



CITY HALL

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Fx 989.386.4508
www.cityofclare.org
Manager x102
Assessor x103
Clerk x106
Treasurer x107

**DEPARTMENT OF
PUBLIC WORKS**

Ph 989.386.2182 or
989.386.7541 x202
Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321
Fx 989.386.2387

**POLICE DEPT.
NON-EMERGENCY**

Ph 989.386.2121
Fx 989.386.0440

**FIRE DEPT.
NON-EMERGENCY**

Ph 989.386.2151
Fx 989.386.3020

**PARKS &
RECREATION**

Ph 989.386.7541 x213
Fx 989.386.4508

AIRPORT

Ph 989.386.0445
Fx 989.386.4508

CLARE CITY COMMISSION
Meeting to be held at Clare City Hall
202 W. Fifth St., Clare MI

Monday, September 18, 2023
6:00 p.m.

AGENDA

1. **CALL TO ORDER**
 - A. Pledge of Allegiance
 - B. Roll Call
2. **CONSENT AGENDA** – All items listed with an asterisk (*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.
3. ***APPROVAL OF MINUTES**
4. ***APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**
6. **OLD/UNFINISHED BUSINESS** – None
7. **NEW BUSINESS**
 - A. Employee Service Recognition – Sarah Schumacher – 15 Years – Clerk Department
 - B. MML Liability & Property Pool Board of Directors Ballot
 - C. Approval of Invoice for Services – Emergency Repairs – Well #9
 - D. *Board & Committee Appointment – Planning Commission – (Jason Lowe)
8. **TREASURER'S REPORT**
9. ***DEPARTMENT REPORTS**
10. **CITY MANAGER'S REPORT**
11. ***COMMUNICATIONS**
12. **EXTENDED PUBLIC COMMENT**
13. **COMMISSION DISCUSSION TOPICS**
14. ***APPROVAL OF BILLS**

15. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES

16. ADJOURNMENT

The public will be permitted to provide comment during the Public Comment portions of the meeting. The public is asked to identify themselves by providing their name and address when offering public comment.

Written comment may be submitted to dlyon@cityofclare.org, or placed in the drop box at Clare City Hall, or sent in by postal mail to the City Clerk, Diane Lyon at Clare City Hall, 202 W. Fifth St., Clare MI 48617, prior to 4 p.m. on the date of the meeting and will be read during the public comment portion of the meeting.

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Kim Bussell, and Maegan Jenkins. Absent: Carolyn (Gus) Murphy Also, present: Jeremy Howard, City Manager; Shannon Sirpilla, City Treasurer; Sarah Schumacher, Deputy Clerk; Dave Saad, Police Chief; Tom Brandon, Patrol Officer; John Lake, Police Captain; Auxiliary Police Officers Bill Hahn, Brendan Gregory, and Daniel Jenkins; WWTP Superintendent Dale Clark, WWTP Employee, Joshua Miller; Fire Chief, Jim Chapman; and Fire Captain, Sam Eberhart;

2. CONSENT AGENDA:

Moved by Commissioner Jenkins second by Commissioner Bussell to approve the items listed with an asterisk (*), Minutes, Communications, Professional Development, and Bills) that are considered routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Kim Bussell, and Maegan Jenkins. Nays: None. Absent: Carolyn (Gus) Murphy. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: None

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. EMPLOYEE SERVICE RECOGNITION – JOSHUA MILLER -15 YEARS

Joshua Miller has faithfully served the residents of the City of Clare for the past fifteen years, as a full-time employee within the City's Department of Water/Wastewater beginning in 2008. The City Commission is asked to formally recognize Josh for his exemplary, faithful, and dedicated public service.

Motion by Commissioner Bonham second by Commissioner Bussell to recognize Josh Miller for his fifteen years of service by adoption of Resolution 2023-067. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Kim Bussell. Nays: None. Absent: Carolyn (Gus) Murphy. None. *Motion Carried*

B. EMPLOYEE SERVICE RECOGNITION – TOM BRANDON -10 YEARS

Police Officer Tom Brandon has faithfully, honorably, and courageously served the residents of the City of Clare and the Greater Clare Area Community for the past ten years as an officer of the Clare Police Department. The City Commission is asked to consider formally recognizing Tom Brandon for this distinguished achievement.

Motion by Commissioner Jenkins second by Commissioner Bonham to recognize Tom Brandon for his ten years of service by adoption of Resolution 2023-068. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Kim Bussell. Nays: None. Absent: Carolyn (Gus) Murphy. None. *Motion Carried*

C. HALLOWEEN TRICK-OR-TREATING DATE/HOURS

Historically, the City Commission has set the date and time for Halloween trick-or-treating within the City. Generally, these hours are set for 6:00 p.m. to 8:00 p.m. on October 31st – which falls on Tuesday this year.

We have contacted our neighboring communities to determine their hours for trick-or-treating. The surrounding communities have scheduled for Halloween as follows: Coleman and Rosebush are from 6-8 p.m., and Farwell and Harrison are from 5:30-7:30 p.m. on Tuesday, October 31st.

Motion by Commissioner Jenkins second by Commissioner Bonham to approve the city's trick-or-treat date/time for October 31, from 6-8 p.m. by adoption of Resolution 2023-069. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Kim Bussell. Nays: None. Absent: Carolyn (Gus) Murphy. None. *Motion Carried*

D. APPROVAL TO ESTABLISH A CITY OF CLARE FIRE FIGHTER CADET PROGRAM

The Fire Department has been working on establishing a Fire Fighter Cadet Program to be implemented by the City of Clare. This program will be available for individuals aged 16 and 17 to become Firefighter Cadets and allow them to have limited participation with the Fire Department to provide training to become fully certified Firefighters when they turn 18. The Fire Department has worked with the State of Michigan and with the City's Attorney to develop the program and the necessary Standard Operating Guidelines (SOG's). The last step in the process is for the City Commission to officially authorize the creation of the Cadet Program so that an authorization resolution can be sent to the Michigan Department of Licensing and Regulatory Affairs (LARA), Bureau Of Fire Services Fire Fighter Training Division (FFTD).

Motion by Commissioner Bussell second by Commissioner Jenkins to approve the establishment of a firefighter cadet program by adoption of Resolution 2023-070. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Kim Bussell. Nays: None. Absent: Carolyn (Gus) Murphy. None. *Motion Carried*

8. TREASURER'S REPORT: The Treasurer provided a report to the Commission.

9. CITY MANAGER'S REPORT

Lake Shamrock Dredging and Dam Project. Mechanical dredging by the City is continuing and making good progress moving east in the lake towards Shamrock Park. We will be moving the turbidity curtain further down the lake so that we can begin removing the areas of silt build-up in front of Shamrock Park. Luke Potter and I recently met with Savin Lake Services to discuss the hydraulic dredging portion of the project; Savin has informed us that there has been some permitting progress with EGLE. Savin hopes to have a permit soon which will allow them to start work on the holding cell and then begin dredging this year if all goes as planned. The feasibility study on the dam continues to make progress. Luke and I recently met with the engineers on-site. The team working on the project is working to get everyone familiar with the site to answer questions and discuss options.

Street Reconstruction Project. Malley Construction continues to work on the street project on North Rainbow Drive from Glendale to Eastwood. The curb and gutter have been completed and the approaches have been poured for the driveways.

Labor Day Holiday. Just a reminder that City Offices will be closed for the Labor Day Holiday on Monday, September 4, 2023. This means that our regularly scheduled City Commission meeting will be held at 6:00 p.m. on Tuesday, September 5, 2023, instead of Monday night.

City Department Tours. The tour of the Fire Department went well after the last meeting. We will schedule the next tour for the second meeting in September. Perhaps we can get to the Waste Water Treatment Facility unless there is another department the Commission desires to tour.

11. *COMMUNICATIONS: *Approved by Consent Agenda.*

12. EXTENDED PUBLIC COMMENT: None.

13. COMMISSION DISCUSSION TOPICS: Mayor Humphrey read a thank you card from Jane Sartor.

14. *APPROVAL OF BILLS: *Approved by Consent Agenda.*

15. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*

16. ADJOURNMENT: Motion by Commissioner Jenkins seconded by Commissioner Bonham to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Maegan Jenkins, and Kim Bussell. Nays: None. Absent: Carolyn (Gus) Murphy. None. *Motion Carried*. Meeting adjourned at 6:18 p.m.

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Jeremy Howard, City Manager
Date: September 14, 2023
Regarding: Employee Service Recognition – Deputy City Clerk, Sarah Schumacher – 15 Years of Service

For the Agenda of September 18, 2023

Background. Sarah Schumacher has faithfully served the residents of the City of Clare for the past fifteen years as a full-time employee and the City's Deputy City Clerk. The City Commission is asked to formally recognize Sarah for her outstanding, exemplary, faithful, and dedicated public service.

Issues & Questions Specified. Should the City Commission formally recognize Sarah for her exemplary public service?

Alternatives.

1. Formally recognize Sarah Schumacher.
2. Do not recognize Sarah Schumacher for her service.
3. Set aside a decision regarding this matter to a later date.

Financial Impact. The cost to the City is approximately \$75.00 (\$50.00 employment longevity stipend and the cost of a framed resolution)

Recommendation. I recommend that the City Commission formally recognize the outstanding public service of Sarah Schumacher by the adoption of Resolution 2023-071.

Attachment.

1. Resolution 2023-071.

RESOLUTION 2023-071

A RESOLUTION OF THE CLARE CITY COMMISSION RECOGNIZING MS. SARAH SCHUMACHER FOR FIFTEEN YEARS OF EXCEPTIONAL PUBLIC SERVICE.

WHEREAS, Ms. Sarah Schumacher has creditably, loyally, and faithfully served the residents of the City of Clare since 2008 as a member of the City Clerk’s office for Fifteen (15) years; and

WHEREAS, the devotion, professionalism, performance, and humble spirit of service of Ms. Schumacher have been particularly exemplary throughout her service with the City; and

WHEREAS, the Mayor and City Commission of the City of Clare deem it appropriate to formally recognize Ms. Schumacher for her exemplary public service.

