



Airport Manager Report

December 2023

Fuel sales are going to exceed 2022's figures, even with having the ramp closed during the construction this fall. I will be ordering a tanker of fuel before year's end, and the retail price should come down almost a dollar.

We held the 25th Annual chili Cook Off on December 2nd. We had 7 contestants enter chili, and the competition was great this year. First place went to the team of Randy Gibson/ Cora Moeggenborg (8 year old) who made a great smoked chili. Second place to Nicki Acker, and Third place to Linda Landgrill from Midland. Prizes were awarded to the top three, along with bragging rights to be placed on the traveling trophy.

We made it on the State's list for 2024 to have our airport runways and taxi ways re-painted. We should receive \$40,000 from the state, and the remaining \$12,000 will be the City's cost for this project. The faded markings were the only improvements listed on our most recent Airport Inspection.

As my tenure as Airport Manager draws to a close, I would like to thank the City Manager and City Commission for helping make my job a lot easier. Some airports have an adversarial relationship with the governing body, and ours has been very cordial and easy to work with. Having a unified goal to be the best small airport in the state, has kept us all focused on the important aspects and didn't allow us to get into the weeds. I can definitely say, I have given blood, sweat, and a few tears, in order to leave this airport better than I found it. I'm hopeful that Gabe shares this same desire.

Signing Off,

Gary Todd

(Soon to be retired) 😊

Airport Manager



Where the north begins at the crossroads of Rt 10 and 127.

Clearly another way of life.

202 West Fifth Street, Clare, Michigan 48617 phone: (989) 386-7541 fax: (989) 386-4508
www.cityofclare.org

MEMORANDUM

TO: Jeremy Howard and the Clare City Commission
FROM: Clare Police Department
SUBJECT: November police activity

Dear Mr. Howard & City Commission:

As anticipated during deer season, our department observed a notable increase in car deer accidents. This surge in incidents is consistent with historical data for this time of year.

We had a substantial rise in traffic citations. A total of 151 traffic stops were conducted during the month which has been steadily increasing. We issued a total of 38 citations which represents a higher-than-usual ratio of citations to traffic stops. The elevated number of citations was due to various factors, such as at fault accidents, stops conducted for vehicles stopped at higher rates of speed and targeted enforcement measures.

School
See attached report from Liaison Officer Brian David

David Saad
City of Clare Police Chief

CITY CLERK OFFICE
202 W. Fifth Street
Clare, Michigan 48617
989.386.7541
FAX: 989.386.4508



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE NOVEMBER 2023

12/12/2023

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
13001	Non-Aggravated Assault	7
13003	Intimidation/ Stalking	13
22001	Burglary - Forced Entry	3
23007	Larceny - Other	1
26001	Fraud - False Pretence/ Swindle/ Confidence Game	1
26006	Fraud - Bad Checks	1
29000	Damage to Property	1
35001	Violation of Controlled Substance	2
36001	Sexual Penetration Non-Forcible - Blood Affinity (CSC 1 &3)	1
38001	Family - Abuse/ Neglect Non-Violent	1
38003	Family - Other	1
48000	Obstructing Police	2
50000	Obstructing Justice	5
53001	Disorderly Conduct	1
53002	Public Peace - Other	2
54001	Hit & Run Motor Vehicle Accident	2
54002	Operating Under the Influence of Liquor or Drugs	1
54003	Traffic Violations	3
55000	Health and Safety	1
57001	Trespass - Other	1
91001	Juvenile Delinquent	8
93001	Traffic Accident	10
93001CD	Car/ Deer Accident	18
93001PI	Traffic Accident with Injury	1
93002	Accident, Non-Traffic/ Private Property	1
94001	Valid Alarm Activation	1
94002	False Alarm Activation	9
95001	Accident, Fire	1
98007	Suspicious Persons	10
98008	Lost & Found Property	1
99003	Missing Persons	1
99008	General Assistance	44
99009	General Non-Criminal	1
ACO	Animal Control Complaint	3
AMBRUN	Ambulance Run	21
BOL	Be On the Look Out	10
GP	GENERAL PATROL	6
LI	LIQUOR INSPECTION	1
MA	Motorist Assist	8
PC	Property Check	273
RD HAZAR	Vehicle/Object Road Hazard	4
SALV INS	SALVAGE INSPECTION	8
TP	TRAFFIC PATROL	46
TSTOP	Traffic Stop	151

