



Airport Manager Report

January 2024

End of the year Fuel sales exceeded 2022's figures, even with the construction last fall. Our end of year total was 28,131 gallons sold. Gary Todd ordered a tanker of 8,300 gallons of 100LL fuel before year's end, and the retail price came down to \$4.89 per gallon. This maintains our price as the lowest in the state.

We are on the MDOT's list for this year to have our airport runways and taxi ways re-painted. We anticipate receiving \$40,000 from the state, and the remaining \$12,000 will be the City's cost for this project. The faded markings were the only improvements listed on our most recent Airport Inspection.

As my tenure as Airport Manager begins, my first thirty days will focus on meeting everyone, understanding our systems and observing how business is done at the Airport to see where improvements can be made.

I would like to thank Gary Todd for giving me the training and the tools to make my job easier. He continues to answer my phone calls and my questions! I have been able to meet most everyone at City Hall and some of the Departments.

Thanks to Luke Potter and his DPW crews for their efforts in getting the Airport runways, taxiways and apron cleared during the recent snowstorm.

Thanks!

Gabe Ambrozaitis

48D Airport Manager

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
DECEMBER 2023
LUKE POTTER, DIRECTOR**

STREET WORK. We bladed roads and cold patched on several days. We plowed 3” of snow on the 3rd, salted highways and parking lots of 1”, salted stop signs and hauled snow from lots on the 4th. And plowed 2” of snow on the 18th. We trimmed trees on ROW on a couple of days, put up no parking signs at Shagena’s on a couple days and shut down McEwan due to the fire at Gateway Lanes.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance, and cleaned storm sewers. We fixed two main breaks due to the fire dept. Dug out and poured concrete where the water leak was. Spotted water main on 5th Street for Bishop GMC. Televised Sandy Daris’s sewer. And cleaned up and out the storm sewer system west of Letherer Truss. Repaired hydrant on Schoolcrest due to firefighter breaking it. Dug out storm sewer outlets and cut, capped the water and sewer at Gateway Lanes. We worked on the sewer on State Street for four days.

CEMETERY WORK: We had one full burial and one cremation burial this month at Cherry Grove. We picked up the garage door for the cemetery and installed it. We also cut trees back of the cemetery.

DREDGING: Dredged all month, and pushed spoils on several days.

MISCELLANEOUS WORK: We chipped brush, cleaned, washed and waxed trucks, and cleaned and worked on trucks and did maintenance, prepared trucks for the snow and cleaned at the garage on several days. We assisted Farwell on several days with the vac truck. Worked on the conference room at city hall and assisted the school with sign posts. We also moved all aggregate piles from behind the DPW garage for the rail trail. Also, we enjoyed a couple days for the Christmas holiday.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

December 2023

UTILITY WORK ORDERS

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	14
<i>Customer Request Off</i>	3
<i>Sewer Problems</i>	
<i>Off for Non Payment</i>	15
<i>New Meter</i>	1
<i>New Meter Head</i>	0
<i>Estimated Meters</i>	19
<i>High Usage Check</i>	2
<i>New RF</i>	1
	55

MANNATEC FUEL REPORT FOR PERIOD:

DECEMBER 1-31, 2023

							AMOUNT BILLED
DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	0.00
City Hall							0.00
Fire Dept	74.638	179.70	2.408	146.584	489.25	3.338	668.95
Police Dept	674.684	1,536.22	2.277				1,536.22
DPW	242.984	560.35	2.306	807.309	2,667.84	3.305	3,399.25
Parks	54.026	116.67	2.160	15.353	54.39	3.543	
W/WWT	132.707	309.00	2.328				309.00
Average Rate for Regular:			2.296	Average Rate for Diesel:		2.546	\$5,913.42
Total Bill:							

EQUIPMENT RENTAL - December 2023

GENERAL FUND

General Operations	101-265.000-943.641	515.37	
Depot	101-265.000-943.641	307.61	
Cemetery	101-276.000-943.641	479.86	
Police	101-301.000-943.641	5,246.46	
Parking Lots/Flags	101-441.000-943.641	2,086.22	
Airport	101-537.000-943.641	334.74	
		101-000.000-001	-\$8,970.26 cr

MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	2,220.71	
Tkline Winter Cleanup	202-446.001-943.641	206.62	
Major Streets	202-449.000-943.641	2,901.29	
		202-000.000-001	-\$5,328.62 cr

LOCAL STREETS:

203-449.000-943.641		5,016.62	
		203-000.000-001	-\$5,016.62 cr

PARKS & DAM MTS.:

Dam Mts	208-751.001-943.641	67.48	
Parks	208-751.001-943.641	3,031.93	
Dredging	208-741-004-702	4,215.59	
		208-000.000-001	-\$67.48 cr

SEWER FUND

Sewer Treatment	590-536.001-943.641	1,117.40	
Sewer Collection	590-536.002-946.641	7,539.89	
		590-000.000-001	-\$8,657.29 cr

WATER FUND

Water Trmt/Pumping	591-536.003-946.641	819.14	
Water Dist./Meters	591-536.004-946.641	2,687.75	
		591-000.000-001	-\$3,506.89 cr

MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$38,794.68	
General Fund	641-000-669.101		-\$8,970.26
Major Sts/Tklines	641-000-669.202		-\$5,328.62
Local Sts	641-000-669.203		-\$5,016.62
Parks	641-000-669.208		-\$67.48
Sewer	641-000-669.590		-\$8,657.29
Water	641-000-669.591		-\$3,506.89

CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101		\$8,970.26
Major Sts/Tklines	102-000-669.202		\$5,328.62
Local Sts	102-000-669.203		\$5,016.62
Parks	102-000-669.208		\$67.48
Sewer	102-000-669.590		\$8,657.29
Water	102-000-669.591		\$3,506.89