NOW THEREFORE BE IT RESOLVED THAT, on behalf of the residents of the City of Clare and the Greater Clare Area Community, the Mayor of the City of Clare and the Clare City Commission hereby formally recognize the fifteen (15) years of public service of Ms. Sarah Schumacher as the City’s current Deputy City Clerk.

BE IT FURTHER RESOLVED THAT the Mayor and City Commission offer their gratitude and appreciation to Ms. Schumacher for her devotion, dedication, commitment to excellence, sound leadership, management, and her exemplary performance.

BE IT FURTHER RESOLVED THAT the Mayor and City Commission offer Ms. Schumacher their most sincere wishes for continued good health and ask for her continued commitment to excellence in serving the residents of this community.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

This Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 18th day of September, 2023.

Diane Lyon, City Clerk

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Jeremy Howard, City Manager
Date: September 14, 2023
RE: 2023 MML Pool Director Election

For the Agenda of September 18, 2023

Background. The City is a member of the Michigan Municipal League's (MML) Liability & Property Pool. The Board of Directors of the Pool is elected from the membership of the Pool. The City has been informed (*see copy of att'd correspondence from the MML Pool Administrator*) that three of the Board members are up for reelection this year. The City Commission is asked to cast its ballot to fill these positions - either by voting for the three incumbents designated on the ballot or by write-in candidates.

Issues & Questions Specified. Should the City Commission cast its ballot for the Pool Director positions?

Alternatives.

1. Direct the submittal of the ballot by voting for the incumbent Liability & Property Pool Board Directors.
2. Direct the submittal of the ballot by voting for write-in candidates.
3. Do not vote.
4. Set aside the decision regarding this matter to a later date.

Financial Impact. There is no direct fiscal impact.

Recommendation. I recommend that the City Commission cast its ballot as it deems appropriate by adoption of resolution 2023-072 (*copy attached*).

Attachments.

1. MML Liability & Property Pool Director Correspondence.
2. Resolution 2023-072.

To: Members of the MML Liability & Property Pool
From: Michael J. Forster, Fund Administrator
Date: September 11, 2023
Subject: Pool Director Election

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. Three (3) incumbent Directors have agreed to seek re-election. You may also write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 10th. Alternately, you may complete your ballot online:

Go to www.mml.org. At the top of the page, hover over *Programs & Services* and select *Risk Management* from the drop-down list. Next, look for the *Jump To* panel and select *Liability & Property Pool*. The ballot link is on the next page, in the *Jump To* panel, under *Online Forms*.

The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster
Pool Administrator
mforster@mml.org

We love where you live.



THE CANDIDATES

Three-year terms beginning January 1, 2024



George Bosanic, City Manager, City of Greenville

George has nearly 35 years of experience as a municipal official with over 30 years serving as the city manager of the City of Greenville. George has served in leadership roles on numerous local boards and commissions over the years and is a past board member of the MML Workers' Compensation Fund Board. He is a member of the Michigan Local Government Management Association and International City Management Association. George is seeking re-election to his second term.



Sue Osborn, Mayor, City of Fenton

Sue has over thirty-eight years of experience as a municipal official, serving as mayor of the City of Fenton for the last twenty-five. She was appointed to Fenton's city council in 1985 and has been a continuous member since that time. Previously, she was a member of the Planning Commission from 1978-1985. Sue is a member of the Michigan Association of Mayors, a member of the National League of Cities and serves as Vice-Chair of the FAIR (Finance, Administration and Intergovernmental Affairs) for the National League of Cities. She is also active in several local and regional civic organizations. Sue is seeking re-election to her fourth term.



David Post, Village Manager, Village of Hillman

Dave has more than twenty-eight years' experience as a municipal official, serving as the manager in the Village of Hillman. Dave is a past member of the Michigan Municipal League Board of Trustees and several MML committees. He is currently a member of the Northeast Michigan Council of Governments board and is active in several local and regional civic organizations, including the Communities First Fund (chair), the Hillman Community Radio board and the Wheels Car Club. Dave is seeking re-election to his fourth term.

RESOLUTION 2023-072

A RESOLUTION OF THE CLARE CITY COMMISSION AUTHORIZING ITS VOTE TO BE CAST FOR THE MICHIGAN MUNICIPAL LEAGUE PROPERTY POOL DIRECTOR POSITIONS.

WHEREAS, the City of Clare has long been a voting member of the Michigan Municipal League (MML) and a paying member of the Liability & Property Pool of the League; and

WHEREAS, said membership qualifies the City to annually cast its vote for the Board of Directors of the Liability & Property Pool; and

WHEREAS, the MML has forwarded the City the proposed ballot listing the slate of individuals recommended by the Nominating Committee for election or reelection to the Liability & Property Pool Board of Directors; and

WHEREAS, the City Commission has reviewed said slate and made a decision regarding said ballot.

NOW THEREFORE BE IT RESOLVED THAT the Clare City Commission hereby authorizes its vote to be cast for the incumbent candidates listed on the ballot.

BE IT FURTHER RESOLVED THAT the City Commission hereby directs its City Clerk to submit its ballot for the election of the Board of Directors of the MML Liability & Property Pool.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 18th day of September, 2023.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: September 14, 2023
RE: Approval of Invoices for Services - Repairs to Well #9

For the Agenda of September 18, 2023.

Background. The City has recently been experiencing issues with one of its public water wells (Well #9). Water Superintendent Dale Clark had the well pulled for troubleshooting and likely repair and found that it did indeed need servicing. At the request of our Water Superintendent, Dale Clark, I approved emergency services which ultimately totaled \$35,712.97, to facilitate the repair of the well and bring it back online. The City Commission is now asked to approve (after the fact) the payment of this invoice.

Issues & Questions Specified. Should the City Commission approve the payment of the invoice for emergency repairs of Public Water Well #9?

Alternatives.

1. Approve payment of the invoice.
2. Do not approve payment of the invoice.
3. Set the matter aside for further consideration and/or deliberation.

Financial Impact. The total cost for the emergency repairs is \$35,712.97 from Peerless-Midwest (*att'd*). These costs were unanticipated and not budgeted; consequently, a budget amendment will be required. The Water Fund has the cash available to defray these costs. The PRPs will also be responsible for half of the cost of this repair.

Recommendation. I recommend that the City Commission approve the payment of the invoices and concurrently approve the City Treasurer to make any and all necessary budget amendments by adoption of Resolution 2023-073 (*copy attached*).

Attachments.

1. Invoice.
2. Resolution 2023-073.



INVOICE

New Remit to Address:

55860 Russell Industrial Pkwy.
Mishawaka, IN 46545

Bill To:

City of Clare
Attn: Accounts Payable
202 W. Fifth St.
Clare, MI 48617

P: 574-254-9050 / F: 574-254-9650

DATE: September 12, 2023

Invoice # 74570

PO # Dale Clark

PM: Robert Masters

PN: 58445

FN: 58445

CN: 8184

Tax Exempt: Yes / Pol. Sub.

Ship To:

Well 9 Pump Repair and Replacement

pm
APPROVED FOR PURCHASE
\$90-536.003. 931.000
GL # *591-536.005. 931.000* *50*
DATE *9-13-23* *50*

Mobilize with crane and pull pump	\$2,500.00
New 4 Stage pump bowl, 60 feet of 8" pump column, 8" bearing retainers, stainless steel shaft sleeves, stainless steel shaft couplings, new stainless steel head shaft, stainless steel motor shaft, packing box bearing, neoprene lineshaft bearings, re-use existing stainless steel lineshaft with new sleeves and couplings, 6x8 column adapter, 6x8 suction adapter, 10 ft of 8" suction pipe, airline with gauge, pressure gauge, water slinger, set of packing, 8" discharge flange pack.	\$21,087.65
Replacement new 20 HP inverter duty vertical hollowshaft motor to replace old motor that had a short.	\$4,665.32
Shop and machine labor to repair and replace pump parts, overhaul pump head, etc.	\$4,960.00
Mobilize with crane, set pump, chlorinate, startup and test	\$2,500.00

TOTAL \$35,712.97

OUR PAYMENT TERMS ARE NET 30
THANK YOU FOR YOUR BUSINESS!
Federal ID # 35-1284374

RESOLUTION 2023-073

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE PAYMENT OF AN INVOICE FOR EMERGENCY REPAIR SERVICES OF THE CITY'S PUBLIC WATER WELL #9 AND CONCURRENTLY APPROVING A BUDGET AMENDMENT FOR SAID EXPENDITURES.

WHEREAS, the City experienced an unanticipated issue with of one of its public water wells (Well #9); and

WHEREAS, the Water/Wastewater Superintendent and the Clare City Manager approved the emergency expenditure of funds to defray the cost of required repairs to said Water Well; and

WHEREAS, the total of said expenditures to complete emergency repairs to said water well exceeds the routine approval authority of the City Manager, thus requiring formal approval of said invoice by the Clare City Commission; and

WHEREAS, said costs were unanticipated and were not included in the City's approved 2023/2024 Fiscal Year Operating Budget, thus requiring a budget amendment.

NOW, THEREFORE BE IT RESOLVED THAT the Clare City Commission hereby approves the payment of an invoice totaling \$35,712.97 for emergency repair services for the City's Public Water Well #9, said services and invoice being from Peerless-Midwest.

BE IT FURTHER RESOLVED THAT the Clare City Commission hereby approves an amendment of the City's approved 2023/2024 Water Fund Budget in the amount of \$35,712.97 to defray the cost of said repairs to Well #9 and directs its Treasurer & Finance Director to take all necessary and required actions to execute said budget amendment.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____.
The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 18th day of September, 2023.

Diane Lyon, City Clerk

AGENDA REPORT

To: Mayor Pat Humphrey & the Clare City Commission
From: Jeremy Howard, City Manager
Date: September 14, 2023
Regarding: *Board & Committee Appointment – Planning Commission (Mr. Jason Lowe)

For the Agenda of September 18, 2023

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of September 18, 2023.**

Background. The appointment term of Clare Planning Commission member Jason Lowe expires on September 20, 2023. Mr. Lowe is an experienced Planning Commissioner who presently serves as the Chair of the Planning Commission. He has expressed his willingness and desire to renew his respective appointment for another three-year term at the will of the Mayor and City Commission. The City Commission is asked to approve the renewal.