Total Incidents

687

Ticket Totals Report

From 11/1/2023 12:00:00 AM to 11/30/2023 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	1	11	26	38

Auxiliary Division

2023

November	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
Blackwell, Doug	54.5		1	0.5	6.5	62.5
Chinavare, Ken	9.5		1.5	0.5	2	13.5
Defoy, Mick	8				2	10
Fassett, Lori					3	3
Gilmore, Travis	8		1.5	0.5	5	15
Hahn, Bill	9.5					9.5
Harger, Greg	8.5		1	0.5	0.5	10.5
Jenkins, Dan	9		1	0.5	5.5	16
Lemke, Shane	8		1	0.5		9.5
Lombard, Rebeka (resigned 9/6)						0
Lynch, Steve	8		1	0.5		9.5
Papenfus, Joel	7					7
Pedjac, John	8					8
Winter, Nick	9.5		0.5	0.5	3	13.5
Gregory, Brendan	60		1.5	0.5	8.5	70.5
Marshall, Orrin	10.5				5	15.5
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
Officer Totals	218	0	10	4.5	41	273.5

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
NOVEMBER 2023
LUKE POTTER, DIRECTOR**

STREET WORK. We bladed roads on a couple of days, formed sidewalks on Dunlop for concrete and poured concrete on Dwyer/Dunlop and cemetery. Painted “No Parking” on Schoolcrest Ave, salted the stop signs and washed a culvert for CCRC. And salted lots around the school.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance, and cleaned storm sewers. We put in a water service for Kristine’s Hair Salon at 206 S McEwan.

CEMETERY WORK: We had one full burial this month at Cherry Grove. We dug and poured foundations on the 13th in the cemetery. Worked on the garage door and cut trees at the cemetery.

DREDGING: Dredged all month, and pushed spoils on several days. Cut trees at the barge landing.

MISCELLANEOUS WORK: We chipped brush, cleaned, washed and waxed trucks, and cleaned and worked on trucks and did maintenance and cleaned at the garage on several days. We hauled sand from the airport a couple of days. Got lumber for parks. We mixed salt sand. Worked on the conference room at city hall several days, placed cement barricades at Pettit Park for winter closure and took scrap back.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

MANNATEC FUEL REPORT FOR PERIOD:

NOVEMBER 1-30, 2023

	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
DEPT:							0.00
City Hall							0.00
Fire Dept	42.623	108.90	2.555	74.853	265.21	3.543	374.11
Police Dept	682.498	1,753.85	2.570				1,753.85
DPW	259.521	668.06	2.574	801.862	2,853.00	3.558	3,906.69
Parks	132.772	345.73	2.604			#DIV/0!	
Cemetery	15.006	39.90	2.659			#DIV/0!	
W/WWT	157.215	399.66	2.542				399.66
	Average Rate for Regular:		3.101	Average Rate for Diesel:		#DIV/0!	\$6,434.31
Total Bill:							

November 2023

UTILITY WORK ORDERS

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	
<i>Customer Request Off</i>	3
<i>Sewer Problems</i>	
<i>Off for Non Payment</i>	16
<i>New Meter</i>	1
<i>New Meter Head</i>	7
<i>Estimated Meters</i>	26
<i>High Usage Check</i>	
<i>New RF</i>	7
	60

EQUIPMENT RENTAL - November 2023

GENERAL FUND

General Operations	101-265.000-943.641	70.11	
Depot	101-265.000-943.641		
Cemetery	101-276.000-943.641	2,550.87	
Police	101-301.000-943.641	8,587.55	
Parking Lots/Flags	101-441.000-943.641	631.44	
Airport	101-537.000-943.641	32.08	
		101-000.000-001	-\$11,872.05 cr

MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	4,437.17	
Tkline Winter Cleanup	202-446.001-943.641		
Major Streets	202-449.000-943.641	2,420.01	
		202-000.000-001	-\$6,857.18 cr

LOCAL STREETS:

203-449.000-943.641		6,953.56	
		203-000.000-001	-\$6,953.56 cr

PARKS & DAM MTS.:

