

202 West Fifth Street, Clare, Michigan 48617 phone: (989) 386-7541 fax: (989) 386-4508 www.cityofclare.org

Where the north begins at the crossroads of Rt 10 and 127.

Clearly another way of life. MEMORANDUM

TO: Mayor Humphrey & the Clare City Commission

FROM: Diane Lyon on behalf of the Treasurer's Department

DATE: November 30, 2023

SUBJECT: Department Report

<u>City Audit:</u> The city is still on track with the audit and we expect to receive the audit report at the next City Commission meeting.

<u>Taxes:</u> The Winter 2023 tax roll was committed on November 30. The Single Lot Assessments were added to the roll under Special Assessments.