

## AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission  
From: Jeremy Howard, City Manager  
Date: August 31, 2023  
Regarding: Establish a City of Clare Fire Fighter Cadet Program

For the Agenda September 5, 2023

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Background. As I mentioned in my City Manager's Report at the last meeting and you heard from the Fire Chief at our tour of the facility after the last meeting, the Fire Department has been working on establishing a Fire Fighter Cadet Program to be implemented by the City of Clare. This program will be available for individuals aged 16 and 17 to be able to become Cadets and therefore be able to have limited participation with the Fire Department as well as begin training to become fully certified Firefighters when they turn 18. The Fire Department has worked with the State of Michigan and with the City Attorney to develop the program and the necessary Standard Operating Guidelines (SOG's). The last step in the process is for the City Commission to officially authorize the creation of the Cadet Program so that an authorization resolution can be sent to the Michigan Department of Licensing and Regulatory Affairs (LARA), Bureau Of Fire Services Fire Fighter Training Division (FFTD).

Issues & Questions Specified. Should the City Commission authorize the creation of the Fire Fighter Cadet Program?

Alternatives.

1. Authorize the creation of the Fire Fighter Cadet Program.
2. Do not Authorize the creation of the Fire Fighter Cadet Program.
3. Defer/delay/postpone decision to a future scheduled Commission meeting.

Financial Impact. Cost for the wages for the cadets for the work they do.

Recommendations. I recommend that the City Commission Authorize the creation of the Fire Fighter Cadet Program by adoption of Resolution 2023-070 (*copy att'd*).

Attachments.

1. Resolution 2023-070.

**RESOLUTION 2023-070**

**A RESOLUTION OF THE CLARE CITY COMMISSION ESTABLISHING AND AUTHORIZING A FIREFIGHTER CADET PROGRAM FOR THE CITY OF CLARE.**

**WHEREAS**, the City of Clare, recognizes the importance of a properly staffed professional fire department, for the well-being of residents and visitors to our community, and

**WHEREAS**, it is further recognized, that a Cadet Program will help to assure the availability of competent well-trained individuals to consider for future fire department vacancies.

**NOW THEREFORE BE IT RESOLVED THAT** the City Commission of the City of Clare hereby authorizes the Fire Chief to establish and maintain a Cadet Program within the Fire Department, comprised of individuals from 16 through 17 years of age.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**The Resolution was introduced by Commissioner \_\_\_\_\_ supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 5<sup>th</sup> day of September, 2023.

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Sarah Schumacher, Deputy City Clerk

I Sarah Schumacher, Deputy Clerk, certify that this is a true copy of the Resolution passed by the City of Clare on September 5, 2023.

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