Issues & Questions. Should the City Commission renew the appointment of Jason Lowe to continue serving as a voting member of the City's Planning Commission?

Alternatives.

1. Approve the renewal of the appointment.
2. Do not renew the appointment and select another individual to serve in this capacity.
3. Leave the position vacant.
4. Set the decision aside to a subsequently scheduled public meeting.

Financial Impact. N/A.

Recommendation. I recommend that the City Commission approve the renewal of the appointment of Jason Lowe to the City's Planning Commission by adoption of Resolution 2023-074 (*copy attached*).

Attachment.

1. Resolution 2023-074.

RESOLUTION 2023-074

A RESOLUTION OF THE CLARE CITY COMMISSION RENEWING THE APPOINTMENT OF JASON LOWE TO CONTINUE SERVING AS A VOTING MEMBER OF THE CITY OF CLARE PLANNING COMMISSION.

WHEREAS, the appointed term of appointment of Jason Lowe on the City of Clare Planning Commission has expired; and

WHEREAS, Jason Lowe has expressed his willingness and desire to continue serving in said position at the will of the Clare City Commission; and

WHEREAS, the City Commission has determined that said individual remains fully qualified to continue serving in said position and deems the renewal of his appointment to be in the best interests of the City of Clare.

NOW THEREFORE BE IT RESOLVED THAT the Clare City Commission hereby renews the appointment of Jason Lowe to continue serving as a voting member of the City of Clare Planning Commission, said appointment being effective on the 19th day of September, 2023 and shall terminate not later than the 18th day of September, 2026, unless said individual respectively offers their resignation to the Mayor of the City of Clare or the Mayor takes specific action to terminate said appointment prior to said date.

BE IT FURTHER RESOLVED THAT said appointment is voluntary and without compensation and can be terminated at the will of the Mayor of the City of Clare with or without cause.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 18th day of September, 2023.

Diane Lyon, City Clerk

To: Mayor Pat Humphrey and the Clare City Commission
From: Shannon M. Sirpilla
Treasurer / Finance Director
Date: September 14, 2023
Reference: Treasurer's Report for September 18, 2023

Property Taxes: As of September 14, 2023 there are 227 Summer tax payments outstanding, totaling \$398,320.92 including interest and penalties accrued after the due date of August 31, 2023.

City Financials: Accounts have been reconciled and are in balance through August 2023. Reports have been added below.

City Audit: Working on audit papers for submission. The auditors are still scheduled to meet with us the week of September 18, 2023.

Professional Development: I'm continuing to work towards my level two (MCAO) assessing credentials. I've been completing weekly assignments and attending in-person sessions every three weeks on Saturdays in Novi. We took our first of two proctored exams on Monday, September 11, 2023, and I'm happy to report that I've successfully passed the exam. This allows me to continue the program through November when we will take the final exam to obtain certification.

CITY OF CLARE
CASH AND INVESTMENT SUMMARY (UNAUDITED) BY BANK
FROM 08/01/2023 TO 08/31/2023

<u>Financial Institution/Account Description</u>	<u>Balance 08/01/2023</u>	<u>Total Increases</u>	<u>Total Decreases</u>	<u>Balance 08/31/2023</u>
<u>City of Clare Accounts</u>				
Mercantile/Consolidated Account	\$ 5,190,310.72	\$ 1,384,992.90	\$ 882,956.94	5,692,346.68
Mercantile/Rural Development Bond & Interest Acct	119,662.38	201.23	-	119,863.61
Mercantile/Rural Development RRI Acct	115,797.37	194.73	-	115,992.10
Mercantile/USDA Sewer Bond Pmt Reserve Acct	13,191.68	2.80	-	13,194.48
Mercantile/USDA Sewer Bond RRI Reserve Acct	41,360.41	8.78	-	41,369.19
Mercantile/USDA Water Bond Pmt Reserve Acct	42,988.29	9.13	-	42,997.42
Mercantile/USDA Water Bond RRI Reserve Acct	127,919.85	215.12	-	128,134.97
Mercantile/Money Market Account	75,453.19	126.89	-	75,580.08
Mercantile Property Tax Account	442,293.80	2,435,475.82	1,034,571.54	1,843,198.08
Petty Cash and Cash on Hand	750.00	-	-	750.00
Mercantile/Hatton Township Landfill Trust Fund	209,635.94	-	-	209,635.94
Total - City of Clare Accounts	<u><u>\$ 6,379,363.63</u></u>	<u><u>\$ 3,821,227.40</u></u>	<u><u>\$ 1,917,528.48</u></u>	<u><u>\$ 8,283,062.55</u></u>
<u>City of Clare Component Unit Accounts</u>				
Mercantile/DDA Account	131,061.10	32,443.19	1,001.14	162,503.15
Total - City of Clare Component Unit Accounts	<u><u>\$ 131,061.10</u></u>	<u><u>\$ 32,443.19</u></u>	<u><u>\$ 1,001.14</u></u>	<u><u>\$ 162,503.15</u></u>

User: CCOON

PERIOD ENDING 08/31/2023

DB: Clare

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2023 NORM (ABNORM)		08/31/2023 NORM (ABNORM)	MONTH 08/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND						
000.000 - GENERAL	3,225,137.05	3,714,608.06	817,951.93	584,923.79	2,896,656.13	22.02
931.000 - TRANSFERS IN AND OTHER SOURCES	37,999.93	52,588.69	11,932.69	4,383.00	40,656.00	22.69
TOTAL REVENUES	3,263,136.98	3,767,196.75	829,884.62	589,306.79	2,937,312.13	22.03
101.000 - CITY COMMISSION	44,591.13	46,350.00	26,032.54	5,202.65	20,317.46	56.17
172.000 - CITY MANAGEMENT/ADMINISTRATION	140,603.31	148,668.67	24,922.64	13,887.81	123,746.03	16.76
191.000 - FISCAL SERVICES	154,037.52	169,865.24	22,583.38	10,536.38	147,281.86	13.29
215.000 - CLERK	239,243.46	256,831.87	40,206.34	20,317.16	216,625.53	15.65
247.000 - BOARD OF REVIEW	918.88	2,614.75	48.45	0.00	2,566.30	1.85
257.000 - ASSESSOR	34,799.53	43,650.00	3,954.96	3,284.28	39,695.04	9.06
262.000 - ELECTIONS	8,564.34	46,758.00	312.36	257.29	46,445.64	0.67
265.000 - BUILDING AND GROUNDS	95,484.25	86,677.48	14,261.16	6,527.64	72,416.32	16.45
266.000 - ATTORNEY	18,712.25	22,500.00	2,057.75	1,803.75	20,442.25	9.15
268.000 - CEMETERY	83,164.61	115,428.21	16,553.70	7,403.85	98,874.51	14.34
301.000 - POLICE	927,757.18	1,085,790.02	192,191.09	84,307.15	893,598.93	17.70
371.000 - BLDG INSPECTION / CODE ENFORCEMENT	19,497.94	19,100.00	3,186.15	1,682.16	15,913.85	16.68
441.000 - DEPARTMENT OF PUBLIC WORKS	57,809.37	61,535.05	11,837.26	3,815.10	49,697.79	19.24
445.000 - DRAINS - PUBLIC BENEFIT	14,855.46	17,000.00	0.00	0.00	17,000.00	0.00
448.000 - STREET LIGHTING	59,406.06	59,685.90	3,057.24	953.69	56,628.66	5.12
526.000 - LANDFILL CLOSURE	27,115.57	47,060.64	1,308.77	331.13	45,751.87	2.78
528.000 - REFUSE COLLECTION/DISPOSAL	199,156.18	216,418.00	38,004.63	19,999.59	178,413.37	17.56
595.000 - AIRPORT	242,441.05	1,113,872.71	80,496.67	57,402.22	1,033,376.04	7.23
701.000 - PLANNING	20,484.05	25,800.00	17,535.00	0.00	8,265.00	67.97
906.000 - DEBT SERVICE	41,861.32	43,381.62	0.00	0.00	43,381.62	0.00
955.000 - NON DEPARTMENTAL	0.00	5,050.00	0.00	0.00	5,050.00	0.00
999.000 - TRANSFERS (OUT) AND OTHER USES	544,188.92	529,168.74	99,117.84	44,265.00	430,050.90	18.73
TOTAL EXPENDITURES	2,974,692.38	4,163,206.90	597,667.93	281,976.85	3,565,538.97	14.36
Fund 101 - GENERAL FUND:						
TOTAL REVENUES	3,263,136.98	3,767,196.75	829,884.62	589,306.79	2,937,312.13	22.03
TOTAL EXPENDITURES	2,974,692.38	4,163,206.90	597,667.93	281,976.85	3,565,538.97	14.36
NET OF REVENUES & EXPENDITURES	288,444.60	(396,010.15)	232,216.69	307,329.94	(628,226.84)	58.64

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2023		YTD BALANCE 08/31/2023		ACTIVITY FOR MONTH 08/31/23		AVAILABLE BALANCE		% BDGT USED
	NORM	(ABNORM)	2023-24 AMENDED BUDGET	NORM	(ABNORM)	INCR	(DECR)	NORM	
Fund 151 - CEMETERY TRUST FUND									
000.000 - GENERAL	21,731.86		2,100.00	2,683.16		1,858.35		(583.16)	127.77
TOTAL REVENUES	<u>21,731.86</u>		<u>2,100.00</u>	<u>2,683.16</u>		<u>1,858.35</u>		<u>(583.16)</u>	<u>127.77</u>
268.000 - CEMETERY	0.00		50.00	0.00		0.00		50.00	0.00
999.000 - TRANSFERS (OUT) AND OTHER USES	5,000.00		6,000.00	1,000.00		500.00		5,000.00	16.67
TOTAL EXPENDITURES	<u>5,000.00</u>		<u>6,050.00</u>	<u>1,000.00</u>		<u>500.00</u>		<u>5,050.00</u>	<u>16.53</u>
Fund 151 - CEMETERY TRUST FUND:									
TOTAL REVENUES	21,731.86		2,100.00	2,683.16		1,858.35		(583.16)	127.77
TOTAL EXPENDITURES	<u>5,000.00</u>		<u>6,050.00</u>	<u>1,000.00</u>		<u>500.00</u>		<u>5,050.00</u>	<u>16.53</u>
NET OF REVENUES & EXPENDITURES	16,731.86		(3,950.00)	1,683.16		1,358.35		(5,633.16)	42.61

