

## AGENDA REPORT

TO: Mayor & City Commission  
FROM: Jeremy Howard, City Manager  
DATE: November 30, 2023  
RE: Retirement Recognition – Deputy City Clerk – Sarah Schumacher

For the Agenda of December 4, 2023

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*Background.* Sarah Schumacher began her career with the City of Clare in September 2008 as an assistant in the Treasurer's office, and then just over a year later she transitioned to the position of Deputy City Clerk. Sarah has recently retired from her position at the city, and the City Commission is now asked to formally consider publicly recognizing the outstanding public service of Sarah Schumacher with the presentation of a resolution honoring her service to the city residents and the greater Clare community.

*Issues & Questions Specified.* Should the City Commission formally and publicly recognize the service of Sarah Schumacher?

*Alternatives.*

1. Formally recognize Sarah Schumacher for her service to the community.
2. Do not formally recognize Sarah Schumacher for her service.
3. Set aside a decision regarding this matter at a later date.

*Financial Impact.* Approximately \$250 for the cost of a retirement stipend and a framed resolution.

*Recommendation.* I recommend that the City Commission formally recognize Sarah Schumacher's service to the community by adopting Resolution 2023-093 (*copy att'd*).

*Attachment.*

1. Resolution 2023-093.

**RESOLUTION 2023-093**

**A RESOLUTION OF THE CLARE CITY COMMISSION RECOGNIZING OVER FIFTEEN YEARS OF FAITHFUL, DEDICATED SERVICE TO THE COMMUNITY BY DEPUTY CITY CLERK SARAH SCHUMACHER.**

**WHEREAS**, Sarah Schumacher has, with utmost distinction and honor, faithfully served the City of Clare and its residents for the past fifteen-plus years; and

**WHEREAS**, Sarah Schumacher has, during her tenure, deservedly earned the respect and admiration of the staff and residents of the City of Clare and the surrounding community; and

**WHEREAS**, the City Commission deems it merited to formally recognize Sarah Schumacher for her faithful, dedicated service.

**NOW THEREFORE BE IT RESOLVED THAT**, on behalf of the citizens of the City of Clare, the Clare City Commission hereby formally expresses its immense gratitude and deepest appreciation to Sarah Schumacher for fifteen-plus years of sterling performance as a member of the City Clerk Department.

**BE IT FURTHER RESOLVED THAT** the Clare City Commission recognizes and honors Sarah Schumacher for her amazing dedication, ceaseless resolve to always do the right thing, exceptional leadership, problem-solving abilities, superb work ethic, representing the best interests of the City, and ceaseless devotion to providing excellence in quality service for city staff as well as the residents and business community of the City of Clare.

**BE IT FURTHER RESOLVED THAT** the Clare City Commission offers its most sincere wishes for Sarah’s continued good health and her success in all future endeavors.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.  
The Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 4<sup>th</sup> day of December 2023.

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Diane M. Lyon, City Clerk