



CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

CLARE CITY PLANNING COMMISSION

Wednesday, November 29, 2023

6:30 p.m.

Meeting Location: Clare City Hall, 202 West 5th Street, Clare, Michigan

SPECIAL MEETING AGENDA

CITY HALL

Ph 989.386.7541
Fx 989.386.4508
www.cityofclare.org
Manager x102
Assessor x103
Clerk x106
Treasurer x107

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or
989.386.7541 x202
Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321
Fx 989.386.2387

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121
Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151
Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213
Fx 989.386.4508

AIRPORT

Ph 989.386.0445
Fx 989.386.4508

1. **CALL TO ORDER**
 - A. Pledge of Allegiance
 - B. Roll Call
2. **PUBLIC COMMENT**
3. **CONSENT AGENDA** – All items listed with an asterisk (*) are considered to be routine by the City Planning Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.
4. ***APPROVAL OF MINUTES**
5. ***APPROVAL OF AGENDA**
6. **UNFINISHED BUSINESS**
7. **NEW BUSINESS**
 - A. **Site Plan/Façade Improvement Review and Approval – Clarendon Glen Apartments**
 1. Public Hearing
 2. Resolution Adoption
 - B. **Request for Excused Absences (11/29/23 & 12/13/23) – Elaine Demasi**
8. **EXTENDED PUBLIC COMMENT**
9. **PLANNING COMMISSION DISCUSSION TOPICS**
10. ***COMMUNICATIONS**
11. ***PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES**
12. **ADJOURNMENT**

The public is encouraged to provide comments during the Public Comment portions of the meeting. Written comments may be submitted to dlyon@cityofclare.org, hand-delivered, or sent in by postal mail to City Clerk Diane Lyon at Clare City Hall, 202 W. Fifth St., Clare, MI 48617, before 4 p.m. on the date of the meeting and will be read during the public comment portion of the meeting.