Dam Mts	208-751.001-943.641	10.62	
Parks	208-751.001-943.641	3,451.43	
Dredging	208-741-004-702	6,632.29	
		208-000.000-001	-\$10.62 cr

SEWER FUND

Sewer Treatment	590-536.001-943.641	1,067.26	
Sewer Collection	590-536.002-946.641	1,400.53	
		590-000.000-001	-\$2,467.79 cr

WATER FUND

Water Trmt/Pumping	591-536.003-946.641	793.64	
Water Dist./Meters	591-536.004-946.641	577.46	
		591-000.000-001	-\$1,371.10 cr

MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$39,616.02	
General Fund	641-000-669.101		-\$11,872.05
Major Sts/Tklines	641-000-669.202		-\$6,857.18
Local Sts	641-000-669.203		-\$6,953.56
Parks	641-000-669.208		-\$10.62
Sewer	641-000-669.590		-\$2,467.79
Water	641-000-669.591		-\$1,371.10

CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101	\$11,872.05
Major Sts/Tklines	102-000-669.202	\$6,857.18
Local Sts	102-000-669.203	\$6,953.56
Parks	102-000-669.208	\$10.62
Sewer	102-000-669.590	\$2,467.79
Water	102-000-669.591	\$1,371.10

EQUIPMENT RENTAL,	102-000.000-067	\$29,532.30
<u>ALL DEPOSITS:</u>	102-000.000-001.001	
	102-000.000-067.102	

DPW MANHOUR REPORT FOR: Nov-23

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T
101-265.000-702	GF - City Hall	21	19	49	89.00				0.00				0.00	
	Railroad													
101-276.000-702	Cemetery	32	32		64.00				0.00	3	2.2	2	7.20	
101-528.000-702	Refuse Collection				0.00				0.00	15.3	10.22	10.2	35.72	
101-441.000-702	Par/Flag/Pk Lot	4	2	7	13.00				0.00				0.00	
	DDA Pk Lot	4	3		7.00				0.00				0.00	
101-445.000-702	City Trees/Lites			1	1.00				0.00				0.00	
	DDA Trees/Lites				0.00				0.00				0.00	
101-537.000-702	Airport	4			4.00				0.00				0.00	
202-446.001-702	Roadway Inspection				0.00				0.00				0.00	
	TK Surface Mts				0.00				0.00				0.00	
	TK Shoulder Mts				0.00				0.00				0.00	
	TK Sweeping	22	21.5		43.50				0.00				0.00	
	Drain/Bkslopes				0.00				0.00				0.00	
	TK Signs				0.00				0.00				0.00	
	Snow & Ice				0.00				0.00				0.00	
	Hauling Snow				0.00				0.00				0.00	
	202-444.002-702	Major Sts Sidewalks				0.00				0.00				0.00
202-499.002-702	Major Sts Maint.	17	13.75	2	32.75				0.00				0.00	
202-499.003-702	Snow & Ice				0.00				0.00				0.00	
202-499.004-702	Administration				0.00				0.00	3	2.2	2	7.20	
203-444.002-702	Local Sts Sidewalks		13		13.00				0.00				0.00	
203-499.002-702	Local Sts Maint.	55.5	54.25	9	118.75				0.00				0.00	
203-499.003-702	Snow & Ice				0.00				0.00				0.00	
203-499.004-702	Administration				0.00				0.00	3	2.2	2	7.20	
208-751.000-702	Lake Sham/Dam				0.00				0.00				0.00	
208-751.000-702	Lake Sham Pks	30	1		31.00				0.00				0.00	
208-751.000-702	Dredging	117	49	31.75	197.75				0.00				0.00	
590-536.002-702	Sewer	10	7.5	16	33.50		4	2	6.00	15.1	10.94	10.4	36.44	
591-536.004-702	Water	18	65.25	10	93.25				0.00	15.1	10.94	10.4	36.44	
641-444.000-702	DPW	88	90	118	296.00				0.00	4.5	3.3	3	10.80	
	DPW Equip	53	56	30	139.00			0.5	0.50				0.00	
	Fire Equip				0.00				0.00				0.00	
	Police Equip	11		2	13.00				0.00				0.00	
	Holiday/Funeral		210		210.00				0.00		36		36.00	
	OFF TIME	85.5	78.75	20.25	184.50				0.00	1	2		3.00	
TOTALS		572.00	716.00	296.00	1584.00	0.00	4.00	2.50	6.50	60.00	80.00	40.00	180.00	0.00
		1584.00			6.50			180.00			0.00			

