



Airport Manager Report

February 2024

Although this time of year is slow, we are enjoying moderate weather that has helped our fuel sales. We continue to see frequent flights in to visit local attractions.

We are still on the MDOT's list for this year to have our airport runways and taxi ways re-painted. We are also preparing the quantities we will need for our annual crack sealing project on both runways and taxiways. More to follow as the warmer weather approaches and MDOT begins the construction/repair season.

3-Point Aviation is hosting an Aviation Ground School from 20 Feb until 23 April each Tuesday night from 6-9 pm in the Terminal Building.

Lastly, preparations are being made with Parks and Recreation for the upcoming Egg Drop on 30 March.

Thanks!

Gabe Ambrozaitis

48D Airport Manager

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
JANUARY 2024
LUKE POTTER, DIRECTOR**

STREET WORK. We cut a tree on State and Maple, and trimmed trees on the plow route and we did some cold patching. We did a lot of plowing and cleanup with the 28” of snow we got in January. On the 6th we salted highways, majors and lots, plowed 6” of snow both 9th and 10th. Hauled snow from downtown on both 11th and 12th. Also plowed 4” snow on the 12th and came in early to plow 8” of snow and blow the wind row from downtown. On the 15th we plowed routes to get snow over and pushed back dead ends. The 16th we hauled snow, plowed the airport and plowed parks (catch up). On the 18th we hauled snow and scraped streets. On the 19th we salted highways, lots, majors of 1” of snow, cleaned up radius’, dug out hydrants and plowed the airport. On the 22nd we cleaned radius’, hydrants, plowed 2” of snow, salted highways, majors and lots. On the 23rd we hauled snow from dead ends, plowed 1” of snow, plowed airport and cleaned up parking lots. On the 25th thru the 31st we cleaned radius’, hydrants, storm drains and hauled snow from lots.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance, and cleaned storm sewers. We washed and televised the sewer at Stageright. Fixed 6” watermain break at Brookwood and Woodlawn. And assisted with a 6” tap for Bishop GMC on the 30th.

CEMETERY WORK: We had three full burials and one double cremation burial this month at Cherry Grove. And we turned topsoil and cut trees at the cemetery.

DREDGING: Dredged all month, and pushed spoils on several days.

MISCELLANEOUS WORK: We chipped brush, cleaned, washed and waxed trucks, and cleaned and worked on trucks and did maintenance, prepared trucks for the snow storm and cleaned at the garage on several days. We fixed the urinals at Shamrock park and took down the Christmas banners. Also, we enjoyed a couple days for the New Year’s holiday.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

January 2024

UTILITY WORK ORDERS

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	5
<i>Customer Request Off</i>	1
<i>Sewer Problems</i>	1
<i>Off for Non Payment</i>	5
<i>New Meter</i>	1
<i>New Meter Head</i>	0
<i>Estimated Meters</i>	27
<i>High Usage Check</i>	1
<i>New RF</i>	2
	43

MANNATEC FUEL REPORT FOR PERIOD: JANUARY 1-31, 2024

DEPT:	REGULAR			DIESEL			AMOUNT BILLED
	GALLONS	TOTAL COST	AVG COST	GALLONS	TOTAL COST	AVG COST	
Fire Dept	66.031	151.82	2.299	78.957	241.46	3.058	393.28
Police Dept	688.283	1,585.62	2.304			#DIV/0!	1,585.62
DPW	253.144	582.77	2.302	2121.838	6,488.45	3.058	7,707.17
Parks	81.502	178.86	2.195	149.473	457.09	3.058	
Airport							
W/WWT	210.372	480.82	2.286				480.82
<i>TOTALS:</i>	<i>1299.332</i>	<i>2,979.89</i>				Total Bill:	\$10,166.89
	Average Rate for Regular:		2.277	Average Rate for Diesel:		2.799	

EQUIPMENT RENTAL - January 2024

GENERAL FUND

General Operations	101-265.000-943.641	704.68	
Depot	101-265.000-943.641	0.00	
Cemetery	101-276.000-943.641	719.35	
Police	101-301.000-943.641	10,478.06	
Parking Lots/Flags	101-441.000-943.641	12,072.30	
Airport	101-537.000-943.641	6,198.74	
		101-000.000-001	-\$30,173.13 cr

MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	4,819.16	
Tkline Winter Cleanup	202-446.001-943.641	1,338.83	
Major Streets	202-449.000-943.641	10,974.33	
		202-000.000-001	-\$17,132.32 cr

LOCAL STREETS:

203-449.000-943.641		14,003.98	
		203-000.000-001	-\$14,003.98 cr

PARKS & DAM MTS.:

Dam Mts	208-751.001-943.641	125.75	
Parks	208-751.001-943.641	12,292.66	
Dredging	208-741-004-702	3,927.00	
		208-000.000-001	-\$125.75 cr

SEWER FUND

Sewer Treatment	590-536.001-943.641	1,193.04	
Sewer Collection	590-536.002-946.641	1,237.07	
		590-000.000-001	-\$2,430.11 cr

WATER FUND

Water Trmt/Pumping	591-536.003-946.641	831.03	
Water Dist./Meters	591-536.004-946.641	2,742.23	
		591-000.000-001	-\$3,573.26 cr

MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$83,658.21	
General Fund	641-000-669.101		-\$30,173.13
Major Sts/Tklines	641-000-669.202		-\$17,132.32
Local Sts	641-000-669.203		-\$14,003.98
Parks	641-000-669.208		-\$125.75
Sewer	641-000-669.590		-\$2,430.11
Water	641-000-669.591		-\$3,573.26

CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101	\$30,173.13
Major Sts/Tklines	102-000-669.202	\$17,132.32
Local Sts	102-000-669.203	\$14,003.98
Parks	102-000-669.208	\$125.75
Sewer	102-000-669.590	\$2,430.11
Water	102-000-669.591	\$3,573.26

EQUIPMENT RENTAL,	102-000.000-067	\$67,438.55
<u>ALL DEPOSITS:</u>	102-000.000-001.001	
	102-000.000-067.102	

DPW MANHOUR REPORT FOR: Jan-24

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T
101-265.000-702	GF - City Hall		3	4.5	7.50		1		1.00				0.00	
	Railroad		2											
101-276.000-702	Cemetery	2	28	12	42.00		4	1	5.00	1	4	3.5	8.50	
101-528.000-702	Refuse Collection				0.00				0.00	5.1	19.15	17.6	41.85	
101-441.000-702	Par/Flag/Pk Lot	2.5	13	6	21.50		4		4.00				0.00	
	DDA Pk Lot	2	114.5	30.5	147.00	0.5	28	5.5	34.00				0.00	
101-445.000-702	City Trees/Lites	8	5		13.00				0.00				0.00	
	DDA Trees/Lites	3			3.00				0.00				0.00	
101-537.000-702	Airport		32	28.5	60.50		2	1.5	3.50				0.00	
202-446.001-702	Roadway Inspection				0.00				0.00				0.00	
	TK Surface Mts			5.5	5.50				0.00				0.00	
	TK Shoulder Mts				0.00				0.00				0.00	
	TK Sweeping				0.00				0.00				0.00	
	Drain/Bkslopes			4	4.00				0.00				0.00	
	TK Signs				0.00				0.00				0.00	
	Snow & Ice		36.75	9.5	46.25	3	13.5	5	21.50				0.00	
	Hauling Snow		4	2	6.00		10		10.00				0.00	
202-444.002-702	Major Sts Sidewalks				0.00		6.5		6.50				0.00	
202-499.002-702	Major Sts Maint.	6	3	18	27.00				0.00				0.00	
202-499.003-702	Snow & Ice		83.5	39	122.50	0.5	9.25	3.5	13.25				0.00	
202-499.004-702	Administration				0.00				0.00	1	4	3.5	8.50	
203-444.002-702	Local Sts Sidewalks				0.00				0.00				0.00	
203-499.002-702	Local Sts Maint.	11	21.5	27	59.50	1.5			1.50				0.00	
203-499.003-702	Snow & Ice		49.5	108.5	158.00		8.5	10	18.50				0.00	
203-499.004-702	Administration				0.00				0.00	1	4	3.5	8.50	
208-751.000-702	Lake Sham/Dam		2		2.00				0.00				0.00	
208-751.000-702	Lake Sham Pks	18	13	4.5	35.50				0.00				0.00	
208-751.000-702	Dredging	54.5	56	24	134.50				0.00				0.00	
590-536.002-702	Sewer	26	1	8	35.00		2		2.00	5.2	20.8	18.2	44.20	
591-536.004-702	Water	6	52	50.5	108.50		1		1.00	5.2	20.8	18.2	44.20	
641-444.000-702	DPW	33	87	75	195.00		4		4.00	1.5	6	5.25	12.75	
	DPW Equip	24	70	51	145.00		15.5	3.75	19.25				0.00	
	Fire Equip			13	13.00			1.75	1.75				0.00	
	Police Equip		2		2.00				0.00				0.00	
	Holiday/Funeral	156			156.00				0.00	20			20.00	
	OFF TIME	8	41.25	61	110.25				0.00		1.25	0.25	1.50	
TOTALS		360.00	720.00	582.00	1660.00	5.50	109.25	32.00	146.75	40.00	80.00	70.00	190.00	0.00
		1662.00			146.75			190.00			0.00			

DPW: PARKS/BLDG & GROUNDS MANHOUR REPORT FOR:

Jan-24

FY 22-23 FUND	HOURLY WAGE		FULL TIME EMPLOYEES REGULAR HOURS				FULL TIME EMPLOYEES OVERTIME HOURS				SEASONAL EMPLOYEES REGULAR HOURS				SEASONAL EMPLOYEES OVERTIME HOURS			
	FUND NAME																	
208-751.001-702	Holiday	Funeral	16.00			16.00												
	Sick	Vacation																
	PARKS		22.00	7.00	4.00	33.00		0.25		0.25	24.00	15.00	15.00	54.00				0.00
	DDA Work		2.00	12.00	12.50	26.50				0.00				0.00				0.00
	BLDG & GRUNDS			61.00	47.50	108.50		1.50		1.50	65.00	49.00	114.00				0.00	
101-276.000-702	Cemetery					0.00			0.00				0.00				0.00	
101-265.000-702	Trustees					0.00			0.00				0.00				0.00	
101-537.000-702	Airport Maint					0.00			0.00				0.00				0.00	
						0.00			0.00				0.00				0.00	
						0.00			0.00				0.00				0.00	
			40.0	80.0	64.0	184.0	0.0	1.8	0.0	1.8	24.0	80.0	64.0	168.0	0.0	0.0	0.0	0.0
GRAND TOTAL			184.00				1.75				168.00				0.00			

WATER MAIN BREAK REPORT

DATE BREAK NOTED	DATE BREAK REPAIRED	LOCATION OF BREAK	EQUIPMENT COST	LABOR COST	ESTIMATED WATER LOSS PER DAY	X DAYS
01/11/24	01/11/24	Brookwood & Woodlawn	\$369.62	\$412.72	111[571]	1

PAY PERIOD: January 2024																														
EQUIPMENT	2023-24 RATE	101-265-943 General Op	101-265-943 Railroad	101-276-943 Cemetery	101-441-943 Prad/Flg & PKLots	101-445-943 Trees/Lights	101-537-943 Airport	202-466.001-943 Roadway Inspection	202-466.001-943 TK Surface	202-466.001-943 TK Shoulders	202-466.001-943 TK Sweep	202-466.001-943 TK	202-466.001-943 Drain/Backslopes	202-466.001-943 TK Signs/Signals	202-466.001-943 TK Snow & Ice	202-444.002-943 Mj Ss Sidewalks	202-499.002-943 Mj Ss Preservation	202-499.002-943 Mj Ss Snow & Ice	203-444.002-943 Lo Ss Sidewalks	203-499.002-943 Lo Ss Preservation	203-499.002-943 Lo Ss Snow & Ice	208-751-702 Dam	208-751-702 All Parks	208-751.004-702 Dredging Lake Shamrock	590-536.002-943 Sewer	591-536.004-943 Water	HOURS TOTAL	DOLLAR TOTAL		
3 - GMC Pickup	\$16.87			8.00	1.50	6.00			3.50								7.00			6.00							2.00	34.00	573.58	
5 - Dodge Pickup	\$13.41				12.00													4.50			5.50				5.00		2.00	29.00	388.89	
7 - Chevy Bucket Truck	\$12.27																				2.00			1.50				3.50	42.95	
8 - Int'l Dump Truck	\$56.15				28.00		7.00							2.50	20.00			24.00			5.00	39.00					5.00	130.50	7,327.58	
9 - Ford Dump Truck	\$56.15			1.00	32.00		3.00							5.00	13.50		3.00	31.25			9.00	47.00					5.00	149.75	8,408.46	
10- Sterling Dump Truck	\$56.15	0.50			4.00									9.50	13.00			42.00				32.00						101.00	5,671.15	
12- Sterling Dump Truck	\$56.15	1.00			21.00		6.00							1.00	14.50			35.00			2.00	33.00						113.50	6,373.03	
18- Case Loader	\$42.70			6.00														2.00			28.00		3.00	4.00		3.00	46.00	1,964.20		
20- Hyundai Loader	\$83.83	7.00			75.00								4.00	2.00	6.50			19.50		2.00	21.50	1.50	2.00	16.00	8.00		165.00	13,831.95		
23- Root UB Scraper	\$8.29						3.00							3.00	9.00			15.50				17.50						48.00	397.92	
24- Monroe UB Scraper	\$8.29						6.00							1.00	11.00			25.50				20.00						63.50	526.42	
25- Root UB Scraper	\$8.29													0.75	7.25			27.50				23.00						58.50	484.97	
36- Brush Chipper	\$29.00			1.00													3.00				9.00							13.00	377.00	
39- Chevy Pickup	\$12.27																											9.00	110.43	
53A- Truck Unit	\$56.15																									7.00	12.00	19.00	1,066.85	
53B- Sewer Washer Unit	\$21.10																									7.00	12.00	19.00	400.90	
59- Ford Utility Truck	\$12.27			0.50	2.00													5.00			1.00			1.00		1.00	12.00	22.50	276.08	
60- Dodge Pickup 4x4	\$13.41																				1.00							4.50	60.35	
73- Wausau UB Scraper	\$8.29				14.00		7.00								20.00			13.00				19.00						5.00	78.00	646.62
74- Snow Blower	\$19.83															6.50													36.50	723.80
75- Tailgate Spreader	\$6.14																					2.00						2.00	12.28	
81- Trackless Tractor	\$53.00															6.50													124.00	6,572.00
82- Snow Plow	\$14.14																											32.00	452.48	
83- Cyclone Mower	\$34.37																											52.50	1,804.43	
86- Salt Spreader	\$18.81																											3.00	56.43	
89 - Ford Pickup (Parks)	\$13.41																												60.00	804.60
93 - Kubota Tractor	\$49.16			1.00																									47.00	2,310.52
94 - Bucket Attachment	\$5.51																												39.00	214.89
96- Swenson Spreader	\$13.64	0.50			4.00													13.50				9.00							40.50	552.42
98- Airport Tractor	\$63.47						52.25																						52.25	3,316.31
99 - Snow Blower Attachment	\$19.85						52.25																						52.25	1,037.16
100- Snow Box Blade	\$15.07						52.25																						52.25	787.41
105- Ford Pickup	\$13.41	2.00		14.00	39.50		2.00														2.00	11.50				1.00	3.00	83.50	1,119.74	
110 - Hydr Excavator	\$50.57																												45.50	2,300.94
113 - Toro Push Snow Blower	\$4.89																												33.00	161.37
1009- Trimmer/Edger	\$4.16																												0.00	0.00
		11.00	0.00	31.50	233.00	6.00	190.75	0.00	3.50	0.00	0.00	4.00	38.25	114.75	13.00	13.00	258.25	0.00	0.00	39.00	308.00	1.50	413.00	74.00	24.00	86.00	1862.50	71156.06		

PERIOD: January 2024																			TOTAL	TOTAL								
EQUIPMENT	2024 Rate	GENERAL OP	CEMETERY	PARADES-FLAGS & pking lots	AIRPORT	TRUNKLINES	MAJOR STREETS	LOCAL STREETS	DAM	ALL PARKS	DREDGING LAKE SHAMROCK	SEWER	WATER					HOURS	DOLLARS									
3 - GMC Pickup	\$16.87	0.00	8.00	134.96	7.50	126.53	0.00	3.50	59.05	7.00	118.09	6.00	101.22	0.00	0.00	0.00	0.00	2	33.74	34.00	573.58							
5 - Dodge Pickup	\$13.41	0.00	0.00	0.00	12.00	160.92	0.00	0.00	0.00	4.50	60.35	5.50	73.76	0.00	0.00	5.00	67.05	0.00	2	26.82	29.00	388.89						
7 - Ford Bucket Truck	\$12.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	24.54	0.00	18.41	0.00	0.00	0.00	0.00	0.00	0.00	3.50	42.95							
8 - Int'l Dump Truck	\$56.15	0.00	0.00	28.00	1572.20	7.00	393.05	22.50	1263.38	24.00	1347.60	44.00	2470.60	0.00	0.00	0.00	0.00	0.00	5	280.75	130.50	7,327.58						
9 - Ford Dump Truck	\$56.15	0.00	1.00	56.15	32.00	1796.80	3.00	168.45	18.50	1038.78	34.25	1923.14	56.00	3144.40	0.00	0.00	0.00	0.00	5.00	280.75	149.75	8,408.46						
10- Sterling Dump Truck	\$56.15	0.50	28.08	0.00	4.00	224.60	0.00	22.50	1263.38	42.00	2358.30	32.00	1796.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	101.00	5,671.15						
12- Sterling Dump Truck	\$56.15	1.00	56.15	0.00	21.00	1179.15	6.00	336.90	15.50	870.33	35.00	1965.25	35.00	1965.25	0.00	0.00	0.00	0.00	0.00	0.00	113.50	6,373.03						
18- Case Loader	\$42.70	0.00	6.00	256.20	0.00	0.00	0.00	2.00	85.40	28.00	1195.60	0.00	3.00	128.10	4.00	170.80	0.00	3	128.10	46.00	1,964.20							
20- Hyundai Loader	\$83.83	7.00	586.81	0.00	75.00	6287.25	0.00	12.50	1047.88	19.50	1634.69	23.50	1970.01	1.50	125.75	2.00	167.66	16.00	1341.28	8.00	670.64	0.00	165.00	13,831.95				
23 - Root UB Scraper	\$8.29	0.00	0.00	0.00	3.00	24.87	12.00	99.48	15.50	128.50	17.50	145.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	48.00	397.92						
24 - Monroe UB Scraper	\$8.29	0.00	0.00	0.00	0.00	6.00	49.74	12.00	99.48	25.50	211.40	20.00	165.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	63.50	526.42						
25 - Root UB Scraper	\$8.29	0.00	0.00	0.00	0.00	0.00	8.00	66.32	27.50	227.98	23.00	190.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58.50	484.97						
36- Brush Chipper	\$29.00	0.00	1.00	29.00	0.00	0.00	0.00	0.00	3.00	87.00	9.00	261.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13.00	377.00						
39 - Chevy Pickup	\$12.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.00	110.43	0.00	0.00	0.00	0.00	0.00	0.00	9.00	110.43						
53A- Truck Unit	\$56.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	393.05	12.00	673.80	0.00	0.00	0.00	0.00	19.00	1,066.85						
53B- Sewer Washer Unit	\$21.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	147.70	12.00	253.20	0.00	0.00	0.00	0.00	19.00	400.90						
59- Chevy Pickup 4x2	\$12.27	0.00	0.50	6.14	2.00	24.54	0.00	0.00	5.00	61.35	1.00	12.27	0.00	1.00	12.27	0.00	1.00	12.27	12.00	147.24	22.50	276.08						
60 - Dodge Pickup 4x4	\$13.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	13.41	0.00	0.00	3.50	46.94	0.00	0.00	0.00	0.00	0.00	4.50	60.35						
73 - Wausau UB Scraper	\$8.29	0.00	0.00	14.00	116.06	7.00	58.03	20.00	165.80	13.00	107.77	19.00	157.51	0.00	0.00	0.00	0.00	0.00	5	41.45	78.00	646.62						
74 - Snow Blower	\$19.83	0.00	0.00	0.00	0.00	0.00	0.00	6.50	128.90	0.00	0.00	0.00	30.00	594.90	0.00	0.00	0.00	0.00	0.00	0.00	36.50	723.80						
75 - Tailgate Spreader	\$6.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	12.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	12.28						
81 - Trackless Tractor	\$53.00	0.00	0.00	0.00	0.00	0.00	0.00	6.50	344.50	0.00	0.00	0.00	117.50	6227.50	0.00	0.00	0.00	0.00	0.00	0.00	124.00	6,572.00						
82 - Snow Plow	\$14.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.00	452.48	0.00	0.00	0.00	0.00	0.00	0.00	32.00	452.48						
83 - Cyclone Mower	\$34.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52.50	1804.43	0.00	0.00	0.00	0.00	0.00	0.00	52.50	1,804.43						
86 - Salt Spreader	\$18.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	56.43	0.00	0.00	0.00	0.00	0.00	0.00	3.00	56.43						
89- Ford Pickup	\$13.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	804.60	0.00	0.00	0.00	0.00	0.00	0.00	60.00	804.60						
93 - Kubota Tractor	\$49.16	0.00	1.00	49.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	1474.80	0.00	0.00	0.00	0.00	16	786.56	47.00	2,310.52						
94 - Bucket Attachment	\$5.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	165.30	0.00	0.00	0.00	0.00	9	49.59	39.00	214.89						
96 - Swenson Spreader	\$13.64	0.50	6.82	0.00	4.00	54.56	0.00	13.50	184.14	13.50	184.14	9.00	122.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.50	552.42						
98 - Airport Tractor	\$63.47	0.00	0.00	0.00	52.25	3316.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52.25	3,316.31						
99 - Snow Blower Attachment	\$19.85	0.00	0.00	0.00	52.25	1037.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52.25	1,037.16						
100 - Snow Box Blade	\$15.07	0.00	0.00	0.00	52.25	787.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52.25	787.41						
105 - Ford Pickup	\$13.41	2.00	26.82	14.00	187.74	39.50	529.70	2.00	26.82	0.00	0.00	13.50	181.04	0.00	8.50	113.99	0.00	1.00	13.41	3.00	40.23	83.50	1,119.74					
110 - Hydr Excavator	\$50.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.50	2300.94	0.00	0.00	0.00	0.00	0.00	45.50	2,300.94						
113 - Toro Push Snow Blower	\$4.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.00	161.37	0.00	0.00	0.00	0.00	0.00	0.00	33.00	161.37						
		11.00	704.68	31.50	719.35	239.00	12072.30	190.75	6198.74	160.50	6157.99	284.25	10974.33	347.00	14003.98	1.50	125.75	413.00	12292.66	74.00	3927.00	24.00	1237.07	86.00	2742.23	1862.50	71,156.06	
																											1,862.50	71,156.06

