

## AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commission  
FROM: Jeremy Howard, City Manager  
DATE: September 14, 2023  
RE: Approval of Invoices for Services - Repairs to Well #9

For the Agenda of September 18, 2023.

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*Background.* The City has recently been experiencing issues with one of its public water wells (Well #9). Water Superintendent Dale Clark had the well pulled for troubleshooting and likely repair and found that it did indeed need servicing. At the request of our Water Superintendent, Dale Clark, I approved emergency services which ultimately totaled \$35,712.97, to facilitate the repair of the well and bring it back online. The City Commission is now asked to approve (after the fact) the payment of this invoice.

*Issues & Questions Specified.* Should the City Commission approve the payment of the invoice for emergency repairs of Public Water Well #9?

*Alternatives.*

1. Approve payment of the invoice.
2. Do not approve payment of the invoice.
3. Set the matter aside for further consideration and/or deliberation.

*Financial Impact.* The total cost for the emergency repairs is \$35,712.97 from Peerless-Midwest (*att'd*). These costs were unanticipated and not budgeted; consequently, a budget amendment will be required. The Water Fund has the cash available to defray these costs. The PRPs will also be responsible for half of the cost of this repair.

*Recommendation.* I recommend that the City Commission approve the payment of the invoices and concurrently approve the City Treasurer to make any and all necessary budget amendments by adoption of Resolution 2023-073 (*copy attached*).

*Attachments.*

1. Invoice.
2. Resolution 2023-073.



# INVOICE

New Remit to Address:

55860 Russell Industrial Pkwy.  
Mishawaka, IN 46545

**Bill To:**

City of Clare  
Attn: Accounts Payable  
202 W. Fifth St.  
Clare, MI 48617

P: 574-254-9050 / F: 574-254-9650

**DATE:** September 12, 2023

**Invoice #** 74570

**PO #** Dale Clark

**PM:** Robert Masters

**PN:** 58445

**FN:** 58445

**CN:** 8184

**Tax Exempt:** Yes / Pol. Sub.

**Ship To:**

**Well 9 Pump Repair and Replacement**

*pm*  
**APPROVED FOR PURCHASE**  
*\$90-536.003. 931.000*  
**GL #** *591-536.005. 931.000* *50*  
**DATE** *9-13-23* *50*

Mobilize with crane and pull pump	\$2,500.00
New 4 Stage pump bowl, 60 feet of 8" pump column, 8" bearing retainers, stainless steel shaft sleeves, stainless steel shaft couplings, new stainless steel head shaft, stainless steel motor shaft, packing box bearing, neoprene lineshaft bearings, re-use existing stainless steel lineshaft with new sleeves and couplings, 6x8 column adapter, 6x8 suction adapter, 10 ft of 8" suction pipe, airline with gauge, pressure gauge, water slinger, set of packing, 8" discharge flange pack.	\$21,087.65
Replacement new 20 HP inverter duty vertical hollowshaft motor to replace old motor that had a short.	\$4,665.32
Shop and machine labor to repair and replace pump parts, overhaul pump head, etc.	\$4,960.00
Mobilize with crane, set pump, chlorinate, startup and test	\$2,500.00

**TOTAL** \$35,712.97

OUR PAYMENT TERMS ARE NET 30  
THANK YOU FOR YOUR BUSINESS!  
Federal ID # 35-1284374

**RESOLUTION 2023-073**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE PAYMENT OF AN INVOICE FOR EMERGENCY REPAIR SERVICES OF THE CITY'S PUBLIC WATER WELL #9 AND CONCURRENTLY APPROVING A BUDGET AMENDMENT FOR SAID EXPENDITURES.**

**WHEREAS**, the City experienced an unanticipated issue with of one of its public water wells (Well #9); and

**WHEREAS**, the Water/Wastewater Superintendent and the Clare City Manager approved the emergency expenditure of funds to defray the cost of required repairs to said Water Well; and

**WHEREAS**, the total of said expenditures to complete emergency repairs to said water well exceeds the routine approval authority of the City Manager, thus requiring formal approval of said invoice by the Clare City Commission; and

**WHEREAS**, said costs were unanticipated and were not included in the City's approved 2023/2024 Fiscal Year Operating Budget, thus requiring a budget amendment.

**NOW, THEREFORE BE IT RESOLVED THAT** the Clare City Commission hereby approves the payment of an invoice totaling \$35,712.97 for emergency repair services for the City's Public Water Well #9, said services and invoice being from Peerless-Midwest.

**BE IT FURTHER RESOLVED THAT** the Clare City Commission hereby approves an amendment of the City's approved 2023/2024 Water Fund Budget in the amount of \$35,712.97 to defray the cost of said repairs to Well #9 and directs its Treasurer & Finance Director to take all necessary and required actions to execute said budget amendment.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.  
The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 18<sup>th</sup> day of September, 2023.

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Diane Lyon, City Clerk