

CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: January 11, 2024
RE: City Manager's Report

For the Agenda of January 15, 2024

DDA Meeting. The DDA held a meeting on January 11. They had several items and discussion topics on their agenda which included:

- Request for Sponsorship Funding – Clare County Arts Council Sculpture Walk 2024
- Discussion regarding dumpster enclosures
 - Downtown Trees
 - Proposed DDA Future Project List
- Review and approval of Bylaws
- Request for Approval to Place Memorial Bench Honoring Mr. Craig Parrish in Downtown District
- Approval of the placement of Hitching Posts for 4th Street Parking Lot (old concreted dumpster enclosure)
- Payment of Bills – November, 2023 and December, 2023

**NOTE: The DDA elected newly appointed DDA member Ken Hibl as Chair at their last meeting. Mary Ann Shurlow remains as Vice Chair.*

Planning Commission Meeting. The Planning Commission held a meeting on January 10 and had several items on their last agenda which included:

- Elected 2024 Chairperson – Jason Lowe
- Elected 2024 Vice Chairperson – Josh Clark
- Annual review of bylaws
- Public Hearing and Site Plan Review and Approval – Rite-Hite Accessory Building
- Public Hearing and Site Plan Review and Approval – Tractor Supply Company
- Approval of the 2023 Annual Report and recommendation to the City Commission

Lake Shamrock Dredging and Dam Project. Mechanical dredging by the City is continuing in front of Shamrock Park and we are still making good progress even with the recent winter storms and colder temperatures. For the hydraulic dredging project, Savin has begun dredging with their 2 hydraulic dredges. They will be installing a booster pump as well that will help increase the speed the material is pumped to the holding cell. They hope to continue as long as possible with the weather and ice and if they can they will be running from early morning to late in the evening with the possibility of running a night shift at some point as well. We are working a letter to send to lake owners to give them an update on the progress and the process soon. The Dam feasibility study work is continuing and there is no new update other than we are continuing to work with them on the preparation of further designs and the full submission of the additional 3 million dollar grant we are applying for now that we have made it past the first round. We also applied for an additional grant funding source that we are waiting to hear back from as well.

Tours. It has been a couple meetings since we have done a tour. We finished the department tours other than Parks and Recreation which I think we will wait until nicer weather and more daylight to do those later this spring. Same goes for the Hatton Township site tour. Are there other places/business that you would like us to check into seeing if we can get a tour? If you think of any let me know and we can check on the possibility.

Attachments: None.