EQUIPMENT RENTAL,	102-000.000-067		\$31,547.16
<u>ALL DEPOSITS:</u>	102-000.000-001.001		
	102-000.000-067.102		

DPW MANHOOR REPORT FOR: Dec-23

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T
101-265.000-702	GF - City Hall	28.5		16	44.50				0.00				0.00	
	Railroad		1		1.00									
101-276.000-702	Cemetery	6.5	28	1	35.50	4			4.00	2	2.5	1.2	5.70	
101-528.000-702	Refuse Collection	2			2.00				0.00	10.2	12.75	6.12	29.07	
101-441.000-702	Par/Flag/Pk Lot				0.00				0.00				0.00	
	DDA Pk Lot	8	5	19	32.00	6			6.00				0.00	
101-445.000-702	City Trees/Lites		3		3.00				0.00				0.00	
	DDA Trees/Lites				0.00				0.00				0.00	
101-537.000-702	Airport		1		1.00	5.5			5.50				0.00	
202-446.001-702	Roadway Inspection				0.00				0.00				0.00	
	TK Surface Mts		2		2.00				0.00				0.00	
	TK Shoulder Mts				0.00				0.00				0.00	
	TK Sweeping	1	7		8.00				0.00				0.00	
	Drain/Bkslopes				0.00				0.00				0.00	
	TK Signs	2			2.00				0.00				0.00	
	Snow & Ice		4.5	2	6.50	7.5	1		8.50				0.00	
	Hauling Snow	4		5	9.00				0.00				0.00	
202-444.002-702	Major Sts Sidewalks				0.00				0.00				0.00	
202-499.002-702	Major Sts Maint.	29.5	7		36.50				0.00				0.00	
202-499.003-702	Snow & Ice	4	4	18	26.00	5			5.00				0.00	
202-499.004-702	Administration				0.00				0.00	2	2.5	1.2	5.70	
203-444.002-702	Local Sts Sidewalks				0.00				0.00				0.00	
203-499.002-702	Local Sts Maint.	56.5	33	14	103.50				0.00				0.00	
203-499.003-702	Snow & Ice	2	2	19	23.00	6			6.00				0.00	
203-499.004-702	Administration				0.00				0.00	2	2.5	1.2	5.70	
208-751.000-702	Lake Sham/Dam		3		3.00				0.00				0.00	
208-751.000-702	Lake Sham Pks	2	2		4.00				0.00				0.00	
208-751.000-702	Dredging	36	62.5		98.50				0.00				0.00	
590-536.002-702	Sewer	3	215		218.00	30.5			30.50	10.4	13	6.24	29.64	
591-536.004-702	Water	95.5	71	1	167.50	3			3.00	10.4	13	6.24	29.64	
641-444.000-702	DPW	60.5	129.5	49	239.00	5	3		8.00	3	3.75	1.8	8.55	
	DPW Equip	47	69	16	132.00	0.75	0.5	0.5	1.75				0.00	
	Fire Equip	1			1.00	1			1.00				0.00	
	Police Equip		3	8	11.00				0.00				0.00	
	Holiday/Funeral	8		144	152.00				0.00			16	16.00	
	OFF TIME	24	67.5	48	139.50				0.00		30		30.00	
TOTALS		421.00	720.00	360.00	1501.00	43.75	34.00	1.50	79.25	40.00	80.00	40.00	160.00	0.00
		1501.00			79.25			160.00			0.00			

DPW: PARKS/BLDG & GROUNDS MANHOUR REPORT FOR:

Dec-23

FY 23-24 FUND	HOURLY WAGE		FULL TIME EMPLOYEES REGULAR HOURS				FULL TIME EMPLOYEES OVERTIME HOURS				SEASONAL EMPLOYEES REGULAR HOURS				SEASONAL EMPLOYEES OVERTIME HOURS			
	FUND NAME																	
208-751.001-702	Holiday	Funeral			16.00													
	Sick	Vacation		8.00	8.00													
	PARKS		33.00	55.00		88.00				0.00	41.00	62.00	5.00	108.00				0.00
	DDA Work		1.00			1.00				0.00	1.00	1.00		2.00				0.00
	BLDG & GRUNDS		14.00	17.00	16.00	47.00				0.00	6.00	17.00	16.00	39.00				0.00
101-276.000-702	Cemetery					0.00				0.00				0.00				0.00
101-265.000-702	Trustees					0.00				0.00				0.00				0.00
101-537.000-702	Airport Maint					0.00				0.00				0.00				0.00
						0.00				0.00				0.00				0.00
						0.00				0.00				0.00				0.00
			48.0	80.0	40.0	168.0	0.0	0.0	0.0	0.0	48.0	80.0	21.0	149.0	0.0	0.0	0.0	0.0
GRAND TOTAL			168.00				0.00				149.00				0.00			