DPW: PARKS/BLDG & GROUNDS MANHOUR REPORT FOR:

Nov-23

FY 23-24 FUND	HOURLY WAGE		FULL TIME EMPLOYEES REGULAR HOURS				FULL TIME EMPLOYEES OVERTIME HOURS				SEASONAL EMPLOYEES REGULAR HOURS				SEASONAL EMPLOYEES OVERTIME HOURS				
	FUND NAME																		
208-751.001-702	Holiday	Funeral		24.00															
	Sick	Vacation		32.00	11.00														
	PARKS		32.00	11.00	5.00	48.00				0.00	105.50	23.00	6.00	134.50					0.00
	DDA Work				12.00	12.00				0.00	4.00	8.00	13.00	25.00					0.00
	BLDG & GRUNDS		32.00	13.00	4.00	49.00				0.00	97.00	57.00	13.00	167.00					0.00
101-276.000-702	Cemetery					0.00			0.00	112.00			112.00					0.00	
101-265.000-702	Trustees					0.00			0.00	48.00	16.00		64.00					0.00	
101-537.000-702	Airport Maint					0.00			0.00				0.00					0.00	
						0.00			0.00				0.00					0.00	
						0.00			0.00				0.00					0.00	
			64.0	80.0	32.0	176.0	0.0	0.0	0.0	0.0	366.5	104.0	32.0	502.5	0.0	0.0	0.0	0.0	
GRAND TOTAL			176.00			0.00				502.50			0.00						

PAY PERIOD: November 2023																						HOURS	DOLLAR									
EQUIPMENT	2023-24 RATE	101-265-943 General Op	101-265-943 Railroad	101-276-943 Cemetery	101-441-943 Prairie/Flg & PkLots	101-445-943 Trees/Lights	101-537-943 Airport	202-466.001-943 Roadway	202-466.001-943 Inspection	202-466.001-943 TK Surface	202-466.001-943 TK Shoulders	202-466.001-943 TK Sweep	202-466.001-943 TK	202-466.001-943 Drain/Backslashes	202-466.001-943 TK Signs/Signals	202-466.001-943 TK Snow & Ice	202-444.002-943 Mj Ss Sidewalks	202-499.002-943 Mj Ss Preservation	202-499.002-943 Mj Ss Snow & Ice	203-444.002-943 Lo Ss Sidewalks	203-499.002-943 Lo Ss Preservation	203-499.002-943 Lo Ss Snow & Ice	208-751-702 Dam	208-751-702 All Parks	208-751.004-702 Dredging Lake Shamrock	590-536.002-943 Sewer	591-536.004-943 Water	TOTAL	TOTAL			
3 - GMC Pickup	\$16.04			8.00			2.00											3.00							14.00	2.00				34.00	545.36	
5 - Dodge Pickup	\$12.75																	1.00								8.00				10.00	127.50	
6 - GMC Pickup	\$12.75																								11.00					11.00	140.25	
7 - Chevy Bucket Truck	\$10.62	3.00		7.00	3.00	1.00																			19.00					33.00	350.46	
8 - Int'l Dump Truck	\$53.40																								1.00	5.00				24.00	1,281.60	
9 - Ford Dump Truck	\$53.40			6.00														3.00												13.00	694.20	
10- Sterling Dump Truck	\$53.40																	3.00												3.00	160.20	
12- Sterling Dump Truck	\$53.40																													10.00	534.00	
