

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Absent: None. Also, present were: Jeremy Howard, City Manager; Shannon Sirpilla, City Treasurer; Diane Lyon, City Clerk; Dale Clark, WWT Director; Dave Saad, Police Chief; and Sarah Schumacher, Deputy Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Jenkins second by Commissioner Murphy to approve the items listed with an asterisk (\*) (Agenda, Minutes, Department Reports, Communications, Professional Development, Board and Committee Appointments, and Bills) that are considered routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Kim Bussell, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

3. \*APPROVAL OF MINUTES:

*Approved by Consent Agenda.*

4. \*APPROVAL OF AGENDA:

*Approved by Consent Agenda.*

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

**A. EMPLOYEE SERVICE RECOGNITION-SARAH SCHUMACHER-15 YEARS**

Sarah Schumacher has faithfully served the residents of the City of Clare for the past fifteen years as a full-time employee and the City's Deputy City Clerk. The City Commission is asked to formally recognize Sarah for her outstanding, exemplary, faithful, and dedicated public service.

Motion by Commissioner Bonham second by Commissioner Murphy to recognize Sarah for her dedicated service to the community by adoption of Resolution 2023-071. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent None. *Motion Carried.*

**B. APPROVE BALLOT VOTE FOR MML PROPERTY & LIABILITY POOL BOARD OF DIRECTORS**

The City is a member of the Michigan Municipal League's (MML) Liability & Property Pool. The Pool's Board of Directors is elected from the membership. The City has been informed that three incumbent Board members are up for reelection this year. The City Commission is asked to cast its ballot to fill these positions - either by voting for the three incumbents designated on the ballot or by write-in candidates.

Motion by Commissioner Bonham second by Commissioner Bussell to direct the City Clerk to cast votes for the incumbents running for the Pool Board by adoption of Resolution 2023-072. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent None. *Motion Carried.*

**C. APPROVE INVOICE FOR WELL 9 REPAIRS**

The City recently experienced issues with one of its public water wells (Well #9). Water Superintendent Dale Clark had the well pulled for troubleshooting and found that it did indeed require servicing. At the request of our Water Superintendent, Dale Clark, I approved emergency services which ultimately totaled \$35,712.97, to facilitate the repair of the well and bring it back online. The City Commission is now asked to approve (after the fact) the payment of this invoice from Peerless Midwest.

Motion by Commissioner Bussell second by Commissioner Murphy to approve the invoice payment and associated budget amendment by adoption of Resolution 2023-073. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent None. *Motion Carried.*

**D. \*BOARD & COMMITTEE REAPPOINTMENT-MR. JASON LOWE TO THE CITY PLANNING COMMISSION**

*Resolution 2023-074 Approved by Consent Agenda.*

8. TREASURER'S REPORT: The Treasurer provided a report to the Commission.

9. \*DEPARTMENT REPORTS: *Approved by Consent Agenda.*

10. CITY MANAGER'S REPORT

Lake Shamrock Dredging and Dam Project. Mechanical dredging continues. We've gotten to the point that we needed to move the turbidity curtain to be able to begin removing the areas of silt build-up in front of Shamrock Park. Now that we are further East, we are relocating the barge site and the hauling road to the end of Shamrock Court. The operator is digging a trench through the lake in order to make it down to the staging site. Savin is still hopeful to have a hydraulic dredging permit soon which will allow them to start work on the holding cell and then begin dredging this year if all goes as planned. The Dam feasibility study work continues. Luke and I recently met again with the engineers working on the project to continue moving the project forward.

Street Reconstruction Project. Malley Construction continues to work on the street project on North Rainbow Drive from Glendale to Eastwood. The project is nearing completion and the plan is that the base course of asphalt will go on Tuesday morning of the 19th and the last course will be done on Wednesday morning of the 20th barring any weather delays.

Gary Todd Resignation. Airport Manager Gary Todd recently decided that it was time for him to take some well-deserved time for himself and his family and retire from his position as Airport Manager. Gary initially submitted his resignation to be effective September 30 but has since updated his resignation letter as Gary has graciously agreed to stay active as the designated Airport Manager through the end of the year. Luckily, we have had a very qualified candidate approach the City with interest in the position. With Gary staying on in a limited capacity as the Airport Manager through the end of the year this will allow us to work with the new potential airport manager to finalize a new contract and allow for Gary to be able to work with and train this new manager.

City of Clare Pitch Competition. MMDC is thrilled to be hosting the second Downtown Pitch Competition (available to all of Clare Businesses) - in Downtown Clare! Through a competitive pitch competition, three ideas will be developed, presented, and ultimately showcased at a community event on September, 19th 2023 at the Ideal Theatre. The competition will fund projects that enhance the vibrancy of our incredible city, with funding provided by community sponsors who believe in the value of Clare. To RSVP, get tickets, and donate to this worthy event go to <https://mmdc.org/downtown-pitch-clare/>.

North Light Movie Night/Gold Out Night. The final movie event of the summer by North Light Movie is for a great cause and sponsored in part by Clare Parks and Recreation. Come out for a classic showing of The Karate Kid! The movie will start shortly after sunset. This event will be held in conjunction with Gold Out Night which is an event to support Childhood Cancer Awareness Month and a time to honor and remember families affected by childhood cancer. Help raise awareness by coming to the event and joining in the fundraising efforts to make a difference in the lives of children living with cancer and their families. Bring a donation for the children and their families who are currently going through treatment and enjoy a fun family movie, games, and concessions.

City Department Tours. Tonight's informal city department tour is at the Wastewater Treatment Facility. After the meeting is adjourned, we will head over to the plant for a guided informational tour by department staff. You will be able to tour the facility, see the equipment and processes used, and learn more about the Wastewater Treatment Department.

11. \*COMMUNICATIONS: *Approved by Consent Agenda.*

12. EXTENDED PUBLIC COMMENT: None.

13. COMMISSION DISCUSSION TOPICS: Commissioner Bonham noted that the US Flag at City Hall has not been raised to full staff since 9/11.

Mayor Humphrey announced that the new street light approved by the City Commission has been installed at the corner of Rainbow Drive and Eastwood Drive.

14. \*APPROVAL OF BILLS: *Approved by Consent Agenda.*
15. \*PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*
16. ADJOURNMENT: Motion by Commissioner Bussell second by Commissioner Jenkins to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.* The meeting adjourned at 6:15 p.m.

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Pat Humphrey, Mayor

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Diane Lyon, City Clerk