January-24		Police		Water		Waste Water		TOTAL	TOTAL
EQUIPMENT	2024 RATES	Department		Treatment		Treatment		HOURS	DOLLARS
1 - 2012 Ford Pickup	\$12.75	0.00		27.00	344.25	36	459.00	63.00	803.25
61- Western Snow Plow	\$13.45	0.00			0.00		0.00	0.00	0.00
16- 2008 Ford	\$11.89	0.00		27.00	321.03	36	428.04	63.00	749.07
65- Push Mower	\$11.89	0.00			0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	\$12.75	0.00		13.00	165.75	24	306.00	37.00	471.75
PATROL CARS	\$11.89	881.25	10478.06		0.00		0.00	881.25	10478.06
		881.25	10478.06	67.00	831.03	96.00	1193.04	1044.25	\$12,502.13

1044.25 12,502.13

	1		4		16		
	WA	WWT	WA	WWT	WA	WWT	
Jan 1-6	5.5	7.00	3.00	5.00	5.50	7.00	12,502.13
Jan 7-13	6	8.00	3.00	5.00	6.00	8.00	71156.06
Jan 14-20	6	8.00	3.00	5.00	6.00	8.00	
Jan 21-27	6	8.00	3.00	5.00	6.00	8.00	
Jan 28-31	3.5	5.00	1.00	4.00	3.50	5.00	\$83,658.19
	27	36	13	24	27	36	

	46-1	46-2	46-3	46-6	46-4	46-5
END HOURS	9718	18600	25241	747	18860	3293
START HOURS	<u>9500</u>	<u>18565</u>	<u>25172</u>	<u>363</u>	<u>18685</u>	<u>3058</u>
	218	35	69	384	175	235
	881.25 Total Hrs					

DEPARTMENT OF PUBLIC WORKS- MANHOUR January 2024)

FUND	% OF HOURS	DEPARTMENT	January-24	
			REG.	O/T
GENERAL FUND	2.82%	General Fund	44.50	
	0.06%	Depot	1.00	
	2.50%	Cemetery	35.50	4.00
	0.13%	Refuse Collection	2.00	
	0.00%	Parades/Flags/Pking Lots		
	2.40%	DDA Parking Lots	32.00	6.00
	0.19%	City Trees/Lites	3.00	
	0.00%	DDA Trees/Lites		
	0.41%	Airport	1.00	5.50
TKLINE'S	0.13%	Surface Maintenance	2.00	
	0.13%	TK Signs	2.00	
	0.51%	TK Sweeping	8.00	
	0.95%	Snow & Ice	6.50	8.50
	0.57%	Cleanup winter debris (sand, etc)	9.00	
MAJOR STREETS	2.31%	MJ STS Preservation	36.50	
	1.96%	MJ STS Snow/Ice	26	5
LOCAL STREETS	6.55%	LO STS Preservation	103.50	
	1.84%	LO STS Snow/Ice	23	6
PARKS	0.19%	Lake Shamrock Dam	3.00	
PARKS	0.25%	Lake Shamrock Park work	4.00	
	6.23%	Dredging Lake Shamrock	98.50	
SEWER	15.73%	Collection	218.00	30.50
WATER	10.79%	Distribution & Meter Mts.	167.50	3.00
DPW	15.63%	DPW Admin/Bldg/Equip	239.00	8.00
	8.46%	DPW: Equip	132.00	1.75
	0.13%	FIRE Truck	1.00	1.00
	0.70%	DPW: PD Equipment	11.00	
	0.00%	COVID 19		
	9.62%	Holiday (Birthday)	152.00	
	8.83%	PAID TIME OFF:	139.50	
<i>1580.25</i>	100%	TOTALS:	1501	79.25

FUND	% OF HOURS	DEPARTMENT	January-24	
			REG.	O/T
DPW Clerical	3.56%	Cemetery Admin	5.7	
	18.17%	Refuse Collection	29.07	
	3.56%	Major Sts Admin	5.7	
	3.56%	Local Sts Admin	5.7	
	18.53%	Sewer Collection	29.64	
	18.53%	Water Distribution	29.64	
	5.34%	DPW Administration	8.55	
	10.00%	Holiday (Birthday)	16	
18.75%	PAID TIME OFF:	30		
160	100%	TOTALS:	160	0

