



CITY HALL

Ph 989.386.7541
Fx 989.386.4508
www.cityofclare.org
Manager x102
Assessor x103
Clerk x106
Treasurer x107

CLARE CITY COMMISSION
Meeting to be held at Clare City Hall
202 W. Fifth St., Clare MI

Monday, December 4, 2023
6:00 p.m.

AGENDA

**DEPARTMENT OF
PUBLIC WORKS**

Ph 989.386.2182 or
989.386.7541 x202
Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321
Fx 989.386.2387

**POLICE DEPT.
NON-EMERGENCY**

Ph 989.386.2121
Fx 989.386.0440

**FIRE DEPT.
NON-EMERGENCY**

Ph 989.386.2151
Fx 989.386.3020

**PARKS &
RECREATION**

Ph 989.386.7541 x213
Fx 989.386.4508

AIRPORT

Ph 989.386.0445
Fx 989.386.4508

- 1. CALL TO ORDER**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. CONSENT AGENDA – All items listed with an asterisk (*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.**
- 3. *APPROVAL OF MINUTES**
- 4. *APPROVAL OF AGENDA**
- 5. PUBLIC COMMENT**
- 6. OLD/UNFINISHED BUSINESS – None**
- 7. NEW BUSINESS**
 - A. Retirement Recognition – Deputy City Clerk – Sarah Schumacher**
 - B. MMDC Annual Report Presentation**
 - C. Finance Director/Treasurer – Appointment & Approval of Employment Contracts – Vicki Corlew – (Temporary Part-Time) & (Full-Time)**
 - D. Airport Manager Contract – NordFlight, LLC – Gabe Ambrozaitis**
 - E. *Airport Lot 108 Lease Agreement – Patriot Aviation LLC**
 - F. *Airport Lot 204 Lease Agreement – Don Weishuhn**
 - G. Update of Banking Account Signatories and Electronic Banking Administrators**
 - H. Fire Department Mutual Aid Agreement – Michigan Department of Natural Resources**
- 8. TREASURER’S REPORT**
- 9. CITY MANAGER’S REPORT**
- 10. *COMMUNICATIONS**





CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

CITY HALL

Ph 989.386.7541

Fx 989.386.4508

www.cityofclare.org

Manager x102

Assessor x103

Clerk x106

Treasurer x107

11. EXTENDED PUBLIC COMMENT

12. COMMISSION DISCUSSION TOPICS

13. *APPROVAL OF BILLS

14. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES

15. ADJOURNMENT

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

The public will be permitted to provide comment during the Public Comment portions of the meeting. The public is asked to identify themselves by providing their name and address when offering public comment.

Written comment may be submitted to dlyon@cityofclare.org, or placed in the drop box at Clare City Hall, or sent in by postal mail to the City Clerk, Diane Lyon at Clare City Hall, 202 W. Fifth St., Clare MI 48617, prior to 4 p.m. on the date of the meeting and will be read during the public comment portion of the meeting.

