

## CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission  
FROM: Jeremy Howard, City Manager  
DATE: September 14, 2023  
RE: City Manager's Report

For the Agenda of September 18, 2023

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Lake Shamrock Dredging and Dam Project. Mechanical dredging by the City is continuing and has gotten to the point that we needed to move the turbidity curtain to be able to begin removing the areas of silt build-up in front of Shamrock Park. Now that we are further East, we are relocating the barge site and the hauling road to the end of Shamrock Court as planned. The operator is currently digging a trench through the lake (*picture att'd*) in order to make it down to that new spot. For the hydraulic dredging project, Savin is still hopeful to have a permit soon which will allow them to start work on the holding cell and then begin dredging this year if all goes as planned. The Dam feasibility study work is continuing. Luke and I recently met again with the engineers working on the project to continue moving the project forward.

Street Reconstruction Project. Malley Construction continues to work on the street project on North Rainbow Drive from Glendale to Eastwood. The project is nearing completion and the plan is that the base course of asphalt will go on Tuesday morning of the 19<sup>th</sup> and the last course will be done on Wednesday morning of the 20<sup>th</sup> barring any weather delays.

Gary Todd Resignation. As you recall, Mr. Gary Todd, Airport Manager, recently decided that it was time for him to take some well-deserved time for himself and his family and retire from his position as Airport Manager. Attached to this report is an updated resignation letter as Gary has graciously agreed to stay active as the designated Airport Manager through the end of the year. Luckily, we have had a very qualified candidate approach the City with interest in the position. With Gary staying on in a limited capacity as the Airport Manager through the end of the year this will allow us to work with the new potential contract manager to finalize a new contract soon and allow for Gary to be able to work with and train this new manager. Stay tuned for more information in the coming weeks.

City of Clare Pitch Competition. MMDC is thrilled to be hosting the second Downtown Pitch Competition (available to all of Clare Businesses) - this time in Downtown Clare! Through a competitive pitch competition, ideas will be presented, developed, and ultimately showcased at a community event on September, 19<sup>th</sup> 2023 at the Ideal Theatre! The competition will fund projects that enhance the vibrancy of our incredible city, with funding provided by community sponsors who believe in the value of Clare. (*See flyer*) RSVP and get tickets and donate at <https://mmdc.org/downtown-pitch-clare/>.

North Light Movie Night/Gold Out Night. The final movie event of the summer by North Light Movie will be for a great cause sponsored in part by the Clare Parks and Recreation Department. Come out for a classic showing of The Karate Kid! The movie will start shortly after sunset (approximately 8pm). This event will be held in conjunction with Gold Out Night which is an event to support September as Childhood Cancer Awareness Month, a time to honor and remember families affected by childhood cancer. Help raise awareness by coming out to the event and join in the fundraising efforts to make a difference in the lives of children living with cancer and their families. Bring a donation for children and their families who are currently going through treatment and enjoy a fun family movie, some games, and concessions. (*See event Flyers att'd*)

City Department Tours. Tonight, we will continue with our informal city department tours at the Wastewater Treatment Facility. After the meeting is adjourned, we will head over to the plant for a guided informational tour by department staff. You will be able to tour the facility, see the equipment and processes used, and learn more about the Wastewater Treatment Department.

Attachments:

1. Mechanical Dredging Picture.
2. Gary Todd Resignation Letter - Updated.
3. Clare Pitch Competition Flyer.
4. North Light Movie Night/Gold Out Night Flyer.



**Gary Todd**

6195 Pleasantview Drive  
Clare, MI 48617  
(989) 802-2005  
gtodd@cityofclare.gov

September 10, 2023

**Jeremy Howard**

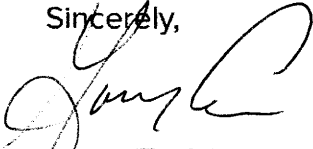
Clare City Manager  
202 W. Fifth Street  
Clare, MI 48617

Dear Mr. Howard,

As I stated in my letter of resignation, I would be willing to help train my replacement or assist in any way that makes the transition as seamless as possible. I did not envision it would push back my end date by 3 months. I do have plans and commitments that will be hard to break. I have always wanted whatever is best for the success of the airport, so I will continue to be the Airport Manager of record until December 31, 2023 to aid in the transition.

The terms of this arrangement must allow for flexibility in remote administration. Jobs requiring daily in person "boots on the ground" will either be handled by the Assistant Airport Manager or through other City employees. I will be able to take care of the administration aspects of the position remotely, as I did last Winter. Please let me know if you have any questions.

Sincerely,



**Gary Todd**





# SUPPORTING GOOD IDEAS *that* SUPPORT OUR TOWN

**DREAM IT**

**PITCH IT**

**FUND IT**

*at least*

# \$10,000 *for* the Best Pitch of the Night!

*at least*

# \$1,000 *for* People's Choice



[mmdc.org/downtown-pitch-clare](http://mmdc.org/downtown-pitch-clare)

## WHAT'S DOWNTOWN PITCH?

Clare's first ever Downtown Pitch competition is underway. It's an effort to bring amazing ideas to life and facilitate community engagement. The competition will fund at least one project that will enhance the vibrancy of our incredible City!