Fund 101 GENERAL FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
101-000.000-001.000	CASH	1,268,670.64	1,366,926.36
101-000.000-001.002	CASH ON HAND	650.00	650.00
101-000.000-001.003	PETTY CASH	100.00	100.00
101-000.000-001.009	ACH RECEIPT ACCT	1,000.00	0.00
101-000.000-002.001	CASH - MERCANTILE	74,744.66	75,580.08
101-000.000-028.000	TAXES RECEIVABLE	0.00	(64.57)
101-000.000-040.000	ACCOUNTS RECEIVABLE	2,275.00	29,109.28
101-000.000-040.248	DUE FROM DDA	1,458.97	2,563.64
101-000.000-043.000	A/R UTILITIES	12,170.07	11,297.91
101-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(1,025.00)	(1,025.00)
101-000.000-084.703	DUE FROM TAX FUND	157.84	11,690.23
101-000.000-111.000	INVENTORY	2,267.36	2,668.16
101-000.000-111.001	INVENTORY - AIRPORT FUEL	30,221.10	30,221.10
101-000.000-123.595	PREPAID SALES TAX - AVIATION FUEL	1,991.30	2,302.00
Total Assets		1,394,681.94	1,532,019.19
*** Liabilities ***			
101-000.000-202.000	ACCTS PAYABLE	4,316.00	125.00
101-000.000-214.222	DUE TO COUNTY- TR FEES	123.00	108.53
101-000.000-214.225	DUE TO COUNTY - SCHOOL TR FEES	492.00	434.01
101-000.000-214.703	DUE TO TAX ACCOUNT	0.00	(8,720.53)
101-000.000-228.000	DUE TO STATE OF MICHIGAN - AIRPORT	1,663.05	2,037.39
101-000.000-228.101	DUE TO THE STATE OF MICHIGAN - BAGS	13.42	6.44
101-000.000-276.000	DUE TO UTILITY CUSTOMERS	427.80	367.18
101-000.000-339.000	DEFERRED REVENUES	323,357.99	323,357.99
Total Liabilities		330,393.26	317,716.01
*** Fund Balance ***			
101-000.000-391.000	FISCAL FUND BALANCE	693,641.89	693,641.89
Total Fund Balance		693,641.89	693,641.89
Beginning Fund Balance		693,641.89	693,641.89
Net of Revenues VS Expenditures - 22-23			288,444.60
*22-23 End FB/23-24 Beg FB		982,086.49	
Net of Revenues VS Expenditures - Current Year		370,646.79	232,216.69
Ending Fund Balance		1,064,288.68	1,214,303.18
Total Liabilities And Fund Balance		1,394,681.94	1,532,019.19

* Year Not Closed

Fund 151 CEMETERY TRUST FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
151-000.000-001.000	CASH	324,546.84	35,646.47
151-000.000-001.002	PERPETUAL CARE ACCT	0.00	302,410.41
Total Assets		324,546.84	338,056.88
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
151-000.000-390.000	FUND BALANCE	24,664.59	19,464.59
151-000.000-390.001	NONEXPENDABLE FUND BALANCE	294,977.27	300,177.27
Total Fund Balance		319,641.86	319,641.86
Beginning Fund Balance		319,641.86	319,641.86
Net of Revenues VS Expenditures - 22-23			16,731.86
*22-23 End FB/23-24 Beg FB		336,373.72	
Net of Revenues VS Expenditures - Current Year		4,904.98	1,683.16
Ending Fund Balance		324,546.84	338,056.88
Total Liabilities And Fund Balance		324,546.84	338,056.88

* Year Not Closed

Fund 202 MAJOR STREETS

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
202-000.000-001.000	CASH	199,886.64	227,559.90
202-000.000-078.000	DUE FROM STATE	3,508.18	3,606.90
Total Assets		203,394.82	231,166.80
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
202-000.000-391.000	FISCAL FUND BALANCE	269,002.76	269,002.76
Total Fund Balance		269,002.76	269,002.76
Beginning Fund Balance		269,002.76	269,002.76
Net of Revenues VS Expenditures - 22-23			21,541.03
*22-23 End FB/23-24 Beg FB		290,543.79	
Net of Revenues VS Expenditures - Current Year		(65,607.94)	(59,376.99)
Ending Fund Balance		203,394.82	231,166.80
Total Liabilities And Fund Balance		203,394.82	231,166.80

* Year Not Closed

Fund 203 LOCAL STS FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
203-000.000-001.000	CASH	54,565.84	62,363.79
203-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	525.74	525.74
Total Assets		55,091.58	62,889.53
*** Liabilities ***			
203-000.000-339.000	DEFERRED REVENUES	525.74	525.74
Total Liabilities		525.74	525.74
*** Fund Balance ***			
203-000.000-391.000	FISCAL FUND BALANCE	63,832.65	63,832.65
Total Fund Balance		63,832.65	63,832.65
Beginning Fund Balance		63,832.65	63,832.65
Net of Revenues VS Expenditures - 22-23			11,928.80
*22-23 End FB/23-24 Beg FB		75,761.45	
Net of Revenues VS Expenditures - Current Year		(9,266.81)	(13,397.66)
Ending Fund Balance		54,565.84	62,363.79
Total Liabilities And Fund Balance		55,091.58	62,889.53

* Year Not Closed

Fund 204 MUNICIPAL STREET FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
204-000.000-001.000	CASH	168,303.87	239,906.33
Total Assets		168,303.87	239,906.33
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
204-000.000-391.000	FISCAL FUND BALANCE	131,690.05	131,690.05
Total Fund Balance		131,690.05	131,690.05
Beginning Fund Balance		131,690.05	131,690.05
Net of Revenues VS Expenditures - 22-23			(2,566.46)
*22-23 End FB/23-24 Beg FB		129,123.59	
Net of Revenues VS Expenditures - Current Year		36,613.82	110,782.74
Ending Fund Balance		168,303.87	239,906.33
Total Liabilities And Fund Balance		168,303.87	239,906.33

* Year Not Closed

Fund 206 FIRE FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
206-000.000-001.000	CASH	421,674.28	377,192.25
206-000.000-040.000	ACCOUNTS RECEIVABLE	14,636.48	7,861.09
206-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	311.16	4,476.16
206-000.000-111.000	INVENTORY	253.10	253.10
Total Assets		436,875.02	389,782.60
*** Liabilities ***			
206-000.000-339.000	DEFERRED REVENUES	91,505.87	91,505.87
Total Liabilities		91,505.87	91,505.87
*** Fund Balance ***			
206-000.000-391.000	FISCAL FUND BALANCE	291,719.00	291,719.00
Total Fund Balance		291,719.00	291,719.00
Beginning Fund Balance		291,719.00	291,719.00
Net of Revenues VS Expenditures - 22-23			40,534.25
*22-23 End FB/23-24 Beg FB		332,253.25	
Net of Revenues VS Expenditures - Current Year		53,650.15	(33,976.52)
Ending Fund Balance		345,369.15	298,276.73
Total Liabilities And Fund Balance		436,875.02	389,782.60

* Year Not Closed

Fund 208 PARKS AND RECREATION

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
208-000.000-001.000	CASH	73,814.29	416,615.79
208-000.000-001.208	LAKE SHAMROCK 2021 BOND PROCEEDS	988,792.75	990,416.44
208-000.000-040.000	ACCOUNTS RECEIVABLE	0.00	400.00
208-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	594,646.00	594,646.00
Total Assets		1,657,253.04	2,002,078.23
*** Liabilities ***			
208-000.000-283.000	DEPOSITS PAYABLE - PARK RENTALS	405.00	805.00
208-000.000-339.000	DEFERRED REVENUES	594,646.00	594,646.00
Total Liabilities		595,051.00	595,451.00
*** Fund Balance ***			
208-000.000-390.000	FUND BALANCE	1,203,416.62	1,203,416.62
Total Fund Balance		1,203,416.62	1,203,416.62
Beginning Fund Balance		1,203,416.62	1,203,416.62
Net of Revenues VS Expenditures - 22-23			258,139.56
*22-23 End FB/23-24 Beg FB		1,461,556.18	
Net of Revenues VS Expenditures - Current Year		(141,214.58)	(54,928.95)
Ending Fund Balance		1,062,202.04	1,406,627.23
Total Liabilities And Fund Balance		1,657,253.04	2,002,078.23

* Year Not Closed

Fund 214 LOCAL DEVELOPMENT FINANCE AUTH

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
214-000.000-001.000	CASH	18,325.01	(787.87)
Total Assets		18,325.01	(787.87)
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
214-000.000-391.000	FISCAL FUND BALANCE	(447.76)	(447.76)
Total Fund Balance		(447.76)	(447.76)
Beginning Fund Balance		(447.76)	(447.76)
Net of Revenues VS Expenditures - 22-23			520.32
*22-23 End FB/23-24 Beg FB		72.56	
Net of Revenues VS Expenditures - Current Year		18,772.77	(860.43)
Ending Fund Balance		18,325.01	(787.87)
Total Liabilities And Fund Balance		18,325.01	(787.87)

* Year Not Closed

Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
243-000.000-001.000	CASH	4,635.60	4,645.45
Total Assets		4,635.60	4,645.45
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
243-000.000-390.000	FUND BALANCE	4,635.53	4,635.53
Total Fund Balance		4,635.53	4,635.53
Beginning Fund Balance		4,635.53	4,635.53
Net of Revenues VS Expenditures - 22-23			5.98
*22-23 End FB/23-24 Beg FB		4,641.51	
Net of Revenues VS Expenditures - Current Year		0.07	3.94
Ending Fund Balance		4,635.60	4,645.45
Total Liabilities And Fund Balance		4,635.60	4,645.45

