

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: November 2, 2023
RE: *Professional & Education Training Opportunities

For the Agenda of November 6, 2023.

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of November 6, 2023.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. The MML also provides many opportunities for training and professional development including a vast selection of webinars available for viewing. The current offerings are attached for review & consideration.
2. American Planning Association-Michigan Chapter. The Michigan APA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the City host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.
3. MMDC Breakfast. DTE will be sponsoring the MMDC quarterly breakfast on November 8th at 8:00 a.m. at the Doherty Hotel. The guest speaker for this event is Marita Hattem-Schiffman, President of MyMichigan Central Region. Marita will discuss the rural healthcare landscape and updates on the Clare Hospital.

Attachments: as outlined above.

Clearly another way of life.



CITY OF CLARE
Professional Development Training Request

Today's Date: _____

Your Name & Title: _____

Name of Training Event: _____

Location of Training Event: _____

Date(s) & Times of Training Event: _____

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

Do you have and special food requirements (if the event is serving food)?

Will you need a city vehicle to attend this event? Yes No
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes No

Do you have special needs regarding accommodations? _____

Please return this completed form to: Diane Lyon, City Clerk
202 W. Fifth St.
Clare, MI 48617
Or you may email the form to: dlyon@cityofclare.gov



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Speaker Resources

DATE	EVENT	LOCATION
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2023

Nov 13 **LEAGUE EVENT:** [Live with the League](#) Virtual

Nov 16-17 [MAM Mayors and Presidents Institute](#) Frankenmuth

Nov 27 **LEAGUE EVENT:** [Live with the League](#) Virtual

Nov 30 **LEAGUE EVENT:** [Newly Elected Official Training](#) Lansing

Dec 11 **LEAGUE EVENT:** [Live with the League](#) Virtual

Dec 13 **LEAGUE EVENT:** [Newly Elected Official Training](#) Virtual

2024

Jan 25 **LEAGUE EVENT:** [Newly Elected Official Training](#) Sterling Heights

Jan 29-Feb 1 MME Winter Institute Lansing

Feb 10 **LEAGUE EVENT:** [Newly Elected Official Training](#) Virtual



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Mar 12	MAMA Advanced Institute	Lansing
Mar 12-13	LEAGUE EVENT: CapCon	Lansing
Apr 6	LEAGUE EVENT: Newly Elected Official Training	Virtual
May 17-18	LEAGUE EVENT: Elected Officials Academy Spring Summit	Mt. Pleasant
Jun 21-22	MAMA-GLS Joint Meeting	Mackinac Island
Aug 7-9	MAM Summer Workshop	Big Rapids
Sep 11-13	LEAGUE EVENT: Convention	Mackinac Island
Sep 28	MAMA Fall Law Program	Lansing
Nov 30	LEAGUE EVENT: Newly Elected Officials Academy	Lansing
Dec 13	LEAGUE EVENT: Newly Elected Officials Academy	Virtual
2025		
Mar 18-19	LEAGUE EVENT: CapCon	Lansing

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2023 MAM Mayors and Presidents Institute

2023 MAM Mayors and Presidents Institute
November 16-17, 2023
The Bavarian Inn Lodge, Frankenmuth, MI

The Michigan Association of Mayors (MAM) is hosting its biennial Mayors and Presidents Institute on November 16-17, 2023, at the Bavarian Inn Lodge in Frankenmuth. The event will include sessions on the role of the mayor/village president, the mayor/president and manager relationship, core policies like the Open Meetings Act (OMA), parliamentary procedure, and more. The Mayors and Presidents Institute will provide both new and seasoned officials with essential skills and knowledge to help them serve their communities. Attendees will also enjoy invaluable networking time to foster relationships among peers.

Agenda

Thursday, November 16

5:30 – 9:00 pm: Networking Dinner & Sessions

Friday, November 17

9:00 am – 3:45 pm: Sessions & Networking Lunch

Cost Per Person:

MAM Members: \$205 Early Bird Rate (cutoff is 10/19/23)

\$230 if registering after 10/19/23

Nonmembers: \$275 Early Bird Rate (cutoff is 10/19/23)

\$315 if registering after 10/19/23

Includes 2024 MAM membership for mayors, village presidents, and township supervisors of Michigan communities that are members of the Michigan Municipal League

Workshop Location:

The Bavarian Inn Lodge

1 Covered Bridge Lane

Frankenmuth, MI 48734

Registration

To register online, login to the right, and then click the "Register Myself" or "Register Someone Else" button below. Registration and cancellation deadline is **November 9 at 5:00 pm**.