13- Aerial Lift	\$8.62																								5.50					5.50	47.41	
18- Case Loader	\$40.61			4.00																							15.00			19.00	771.59	
20- Hyundai Loader	\$79.72																								1.00					1.00	79.72	
24- Monroe UB Scraper	\$7.88																													2.00	15.76	
36- Brush Chipper	\$30.27			6.00														3.00												13.00	393.51	
37- Street Sweeper	\$103.19				5.00							43.00						18.50												112.50	11,608.88	
39- Chevy Pickup	\$10.62																													21.00	223.02	
40- Portable Air Comp	\$13.46																													10.00	134.60	
50 - Trailer	\$11.25																													7.00	78.75	
53A- Truck Unit	\$53.40				1.00																										23.00	1,228.20
53B- Sewer Washer Unit	\$19.61				1.00																										23.00	451.03
59- Ford Utility Truck	\$10.62			9.00																				1.00			4.00	1.00	14.00	29.00	307.98	
60- Dodge Pickup 4x4	\$12.75																													31.00	395.25	
63- Snow (Box) Pusher	\$9.38																													5.00	46.90	
71- Zero Turn Mower	\$31.11																													24.00	746.64	
73- Wausau UB Scraper	\$7.88																													19.00	149.72	
89 - Ford Pickup (Parks)	\$12.75																													49.50	631.13	
91- Backpack Leaf Blower	\$3.55																													9.00	31.95	
93 - Kubota Tractor	\$46.75																													7.00	327.25	
94 - Bucket Attachment	\$5.24																													9.00	47.16	
96- Swenson Spreader	\$12.97																		3.00											3.00	38.91	
97- Chevy Pickup	\$10.62																													18.50	196.47	
105- Ford Pickup	\$12.75	3.00																												33.00	420.75	
110 - Hydr Excavator	\$47.01																													112.00	5,265.12	
200 - Zero Turn Mower	\$23.29			35.00																										35.00	815.15	
201- Zero Turn Mower	\$23.29			28.00																										28.00	652.12	
204- Back Pack Blower	\$3.72			8.00																										8.00	29.76	
205- Back Pack Blower	\$3.72			16.50																										16.50	61.38	
206 - Walk Behind Blower	\$3.72			8.00																										8.00	29.76	
1002- Hand Blower	\$3.72																													21.50	79.98	
1007- Trimmer/Edger	\$4.02																													7.00	28.15	
1009- Trimmer/Edger	\$4.02																													0.00	0.00	
		6.00	0.00	135.50	10.00	1.00	2.00	0.00	0.00	0.00	43.00	0.00	0.00	0.00	0.00	0.00	34.50	0.00	0.00	0.00	119.50	0.00	1.00	246.50	172.00	47.00	30.00	848.00				