* Year Not Closed

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
248-000.000-001.000	CASH	188,380.40	162,503.15
Total Assets		188,380.40	162,503.15
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
248-000.000-391.000	FISCAL FUND BALANCE	134,218.25	134,218.25
Total Fund Balance		134,218.25	134,218.25
Beginning Fund Balance		134,218.25	134,218.25
Net of Revenues VS Expenditures - 22-23			(7,802.90)
*22-23 End FB/23-24 Beg FB		126,415.35	
Net of Revenues VS Expenditures - Current Year		54,162.15	36,087.80
Ending Fund Balance		188,380.40	162,503.15
Total Liabilities And Fund Balance		188,380.40	162,503.15

* Year Not Closed

Fund 265 DRUG LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
265-000.000-001.000	CASH	2,893.93	(17.84)
Total Assets		2,893.93	(17.84)
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
265-000.000-390.000	FUND BALANCE	2,893.89	2,893.89
Total Fund Balance		2,893.89	2,893.89
Beginning Fund Balance		2,893.89	2,893.89
Net of Revenues VS Expenditures - 22-23			
*22-23 End FB/23-24 Beg FB		(17.84)	(2,911.73)
Net of Revenues VS Expenditures - Current Year		0.04	0.00
Ending Fund Balance		2,893.93	(17.84)
Total Liabilities And Fund Balance		2,893.93	(17.84)

* Year Not Closed

Fund 287 POLICE TRAINING 302 FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
287-000.000-001.000	CASH	397.04	1,959.30
Total Assets		397.04	1,959.30
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
287-000.000-391.000	FISCAL FUND BALANCE	397.04	397.04
Total Fund Balance		397.04	397.04
Beginning Fund Balance		397.04	397.04
Net of Revenues VS Expenditures - 22-23			1,562.26
*22-23 End FB/23-24 Beg FB		1,959.30	
Net of Revenues VS Expenditures - Current Year		0.00	0.00
Ending Fund Balance		397.04	1,959.30
Total Liabilities And Fund Balance		397.04	1,959.30

* Year Not Closed

Fund 303 PUBLIC SAFETY BLDG DEBT SERVIC

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
303-000.000-001.000	CASH	29,760.83	44,942.43
Total Assets		29,760.83	44,942.43
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
303-000.000-391.000	FISCAL FUND BALANCE	(48,143.76)	(48,143.76)
Total Fund Balance		(48,143.76)	(48,143.76)
Beginning Fund Balance		(48,143.76)	(48,143.76)
Net of Revenues VS Expenditures - 22-23			66,033.79
*22-23 End FB/23-24 Beg FB		17,890.03	
Net of Revenues VS Expenditures - Current Year		77,904.59	27,052.40
Ending Fund Balance		29,760.83	44,942.43
Total Liabilities And Fund Balance		29,760.83	44,942.43

* Year Not Closed

Fund 590 SEWER SYSTEM FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
590-000.000-001.000	CASH	198,265.17	145,213.32
590-000.000-001.012	CASH - 2012 USDA BOND RESERVE ACCT	113,358.15	119,863.61
590-000.000-001.013	CASH - 2012 USDA BOND RRI ACCT	97,863.22	115,992.10
590-000.000-001.014	2014 USDA SEWER BOND PMT RESERVE ACCOUNT	11,665.74	13,194.48
590-000.000-001.015	2014 USDA SEWER BOND RRI RESERVE ACCOUNT	36,576.07	41,369.19
590-000.000-034.000	A/R TO TAXES	500.00	500.00
590-000.000-040.000	ACCOUNTS RECEIVABLE	1,354.13	1,677.00
590-000.000-043.000	A/R UTILITIES	47,471.86	46,935.89
590-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(3,300.00)	(3,300.00)
590-000.000-111.000	INVENTORY	53,851.75	53,851.75
590-000.000-130.000	LAND	10,756.50	10,756.50
590-000.000-132.000	LAND IMPROVEMENTS	425,546.53	425,546.53
590-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(389,481.52)	(389,481.52)
590-000.000-136.000	BUILDINGS, ADDITIONS, ETC.	4,940,381.44	4,940,381.44
590-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(3,785,672.29)	(3,785,672.29)
590-000.000-138.000	EQUIPMENT	2,296,519.08	2,296,519.08
590-000.000-143.000	ACCUMULATED DEPRECIATION - EQUIPMENT	(903,049.55)	(903,049.55)
590-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	17,002.77	17,002.77
590-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(17,002.77)	(17,002.77)
590-000.000-154.001	SEWER SYSTEM - LAGOONS	1,465,524.49	1,465,524.49
590-000.000-154.002	SEWER SYSTEM - COLLECTION	4,973,846.38	4,973,846.38
590-000.000-155.000	ACCUMULATED DEPR. - SEWER SYSTEM	(3,508,478.17)	(3,508,478.17)
590-000.000-158.000	CONSTRUCTION IN PROGRESS	6,946.40	6,946.40
Total Assets		6,090,445.38	6,068,136.63
*** Liabilities ***			
590-000.000-202.000	ACCTS PAYABLE	42.85	0.00
590-000.000-256.000	ACCRUED INT PAYABLE	10,665.22	10,665.22
590-000.000-276.000	DUE TO SEWER CUSTOMERS	(2,331.20)	(2,568.25)
590-000.000-285.000	SECURITY DEPOSITS	15,980.00	19,490.00
590-000.000-306.000	2011 USDA RURAL DEVELOPMENT BONDS	2,151,953.69	2,100,953.69
590-000.000-312.000	2012 REFUNDING BONDS - SEWER SYSTEM	4,428.57	(1,285.72)
590-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	298,000.00	293,000.00
Total Liabilities		2,478,739.13	2,420,254.94
*** Fund Balance ***			
590-000.000-391.000	NET ASSETS	3,391,244.51	3,362,866.51
590-000.000-391.002	BOND RESERVE - 2011 RURAL DEV BOND PMT	113,318.81	118,568.81
590-000.000-391.003	BOND RESERVE - 2011 RURAL DEV - RRI	97,830.27	114,755.27
590-000.000-391.004	BOND RESERVE - 2014 RURAL DEV BOND PMT	11,662.09	13,162.09
590-000.000-391.005	BOND RESERVE - 2014 RURAL DEV RRI	36,564.10	41,267.10
Total Fund Balance		3,650,619.78	3,650,619.78
Beginning Fund Balance		3,650,619.78	3,650,619.78
Net of Revenues VS Expenditures - 22-23			7,839.05
*22-23 End FB/23-24 Beg FB		3,658,458.83	
Net of Revenues VS Expenditures - Current Year		(38,913.53)	(10,577.14)
Ending Fund Balance		3,611,706.25	3,647,881.69
Total Liabilities And Fund Balance		6,090,445.38	6,068,136.63

* Year Not Closed

Fund 591 WATER SYSTEM FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
591-000.000-001.000	CASH	1,674,835.06	1,594,361.64
591-000.000-001.016	2014 & 2019 USDA WATER BOND PMT RESERVES	34,819.47	42,997.42
591-000.000-001.017	2014 & 2019 USDA WATER BOND RRI RESERVES	98,836.63	128,134.97
591-000.000-040.000	ACCOUNTS RECEIVABLE	650.00	450.00
591-000.000-043.000	A/R UTILITIES	40,593.14	42,359.71
591-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(1,750.00)	(1,750.00)
591-000.000-111.000	INVENTORY	2,436.57	2,436.57
591-000.000-130.000	LAND	42,632.25	42,632.25
591-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	454,584.99	454,584.99
591-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(408,066.61)	(408,066.61)
591-000.000-138.000	EQUIPMENT	25,186.84	25,186.84
591-000.000-143.000	ACCUMULATED DEPR. - EQUIPMENT	(20,664.21)	(20,664.21)
591-000.000-146.000	WATER TREATMENT PLANT	8,956.40	8,956.40
591-000.000-152.001	WATER SYSTEM - WELLS	897,086.03	897,086.03
591-000.000-152.003	WATER SYSTEM - PUMPING	143,787.93	143,787.93
591-000.000-152.004	WATER SYSTEM - STANDPIPES	1,352,349.77	1,352,349.77
591-000.000-152.005	WATER SYSTEM - MAINS	1,827,873.50	1,827,873.50
591-000.000-152.007	WATER SYSTEM - TRANSMISSION	3,684,957.29	3,684,957.29
591-000.000-153.000	ACCUMULATED DEPR. WATER SYSTEM	(2,341,706.37)	(2,341,706.37)
591-000.000-158.000	CONSTRUCTION IN PROGRESS	69,285.49	69,285.49
Total Assets		7,586,684.17	7,545,253.61
*** Liabilities ***			
591-000.000-202.000	ACCTS PAYABLE	4,300.00	0.00
591-000.000-256.000	ACCRUED INT PAYABLE	15,224.78	15,224.78
591-000.000-276.000	DUE TO WATER CUSTOMERS	(2,451.87)	(2,444.66)
591-000.000-312.000	2012 REFUNDING BONDS - WATER SYSTEM	11,265.31	6,061.23
591-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	498,000.00	489,000.00
591-000.000-316.000	WATER PLANT BONDS - 2019	1,423,000.00	1,397,000.00
Total Liabilities		1,949,338.22	1,904,841.35
*** Fund Balance ***			
591-000.000-391.000	NET ASSETS	5,511,436.19	5,475,276.19
591-000.000-391.004	BOND RESERVE - RURAL DEV BOND PMT	34,808.99	42,898.99
591-000.000-391.005	BOND RESERVE - RURAL DEV RRI	98,808.31	126,878.31
Total Fund Balance		5,645,053.49	5,645,053.49
Beginning Fund Balance		5,645,053.49	5,645,053.49
Net of Revenues VS Expenditures - 22-23			(45,122.13)
*22-23 End FB/23-24 Beg FB		5,599,931.36	
Net of Revenues VS Expenditures - Current Year		(7,707.54)	40,480.90
Ending Fund Balance		5,637,345.95	5,640,412.26
Total Liabilities And Fund Balance		7,586,684.17	7,545,253.61