PAY PERIOD: December 2023																														
EQUIPMENT	2023-24 RATE	101-265-943 General Op	101-265-943 Railroad	101-276-943 Cemetery	101-441-943 Prad/Flg & Plots	101-445-943 Trees/Lights	101-537-943 Airport	202-466.001-943 Roadway Inspection	202-466.001-943 TK Surface	202-466.001-943 TK Shoulders	202-466.001-943 TK Sweep	202-466.001-943 TK	202-466.001-943 Drain/Backstones	202-466.001-943 TK Signs/Signals	202-466.001-943 TK Snow & Ice	202-444.002-943 Mj Sis Sidewalks	202-499.002-943 Mj Sis Preservation	202-499.002-943 Mj Sis Snow & Ice	203-444.002-943 Lo Sis Sidewalks	203-499.002-943 Lo Sis Preservation	203-499.002-943 Lo Sis Snow & Ice	208-751-702 Dam	208-751-702 All Parks	208-751.004-702 Dredging Lake Shamrock	590-536.002-943 Sewer	591-536.004-943 Water	HOURS TOTAL	DOLLAR TOTAL		
3 - GMC Pickup	\$16.04			5.00													9.00			15.00									29.00	465.16
6 - GMC Pickup	\$12.75																								2.50				2.50	31.88
7 - Chevy Bucket Truck	\$10.62	2.00																		2.00			7.00						11.00	116.82
8 - Int'l Dump Truck	\$53.40	6.00	1.00		6.00		2.00								5.00		3.00	1.00			2.00					2.00	4.00	32.00	1,708.80	
9 - Ford Dump Truck	\$53.40	1.00	4.00	2.00	2.00		1.00								4.00		13.00	4.00		7.00	9.00					5.00	4.00	56.00	2,990.40	
10- Sterling Dump Truck	\$53.40				1.25															6.00	5.00							26.25	1,401.75	
11- Ford Dump Truck	\$39.52																	7.00			7.00							14.00	553.28	
12- Sterling Dump Truck	\$53.40														1.00		4.00	5.00		14.00	4.00							28.00	1,495.20	
13- Aerial Lift	\$8.62																						3.50					3.50	30.17	
18- Case Loader	\$40.61	1.00	1.00	3.00	4.00										2.00					21.00					7.00	27.00	13.00	79.00	3,208.19	
20- Hyundai Loader	\$79.72	1.00			15.00										4.00			3.00			4.00					36.50		63.50	5,062.22	
23- Root UB Scraper	\$7.88						1.00								2.00			2.00			3.00							8.00	63.04	
24- Monroe UB Scraper	\$7.88														1.00			5.00			4.00							10.00	78.80	
25- Root UB Scraper	\$7.88														2.50			2.00		6.00	2.00							12.50	98.50	
36- Brush Chipper	\$30.27			2.00													7.00				7.00							16.00	484.32	
37- Street Sweeper	\$103.19				1.00						8.00										2.00					2.00		13.00	1,341.47	
39- Chevy Pickup	\$10.62																						23.00					23.00	244.26	
53A- Truck Unit	\$53.40																				2.00					35.00	18.00	55.00	2,937.00	
53B- Sewer Washer Unit	\$19.61																				2.00					35.00	18.00	55.00	1,078.55	
59- Ford Utility Truck	\$10.62																1.00									5.00	20.00	26.00	276.12	
60- Dodge Pickup 4x4	\$12.75																								3.50			3.50	44.63	
73- Wausau UB Scraper	\$7.88						2.00								2.00		3.00	1.00			2.00					2.00		12.00	94.56	
81- Trackless Tractor	\$50.40																						33.00					33.00	1,663.20	
82- Snow Plow	\$13.45																						33.00					33.00	443.85	
89 - Ford Pickup (Parks)	\$12.75					2.00																	46.00					48.00	612.00	
96- Swenson Spreader	\$12.97				0.75										2.50			2.00			3.00							8.25	107.00	
97- Chevy Pickup	\$10.62			2.00		3.00							9.00				2.00				2.00		4.00		25.00	17.00	64.00	679.68		
98- Airport Tractor	\$60.36						2.50																					2.50	150.90	
105- Ford Pickup	\$12.75			7.00	5.00																3.00		1.00		5.00	2.00	23.00	293.25		
110 - Hydr Excavator	\$47.01																							82.00				82.00	3,854.82	
1002- Hand Blower	\$3.72																						0.50					0.50	1.86	
1009- Trimmer/Edger	\$4.02																											0.00	0.00	
		11.00	6.00	21.00	35.00	5.00	8.50	0.00	0.00	0.00	8.00	0.00	9.00	35.00	0.00	42.00	37.00	0.00	89.00	45.00	0.00	151.00	95.00	179.50	96.00	873.00	3161.67			