FUND	% OF HOURS	DEPARTMENT	January-24	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	52.38%	Parks Work	88	
	0.60%	DDA Work	1	
	27.98%	Bldgs & Grounds	47	
	9.52%	Holiday/Funeral	16	
	9.52%	PAID TIME OFF	16	
168	100%	TOTALS:	168	0

FUND	% OF HOURS	DEPARTMENT	January-24	
			REG.	O/T
SEASONAL EMPLOYEES	72.48%	PARKS WORK	108	
	1.34%	DDA WORK	2	
	26.17%	BLDG & GROUNDS	39	
	0.00%	TRUSTEE SUPERVISION*		
	0.00%	CEMETERY MAINTENANCE		
	0.00%	DPW		
	0.00%	AIRPORT MAINTENANCE		
149	100%	TOTALS:	149	0

FUND	% OF HOURS	DEPARTMENT	January-24
			REG.
*TRUSTEE WORK AREAS	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
0	100%	TOTALS:	0



Monthly Fire Department Activity Report

January 2024 Incident Response:

Monthly Total: 22 Year End Total: 22

January was an average month number wise. We responded to 6 vehicle accidents. There were 3 accidents with injuries and 3 accidents without injuries. We had a close call on Beaver Rd. where we respond to report of a fire in the wall. The home owner had a chimney fire the night before that resulted in a fire in the wall the next morning. Fortunately, the home owner had extinguished the majority of the fire on our arrival. We extinguished the remaining hot spots and checked for extension. The home was not insured and suffered only minor damage to the kitchen wall. We respond to four mutual aid requests from HCFD for structure fires. We had 5 wire down / tree down related incidents. Other incident as listed. JC

Training:

1.5 hrs. Truck Check

2.0 hrs. General building construction





Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2400001	1/2/2024 18:08	324 - Motor vehicle accident with no injuries.	E Fifth ST & Pine ST, Clare, MI
2400002	1/4/2024 09:42	111 - Building fire	3571 Ash Rd., Harrison, MI 48625
2400003	1/9/2024 10:53	322 - Motor vehicle accident with injuries	E. Stevenson Lk.Rd. & N. Whiteville Rd., Clare, MI 48617
2400004	1/9/2024 12:34	322 - Motor vehicle accident with injuries	NB 127 / N of S10 split, Clare, MI 48617
2400005	1/9/2024 13:11	322 - Motor vehicle accident with injuries	1588 E Ludington DR, Farwell, MI 48622
2400006	1/9/2024 14:49	324 - Motor vehicle accident with no injuries.	E. Surrey Rd./ W. of Grant, Clare, MI 48617
2400007	1/10/2024 13:33	8132 - Tree down	Colonville / Athey, Clare, MI 48617
2400008	1/10/2024 15:01	444 - Power line down	11280 Genuine RD, Clare, MI 48617
2400009	1/13/2024 12:34	8132 - Tree down	684 E Ludington DR, Farwell, MI 48622
2400010	1/16/2024 11:13	444 - Power line down	11453 N Mission RD, Clare, MI 48617
2400011	1/16/2024 00:11	111 - Building fire	435 Fairlane, Harrison, MI 48625
2400012	1/18/2024 13:09	445 - Arcing, shorted electrical equipment	505 S McEwan ST, Clare, MI 48617
2400013	1/17/2024 12:21	324 - Motor vehicle accident with no injuries.	Beaverton Rd. E. of Athey, Clare, MI 48617
2400014	1/17/2024 17:26	8132 - Tree down	E. Surrey Rd E. of Coolidge. , Farwell, MI 48622
2400015	1/19/2024 07:50	9002 - Lift Assist	2484 E Stevenson Lake RD, Clare, MI 48617
2400016	1/19/2024 14:10	611 - Dispatched & canceled en route	10358 S Clare AVE, Clare, MI 48617
2400017	1/19/2024 18:54	6112 - Dispatched & cancelled at Hall	Beaverton RD & S Cornwell AVE, Clare, MI
2400018	1/21/2024 06:53	611 - Dispatched & canceled en route	4171 Janet Dr., Harrison, MI 48625
2400019	1/22/2024 04:44	111 - Building fire	11145 Beaver RD, Farwell, MI 48622
2400020	1/24/2024 16:30	9002 - Lift Assist	8891 Clarion Rd., Farwell 48622
2400021	1/26/2024 08:38	611 - Dispatched & canceled en route	3126 E. Long Lake Rd., Harrison, MI 48625
2400022	1/30/2024 15:27	551 - Assist police or other governmental agency	NB 127 ? MM 160, Clare, MI 48617

Total Number of Incidents: 22

Incident Alarm Date/Time Incident Type

Address

Report Filter Settings

Report File Name: Incident Reports by Incident Number

Filter Name: Last Month

Filter Expression: (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '1/1/2024 00:00' and '1/31/2024 23:59')



Monthly Director's Report, February 2024
City of Clare Parks and Recreation
Prepared by Joy Simmer

Continued, Current and Upcoming Programs and Events

Senior Cards and Coffee takes place on Thursday mornings at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played are determined by what the group wants to play and the group is supplied with coffee and card decks.

Art in Sculpture is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The current art pieces will be at their current location until April 30, 2024.

Time for Tea is collaboration with the Pere Marquette District Library and Clare Parks and Recreation. The Alice in Wonderland themed event will be held in the lower level of the library on Sunday, February 18, 2024 at 3 p.m. It is open to all ages. We will have hors d'oeuvres, tea, juice, pamper crafts and games. Elaine's Hair and Nails and Shear Indulgence will be there to provide a pamper session. There will be 40 tickets available and can be purchased at the Pere Marquette District Library for \$16/pp.