* Year Not Closed

Fund 636 DATA PROCESSING

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
636-000.000-001.000	CASH	38,926.35	43,286.35
636-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	518,177.56	518,177.56
636-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(424,745.41)	(424,745.41)
Total Assets		132,358.50	136,718.50
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
636-000.000-391.000	NET ASSETS	132,140.18	132,140.18
Total Fund Balance		132,140.18	132,140.18
Beginning Fund Balance		132,140.18	132,140.18
Net of Revenues VS Expenditures - 22-23			3,173.26
*22-23 End FB/23-24 Beg FB		135,313.44	
Net of Revenues VS Expenditures - Current Year		218.32	1,405.06
Ending Fund Balance		132,358.50	136,718.50
Total Liabilities And Fund Balance		132,358.50	136,718.50

* Year Not Closed

Fund 640 DPW EQUIPMENT REVOLVING FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
640-000.000-001.000	CASH	79,449.44	146,453.86
640-000.000-043.000	A/R UTILITIES	1,235.78	1,443.09
640-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(120.00)	(120.00)
640-000.000-109.000	INVENTORY - STREET ROAD SALT	36,224.03	36,224.03
640-000.000-109.001	INVENTORY - STREET COLD PATCH	661.26	661.26
640-000.000-111.000	INVENTORY	32,502.08	31,851.37
640-000.000-130.000	LAND	85,000.00	85,000.00
640-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	667,283.12	667,283.12
640-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(565,539.92)	(565,539.92)
640-000.000-138.000	EQUIPMENT	611,822.24	611,822.24
640-000.000-139.001	OTHER EQUIPMENT	16,787.52	16,787.52
640-000.000-143.000	ACCUMULATED DEPR. - EQUIPMENT	(600,087.31)	(600,087.31)
640-000.000-148.000	VEHICLES - DPW	1,678,685.18	1,678,685.18
640-000.000-148.001	VEHICLES - POLICE	270,208.23	270,208.23
640-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(1,136,405.80)	(1,136,405.80)
Total Assets		1,177,705.85	1,244,266.87
*** Liabilities ***			
640-000.000-202.000	ACCTS PAYABLE	521.82	0.00
640-000.000-207.000	NOTES PAYABLE	23,375.00	23,375.00
640-000.000-276.000	DUE TO UTILITY CUSTOMERS	26.22	21.57
640-000.000-308.000	2017 ELGIN STREETSWEEPER	181,090.00	181,090.00
640-000.000-309.000	2018 FREIGHTLINER	68,998.00	68,998.00
640-000.000-311.001	STREET SWEEPER PURCHASE - 2007	(412.00)	(412.00)
Total Liabilities		273,599.04	273,072.57
*** Fund Balance ***			
640-000.000-391.000	NET ASSETS	905,395.27	905,395.27
Total Fund Balance		905,395.27	905,395.27
Beginning Fund Balance		905,395.27	905,395.27
Net of Revenues VS Expenditures - 22-23			120,776.13
*22-23 End FB/23-24 Beg FB		1,026,171.40	
Net of Revenues VS Expenditures - Current Year		(1,288.46)	(54,977.10)
Ending Fund Balance		904,106.81	971,194.30
Total Liabilities And Fund Balance		1,177,705.85	1,244,266.87

* Year Not Closed

Fund 701 GENERAL AGENCY FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
701-000.000-001.000	CASH	65,954.42	15,009.00
Total Assets		65,954.42	15,009.00
*** Liabilities ***			
701-000.000-206.000	FIRE INSURANCE SETTLEMENT ESCROW	65,954.42	15,009.00
Total Liabilities		65,954.42	15,009.00
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures - 22-23			0.00
*22-23 End FB/23-24 Beg FB		0.00	
Net of Revenues VS Expenditures - Current Year		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		65,954.42	15,009.00

* Year Not Closed

Fund 703 PROPERTY TAX FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
703-000.000-001.000	CASH	1,469,673.86	1,843,198.08
703-000.000-018.000	TAXES RECEIVABLE - SUMMER	(2,700,761.39)	(6,035,565.33)
703-000.000-019.000	TAXES RECEIVABLE - WINTER	279,865.37	(1,858,114.85)
703-000.000-084.101	DUE FROM GENERAL FUND	0.00	(5,713.92)
Total Assets		(951,222.16)	(6,056,196.02)
*** Liabilities ***			
703-000.000-214.101	DUE TO GENERAL FUND	(575,654.73)	(2,111,071.37)
703-000.000-214.203	DUE TO LOCAL STREET FUND	159.33	159.33
703-000.000-214.204	DUE TO MUNICIPAL STREETS	(101,586.70)	(345,399.10)
703-000.000-214.208	DUE TO PARKS FUND	(29,705.94)	(99,558.39)
703-000.000-214.590	DUE TO SEWER FUND	1,098.58	893.44
703-000.000-214.591	DUE TO WATER FUND	206.83	84.68
703-000.000-214.640	DUE TO MOBILE EQUIPMENT	17.27	10.75
703-000.000-215.001	DUE TO COMPONENT UNIT - DDA	(45,604.46)	(123,911.32)
703-000.000-215.002	DUE TO COMPONENT UNIT - LDFA	(16,554.41)	(93,679.01)
703-000.000-222.001	DUE TO CLARE COUNTY	(538,926.56)	(2,125,651.63)
703-000.000-222.002	DUE TO ISABELLA COUNTY	261,529.78	76,853.70
703-000.000-223.000	DUE TO LIBRARY - PMDL	(33,666.92)	(114,405.34)
703-000.000-225.000	DUE TO CLARE PUBLIC SCHOOLS	145,155.69	(1,089,084.63)
703-000.000-228.000	DUE TO STATE OF MICHIGAN	(21,001.78)	(26,178.49)
703-000.000-230.001	DUE TO ISABELLA COUNTY TRANSIT	2,052.48	(6,033.18)
703-000.000-274.000	UNDISTRIBUTED TAX COLLECTIONS	1,274.38	(2,297.07)
703-000.000-276.000	DUE TO TAXPAYERS (OVERPAYMENT REFUNDS)	0.00	80.00
Total Liabilities		(951,207.16)	(6,059,187.63)
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures - 22-23			2,991.61
*22-23 End FB/23-24 Beg FB		2,991.61	
Net of Revenues VS Expenditures - Current Year		(15.00)	0.00
Ending Fund Balance		(15.00)	2,991.61
Total Liabilities And Fund Balance		(951,222.16)	(6,056,196.02)

* Year Not Closed

Fund 704 IMPREST PAYROLL FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
704-000.000-001.000	CASH	(127.35)	(19,346.29)
Total Assets		(127.35)	(19,346.29)
*** Liabilities ***			
704-000.000-228.000	DUE TO STATE OF MICHIGAN	5,636.75	5,674.24
704-000.000-229.000	DUE TO FEDERAL GOV'T	23.56	0.01
704-000.000-231.001	AFLAC PAYABLE	(272.31)	(283.56)
704-000.000-231.002	MERS PAYABLE	38,757.95	39,833.63
704-000.000-231.003	BLUE CROSS PAYABLE	(46,815.17)	(66,174.92)
704-000.000-231.005	TEAMSTERS PAYABLE	1,256.00	(696.00)
704-000.000-231.015	DEFERRED COMP PAYABLE - MERS 457	1,285.87	2,300.31
Total Liabilities		(127.35)	(19,346.29)
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures - 22-23			0.00
*22-23 End FB/23-24 Beg FB		0.00	
Net of Revenues VS Expenditures - Current Year		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		(127.35)	(19,346.29)

* Year Not Closed

Fund 765 HATTON TOWNSHIP LANDFILL TRUST FUND

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
765-000.000-003.000	CERTIFICATES OF DEPOSIT	209,635.94	209,635.94
Total Assets		209,635.94	209,635.94
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
765-000.000-390.000	FUND BALANCE	209,635.94	209,635.94
Total Fund Balance		209,635.94	209,635.94
Beginning Fund Balance		209,635.94	209,635.94
Net of Revenues VS Expenditures - 22-23			0.00
*22-23 End FB/23-24 Beg FB		209,635.94	
Net of Revenues VS Expenditures - Current Year		0.00	0.00
Ending Fund Balance		209,635.94	209,635.94
Total Liabilities And Fund Balance		209,635.94	209,635.94