PERIOD: December 2023															TOTAL	TOTAL												
EQUIPMENT	2023 Rate	GENERAL OP	DEPOT/SPECIAL EVENTS	CEMETERY	PARADES/FLAGS & pking lots	AIRPORT	TRUNKLINES	MAJOR STREETS	LOCAL STREETS	ALL PARKS	DREDGING LAKE SHAMROCK	SEWER	WATER	HOURS	DOLLARS													
3 - GMC Pickup	\$16.04	0.00	0.00	5.00	80.20	0.00	0.00	9.00	144.36	15.00	240.60	0.00	0.00	29.00	465.16													
6 - GMC Pickup	\$12.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.50	31.88	0.00	2.50	31.88													
7 - Ford Bucket Truck	\$10.62	2.00	21.24	0.00	0.00	0.00	0.00	0.00	2.00	21.24	7.00	74.34	0.00	11.00	116.82													
8 - Int'l Dump Truck	\$53.40	6.00	320.40	1.00	53.40	6.00	320.40	2.00	106.80	5.00	267.00	4.00	213.60	32.00	1,708.80													
9 - Ford Dump Truck	\$53.40	1.00	53.40	4.00	213.60	2.00	106.80	1.00	53.40	4.00	213.60	17.00	907.80	16.00	854.40	56.00	2,990.40											
10- Sterling Dump Truck	\$53.40	0.00	0.00	0.00	1.25	66.75	0.00	9.00	480.60	5.00	267.00	11.00	587.40	0.00	0.00	26.25	1,401.75											
11 - Ford Dump Truck	\$39.52	0.00	0.00	0.00	0.00	0.00	0.00	7.00	276.64	7.00	276.64	0.00	0.00	0.00	14.00	553.28												
12- Sterling Dump Truck	\$53.40	0.00	0.00	0.00	0.00	0.00	1.00	53.40	9.00	480.60	18.00	961.20	0.00	0.00	28.00	1,495.20												
13 - Aerial Lift	\$8.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.50	30.17	0.00	0.00	3.50	30.17													
18- Case Loader	\$40.61	1.00	40.61	1.00	40.61	3.00	121.83	4.00	162.44	0.00	2.00	81.22	0.00	7.00	284.27	27.00	1096.47	13	527.93	79.00	3,208.19							
20- Hyundai Loader	\$79.72	1.00	79.72	0.00	0.00	15.00	1195.80	0.00	4.00	318.88	3.00	239.16	4.00	318.88	0.00	0.00	36.50	2909.78	0.00	63.50	5,062.22							
23 - Root UB Scraper	\$7.88	0.00	0.00	0.00	0.00	1.00	7.88	2.00	15.76	2.00	15.76	3.00	23.64	0.00	0.00	8.00	63.04											
24 - Monroe UB Scraper	\$7.88	0.00	0.00	0.00	0.00	0.00	1.00	7.88	5.00	39.40	4.00	31.52	0.00	0.00	10.00	78.80												
25 - Root UB Scraper	\$7.88	0.00	0.00	0.00	0.00	0.00	2.50	19.70	2.00	15.76	8.00	63.04	0.00	0.00	12.50	98.50												
36- Brush Chipper	\$30.27	0.00	0.00	2.00	60.54	0.00	0.00	7.00	211.89	7.00	211.89	0.00	0.00	16.00	484.32													
37 - Street Sweeper	\$103.19	0.00	0.00	0.00	1.00	103.19	0.00	8.00	825.52	0.00	2.00	206.38	0.00	2.00	206.38	13.00	1,341.47											
39 - Chevy Pickup	\$10.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23.00	244.26	0.00	0.00	23.00	244.26													
53A- Truck Unit	\$53.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	106.80	0.00	0.00	35.00	1869.00	18.00	961.20	55.00	2,937.00										
53B- Sewer Washer Unit	\$19.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	39.22	0.00	0.00	35.00	686.35	18.00	352.98	55.00	1,078.55										
59- Chevy Pickup 4x2	\$10.62	0.00	0.00	0.00	0.00	0.00	0.00	1.00	10.62	0.00	0.00	0.00	5.00	53.10	20.00	212.40	26.00	276.12										
60 - Dodge Pickup 4x4	\$12.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.50	44.63	0.00	3.50	44.63													
73 - Wausau UB Scraper	\$7.88	0.00	0.00	0.00	0.00	2.00	15.76	2.00	15.76	4.00	31.52	2.00	15.76	0.00	2.00	15.76	12.00	94.56										
77 - Power Box Rake	\$11.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00							
81 - Trackless Tractor	\$50.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.00	1663.20	0.00	0.00	33.00	1,663.20												
82 - Snow Plow	\$13.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.00	443.85	0.00	0.00	33.00	443.85												
89- Ford Pickup	\$12.75	0.00	0.00	0.00	2.00	25.50	0.00	0.00	0.00	0.00	46.00	586.50	0.00	0.00	48.00	612.00												
96 - Swenson Spreader	\$12.97	0.00	0.00	0.00	0.75	9.73	0.00	2.50	32.43	2.00	25.94	3.00	38.91	0.00	0.00	8.25	107.00											
97- Chevy Pickup	\$10.62	0.00	0.00	2.00	21.24	3.00	31.86	0.00	9.00	95.58	2.00	21.24	2.00	21.24	4.00	42.48	0.00	25.00	265.50	17.00	180.54	64.00	679.68					
98 - Airport Tractor	\$60.36	0.00	0.00	0.00	0.00	2.50	150.90	0.00	0.00	0.00	0.00	0.00	0.00	2.50	150.90													
105- Ford Pickup	\$12.75	0.00	0.00	7.00	89.25	5.00	63.75	0.00	0.00	3.00	38.25	1.00	12.75	0.00	5.00	63.75	2.00	25.50	23.00	293.25								
110 - Hydr Excavator	\$47.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82.00	3854.82	0.00	0.00	82.00	3,854.82												
1002 - Hand Blower	\$3.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50	1.86	0.00	0.00	0.50	1.86													
		11.00	\$15.37	6.00	307.61	21.00	479.86	40.00	2086.22	8.50	334.74	52.00	2427.33	79.00	2901.29	134.00	5016.62	151.00	3099.41	95.00	4215.59	179.50	7539.89	96.00	2687.75	873.00	31611.67	
																											873.00	31,611.67

December-23		Police		Water		Waste Water		TOTAL	TOTAL
EQUIPMENT	2023 RATES	Department		Treatment		Treatment		HOURS	DOLLARS
1 - 2012 Ford Pickup	\$12.75	0.00		26.00	331.50	35	446.25	61.00	777.75
61- Western Snow Plow	\$13.45	0.00			0.00		0.00	0.00	0.00
16- 2008 Ford	\$11.89	0.00		26.00	309.14	35	416.15	61.00	725.29
65- Push Mower	\$11.89	0.00			0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	\$12.75	0.00		14.00	178.50	20	255.00	34.00	433.50
PATROL CARS	\$11.89	441.25	5246.46		0.00		0.00	441.25	5246.46
		441.25	5246.46	66.00	819.14	90.00	1117.40	597.25	\$7,183.00

597.25 7,183.00

	1		4		16	
	WA	WWT	WA	WWT	WA	WWT
Dec 1-2	1.5	2.00	2.00	0.00	1.50	2.00
Dec 3-9	6	8.00	3.00	5.00	6.00	8.00
Dec 10-16	6	8.00	3.00	5.00	6.00	8.00
Dec 17-23	6	8.00	3.00	5.00	6.00	8.00
Dec 24-30	6	8.00	3.00	5.00	6.00	8.00
31-Dec	0.5	1.00	0.00	0.00	0.50	1.00
	26	35	14	20	26	35

7,183.00

31611.67

\$38,794.68

	46-1	46-2	46-3	46-6	46-4	46-5	tahoe
END HOURS	9500	18565	25172	9202	18685	3058	363
START HOURS	<u>9322</u>	<u>18517</u>	<u>25172</u>	<u>9202</u>	<u>18470</u>	<u>2858</u>	62.5
	178	48	0	0	215	200	300.5

441.25 Total Hrs

DEPARTMENT OF PUBLIC WORKS- MANHOUR December 2023)