PERIOD: July 2023																											
EQUIPMENT	2023 Rate	GENERAL OP	CEMETERY		PARADES-FLAGS & pling lots		AIRPORT	TRUNKLINES		MAJOR STREETS		LOCAL STREETS		DAM	ALL PARKS		DREDGING LAKE SHAMROCK		SEWER	WATER		TOTAL HOURS	TOTAL DOLLARS				
3 - GMC Pickup	\$16.04	0.00	8.00	128.32	0.00	2.00	32.08	0.00	3.00	48.12	5.00	80.20	0.00	14.00	224.56	2.00	32.08	0.00	0.00	34.00	545.36						
5 - Dodge Pickup	\$12.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	12.75	1.00	12.75	0.00	0.00	0.00	8.00	102.00	0.00	0.00	10.00	127.50						
6 - GMC Pickup	\$12.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.00	140.25	0.00	0.00	0.00	0.00	11.00	140.25						
7 - Ford Bucket Truck	\$10.62	3.00	31.86	7.00	74.34	4.00	42.48	0.00	0.00	0.00	0.00	0.00	0.00	19.00	201.78	0.00	0.00	0.00	0.00	33.00	350.46						
8 - Int'l Dump Truck	\$53.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18.00	961.20	0.00	1.00	53.40	5.00	267.00	0.00	0.00	0.00	24.00	1,281.60						
9 - Ford Dump Truck	\$53.40	0.00	6.00	320.40	0.00	0.00	0.00	0.00	3.00	160.20	4.00	213.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13.00	694.20						
10- Sterling Dump Truck	\$53.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	160.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	160.20						
12- Sterling Dump Truck	\$53.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	534.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	534.00						
13 - Aerial Lift	\$8.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.50	47.41	0.00	0.00	0.00	0.00	5.50	47.41						
18- Case Loader	\$40.61	0.00	4.00	162.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00	609.15	0.00	0.00	0.00	19.00	771.59						
20- Hyundai Loader	\$79.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	79.72	0.00	0.00	0.00	0.00	1.00	79.72						
24 - Monroe UB Scraper	\$7.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	15.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	15.76						
36- Brush Chipper	\$30.27	0.00	6.00	181.62	0.00	0.00	0.00	0.00	3.00	90.81	4.00	121.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13.00	393.51						
37 - Street Sweeper	\$103.19	0.00	0.00	5.00	515.95	0.00	43.00	4437.17	18.50	1909.02	46.00	4746.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112.50	11,608.88						
39 - Chevy Pickup	\$10.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	74.34	0.00	14.00	148.68	0.00	0.00	0.00	0.00	0.00	21.00	223.02						
40 - Portable Air Comp	\$13.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	134.60	0.00	0.00	0.00	0.00	10.00	134.60						
50 - Trailer	\$11.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	78.75	0.00	0.00	0.00	0.00	7.00	78.75						
53A- Truck Unit	\$53.40	0.00	0.00	1.00	53.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.00	907.80	5.00	267.00	23.00	1,228.20						
53B- Sewer Washer Unit	\$19.61	0.00	0.00	1.00	19.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.00	333.37	5.00	98.05	23.00	451.03						
59- Chevy Pickup 4x2	\$10.62	0.00	9.00	95.58	0.00	0.00	0.00	0.00	0.00	1.00	10.62	0.00	4.00	42.48	1.00	10.62	14.00	148.68	29.00	307.98							
60 - Dodge Pickup 4x4	\$12.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	382.50	1.00	12.75	0.00	0.00	0.00	31.00	395.25						
63- Snow (Box) Pusher	\$9.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	46.90	0.00	0.00	0.00	0.00	5.00	46.90						
71 - Zero Turn Mower	\$31.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.00	746.64	0.00	0.00	0.00	0.00	24.00	746.64						
73 - Wausau UB Scraper	\$7.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18.00	141.84	0.00	1.00	7.88	0.00	0.00	0.00	0.00	0.00	19.00	149.72						
89- Ford Pickup	\$12.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	49.50	631.13	0.00	0.00	0.00	0.00	49.50	631.13						
91 - Backpack Leaf Blower	\$3.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.00	31.95	0.00	0.00	0.00	0.00	9.00	31.95						
93 - Kubota Tractor	\$46.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	327.25	0.00	0.00	0.00	0.00	7.00	327.25						
94 - Bucket Attachment	\$5.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.00	47.16	0.00	0.00	0.00	0.00	9.00	47.16						
96 - Swenson Spreader	\$12.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	38.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	38.91						
97- Chevy Pickup	\$10.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.50	26.55	0.00	0.00	0.00	8.00	84.96	2.00	21.24	6.00	63.72	18.50	196.47					
105- Ford Pickup	\$12.75	3.00	38.25	0.00	0.00	0.00	0.00	0.00	0.00	2.00	25.50	0.00	1.00	12.75	17.00	216.75	10.00	127.50	0.00	33.00	420.75						
110 - Hydr Excavator	\$47.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112.00	5265.12	0.00	0.00	0.00	0.00	112.00	5,265.12						
200 - Zero Turn Mower	\$23.29	0.00	35.00	815.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.00	815.15						
201 - Zero Turn Mower	\$23.29	0.00	28.00	652.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28.00	652.12						
204 - Back Pack Blower	\$3.72	0.00	8.00	29.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	29.76						
205- Back Pack Blower	\$3.72	0.00	16.50	61.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.50	61.38						
206 - Walk Behind Blower	\$3.72	0.00	8.00	29.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	29.76						
1002 - Hand Blower	\$3.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21.50	79.98	0.00	0.00	0.00	0.00	21.50	79.98						
1007 - Trimmer/Edger	\$4.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	28.14	0.00	0.00	0.00	0.00	7.00	28.14						
		6.00	70.11	135.50	2550.87	11.00	631.44	2.00	32.08	43.00	4437.17	34.50	2420.01	119.50	6953.56	1.00	10.62	246.50	3451.43	172.00	6632.29	47.00	1400.53	30.00	577.46	848.00	29167.56
																										848.00	29,167.56