* Year Not Closed

Fund 901 GENERAL FIXED ASSETS

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
901-000.000-130.101	LAND - GFA, GENERAL FUND	3,067,932.88	3,067,932.88
901-000.000-130.206	LAND - GFA, FIRE DEPARTMENT	5,675.00	5,675.00
901-000.000-130.208	LAND - GFA, PARKS & RECREATION	980,494.24	980,494.24
901-000.000-130.248	LAND - DDA	108,126.20	108,126.20
901-000.000-132.101	LAND IMPROVEMENTS - GFA, GENERAL FUND	2,612,043.44	2,612,043.44
901-000.000-132.202	ROAD IMPROVEMENTS - MAJOR STREETS	1,183,399.01	1,183,399.01
901-000.000-132.203	ROAD IMPROVEMENTS - LOCAL STREETS	729,482.59	729,482.59
901-000.000-132.204	ROAD IMPROVEMENTS - MUNICIPAL STREETS	1,158,177.20	1,158,177.20
901-000.000-132.208	LAND IMPROVEMENTS - GFA, PARKS AND REC.	1,278,950.68	1,278,950.68
901-000.000-132.211	SIDEWALK IMPROVEMENTS	164,130.19	164,130.19
901-000.000-132.214	LAND IMPROV - LDFA	94,016.27	94,016.27
901-000.000-132.248	LAND IMPROVEMENTS - DDA	490,632.76	490,632.76
901-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(1,434,750.22)	(1,434,750.22)
901-000.000-133.214	ACCUM DEPR - LAND IMPROV - LDFA	(49,227.57)	(49,227.57)
901-000.000-133.248	ACCUM DEPR - LAND IMPROV - DDA	(334,971.35)	(334,971.35)
901-000.000-136.101	BUILDINGS, ETC. - GFA, GENERAL FUND	1,774,127.03	1,774,127.03
901-000.000-136.206	BUILDINGS, ETC. - GFA, FIRE DEPARTMENT	461,759.56	461,759.56
901-000.000-136.208	BUILDINGS, ETC. - PARKS & RECREATION	360,896.42	360,896.42
901-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(1,449,640.47)	(1,449,640.47)
901-000.000-138.101	EQUIPMENT - GFA, GENERAL FUND	436,666.57	436,666.57
901-000.000-138.206	EQUIPMENT - GFA, FIRE DEPARTMENT	793,228.23	793,228.23
901-000.000-138.208	EQUIPMENT - GFA, PARKS & RECREATION	199,080.95	199,080.95
901-000.000-138.248	EQUIPMENT - DDA	138,200.00	138,200.00
901-000.000-139.000	ACCUMULATED DEPRECIATION-EQUIPMENT	(853,985.66)	(853,985.66)
901-000.000-139.248	ACCUM DEPR - EQUIP (DDA)	(138,200.00)	(138,200.00)
901-000.000-146.206	OFFICE EQUIPMENT - GFA, FIRE DEPARTMENT	1,269.00	1,269.00
901-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(1,269.00)	(1,269.00)
901-000.000-148.206	VEHICLES - FIRE DEPARTMENT	1,658,263.24	1,658,263.24
901-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(514,134.27)	(514,134.27)
901-000.000-158.000	CONSTRUCTION IN PROGRESS	1,876,691.54	1,876,691.54
901-000.000-158.248	CONSTRUCTION IN PROGRESS - DDA	274,943.63	274,943.63
Total Assets		15,072,008.09	15,072,008.09
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
901-000.000-130.399	INVESTMENT IN LAND	4,162,228.32	4,162,228.32
901-000.000-132.399	INVESTMENT IN LAND IMPROVEMENTS	8,608,806.16	8,608,806.16
901-000.000-136.399	INVESTMENT IN BUILDINGS, ETC.	2,018,173.55	2,018,173.55
901-000.000-138.399	INVESTMENT IN EQUIPMENT	868,762.09	868,762.09
901-000.000-148.399	INVESTMENT IN VEHICLES	1,455,608.97	1,455,608.97
901-000.000-391.000	FISCAL FUND BALANCE	(2,041,571.00)	(2,041,571.00)
Total Fund Balance		15,072,008.09	15,072,008.09
Beginning Fund Balance		15,072,008.09	15,072,008.09
Net of Revenues VS Expenditures - 22-23			0.00
*22-23 End FB/23-24 Beg FB		15,072,008.09	
Net of Revenues VS Expenditures - Current Year		0.00	0.00
Ending Fund Balance		15,072,008.09	15,072,008.09
Total Liabilities And Fund Balance		15,072,008.09	15,072,008.09

* Year Not Closed

Fund 902 GENERAL LONG-TERM DEBT

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
902-000.000-184.000	AMOUNT TO BE PROVIDED - LTD	3,293,000.00	4,443,000.00
Total Assets		3,293,000.00	4,443,000.00
*** Liabilities ***			
902-000.000-256.000	ACCRUED INT PAYABLE	17,045.41	17,045.41
902-000.000-256.248	ACCRUED INT PAYABLE	1,269.92	1,269.92
902-000.000-312.000	2012 REFUNDING BONDS -PUBLIC SAFETY BLDG	380,000.00	380,000.00
902-000.000-313.000	SOCCER COMPLEX LOAN PAYABLE	18,907.50	18,907.50
902-000.000-315.000	NORTH INFRASTRUCTURE DEBT	473,000.00	473,000.00
902-000.000-318.000	2015 HP E-ONE 78' AERIAL	0.03	0.03
902-000.000-319.000	2016 LED STREET/SIDEWALK LIGHT FIXTURES	78,357.78	78,357.78
902-000.000-320.000	2016 SOUTH REC COMPLEX	277,000.00	277,000.00
902-000.000-321.000	2018 FREIGHTLINER DUMP TRUCK	69,000.00	69,000.00
902-000.000-322.000	2017 ELGIN STREETSWEeper	180,676.78	180,676.78
902-000.000-323.000	2020A DDA REFUNDING BONDS	112,000.00	112,000.00
902-000.000-324.000	2020B DDA STREETScape BONDS	244,000.00	244,000.00
902-000.000-325.000	2021A LAKE SHAMROCK BOND	1,212,000.00	1,212,000.00
902-000.000-326.000	2021B CAPITAL IMPROVEMENT BOND	0.00	1,150,000.00
Total Liabilities		3,063,257.42	4,213,257.42
*** Fund Balance ***			
902-000.000-391.000	FISCAL FUND BALANCE	229,742.58	229,742.58
Total Fund Balance		229,742.58	229,742.58
Beginning Fund Balance		229,742.58	229,742.58
Net of Revenues VS Expenditures - 22-23			0.00
*22-23 End FB/23-24 Beg FB		229,742.58	
Net of Revenues VS Expenditures - Current Year		0.00	0.00
Ending Fund Balance		229,742.58	229,742.58
Total Liabilities And Fund Balance		3,293,000.00	4,443,000.00

* Year Not Closed

Fund 934 GASB ACCRUALS

GL Number	Description	PERIOD ENDED 08/31/2022	PERIOD ENDED 08/31/2023
*** Assets ***			
934-000.000-045.208	SPECIAL ASSESSMENTS RECEIVABLE	594,646.00	594,646.00
934-000.000-084.000	DUE FROM GOVT ACTIVITIES	227,595.00	227,595.00
934-000.000-195.101	DEFERRED OUTFLOWS-GW GOVERNMENTAL	775,521.00	775,521.00
934-000.000-195.590	DEFERRED OUTFLOWS - SEWER	93,630.00	93,630.00
934-000.000-195.591	DEFERRED OUTFLOWS - WATER	76,607.00	76,607.00
Total Assets		1,767,999.00	1,767,999.00
*** Liabilities ***			
934-000.000-214.000	DUE TO BUS TYPE ACTIVITIES	227,595.00	227,595.00
934-000.000-334.101	NET PENSION LIABILITY-GW GOVERNMENTAL	3,734,308.00	3,734,308.00
934-000.000-334.590	NET PENSION LIABILITY - SEWER	450,850.00	450,850.00
934-000.000-334.591	NET PENSION LIABILITIES - WATER	368,877.00	368,877.00
934-000.000-339.000	DEFERRED REVENUES	(948.00)	(948.00)
934-000.000-360.101	DEFERRED INFLOWS-GW GOVERNMENTAL	113,006.00	113,006.00
934-000.000-360.590	DEFERRED INFLOWS - SEWER	13,643.00	13,643.00
934-000.000-360.591	DEFERRED INFLOWS - WATER	11,163.00	11,163.00
Total Liabilities		4,918,494.00	4,918,494.00
*** Fund Balance ***			
934-000.000-390.000	FUND BALANCE	(2,984,956.00)	(2,984,956.00)
934-000.000-391.000	FISCAL FUND BALANCE	(165,539.00)	(165,539.00)
Total Fund Balance		(3,150,495.00)	(3,150,495.00)
Beginning Fund Balance		(3,150,495.00)	(3,150,495.00)
Net of Revenues VS Expenditures - 22-23			0.00
*22-23 End FB/23-24 Beg FB		(3,150,495.00)	
Net of Revenues VS Expenditures - Current Year		0.00	0.00
Ending Fund Balance		(3,150,495.00)	(3,150,495.00)
Total Liabilities And Fund Balance		1,767,999.00	1,767,999.00

* Year Not Closed

User: CCOON

PERIOD ENDING 08/31/2023

DB: Clare

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2023 NORM (ABNORM)		08/31/2023 NORM (ABNORM)	MONTH 08/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREETS						
000.000 - GENERAL	424,487.05	378,619.00	5,260.48	1,433.95	373,358.52	1.39
931.000 - TRANSFERS IN AND OTHER SOURCES	10,000.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	434,487.05	378,619.00	5,260.48	1,433.95	373,358.52	1.39
444.000 - SIDEWALKS	8,690.52	10,393.41	1,297.85	561.26	9,095.56	12.49
446.001 - STATE TRUNKLINE MAINTENANCE	105,400.34	93,268.36	12,433.82	6,079.48	80,834.54	13.33
449.002 - PRESERVATION STREETS	127,806.32	134,656.45	18,446.26	8,486.06	116,210.19	13.70
449.003 - WINTER MAINTENANCE	16,283.28	22,500.00	2,084.00	1,042.00	20,416.00	9.26
449.004 - ADMIN, ENGINEERING & RECORD KEEPING	18,098.86	21,643.70	3,041.54	1,491.63	18,602.16	14.05
999.000 - TRANSFERS (OUT) AND OTHER USES	136,666.70	164,000.00	27,334.00	13,667.00	136,666.00	16.67
TOTAL EXPENDITURES	412,946.02	446,461.92	64,637.47	31,327.43	381,824.45	14.48
Fund 202 - MAJOR STREETS:						
TOTAL REVENUES	434,487.05	378,619.00	5,260.48	1,433.95	373,358.52	1.39
TOTAL EXPENDITURES	412,946.02	446,461.92	64,637.47	31,327.43	381,824.45	14.48
NET OF REVENUES & EXPENDITURES	21,541.03	(67,842.92)	(59,376.99)	(29,893.48)	(8,465.93)	87.52