FUND	% OF HOURS	DEPARTMENT	December-23	
			REG.	O/T
GENERAL FUND	2.82%	General Fund	44.50	
	0.06%	Depot	1.00	
	2.50%	Cemetery	35.50	4.00
	0.13%	Refuse Collection	2.00	
	0.00%	Parades/Flags/Pking Lots		
	2.40%	DDA Parking Lots	32.00	6.00
	0.19%	City Trees/Lites	3.00	
	0.00%	DDA Trees/Lites		
	0.41%	Airport	1.00	5.50
TKLINE'S	0.13%	Surface Maintenance	2.00	
	0.13%	TK Signs	2.00	
	0.51%	TK Sweeping	8.00	
	0.95%	Snow & Ice	6.50	8.50
	0.57%	Cleanup winter debris (sand, etc)	9.00	
MAJOR STREETS	2.31%	MJ STS Preservation	36.50	
	1.96%	MJ STS Snow/Ice	26	5
LOCAL STREETS	6.55%	LO STS Preservation	103.50	
	1.84%	LO STS Snow/Ice	23	6
PARKS	0.19%	Lake Shamrock Dam	3.00	
PARKS	0.25%	Lake Shamrock Park work	4.00	
	6.23%	Dredging Lake Shamrock	98.50	
SEWER	15.73%	Collection	218.00	30.50
WATER	10.79%	Distribution & Meter Mts.	167.50	3.00
DPW	15.63%	DPW Admin/Bldg/Equip	239.00	8.00
	8.46%	DPW: Equip	132.00	1.75
	0.13%	FIRE Truck	1.00	1.00
	0.70%	DPW: PD Equipment	11.00	
	0.00%	COVID 19		
	9.62%	Holiday (Birthday)	152.00	
	8.83%	PAID TIME OFF:	139.50	
<i>1580.25</i>	100%	TOTALS:	1501	79.25

FUND	% OF HOURS	DEPARTMENT	December-23	
			REG.	O/T
DPW Clerical	3.56%	Cemetery Admin	5.7	
	18.17%	Refuse Collection	29.07	
	3.56%	Major Sts Admin	5.7	
	3.56%	Local Sts Admin	5.7	
	18.53%	Sewer Collection	29.64	
	18.53%	Water Distribution	29.64	
	5.34%	DPW Administration	8.55	
	10.00%	Holiday (Birthday)	16	
18.75%	PAID TIME OFF:	30		
160	100%	TOTALS:	160	0

FUND	% OF HOURS	DEPARTMENT	December-23	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	52.38%	Parks Work	88	
	0.60%	DDA Work	1	
	27.98%	Bldgs & Grounds	47	
	9.52%	Holiday/Funeral	16	
	9.52%	PAID TIME OFF	16	
168	100%	TOTALS:	168	0

FUND	% OF HOURS	DEPARTMENT	December-23	
			REG.	O/T
SEASONAL EMPLOYEES	72.48%	PARKS WORK	108	
	1.34%	DDA WORK	2	
	26.17%	BLDG & GROUNDS	39	
	0.00%	TRUSTEE SUPERVISION*		
	0.00%	CEMETERY MAINTENANCE		
	0.00%	DPW		
	0.00%	AIRPORT MAINTENANCE		
149	100%	TOTALS:	149	0

FUND	% OF HOURS	DEPARTMENT	December-23
			REG.
*TRUSTEE WORK AREAS	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
0	100%	TOTALS:	0



Monthly Fire Department Activity Report December 2023 Incident Response: Monthly Total: 17 Year End Total: 244

December was a busy month. We responded to 5 vehicle accidents. There were 3 accidents with no injuries. There were 2 accidents with injuries. We respond to no mutual aid request. We had 8 wire down related incidents. We had 3 tree down related incidents. On December 5th we had the fire at Gateway Lanes. This was a historical fire and unfortunately, we lost a true gem and popular entertainment spot in our community. On arrival we had fire thru the roof. This is a fire that I had given much thought to over the years. I first had discussions and actually preplanned this incident back in 1978 when I first started on the CFD. This was a bowstring type of roof construction and you can anticipate that the roof will collapse quickly if the fire gets to the attic. Typically, 30 minutes give or take. The fire was in the attic on our arrival. We attempted to make entry but had to pull out. Things on the exterior deuterated quickly and we went to exterior defensive attack. The fire was fought as it was planned. We knew we would need a lot of water, so HFD was pumping out of the tobacco river at the VFW to the fire scene. We had our ladder and a ladder from Mt. Peasant FD both hooked to separate hydrants. We used somewhere between $\frac{3}{4}$ and a million gallons of water. We had 20 fire fighters from the CFD and another 25 firefighters from Harrison, Garfield Twp, and Mt. Pleasant FD helping us. It took 4-1/2 hours to bring the fire under control and another six hours to finish up. We then returned several times to extinguish hot spots. Unfortunately, Lt. Claire Kaisler from the CFD suffered 1st & 2nd degree burns while working on the tip of the ladder. Her injuries were minor and she was treated and released. The fire was investigated by the insurance company. The cause is undetermined. We know the fire started up high in the kitchen area. They could not rule out electrical. We had a trailer house fire on School crest near Shagna's trailer park. We were able to bring the fire under control quickly. Unfortunately, the trailer house is a total loss. The home owner did have insurance. We respond to a report of a camper on fire that is next to the house and the house is on fire also. On arrival we found the camper totally destroyed and the east end of the single-story home fully involved. We entered the front door and literally pushed the fire rite out the end of the house. We then pulled the ceiling and were able to push the fire out of the attic. We saved the house and much of the contents. The home owner had no insurance. We were assisted on scene by Surrey Twp. fire. After the smoke cleared, we found that the fire was actually Surrey's fire as it was in Gilmore Twp across the street from Grant Twp. Other incident as listed. JC

Training:

2 hr. Truck Check

1.0 hrs. Walk thru at the new Northern Logistics facility on Colonville Rd.



Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2300218	12/1/2023 11:46	4441 - Line down - Communication	N Rainbow DR & Glendale DR, Clare, MI
2300219	12/3/2023 07:59	445 - Arcing, shorted electrical equipment	948 E Ludington DR, Farwell, MI 48622
2300220	12/5/2023 17:21	444 - Power line down	Harrison AVE S & Ash RD, Clare, MI
2300221	12/5/2023 22:35	111 - Building fire	1410 N McEwan ST, Clare, MI 48617
2300222	12/6/2023 17:37	100 - Fire, other	1410 N McEwan ST, Clare, MI 48617
2300223	12/7/2023 07:43	100 - Fire, other	1410 N McEwan ST, Clare, MI 48617
2300224	12/8/2023 19:00	324 - Motor vehicle accident with no injuries.	E Surrey RD & S Rogers RD, Clare, MI
2300225	12/9/2023 12:43	8132 - Tree down	Schoolcrest ST & Hemlock AVE, Clare, MI
2300226	12/14/2023 13:24	444 - Power line down	8405 E Tobacco DR, Clare, MI 48617
2300227	12/9/2023 14:28	444 - Power line down	211 W State ST, Clare, MI 48617
2300228	12/12/2023 12:28	111 - Building fire	809 Schoolcrest ST, Clare, MI 48617
2300229	12/14/2023 08:50	4441 - Line down - Communication	8926 Otter DR, Farwell, MI 48622
2300230	12/14/2023 11:01	322 - Motor vehicle accident with injuries	Beaver Ave. S. of Willow Rd., FRWELL, MI 48622
2300231	12/15/2023 21:28	6112 - Dispatched & cancelled at Hall	303 W Fifth ST, Clare, MI 48617
2300232	12/18/2023 10:08	322 - Motor vehicle accident with injuries	EB US 10 E. of Harrison Ave., Clare, MI 48617
2300233	12/18/2023 10:59	8132 - Tree down	Surrey W. of Harrison ave., Farwell, MI 48622
2300234	12/18/2023 11:21	321 - EMS call, excluding vehicle accident with injury	3443 Colonville RD, Clare, MI 48617
2300235	12/18/2023 13:24	8132 - Tree down	SB 127 @ MM 158, Clare, MI 48617
2300236	12/21/2023 00:18	600 - Good intent call, other	SB 127@ the Mackie, Clare, MI 48617
2300237	12/21/2023 09:14	324 - Motor vehicle accident with no injuries.	WB 1 / E. of MM 88, Clare, MI 48617
2300238	12/21/2023 17:48	600 - Good intent call, other	1406 Windingwood DR, Farwell, MI 48622
2300239	12/22/2023 14:01	412 - Gas leak (natural gas or LPG)	9 Scotch DR, Clare, MI 48617
2300240	12/22/2023 14:17	324 - Motor vehicle accident with no injuries.	Grant AVE & E Maple RD, Clare, MI
2300241	12/25/2023 18:05	445 - Arcing, shorted electrical equipment	428 S McEwan ST, Clare, MI 48617
2300242	12/25/2023 20:48	444 - Power line down	1204 Vinewood ST, Clare, MI 48617

Incident	Alarm Date/Time	Incident Type	Address
2300243	12/29/2023 21:27	111 - Building fire	11035 N Meridian RD, Farwell, MI 48617
2300244	12/31/2023 08:05	324 - Motor vehicle accident with no injuries.	Surrey Rd E. of 127 overpass, Clare, MI 48617

Total Number of Incidents: 27

Incident Alarm Date/Time Incident Type

Address

Report Filter Settings

Report File Name: Incident Reports by Incident Number

Filter Name: Last Month

Filter Expression: (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '12/1/2023 00:00' and '12/31/2023 23:59')



Where the north begins at the crossroads of Rt 10 and 127.

Clearly another way of life.

202 West Fifth Street, Clare, Michigan 48617 phone: (989) 386-7541 fax: (989) 386-4508
www.cityofclare.org

MEMORANDUM

TO: Jeremy Howard and the Clare City Commission

FROM: Clare Police Department

SUBJECT: December police activity

Dear Mr. Howard & City Commission:

As we conclude the year, I am pleased to present our annual review, highlighting the achievements and ongoing efforts of the City of Clare Police Department.

I want to express my sincere appreciation to you, Mr. Howard, the Commission, and our community for your support throughout the year. It is through this collaboration that we have been able to maintain a secure and thriving environment for the residents of Clare.

We conducted a total of 1,172 traffic stops during the year. This is an increase compared to 1,153 traffic stops in 2022, and 606 in 2021.

Our officers performed 3,699 property checks during the year. This also is an increase compared to 2,886 in 2022, and 1,762 in 2021.

There was a notable decrease in mobile medical response ambulance calls indicating potential improvements in public health and safety.

We recorded fewer instances of fire assists, which is a positive indicator of enhanced fire prevention and safety measures within the community.

As we enter the new year, the Clare City Police Department remains dedicated to providing safety and security to the City of Clare. Our focus areas for 2024 include:

- Continued collaboration with the community through outreach programs and partnerships to address emerging challenges.

- Ongoing training for our officers to stay current on the latest developments in law enforcement and public safety.

- Enhanced community policing efforts to build trust and strengthen the bond between the police department and residents.

I want to reiterate my gratitude to you, Mr. Howard, the Clare City Commission, and the community for your support. Together, we have made significant strides in ensuring Clare remains a safe place to live and work. I look forward to another year of collective efforts and achievements.

Training:

Dec 7th Jared Stotzel and Daylen Garver attended Cop-ing 201 training

Dec 9th – Department in service training day

Dec 19-20th Jared Stotzel and Daylen Garver attended Crisis Response

Dec 28th-29th Chief attended Supervising Patrol Critical Incident

Events:

Dec 15th Stuff the Truck Event

Dec 15-17th – walk Through Bethlehem

School

See attached report from Liaison Officer Brian David

David Saad

City of Clare Police Chief

CITY CLERK OFFICE
202 W. Fifth Street
Clare, Michigan 48617
989.386.7541
FAX: 989.386.4508



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE DECEMBER 2023

01/09/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
13001	Non-Aggravated Assault	7
13002	Aggravated/ Felonious Assault	1
13003	Intimidation/ Stalking	7
22001	Burglary - Forced Entry	3
23007	Larceny - Other	3
26001	Fraud - False Pretence/ Swindle/ Confidence Game	2
26006	Fraud - Bad Checks	4
29000	Damage to Property	1
35001	Violation of Controlled Substance	1
36004	Sex Offense - Other	1
38001	Family - Abuse/ Neglect Non-Violent	2
50000	Obstructing Justice	7
52003	Weapons Offense - Other	1
54001	Hit & Run Motor Vehicle Accident	1
54002	Operating Under the Influence of Liquor or Drugs	2
55000	Health and Safety	3
57001	Trespass - Other	3
62000	Conservation	1
70000	Juvenile Runaway	1
91001	Juvenile Delinquent	5
93001	Traffic Accident	6
93001CD	Car/ Deer Accident	3
93002	Accident, Non-Traffic/ Private Property	2
94001	Valid Alarm Activation	4
94002	False Alarm Activation	8
95001	Accident, Fire	4
98007	Suspicious Persons	14
98008	Lost & Found Property	3
99002	Natural Death	1
99003	Missing Persons	1
99008	General Assistance	51
99009	General Non-Criminal	1
ACO	Animal Control Complaint	5
AMBRUN	Ambulance Run	28
BOL	Be On the Look Out	10
GP	GENERAL PATROL	10
LINES DN	LINES DOWN	1
LOCK	SCHOOL LOCKDOWN DRILL	1
MA	Motorist Assist	5
PC	Property Check	189
RD HAZAR	Vehicle/Object Road Hazard	4
REPO	Repo	1
SALV INS	SALVAGE INSPECTION	17
TP	TRAFFIC PATROL	28