November-23		Police		Water		Waste Water		TOTAL	TOTAL
EQUIPMENT	2023 RATES	Department		Treatment		Treatment		HOURS	DOLLARS
1 - 2012 Ford Pickup	\$12.75	0.00		26.00	331.50	34	433.50	60.00	765.00
61- Western Snow Plow	\$13.45	0.00			0.00		0.00	0.00	0.00
16- 2008 Ford	\$11.89	0.00		26.00	309.14	34	404.26	60.00	713.40
65- Push Mower	\$11.89	0.00			0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	\$12.75	0.00		12.00	153.00	18	229.50	30.00	382.50
PATROL CARS	\$11.89	722.25	8587.55		0.00		0.00	722.25	8587.55
		722.25	8587.55	64.00	793.64	86.00	1067.26	872.25	\$10,448.45

872.25 10,448.45

	1		4		16		
	WA	WWT	WA	WWT	WA	WWT	
Nov 1-4	3.5	4.00	2.00	2.00	3.50	4.00	10,448.45
Nov 5-11	6	8.00	3.00	5.00	6.00	8.00	29167.56
Nov 12-18	6	8.00	3.00	5.00	6.00	8.00	
Nov 19-25	6	8.00	3.00	5.00	6.00	8.00	
Nov 26-30	4.5	6.00	1.00	1.00	4.50	6.00	\$39,616.01
	26	34	12	18	26	34	

	46-1	46-2	46-3	46-4	46-5 Tahoe		
END HOURS	9322	18517	25148	9202	18470	2858	62.5
START HOURS	<u>9037</u>	<u>18309</u>	<u>25148</u>	<u>9202</u>	<u>18241</u>	<u>2620</u>	<u>36.5</u>
	285	208	0	0	229	238	26
	722.25 Total Hrs						

DEPARTMENT OF PUBLIC WORKS- MANHOUR November 2023)

FUND	% OF HOURS	DEPARTMENT	November-23	
			REG.	O/T
GENERAL FUND	5.60%	General Fund	89.00	
	0.00%	Depot		
	4.02%	Cemetery	64.00	
	0.82%	Parades/Flags/Pking Lots	13.00	
	0.44%	DDA Parking Lots	7.00	
	0.06%	City Trees/Lites	1.00	
	0.00%	DDA Trees/Lites		
	0.25%	Airport	4.00	
TKLINE'S	0.00%	Surface Maintenance		
	0.00%	Drains & Backslopes		
	2.73%	TK Sweeping	43.50	
	0.00%	Snow & Ice		
	0.00%	Cleanup winter debris (sand, etc)		
MAJOR STREETS	2.06%	MJ STS Preservation	32.75	
	0.00%	MJ STS Snow/Ice		
LOCAL STREETS	8.28%	LO STS Preservation	131.75	
	0.00%	LO STS Snow/Ice		
PARKS	0.00%	Lake Shamrock Dam		
PARKS	1.95%	Lake Shamrock Park work	31.00	
	12.43%	Dredging Lake Shamrock	197.75	
SEWER	2.48%	Collection	33.50	6.00
WATER	5.86%	Distribution & Meter Mts.	93.25	
DPW	18.61%	DPW Admin/Bldg/Equip	296.00	
	8.77%	DPW: Equip	139.00	0.50
	0.00%	FIRE Truck		
	0.82%	DPW: PD Equipment	13.00	
	0.00%	COVID 19		
	13.20%	Holiday (Birthday)	210.00	
	11.60%	PAID TIME OFF:	184.50	
1590.5	100%	TOTALS:	1584	6.5

FUND	% OF HOURS	DEPARTMENT	November-23	
			REG.	O/T
DPW Clerical	4.00%	Cemetery Admin	7.2	
	19.84%	Refuse Collection	35.72	
	4.00%	Major Sts Admin	7.2	
	4.00%	Local Sts Admin	7.2	
	20.24%	Sewer Collection	36.44	
	20.24%	Water Distribution	36.44	
	6.00%	DPW Administration	10.8	
	20.00%	Holiday (Birthday)	36	
	1.67%	PAID TIME OFF:	3	
180	100%	TOTALS:	180	0

FUND	% OF HOURS	DEPARTMENT	November-23	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	27.27%	Parks Work	48	
	6.82%	DDA Work	12	
	27.84%	Bldgs & Grounds	49	
	13.64%	Holiday/Funeral	24	
	24.43%	PAID TIME OFF	43	
176	100%	TOTALS:	176	0