St. Patrick's Day activities for 2024 include; The Lucky Leprechaun Storywalk, the Leprechaun Trap Contest and the Irish Pet Photo Contest.

The **Lucky Leprechaun Storywalk** will take place along the Pere Marquette Rail-Trail and will feature the book "How to Catch a Leprechaun" and afterwards the participants will be able to come into the Pere Marquette District Library and search for the Leprechaun Door. The people who find the leprechaun door in the library, will get a small prize. The Irish-themed storywalk will take place from March 4 – March 18, 2024.

The **Leprechaun Trap Contest** is a fun contest for people of all ages to show us who can design and make the best leprechaun trap. The trap that captures the leprechaun will win a prize. The traps can be dropped off February 19 until March 16, 2024.

The **Irish Pet Photo Contest** is currently running and entries will be accepted until Wednesday, March 13, 2024 at 3 p.m. The cost is \$5 to enter and the proceeds from the contest will go to the Spay-Neuter Animal Project (S-NAP) and assist them with their 2024 projects. The winners will be selected by members of the S-NAP and the top three have the opportunity to win one of three prizes. 1st Place - \$50 Clare Cash, 2nd Place - \$25 Clare Cash and 3rd Place \$10 - Clare Cash.

There are multiple storywalk collaborations that are back-to-back for the months of March, April and May. Clare Parks and Recreation made scavenger hunt sheets for the participants to complete while they are on their walk. The participants pick up the sheets at the Pere Marquette

District Library and when they return them, they are entered into a prize drawing. The dates are listed on the Clare Parks and Recreation 2024 Outlook Calendar. This is a great way to get people out on the rail-trail.

The **Great EGGstravaganza** (collaboration with the Clare Municipal Airport) will take place on March 30, 2024. The event will be complete with crafts, games, a deejay and three timed egg drops with over 1,800 plastic eggs being dropped from an airplane! The eggs will be able to be recycled in for candy and there will be some specially marked prize eggs that the kids can turn in for prizes donated by local businesses and organizations. Jay's Sporting Goods will have their staff assist with bagging the candy. In addition to the normal scheduled festivities, the Easter Bunny will fly in for a visit and Smokey the Bear will make an appearance with his Clare Fire Department friends! Last year (2023) there were over 850 people who confirmed and registered at the event with over 465 kids in attendance.

Additional Information

- Updated Outlook Calendar for Clare Parks and Recreation and placed on Facebook, City of Clare website and in entry way of Clare City Hall.
- Clare Union Railroad Depot – updated informational brochures and thank you's.
 - Designed and printed a new brochure for the Clare Union Railroad Depot. Brochures will be available at Clare City Hall and the Clare Union Railroad Depot.
 - Designed a new brick sponsorship brochure and designed new thank you's and sent them out to current brick sponsors.
 - Looking into getting postcards of the Depot to have available to purchase from the Depot giftshop with D.G.
 - Working on getting PIP (Pour in Place) Surfacing completed at the Emerald Isle Recreation Complex. Looking to have in place by before the end of March. Need a week of 40+ temperatures.
 - New open flag was purchased. There will be a flag holder mounted onto the railing. This will replace the feather flag that the tenants cannot have outside of the building.
- The Clare-Gladwin RESD Parent Coalition received a grant for storywalk signs and Clare will be getting the sign holders and will also be getting a couple talking is teaching signs for out at Emerald Isle. One sign is nature based and the other is sport related. They will need to be installed in the spring.
- The city has been meeting and corresponding with MDOT to keep the project moving for the Pere Marquette Rail-Trail extension. Current project schedule: Letting – 10/6/23 and estimated construction start date is 4/1/24.

*****NEXT PRAB MEETING IS SCHEDULED FOR TUESDAY, APRIL 16, 2024*****



Where the north begins at the crossroads of Rt 10 and 127.

Clearly another way of life.

202 West Fifth Street, Clare, Michigan 48617 phone: (989) 386-7541 fax: (989) 386-4508
www.cityofclare.org

MEMORANDUM

TO: Jeremy Howard and the Clare City Commission

FROM: Clare Police Department

SUBJECT: January police activity

Dear Mr. Howard & City Commission:

Happy New Year to each and every one of you. I extend my heartfelt wishes for a year filled with prosperity, joy, and success for our city and its residents.

Unfortunately, our New Year begins on a somber note as we mourn the recent loss of Trooper Joel Popp. Trooper Popp tragically passed away after being struck by a vehicle while conducting what was deemed a "routine" traffic stop. His dedication to duty and commitment to keeping our roads safe will be forever remembered and cherished. Our thoughts and prayers go out to Trooper Popp's family, friends, and colleagues during this difficult time. Let us honor his memory by continuing to uphold the values he exemplified in his service to our community.

We obtained a training and evaluation from Axon of the most recent less lethal Taser. Tasers and body cameras from Axon will hopefully replace our existing equipment which is long passed its expected service life.

As always, if there are any concerns, questions, or matters that require attention from the Police Department or myself, please do not hesitate to reach out. Your input and support are invaluable as we strive to make our city a safer and better place for everyone.

Thank you for your continued dedication to the betterment of our community.

January 24th-25th Daylen Garver attended ARIDE training (Advanced Roadside Impaired Driving Enforcement)

Events:

January 17th lockdown drill Clare school

January 31st Chief Saad and Reserve Officer Lori Fassett attended MSP officer Joel Popp funeral

See attached report from Liaison Officer Brian David

David Saad
Clare Police Chief



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE JANUARY 2024

02/13/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
13001	Non-Aggravated Assault	5
13003	Intimidation/ Stalking	9
22001	Burglary - Forced Entry	2
23007	Larceny - Other	1
26006	Fraud - Bad Checks	1
29000	Damage to Property	4
35001	Violation of Controlled Substance	1
38001	Family - Abuse/ Neglect Non-Violent	1
38003	Family - Other	1
48000	Obstructing Police	1
50000	Obstructing Justice	7
53002	Public Peace - Other	2
54002	Operating Under the Influence of Liquor or Drugs	6
54003	Traffic Violations	1
73000	Miscellaneous Criminal Offense	1
91001	Juvenile Delinquent	4
93001	Traffic Accident	13
93001CD	Car/ Deer Accident	3
93002	Accident, Non-Traffic/ Private Property	1
94001	Valid Alarm Activation	2
94002	False Alarm Activation	8
98007	Suspicious Persons	7
98008	Lost & Found Property	1
99001	Suicide	1
99008	General Assistance	58
99009	General Non-Criminal	4
ACO	Animal Control Complaint	2
AMBRUN	Ambulance Run	13
BOL	Be On the Look Out	5
EJA	Elder Justice Abuse required reporting	2
GP	GENERAL PATROL	2
LI	LIQUOR INSPECTION	3
LINES DN	LINES DOWN	1
LOCK	SCHOOL LOCKDOWN DRILL	2
MA	Motorist Assist	7
PC	Property Check	226
RD HAZAR	Vehicle/Object Road Hazard	5
SALV INS	SALVAGE INSPECTION	8
TP	TRAFFIC PATROL	55
TSTOP	Traffic Stop	102
Total Incidents		578

Ticket Totals Report

From 1/1/2024 12:00:00 AM to 1/31/2024 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	0	6	10	16

Auxiliary Division

2024

JANUARY	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
Blackwell, Doug						0
Chinavare, Ken	8				2	10
Defoy, Mick		3.5				3.5
Fassett, Lori	9	5			1	15
Gilmore, Travis	10					10
Gregory, Brendan	21				8.5	29.5
Hahn, Bill	8.5					8.5
Harger, Greg	9.5				7	16.5
Jenkins, Dan	9.5					9.5
Lemke, Shane	8.5					8.5
Lynch, Steve	8					8
Marshall, Orrin	10.5					10.5
Papenfus, Joel	9.5					9.5
Pedjac, John						0
Winter, Nick	9.5					9.5
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
Officer Totals	121.5	8.5	0	0	18.5	148.5

Clare School Liaison Officer Report: Jan-Feb 2023-2024

- Attended two staff/parent meetings
- Responded to two disruptive student incidents
- Initiated three traffic safety incidents
- Conducted four traffic assists
- Conducted two home visit/welfare/truancy checks
- Conducted five staff/student meetings
- Assisted with two MIP vape incident
- Assisted with one MIP marijuana
- Attended seven attendance meetings
- Conducted seven parent meetings
- Attended two Wrap Around meetings (DHHS)
- Attended three staff meetings
- Started one truancy investigation
- Initiated one incorrigible complaint
- Conducted three student meetings
- Investigated two suspicious situations
- Chaperoned one school dance
- Assisted with a knife at school (multi-tool)
- Assisted with a possible threat at school (unfounded)
- Conducted one class presentation
- Assisted with two complaints of drivers disregarding bus stop lights
- Conducted one general assists to school
- Teaching 3rd hour Intro to Flight (drone) class at CHS
- Continue to conduct regular foot patrol thru all Clare schools

B.R. David
Patrolman/School Liaison Officer
Clare City Police Department

Clare School Liaison Officer Report: Nov-Jan 2023-2024

- Attended one staff/parent meetings
- Responded to seven disruptive student incidents
- Initiated eleven traffic safety incidents
- Conducted two home visit/welfare/truancy checks
- Conducted two staff/student meetings
- Assisted with two MIP vape incident
- Attended five attendance meetings
- Conducted two parent meetings
- Attended four Wrap Around meetings (DHHS)
- Attended six staff meetings
- Started two truancy investigations
- Initiated one incorrigible complaint
- Conducted eight student meetings
- Investigated two suspicious situations
- Attended one school security group meeting
- Conducted one general assist to a parent
- Conducted one general assist to a student
- Conducted one assist to another department
- Conducted three general assists to school
- Teaching 3rd hour Intro to Flight (drone) class at CHS
- Continue to conduct regular foot patrol thru all Clare schools

B.R. David
Patrolman/School Liaison Officer
Clare City Police Department

WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT JANUARY 2024

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Repaired dishwasher in the WWTP lab
- Performed generator maintenance:
 - Replaced control board at WWTP, and control board and transfer switch at LS 10
 - Fixed warning lights on generator
 - Vacuumed debris from generator
- New hard drive installed in lagoon effluent sampler
- Placed backup batteries in lift station 2 and 3
- Performed QA/QC on new Idexx bottles

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- RCL completed upgrades and renovations to WTP
- Gilboe's changed lock and key at airstripper building to match WTP
- New faucet in WTP lab passed inspection by county
- Hatch cover installed on backwash tank
- Cleaned up oil in airstripper building
- Winter weather work:
 - Snow removal from WTP and WWTP properties
 - Changed oil in snowblower

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Distributed 2023 Landfill Report to EGLE and Clare County CMDHD; mailed report to Hatton Township

Administrative Functions

During the month, the following administrative tasks were performed:

- Had meeting with MEDC regarding grant
 - New filter at WTP will be installed in lieu of new well
- Met with MEDC regarding SCADA
- Prepared memo for cellular radio service at lift stations
- Held meeting with PRPs