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE DECEMBER 2023

Page 2

01/09/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
TSTOP	Traffic Stop	78
Total Incidents		531

Ticket Totals Report

From 12/1/2023 12:00:00 AM to 12/31/2023 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	0	6	11	16



CLARE POLICE DEPT

Year End Stats

INCIDENTS BY INCIDENT TYPE 2023

01/09/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
11001	CSC 1 Penis/ Vagina	8
11007	CSC 2 Sexual Contact - Forcible	3
11008	CSC 4 Sexual Contact - Forcible	1
13001	Non-Aggravated Assault	94
13002	Aggravated/ Felonious Assault	7
13003	Intimidation/ Stalking	151
22001	Burglary - Forced Entry	22
23003	Larceny - Theft from Building	3
23005	Larceny - Theft from Motor Vehicle	1
23007	Larceny - Other	64
24001	Motor Vehicle Theft	5
26001	Fraud - False Pretence/ Swindle/ Confidence Game	20
26002	Fraud - Credit Card/ ATM	3
26003	Fraud - Impresonation	2
26005	Fraud - Wire	1
26006	Fraud - Bad Checks	12
27000	Embezzlement	3
28000	Stolen Property	1
29000	Damage to Property	36
30001	Retail Fraud - Misrepresentation	1
30002	Retail Fraud - Theft	2
35001	Violation of Controlled Substance	14
35002	Narcotic Equipment Violation	1
36001	Sexual Penetration Non-Forcible - Blood Affinity (CSC 1 &3)	1
36003	Peeping Tom	1
36004	Sex Offense - Other	5
38001	Family - Abuse/ Neglect Non-Violent	14
38003	Family - Other	44
42000	Drunkenness - Except OUIL	2
48000	Obstructing Police	9
50000	Obstructing Justice	75
52002	Weapon Offense - Explosives	1
52003	Weapons Offense - Other	8
53001	Disorderly Conduct	4
53002	Public Peace - Other	22
54001	Hit & Run Motor Vehicle Accident	15
54002	Operating Under the Influence of Liquor or Drugs	25
54003	Traffic Violations	16
55000	Health and Safety	25
56000	Civil Rights	2
57001	Trespass - Other	35
62000	Conservation	18
70000	Juvenile Runaway	7
91001	Juvenile Deliquent	84



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE

2023

01/09/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
93001	Traffic Accident	113
93001CD	Car/ Deer Accident	50
93001FA	Traffic Accident - Fatal	2
93001PI	Traffic Accident with Injury	18
93002	Accident, Non-Traffic/ Private Property	28
93002PI	Private Property PIA	1
94001	Valid Alarm Activation	15
94002	False Alarm Activation	112
95001	Accident, Fire	28
97006	Accident, All Other	1
98006	Civil	7
98007	Suspicious Persons	255
98008	Lost & Found Property	34
98009	Drug Overdose	3
98009FA	Drug Overdose Death	1
99001	Suicide	27
99002	Natural Death	8
99003	Missing Persons	8
99008	General Assistance	631
99009	General Non-Criminal	28
ACO	Animal Control Complaint	46
AMBNARC	Narcan Administered	1
AMBRES	Ambulance & Rescue	3
AMBRUN	Ambulance Run	253
BOL	Be On the Look Out	99
BOL-WW	BOL Wrong Way Driver	11
COM911	911 Equipment Impairment	1
EJA	Elder Justice Abuse required reporting	1
GP	GENERAL PATROL	22
HOME	HOMELESS/INDIGENT	1
LI	LIQUOR INSPECTION	10
LINES DN	LINES DOWN	2
LOCK	SCHOOL LOCKDOWN DRILL	5
MA	Motorist Assist	105
MARINE	Marine Complaint	1
ORV	Off Road Vehicle Complaint	4
OSTOP	ORV Traffic Stop	3
PC	Property Check	3699
RD HAZAR	Vehicle/Object Road Hazard	43
REPO	Repo	3
SALV INS	SALVAGE INSPECTION	147
TP	TRAFFIC PATROL	507
TR-52	ABANDONED VEHICLE	4
TRANS	Inmate Transport	4



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE 2023

01/09/2024

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
TSTOP	Traffic Stop	1172
Total Incidents		8385

Auxiliary Division

2023	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
January	122	0	5	10	11	148
February	100.5	0	10.5	11	8	130
March	127	182.5	9	4.5	32.5	355.5
April	102	9	10	215	11.5	347.5
May	113	32.5	10	8	4.5	168
June	148.5	18.5	6	6.5	15	194.5
July	208	50	11	5.5	7	281.5
August	147	38.5	11	105	7	308.5
September	225	11	20.5	86.5	3.5	346.5
October	203	45	6	9.5	6	269.5
November	218	0	10	4.5	41	273.5
December	131	0	4.5	25	31	191.5
Annual Totals	1845	387	113.5	491	178	3014.5
Blackwell, Doug	391	13	7.5	6	7.5	425
Chinavare, Ken	115.5	53.5	11	54	36	270
Defoy, Mick	65.5	14.5	6.5	19	11	116.5
Fassett, Lori	71.5	57.5	9.5	41.5	24	204
Gilmore, Travis	93.5	18.5	14.5	50.5	13.5	190.5
Hahn, Bill	104	27.5	9.5	33	8	182
Harger, Greg	64	28	6.5	22	2.5	123
Jenkins, Dan	96	11.5	3.5	31.5	15.5	158
Lemke, Shane	84.5	18	10.5	28	1	142
Lombard, Rebeka (resigned 9/6)	24	12.5	2.5	12.5	0	51.5
Lynch, Steve	82.5	28	8.5	29.5	7.5	156
Papenfus, Joel	81	19.5	5.5	27	1	134
Pedjac, John	68.5	0	0	9.5	2	80
Winter, Nick	123	22.5	5.5	31.5	7.5	190
Gregory, Brendan	286.5	54.5	7.5	48	27	423.5
Marshall, Orrin	94	8	5	47.5	14	168.5
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
Officer Totals	1845	387	113.5	491	178	3014.5

