

Feb 23-24	<b>LEAGUE EVENT:</b> Virtual Core Winter Summit	Virtual
Feb 23-24	<b>LEAGUE EVENT:</b> Virtual Advanced Winter Summit	Virtual
Feb 26	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Feb 29	<b>LEAGUE EVENT:</b> <a href="#">Getting started with MI Funding Hub</a>	Virtual
Mar 11	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Mar 12	<a href="#">MAMA Advanced Institute</a>	Lansing
Mar 12-13	<b>LEAGUE EVENT:</b> <a href="#">CapCon</a>	Lansing
Mar 25	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Apr 6	<b>LEAGUE EVENT:</b> <a href="#">Newly Elected Official Training</a>	Virtual

May 10	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
May 17-18	<b>LEAGUE EVENT:</b> Elected Officials Academy Spring Summit	Mt. Pleasant
Jun 10	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Jun 21-22	MAMA-GLS Joint Meeting	Mackinac Island
Jun 24	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Jul 8	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Jul 16-19	MME Summer Workshop	Marquette
Jul 22	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Aug 7-9	MAM Summer Workshop	Big Rapids
Aug 12	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Aug 26	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual

Sep 28	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Sep 28	MAMA Fall Law Program	Lansing
Oct 7	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Oct 21	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Nov 11	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Nov 25	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Nov 30	<b>LEAGUE EVENT:</b> Newly Elected Officials Academy	Lansing
Dec 9	<b>LEAGUE EVENT:</b> <a href="#">Live with the League</a>	Virtual
Dec 13	<b>LEAGUE EVENT:</b> Newly Elected Officials Academy	Virtual
<b>2025</b>		
Mar 18-19	<b>LEAGUE EVENT:</b> CapCon	Lansing

American Society of Employers (ASE) at the ASE member rate. Visit [www.aseonline.org](http://www.aseonline.org) for a calendar of their events.

## Contact

info@mml.org

734.662.3246

## Locations

Headquarters

1675 Green Road,  
Ann Arbor MI 48105

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Clearly another way of life.



CITY OF CLARE  
Professional Development Training Request

Today's Date: \_\_\_\_\_

Your Name & Title: \_\_\_\_\_

Name of Training Event: \_\_\_\_\_

Location of Training Event: \_\_\_\_\_

Date(s) & Times of Training Event: \_\_\_\_\_

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have and special food requirements (if the event is serving food)?

\_\_\_\_\_

Will you need a city vehicle to attend this event? Yes  No   
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes  No

Do you have special needs regarding accommodations? \_\_\_\_\_

Please return this completed form to: Diane Lyon, City Clerk  
202 W. Fifth St.  
Clare, MI 48617  
Or you may email the form to: dlyon@cityofclare.gov



American Planning Association  
**Michigan Chapter**

*Creating Great Communities for All*

## Upcoming Events

March 2024

### Planning and Zoning Essentials Workshop

Tue  
5  
2024

March 5, 2024  
11:30AM - 4:30PM

Kirtland Community College 4800 W 4 Mile Rd Grayling, MI 49738

[view event details](#) ▶

### Getting the Development You Want

Tue  
5  
2024

March 5, 2024  
5:30PM - 8:30PM

Kirtland Community College 4800 W 4 Mile Rd Grayling, MI 49738

[view event details](#) ▶

### Zoning Administration Part One

Wed  
6  
2024

March 6, 2024  
2:00PM - 4:00PM

Via Zoom



[view event details](#) 

## Zoning Board of Appeals

Wed  
6  
2024

March 6, 2024  
6:00PM - 8:30PM

Via Zoom

[view event details](#) 

## Zoning Administration Part Two

Thu  
7  
2024

March 7, 2024  
2:00PM - 4:00PM

Via Zoom

[view event details](#) 

## Nonconformities Workshop

Thu  
14  
2024

March 14, 2024  
6:00PM - 8:00PM

Via Zoom

[view event details](#) 

## Zoning Ordinance: A to Z

Tue  
19  
2024

March 19, 2024  
12:30PM - 4:00PM

Kalamazoo Valley Community College - Main Texas Township Campus 6767 West "O" Avenue  
Kalamazoo, Michigan 49009

[view event details](#) 

# Advanced ZBA: Beyond the Fundamentals

Tue  
19  
2024

March 19, 2024  
5:00PM - 8:30PM

Kalamazoo Valley Community College - Main Texas Township Campus 6767 West "O" Avenue  
Kalamazoo, Michigan 49009

[view event details](#) 

## Planning and Zoning Essentials Workshop

Thu  
21  
2024

March 21, 2024  
11:30AM - 4:30PM

Bavarian Inn Lodge 1 Covered Bridge Lane Frankenmuth, MI 48734 (989) 652-7200

[view event details](#) 

## Housing Supply, Choice & Affordability

Thu  
21  
2024

March 21, 2024  
5:30PM - 8:00PM

Bavarian Inn Lodge 1 Covered Bridge Lane Frankenmuth, MI 48734 (989) 652-7200

[view event details](#) 

## Planning and Zoning Essentials Workshop Part One

Tue  
26  
2024

March 26, 2024  
6:00PM - 8:00PM

Via Zoom

[view event details](#) 

# Planning and Zoning Essentials Workshop Part Two

Wed  
27  
2024

March 27, 2024  
6:00PM - 8:00PM

Via Zoom

[view event details](#) ▶

## May 2024

### Deadline for Planning Excellence Award Nominations

Fri  
3  
2024

May 3, 2024

[view event details](#) ▶

### Deadline for Planning Leadership Award Nominations

Fri  
10  
2024

May 10, 2024

[view event details](#) ▶

### Deadline for Student Award Nominations

Fri  
10  
2024

May 10, 2024

[view event details](#) ▶

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