## COMMUNITY EVENT: SEPT. 19TH

Cast a vote for your favorite pitch to determine who wins the People's Choice Award at our community event on September 19th. This showcase will feature pitch finalists publicly presenting their ideas and plans. The night will culminate in winners being announced. It's a great opportunity to connect with your neighbors, enjoy innovative ideas, and support local business owners and change leaders. Plus, it'll be fun!

**MARK YOUR CALENDARS!**

# Sept. 19

Public Pitch Event: 7:00 PM

\$5 Donation Encouraged

Ideal Theatre, downtown Clare

Sponsored and supported by:





**JOIN US FRIDAY, SEPTEMBER 15, 2023**  
**AT THE EMERALD ISLE RECREATION COMPLEX**  
**AT 6:00 P.M.**

**CHILDHOOD CANCER  
AWARENESS MONTH**



*FOR*  
**GOLD OUT  
NIGHT**



**#GOLDTOGETHER**  
**#ENDCHILDHOODCANCER**  
**#MORETHAN4**



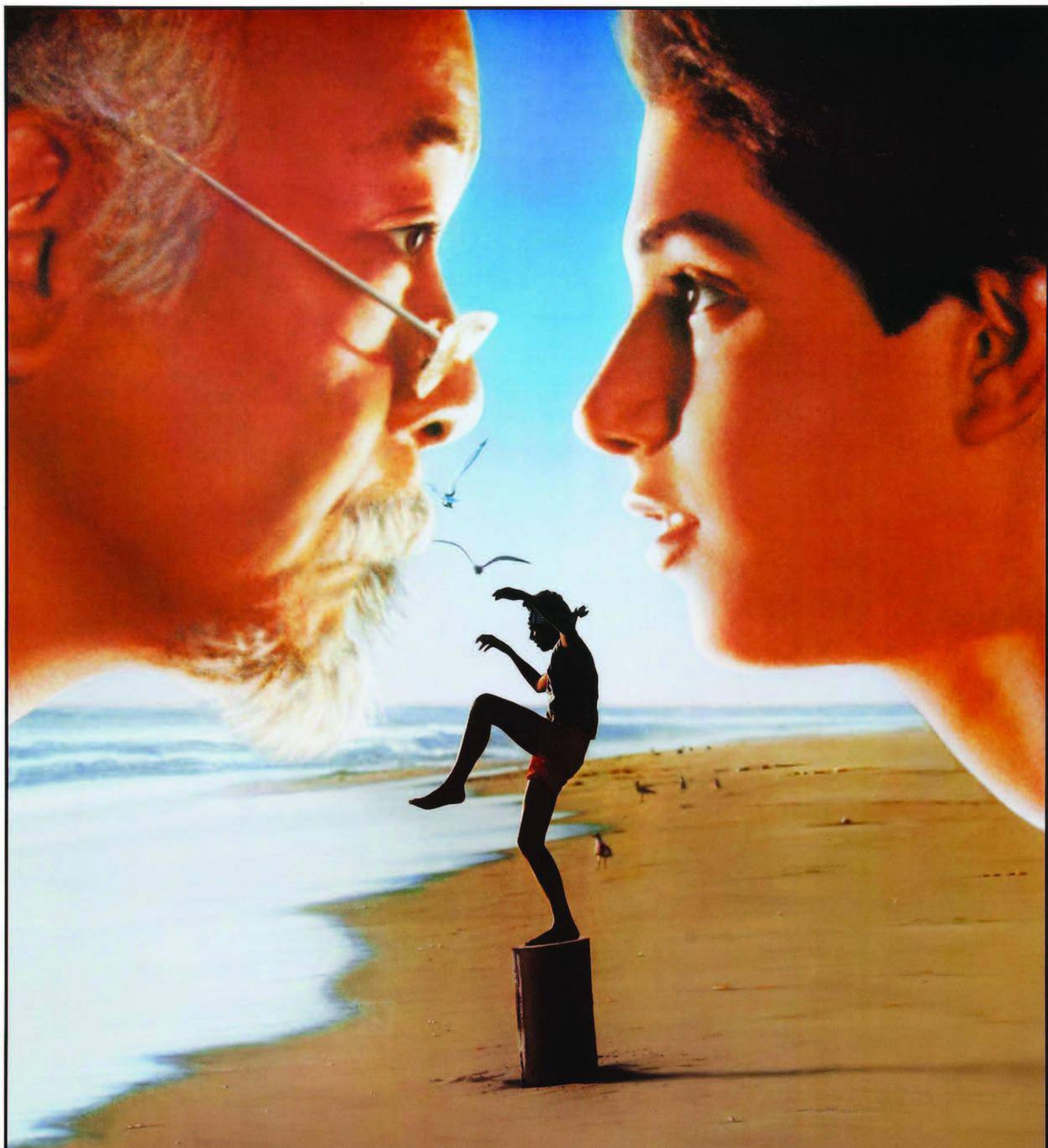
September is Childhood Cancer Awareness Month, a time to honor and remember families affected by childhood cancer. Help us raise awareness by coming out to our event and join in on our fundraising efforts to make a difference in the lives of children living with cancer and their families.

We will be taking in donations for children and their families who are currently going through treatment and will also having a fun family movie, some games and concessions.

If you would like to get involved or get more info, please contact [jsimmer@cityofclare.gov](mailto:jsimmer@cityofclare.gov) or call (989) 424-4074.







He taught him the secret to Karate lies in  
the mind and heart. Not in the hands.

# The Karate Kid