

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pro Tem Bob Bonham who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Absent: Maegan Jenkins. Also, present: Jeremy Howard, City Manager; Dale Clark, WWTP Superintendent; Dave Saad, Police Chief; Diane Lyon, City Clerk

2. **CONSENT AGENDA:**

Moved by Commissioner Bussell second by Commissioner Murphy to approve the items listed with an asterisk (*), Agenda, Minutes, Communications, Professional Development, Board & Committee Appointments, and Bills) that are considered routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. *Motion Carried.*

3. ***APPROVAL OF MINUTES:**

Approved by Consent Agenda.

4. ***APPROVAL OF AGENDA:**

Approved by Consent Agenda.

5. **PUBLIC COMMENT:** None

6. **UNFINISHED BUSINESS:** None.

7. **NEW BUSINESS:**

A. **EMPLOYEE SERVICE RECOGNITION-TOM QUICK, 35 YEARS OF SERVICE**

Assistant Water Treatment Superintendent Tom Quick has spent the past thirty-five years of his life serving the residents of this community. The City Commission is asked to formally recognize Tom for his impeccable, amazing service.

Motion by Commissioner Bonham second by Commissioner Murphy to recognize the service of Mr. Tom Quick by adoption of Resolution 2023-086. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. None. *Motion Carried.*

Mayor Humphrey presented a plaque recognizing Tom Quick's years of service.

B. **MDOT PERFORMANCE RESOLUTION**

The City enjoys an agreement with MDOT to work within and maintain (on a reimbursable basis) the MDOT road system (U.S. BR-127 & U.S. BR-10/M-115) that courses through the City of Clare on a permit basis. MDOT requires the City to submit an annual performance resolution outlining the parameters and conditions of this agreement and to identify municipal individuals who are authorized to submit permits related to work within the state's trunk lines. The City Commission is asked to approve the resolution.

Motion by Commissioner Murphy second by Commissioner Bonham to approve the agreement by adoption of Performance Resolution 2023-087. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. None. *Motion Carried*

C. ***BOARD & COMMITTEE APPOINTMENTS-DDA, RYNEARSON & MURPHY**

Resolution 2023-088 Approved by Consent Agenda.

D. ***BOARD & COMMITTEE APPOINTMENTS-BRA, RYNEARSON & MURPHY**

Resolution 2023-089 Approved by Consent Agenda.

E. ***BOARD & COMMITTEE APPOINTMENTS-DDA, AMY SHINDORF**

Resolution 2023-090 Approved by Consent Agenda.

8. **TREASURER'S REPORT:** The Treasurer provided a written report for the Commission.

9. **CITY MANAGER'S REPORT**

Lake Shamrock Dredging and Dam Project. Mechanical dredging by the City is continuing in front of Shamrock Park. We will continue with our barge and excavator for as long as the weather/ice will allow into late Fall and Winter. For the hydraulic dredging project, Savin Lake Services is still waiting on EGLE for the official permit so that they can put the hydraulic dredges in the water. We did receive a version of the permit, but it was not for the right area/quantities so Savin is working with EGLE to correct that issue currently. Prep work on the holding cell at the airport has been more or less completed and crews are working on laying out pipe and installing pipes on the road crossing on Eberhart and the crossing on Washington. The Dam feasibility study work is continuing and is on track to give options/prices in November.

MML Conference. Mayor Humphrey, Mayor Pro Tem Bonham, and I all recently attended the Michigan Municipal League Convention October 18-20 in Traverse City, MI at the Grand Traverse Resort. It was great to see and learn about all the interesting projects going on in and around Traverse City. The Community Excellence Awards were a great part of the event and the winner, the City of Bridgman presented a great project that showcased turning a vacant lot into an active outdoor community gathering space. The sessions were informational and included information on legislative items being discussed, current topics, and tours of facilities and public spaces.

Finance Director/Treasurer. As you know, Shannon Sirpilla's last official day with the City of Clare was November 2nd as she took the position of City Manager for the City of Beaverton. We are sad to see Shannon leave the City of Clare, but we wish her all the best in the next phase of her career just up the road. The posting for the new Finance Director/Treasurer has been out for a couple of weeks now and luckily, we have received several applications that will be worth interviewing for the position. Similar to when we hired Shannon, I have been coordinating with the Mayor and Mayor Pro Tem to find times that we can interview the candidates with them and a couple of members of staff including myself. Hopefully, we can have a qualified candidate in place quickly.

Clare Public Schools Bond Proposal. As a reminder, the CPS bond proposal is on the November 7 election ballot. Polls will be open from 7 am – 8 pm on November 7.

City Department Tours. Tonight, we will continue with our informal city department tours at the Police Department. After the meeting is adjourned, we will head over to the PD for a guided informational tour by department staff. You will be able to tour the facility, see the equipment, and learn more about Police operations.

11. *COMMUNICATIONS: *Approved by Consent Agenda.*
12. EXTENDED PUBLIC COMMENT: None.
13. COMMISSION DISCUSSION TOPICS: Mayor Humphrey noted that there was a very nice tribute for Chris Burns at the MML Conference.
14. *APPROVAL OF BILLS: *Approved by Consent Agenda.*
15. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*
16. ADJOURNMENT: Motion by Commissioner Murphy seconded by Commissioner Bussell to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, and Carolyn (Gus) Murphy. Nays: None. Absent: Maegan Jenkins. None. *Motion Carried.* The meeting adjourned at 6:16 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk