

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Jeremy Howard, City Manager
Date: October 12, 2023
Regarding: Approval to Accept Fire Grant (MI Fire Equipment Grant Program)

For the Agenda of October 16, 2023

Background. The city was recently notified that we were successful in being awarded grant funds for the MI Fire Equipment Grant Program. The grant application (*att'd*) was submitted based on the number of local government entities that the Fire Department supports. The Clare City Commission is now asked to consider approving the acceptance of the grant award (*copy att'd*) and the terms therein as well as authorizing the City Manager and City Treasurer to sign any and all necessary documents and allow for any necessary budget amendments required to accept the funds.

Issues & Questions Specified. Should the Clare City Commission approve the acceptance of the MI Fire Equipment Grant Program Grant?

Alternatives.

1. Approve the acceptance of the MI Fire Equipment Grant Program grant.
2. Direct that the offer of the MI Fire Equipment Grant Program grant be rejected.
3. Defer/delay the decision of this matter to a subsequently scheduled City Commission meeting.

Financial Impact. As reflected in the grant correspondence, acceptance of the grant will provide the city with funds (\$40,520) to help offset Fire Department equipment purchases.

Recommendation. I recommend that the City Commission approve the acceptance of the grant for the MI Fire Equipment Grant Program as well as authorizing the City Manager and City Treasurer to sign any and all necessary documents and allow for any necessary budget amendments required to accept the funds by the adoption of Resolution 2023-085 (*copy att'd*).

Attachments.

1. MI Fire Equipment Grant Program Grant Application.
2. MI Fire Equipment Grant Program Grant Award Letter.
3. Resolution 2023-085.

MI Fire Equipment Grant Program Application

Issued under Public Act 166 of 2022.

Pursuant to Section 801(1) of Public Act 166 of 2022, the MI Fire Equipment Grant Program is a grant program intended to assist local government fire departments that are "predominately on-call, part-time or volunteer" to purchase fire equipment for firefighters. Through a competitive grant process, eligible fire departments will be reimbursed for allowable fire equipment purchases. Applications **must be submitted to the Michigan Department of Treasury via e-signature solution no later than July 10, 2023**, for consideration.

PART 1: LOCAL GOVERNMENT INFORMATION		
Local Unit Name Clare Fire Dept.	Local Unit Municipal Code 18-2010 37-2005	
Contact Name James L Chapman	Contact Email Address jchapman@cityofclare.gov	
Contact Title Fire Chief	Contact Telephone Number 989-386-2151	Extension
PART 2: GRANT ELIGIBILITY		
<p>Eligibility for the MI Fire Equipment Grant Program will be determined by the grant requirements pursuant to PA 166 of 2022, Section 801(1), which are predominately on-call, part-time, or volunteer with purchasing fire gear for firefighters.</p> <p>"Fire Department" means a department, authority, or other governmental entity that safeguards life and property from damage from explosion, fire, or disaster and that provides fire suppression and other related services in this state. Organized fire department includes any lawfully organized firefighting force in this state. As defined in section 1 of the fire prevention code, 1941 PA 207, MCL 29.1</p> <p>"Local Unit of Government" means a city, village, township, tribal government or an authority or commission established by a county, village, city of township by resolution, motion, or charter.</p> <p>Does your city, village, township, tribal government, authority, or commission have a fire department where more than 50 percent of the firefighters are part-time, volunteer, or paid on call?</p> <p><input checked="" type="checkbox"/> Yes: The requesting local government certifies that it meets the eligibility criteria listed in MI Fire Equipment Grant Program.</p> <p><input type="checkbox"/> No: The requesting local government certifies that it does not meet the eligibility criteria listed in MI Fire Equipment Grant Program.</p> <p>Does the requesting local government fire department serve more than one local government as the primary provider of fire department services?</p> <p><input checked="" type="checkbox"/> Yes: The requesting local government fire department certifies that it is the primary provider of fire department services for more than one local government (please list all local governments in the table below).</p> <p><input type="checkbox"/> No: The requesting local government fire department certifies that it is primary provider of fire department services for only one local government.</p>		
Number	Local Governments Provided Primary Fire Department Services	
1	City of Clare	
2	Grant Township	
3	Sheridan Township	
4	Wise Township 50%	
5	Vernon Township 50%	
6		

7	
8	
9	
10	

PART 3: GRANT QUALIFICATIONS (See Instructions)

To qualify for the MI Fire Equipment Grant Program, the eligible local government must be registered as having more than 50% "nonpaid" or "part paid" firefighters as presented in the Fire Service Directory established by LARA under Public Act 207 of 1941. Please provide the requested information below related to numbers of firefighters for the eligible local government fire department.

NFIRS Code	Total Firefighters	No. of "Non paid" Firefighters	No. of "Part Paid" Firefighters
1801	26	0	26

Do the numbers of "Non paid" and "Part Paid" firefighters listed in the table above represent more than 50 percent of the total number of firefighters listed in the table above for the eligible local government fire department?

- Yes:** The requesting local government certifies that the information listed above demonstrates that more than 50 percent of total firefighters are "Non Paid" or "Part Paid".
- No:** The requesting local government certifies that the information listed above demonstrates that more than 50 percent of total firefighters are not "Non paid" or "Part Paid".

PART 4: GRANT AWARD REQUEST

Eligible local government fire departments may submit a claim for a grant award up to \$10,000, pursuant to Section 801(1) of Public Act 166 of 2022. Please enter the requested grant award claim below.

Grant Award Amount Requested (\$10,000 per local government listed in Part 2): 40,520.28

Qualified Expenses (Enter \$ amounts for eligible expenditures already incurred for reimbursement. If Applicable.)

Turnout coats and pants	SCBA Masks	Gloves (structural, and extrication)	Hoods	Radios, batteries, and antennas
\$ 10,047.00	\$ 605.00	\$ 535.78	\$ 3,300.00	\$ 21532.50
Flashlights	Helmets	Safety Vest for traffic accidents	Boots	Personal thermal imaging cameras
\$	\$	\$	\$ 4,500.00	\$

Supporting Documentation

- If the grant request is for expenditures for eligible items that have already been incurred, please attach supporting documentation.

PART 5: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided in this application is true and that I am authorized to submit a claim on behalf of the qualified unit as the Chief Administrative Officer, to receive funds for the MI Fire Equipment Grant Program pursuant to and if I am submitting expenses for reimbursement that all expenditures for which reimbursement is requested are eligible, and that these expenditures will not be reimbursed from any other source.

Chief Administrative Officer Signature <small>(as defined in MCL 141.422b)</small>	Printed Name of Chief Administrative Officer <small>(as defined in MCL 141.422b)</small>
Title	Date

Disclaimer: This form is subject to audit by the Michigan Department of Treasury. All supporting documentation regarding eligibility and monitoring requirements for the MI Fire Equipment Grant Program and must be retained by the local government for 7 years.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

September 14, 2023

Municipal Code: 182010

City of Clare
NFIRS Code: 01801
jchapman@cityofclare.org

Subject: MI Fire Equipment Grant Letter of Approval

Dear James Chapman:

The MI Fire Equipment Grant has been established to provide funding for the purchase of fire equipment for our part time, on call, or volunteer firefighters. Under the state's [fiscal year 2022-23 budget, Section 801](#), the Michigan Department of Treasury was appropriated \$12,000,000 to establish and operate a grant program to qualified local units of government to assist fire departments. Grant awards are not to exceed \$10,000 for qualified local governments.

Upon review of the City of Clare MI Fire Equipment Grant Application (Form 5874), City of Clare has been **approved** for a grant award under the MI Fire Equipment Grant Program as listed below:

- **Approved Award: \$40,520**

Grant awardees that have already submitted supporting documentation for eligible expenditures will be reviewed for reimbursement.

Grant awardees that have not already submitted requests for reimbursement will need to submit documentation of eligible expenses incurred on or after August 1, 2022, using [Form 6040-MI Fire Grant Program Reimbursement Request](#) to Treas-MIFireGrant@michigan.gov.

Requests for reimbursement should be submitted by September 30, 2023. Requests for reimbursement received after this date will be subject to available funds.

Funds will be disbursed utilizing the State of Michigan's [Sigma Vendor Self Service \(VSS\)](#) system upon receipt of all required documentation.

If you have any questions or require further assistance, please do not hesitate to contact the MI Fire Equipment Grant team at Treas-MIFireGrant@michigan.gov.

Sincerely,



Kevin A. Smith, Deputy Treasurer
State and Local Finance
Michigan Department of Treasury

RESOLUTION 2023-085

A RESOLUTION OF THE CLARE CITY APPROVING THE ACCEPTANCE OF A MI FIRE EQUIPMENT GRANT PROGRAM GRANT.

WHEREAS, the City of Clare applied for a MI Fire Equipment Grant Program for the purpose of acquiring Fire Department equipment; and

WHEREAS, said grant provides approximately \$40,520 in funding to assist in defraying the costs of purchasing Fire Department equipment; and

WHEREAS, the City has been notified that said grant application has now been approved; and

WHEREAS, the City is now required to accept or decline said grant; and

WHEREAS, the City Commission has duly considered the fiscal requirements and other circumstances associated with the grant.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves the acceptance of the MI Fire Equipment Grant.

BE IT FURTHER RESOLVED THAT the Clare City Commission authorizes the Clare City Manager and/or the Clare City Treasurer to sign any and all necessary documents and approve the expenditures and budget amendments related to the grant project and to submit reimbursement requests for the applicable grant proceeds.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

**The Resolution was introduced by Commissioner _____ and supported by Commissioner _____.
The Resolution declared adopted by the following roll call vote:**

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 16th day of October, 2023.

Diane Lyon, City Clerk