[Click here](#) for a faxable registration form.

Housing Reservations:

The Bavarian Inn Lodge

Housing reservations can be made via phone or website. To book reservations via phone please call (855) 652-7200 and use the group code **13J6ZV**.

To book reservations online please visit [this link](#) and use group code **13J6ZV**

Group housing cutoff for the MAM room block is set for **November 2, 2023**.

When: 11/16/2023 - 11/17/2023

Where: The Bavarian Inn Lodge
1 Covered Bridge Lane
Frankenmuth, MI 48734

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Virtual Newly Elected Officials Training

Newly Elected Officials Training - Virtual

December 13, 2023

Virtual - Zoom

Our Newly Elected Officials Training aims to educate first-time elected officials and refresh seasoned officials with core topics and basic functions you'll need to hit the ground running in your role as a public official. These trainings cover topics like:

- Introduction to League Services
- Overview of Basic Local Government
- Roles and Responsibilities of Elected Officials
- Open Meetings Act (OMA)
- Freedom of Information Act (FOIA)
- Government Finance
- Elected Officials Academy Ambassador Panel

About the Speakers

League Staff, Experienced Elected Officials, & Plante Moran

Agenda

5:30 pm Welcome and Introduction

9:15 pm Adjourn

Breaks and breakout discussions are included within the agenda

Cost Per Person

Registration Fee:

Members - \$95

Nonmembers - \$170

[Click here](#) for a faxable registration form.

Location

Zoom links for virtual events will be sent out two weeks, one week, and the day before the event. Please save this link.

If you do not receive your link, please first check your spam folder, then contact events@mml.org for further assistance.

Education Credits Approved For This Program

3 EOA

Cancellation Policy

All cancellations must be submitted in writing either by email to registration@mml.org. No refunds will be given for cancellation requests received after **12/6/2023**. For a full list of registration policies, [click here](#).

When: 12/13/2023 - 12/13/2023

Where: Zoom (Virtual)

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Event Calendar

- APA Events
- MAP Events
- Emerging Planning Professional
- MAP Network & Learn
- On Site Workshops
- Other Events
- Partner Events

November 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
5	6	7	8 ● Kickstarting Sustainability Pl...	9 ● Developing Scenario-Based Plan...	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29 ● Women in Planning - November M...	30	1	2

Quick Links

- [Thank you Corporate Members](#)
- [Donate to MAP](#)
- [Contact MAP Staff](#)

Upcoming Events

- Wed Nov 8, 2023

[Kickstarting Sustainability Planning in Your Community](#)

Category: Emerging Planning Professional
- Thu Nov 9, 2023

[Developing Scenario-Based Plans](#)

Category: MAP Events
- Wed Nov 29, 2023

[Women in Planning - November Meet Up](#)

Category: Partner Events
- Thu Dec 14, 2023

[Engaging the Community through Charrettes](#)

Category: MAP Events
- Thu Dec 14, 2023

[Holiday Gathering](#)

Category: MAP Network & Learn

[View Full Calendar](#)

Michigan Association of Planning
 1919 West Stadium Boulevard, Suite 4
 Ann Arbor, MI 48103
info@planningmi.org
 734.913.2000 (office)
 734.913.2061 (fax)



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Event Calendar

Kickstarting Sustainability Planning in Your Community

Wednesday, November 08, 2023
12:00 PM - 1:00 PM EDT
Category: Emerging Planning Professional

Environmental sustainability can and should be embedded in municipal and county policies, ordinances, and programs to adapt to and mitigate climate change. An easy way to get started is joining Michigan Green Communities, a free sustainability benchmarking, networking, and technical assistance program for local governments. We'll discuss how the annual MGC Challenge can help you assess your current sustainability efforts and identify where you want to go next. We'll also cover how MGC and EGLE's Catalyst Communities program directly support MGC participants in attaining the goals they set with free technical assistance and useful tools.

Speaker: Danielle Beard, Michigan Green Communities Program Manager

[Click here to register](#)

Contact: Wendy Rampson at wrampson@planningmi.org

[Download as iCal file](#)

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— MIDDLE MICHIGAN —
DEVELOPMENT CORPORATION

2023 Clare County Breakfast

Wednesday, November 8th, 2023

The Rural Healthcare Landscape and Clare Hospital Updates

Join us at The Doherty Hotel in
downtown Clare, MI for a
complimentary breakfast and a
presentation from our guest speaker:

Marita Hattem-Schiffman

President of the MyMichigan
Central Region



Sponsored by:

DTE



RSVP Today!



<https://mmdc.org/events>