Year	Total Hours
2024	
2023	3,014.5
2022	2,357.5
2021	2,883.0
2020	3,467.0
2019	4,152.5
2018	3,411.5
2017	3,154.5
2016	3,178.5
2015	4,417.5
2014	3,541.0
2013	2,585.0
Total	36,162.5

WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT DECEMBER 2023

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- New roller gate installed at driveway of WWTP
- Troubleshooted issue with power service at lift station 10
- Decanted sludge lagoon
- Washed and changed oil in trucks
- Yardwork around WWTP

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- RCL began upgrades to WTP office and lab
- John E. Green made repairs to lab faucet
- Grant was okayed to move forward without drilling new well
- Issues with antenna inventory on south water tower
- Pumped out fire hydrant for well 8
- Performed maintenance on airstripper 2

Landfill

In addition to their routine duties, our Operators performed the following tasks:

Administrative Functions

During the month, the following administrative tasks were performed:

- Submitted response to EGLE regarding lab inspection
- Held staff training for lab procedure updates
- Updated Quality Assurance Manual for lab work
- Submitted IPP report to EGLE
- Submitted PFAS Monitoring Report
- Submitted annual Storm Water Pollution Prevention Plan to EGLE



Monthly Director's Report, January 2024
City of Clare Parks and Recreation
Prepared by Joy Simmer

Continued, Current and Upcoming Programs and Events

Senior Cards and Coffee takes place on Thursday mornings at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played are determined by what the group wants to play and the group is supplied with coffee and card decks.

Art in Sculpture is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The current art pieces will be at their current location until April 30, 2024.

Time for Tea is collaboration with the Pere Marquette District Library and Clare Parks and Recreation. The Alice in Wonderland themed event will be held in the lower level of the library on Sunday, February 18, 2024 at 3 p.m. It is open to all ages. We will have hors d'oeuvres and we will also have tea, juice, and crafts and games. Elaine's Hair and Nails and Shear Indulgence will be there to provide a pamper session. There will be 50 tickets available and can be purchased at the Pere Marquette District Library for \$15/pp.

St. Patrick's Day activities for 2024 include; The Lucky Leprechaun Storywalk, the Leprechaun Trap Contest and the Irish Pet Photo Contest.

The **Lucky Leprechaun Storywalk** will take place along the Pere Marquette Rail-Trail and will feature the book "How to Catch a Leprechaun" and afterwards the participants will be able to come into the Pere Marquette District Library and search for the Leprechaun Door. The people who find the leprechaun door in the library, will get a small prize. The Irish-themed storywalk will take place from March 4 – March 18, 2024.

The **Leprechaun Trap Contest** is a fun contest for people of all ages to show us who can design and make the best leprechaun trap. The trap that captures the leprechaun will win a prize. The traps can be dropped off February 19, 2024 until March 17, 2023.

The **Irish Pet Photo Contest** is currently running and entries will be accepted until Wednesday, March 13, 2024 at 3 p.m. The cost is \$5 to enter and the proceeds from the contest will go to the Spay-Neuter Animal Project (S-NAP) and assist them with their 2024 projects. The winners will be selected by members of the S-NAP and the top three have the opportunity to win one of three prizes. 1st Place - \$50 Clare Cash, 2nd Place - \$25 Clare Cash and 3rd Place \$10 - Clare Cash.

Past Programs and Events

The Pere Marquette District Library and Clare Parks and Recreation held a **Gingerbread House Decorating Contest** for the 2nd year. Judging for the contest was held from December 9th – 15th

and the top 3 were able to win prizes. 1st Place was a \$25 Jay's Sporting Goods gift card, 2nd Place was a \$25 Biggby Coffee gift card and 3rd Place was a dozen donuts from Cops & Doughnuts. To assist in drawing in interest, new this year we also held a **Gingerbread Decorating Party** on November 30th for those who wanted to participate in the gingerbread decorating contest, but did not have the supplies. We had a limited number of supplies, so registration was required and we only accepted the first 30 registrations. The decorating party was a success and we would like to be able to offer more spots next year.

The **Santa Mailbox** was placed in the front entrance of City Hall on November 8th. This program provided a direct mailing service between the children in the Clare area and Santa Claus himself. Letters for Santa were able to be delivered to Clare City Hall or dropped off at the Pere Marquette District Library. Children, who drop their letters in the box before December 6th at 3 p.m. will receive a letter from the North Pole. Simmer sends out a control letter to confirm when the letters come back to Clare, unfortunately the letters did not make it back to residents until December 27th due to post office delays. Will need to look into an alternative for next year or up the date for submissions.

North Pole Calling will take place on Wednesday, December 6, 2023 between 6:00 - 8:00 p.m. During this time Santa Claus, Mrs. Claus and the elves will take a small break from their duties at the "North Pole" to contact the registered children and chat with them about life at the North Pole and getting ready for Christmas. There were 57 pre-registered children.

Additional Information

- The Clare-Gladwin RESD Parent Coalition received a grant for storywalk signs and Clare will be getting the sign holders and will also be getting a couple talking is teaching signs for out at Emerald Isle. One sign is nature based and the other is sport related. They will need to be installed in the spring.
- The city has been meeting and corresponding with MDOT to keep the project moving for the Pere Marquette Rail-Trail extension. Current project schedule: Letting – 10/6/23 and estimated construction start date is 4/1/24.

*****NEXT PRAB MEETING IS SCHEDULED FOR TUESDAY, JANUARY 16, 2024*****