FUND	% OF HOURS	DEPARTMENT	November-23	
			REG.	O/T
SEASONAL EMPLOYEES	26.77%	PARKS WORK	134.5	
	4.98%	DDA WORK	25	
	33.23%	BLDG & GROUNDS	167	
	12.74%	TRUSTEE SUPERVISION*	64	
	22.29%	CEMETERY MAINTENANCE	112	
	0.00%	DPW		
	0.00%	AIRPORT MAINTENANCE		
502.5	100%	TOTALS:	502.5	0

FUND	% OF HOURS	DEPARTMENT	November-23
			REG.
*TRUSTEE WORK AREAS	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
	#DIV/0!		
0	100%	TOTALS:	0



Monthly Director's Report, December 2023
City of Clare Parks and Recreation
Prepared by Joy Simmer

Continued, Current and Upcoming Programs and Events

Senior Cards and Coffee takes place on Thursday mornings at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played is determined by what the group wants to play and the group is supplied with coffee and card decks.

Art in Sculpture is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The current art pieces will be at their current location until April 30, 2024.

The Pere Marquette District Library and Clare Parks and Recreation are holding a **Gingerbread House Decorating Contest** from December 9th – 15th and the top 3 will win some prizes. Submissions will be accepted at the library. New this year we will also held a **Gingerbread Decorating Party** on November 30th for those who wanted to participate in our gingerbread decorating contest, but did not have access to supplies. We had a limited number of supplies, so registration was required. Judging for the gingerbread submissions will take place between December 9th to December 15th.

The **Santa Mailbox** was placed in the front entrance of City Hall on November 8th. This program provides a direct mailing service between the children in the Clare area and Santa Claus himself. Letters for Santa will be able to be delivered to Clare City Hall or dropped off at the Pere Marquette District Library. Children, who drop their letters in the box before December 6th at 3 p.m. will receive a letter from the North Pole before Christmas. Simmer sends out a control letter to confirm when the letters come back to Clare.

North Pole Calling will take place on Wednesday, December 6, 2023 between 6:00 - 8:00 p.m. During this time Santa Claus, Mrs. Claus and the elves will take a small break from their duties at the "North Pole" to contact the registered children and chat with them about life at the North Pole and getting ready for Christmas.

Past Programs and Events

The **Stuffed Animal Slumber Party** took place on November 10th at 5 p.m. at the Pere Marquette District Library. At the event children will be able to bring in a doll or stuffed animal and we will do a couple of crafts. After the crafts are complete the children will leave their stuffed animal overnight and when they pick up their friend in the morning, they will be sent home with a keepsake letter and pictures from the slumber party.

Additional Information

- The Clare-Gladwin RESD Parent Coalition received a grant for storywalk signs and Clare will be getting the sign holders and will also be getting a couple talking is teaching signs for out at Emerald Isle. One sign is nature based and the other will be sport related.

- The city has been meeting and corresponding with MDOT to keep the project moving for the Pere Marquette Rail-Trail extension. Current project schedule: Letting – 10/6/23 and anticipated construction start date is 4/1/24.
- Lottery licenses completed and submitted on 11/21/2023.
- Rotary Meeting attended on 12/8/23 to discuss Summer Concert Series and potential for Rotary to be involved with the series.

*****NEXT PRAB MEETING IS SCHEDULED FOR TUESDAY, JANUARY 16, 2024*****

WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT NOVEMBER 2023

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- SCADA updates
 - Changed monitoring device
 - Installed new UPS in equipment closet
- Performed QA/QC on Colilert
- Changed out speed reducer in screw pump
- Pulled and repaired three aerators in wastewater lagoons
- Cummins performed annual generator maintenance
- Removed scrap metal from WWTP property and took to Fair Salvage
- Put down black dirt and placed seed around drying beds
- Replaced light fixture in screen room

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Bored test holes for potential well sites in the future
- Replaced light control on flashing water tower bulb
- Made corrections according to Bisbee infrared report
- Cleaned exterior of water tower
- Cleaned backwash tank; cleaned and mowed around well houses
- Reattached junction box on backwash tank
- Removed debris from sensor on chlorine pump

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Finished gas monitoring, completing landfill sampling for the year

Administrative Functions

During the month, the following administrative tasks were performed:

- Updated bacteriological forms for per EGLE recommendations
- Received lab inspection report from EGLE