CITY OF CLARE
CASH AND INVESTMENT SUMMARY (UNAUDITED) BY BANK
FROM 08/01/2023 TO 08/31/2023

Financial Institution/Account Description	Balance 08/01/2023	Total Increases	Total Decreases	Balance 08/31/2023
<u>City of Clare Accounts</u>				
Mercantile/Consolidated Account	\$ 5,190,310.72	\$ 1,384,992.90	\$ 882,956.94	5,692,346.68
Mercantile/Rural Development Bond & Interest Acct	119,662.38	201.23	-	119,863.61
Mercantile/Rural Development RRI Acct	115,797.37	194.73	-	115,992.10
Mercantile/USDA Sewer Bond Pmt Reserve Acct	13,191.68	2.80	-	13,194.48
Mercantile/USDA Sewer Bond RRI Reserve Acct	41,360.41	8.78	-	41,369.19
Mercantile/USDA Water Bond Pmt Reserve Acct	42,988.29	9.13	-	42,997.42
Mercantile/USDA Water Bond RRI Reserve Acct	127,919.85	215.12	-	128,134.97
Mercantile/Money Market Account	75,453.19	126.89	-	75,580.08
Mercantile Property Tax Account	442,293.80	2,435,475.82	1,034,571.54	1,843,198.08
Petty Cash and Cash on Hand	750.00	-	-	750.00
Mercantile/Hatton Township Landfill Trust Fund	209,635.94	-	-	209,635.94
Total - City of Clare Accounts	<u><u>\$ 6,379,363.63</u></u>	<u><u>\$ 3,821,227.40</u></u>	<u><u>\$ 1,917,528.48</u></u>	<u><u>\$ 8,283,062.55</u></u>
<u>City of Clare Component Unit Accounts</u>				
Mercantile/DDA Account	131,061.10	32,443.19	1,001.14	162,503.15
Total - City of Clare Component Unit Accounts	<u><u>\$ 131,061.10</u></u>	<u><u>\$ 32,443.19</u></u>	<u><u>\$ 1,001.14</u></u>	<u><u>\$ 162,503.15</u></u>

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2023 NORM (ABNORM)		08/31/2023 NORM (ABNORM)	MONTH 08/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STS FUND						
000.000 - GENERAL	156,248.12	146,305.00	1,516.78	1,470.17	144,788.22	1.04
931.000 - TRANSFERS IN AND OTHER SOURCES	151,666.70	169,000.00	28,168.00	14,084.00	140,832.00	16.67
TOTAL REVENUES	307,914.82	315,305.00	29,684.78	15,554.17	285,620.22	9.41
444.000 - SIDEWALKS	8,798.97	10,393.41	1,297.90	561.28	9,095.51	12.49
449.001 - CONSTRUCTION STREETS (INCL. ENG.& ROW)	3,483.37	4,450.00	700.63	383.63	3,749.37	15.74
449.002 - PRESERVATION STREETS	259,365.39	283,227.38	37,492.35	17,593.26	245,735.03	13.24
449.003 - WINTER MAINTENANCE	9,813.48	13,400.00	1,200.00	600.00	12,200.00	8.96
449.004 - ADMIN, ENGINEERING & RECORD KEEPING	14,524.81	17,743.70	2,391.56	1,166.69	15,352.14	13.48
TOTAL EXPENDITURES	295,986.02	329,214.49	43,082.44	20,304.86	286,132.05	13.09
Fund 203 - LOCAL STS FUND:						
TOTAL REVENUES	307,914.82	315,305.00	29,684.78	15,554.17	285,620.22	9.41
TOTAL EXPENDITURES	295,986.02	329,214.49	43,082.44	20,304.86	286,132.05	13.09
NET OF REVENUES & EXPENDITURES	11,928.80	(13,909.49)	(13,397.66)	(4,750.69)	(511.83)	96.32

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2023		YTD BALANCE 08/31/2023		ACTIVITY FOR MONTH 08/31/23		AVAILABLE BALANCE		% BDGT USED
	NORM	(ABNORM)	2023-24 AMENDED BUDGET	NORM	(ABNORM)	INCR	(DECR)	NORM	
Fund 204 - MUNICIPAL STREET FUND									
000.000 - GENERAL	320,470.94		296,569.16	110,832.74		82,937.11		185,736.42	37.37
TOTAL REVENUES	<u>320,470.94</u>		<u>296,569.16</u>	<u>110,832.74</u>		<u>82,937.11</u>		<u>185,736.42</u>	<u>37.37</u>
449.001 - CONSTRUCTION STREETS (INCL. ENG.& ROW	323,037.40		199,392.50	50.00		50.00		199,342.50	0.03
955.000 - NON DEPARTMENTAL	0.00		500.00	0.00		0.00		500.00	0.00
TOTAL EXPENDITURES	<u>323,037.40</u>		<u>199,892.50</u>	<u>50.00</u>		<u>50.00</u>		<u>199,842.50</u>	<u>0.03</u>
Fund 204 - MUNICIPAL STREET FUND:									
TOTAL REVENUES	320,470.94		296,569.16	110,832.74		82,937.11		185,736.42	37.37
TOTAL EXPENDITURES	<u>323,037.40</u>		<u>199,892.50</u>	<u>50.00</u>		<u>50.00</u>		<u>199,842.50</u>	<u>0.03</u>
NET OF REVENUES & EXPENDITURES	(2,566.46)		96,676.66	110,782.74		82,887.11		(14,106.08)	114.59

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE		2023-24 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE		% BDGT USED
	06/30/2023 NORM (ABNORM)			08/31/2023 NORM (ABNORM)			BALANCE NORM (ABNORM)		
Fund 206 - FIRE FUND									
000.000 - GENERAL	330,175.69		296,275.00		18,178.97		7,969.56	278,096.03	6.14
931.000 - TRANSFERS IN AND OTHER SOURCES	105,206.25		107,208.26		17,868.00		8,934.00	89,340.26	16.67
TOTAL REVENUES	435,381.94		403,483.26		36,046.97		16,903.56	367,436.29	8.93
336.000 - FIRE DEPARTMENT	311,330.13		398,328.97		58,136.93		16,234.03	340,192.04	14.60
906.000 - DEBT SERVICE	60,114.45		61,000.00		0.00		0.00	61,000.00	0.00
999.000 - TRANSFERS (OUT) AND OTHER USES	23,403.11		23,507.00		11,886.56		2,414.00	11,620.44	50.57
TOTAL EXPENDITURES	394,847.69		482,835.97		70,023.49		18,648.03	412,812.48	14.50
Fund 206 - FIRE FUND:									
TOTAL REVENUES	435,381.94		403,483.26		36,046.97		16,903.56	367,436.29	8.93
TOTAL EXPENDITURES	394,847.69		482,835.97		70,023.49		18,648.03	412,812.48	14.50
NET OF REVENUES & EXPENDITURES	40,534.25		(79,352.71)		(33,976.52)		(1,744.47)	(45,376.19)	42.82

User: CCOON

PERIOD ENDING 08/31/2023

DB: Clare

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2023 NORM (ABNORM)		08/31/2023 NORM (ABNORM)	MONTH 08/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 208 - PARKS AND RECREATION						
000.000 - GENERAL	512,017.02	5,970,359.96	64,752.04	41,300.36	5,905,607.92	1.08
931.000 - TRANSFERS IN AND OTHER SOURCES	350,000.00	390,000.00	65,000.00	32,500.00	325,000.00	16.67
TOTAL REVENUES	862,017.02	6,360,359.96	129,752.04	73,800.36	6,230,607.92	2.04
751.001 - PARKS	179,501.16	614,754.88	71,213.74	24,354.44	543,541.14	11.58
751.002 - RECREATION	113,350.86	114,111.46	18,772.58	9,353.82	95,338.88	16.45
751.003 - RAILROAD DEPOT	18,368.34	21,300.00	5,666.11	3,716.56	15,633.89	26.60
751.004 - LAKE SHAMROCK DREDGING/IMPROVEMENTS	138,983.27	2,444,795.07	70,121.90	61,819.84	2,374,673.17	2.87
906.000 - DEBT SERVICE	152,340.47	152,202.82	18,405.99	0.00	133,796.83	12.09
955.000 - NON DEPARTMENTAL	1,333.36	3,000.00	500.67	167.00	2,499.33	16.69
TOTAL EXPENDITURES	603,877.46	3,350,164.23	184,680.99	99,411.66	3,165,483.24	5.51
Fund 208 - PARKS AND RECREATION:						
TOTAL REVENUES	862,017.02	6,360,359.96	129,752.04	73,800.36	6,230,607.92	2.04
TOTAL EXPENDITURES	603,877.46	3,350,164.23	184,680.99	99,411.66	3,165,483.24	5.51
NET OF REVENUES & EXPENDITURES	258,139.56	3,010,195.73	(54,928.95)	(25,611.30)	3,065,124.68	1.82

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2023		YTD BALANCE 08/31/2023		ACTIVITY FOR MONTH 08/31/23		AVAILABLE BALANCE		% BDGT USED
	NORM	(ABNORM)	2023-24 AMENDED BUDGET	NORM	(ABNORM)	INCR	(DECR)	NORM	
Fund 214 - LOCAL DEVELOPMENT FINANCE AUTH									
000.000 - GENERAL	5,087.11		4,588.69	0.00		0.00		4,588.69	0.00
TOTAL REVENUES	<u>5,087.11</u>		<u>4,588.69</u>	<u>0.00</u>		<u>0.00</u>		<u>4,588.69</u>	<u>0.00</u>
222.000 - DEBT SERVICE	566.79		0.00	96.43		47.78		(96.43)	100.00
999.000 - TRANSFERS (OUT) AND OTHER USES	4,000.00		4,588.69	764.00		382.00		3,824.69	16.65
TOTAL EXPENDITURES	<u>4,566.79</u>		<u>4,588.69</u>	<u>860.43</u>		<u>429.78</u>		<u>3,728.26</u>	<u>18.75</u>
<hr/>									
Fund 214 - LOCAL DEVELOPMENT FINANCE AUTH:									
TOTAL REVENUES	5,087.11		4,588.69	0.00		0.00		4,588.69	0.00
TOTAL EXPENDITURES	<u>4,566.79</u>		<u>4,588.69</u>	<u>860.43</u>		<u>429.78</u>		<u>3,728.26</u>	<u>18.75</u>
NET OF REVENUES & EXPENDITURES	520.32		0.00	(860.43)		(429.78)		860.43	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE		2023-24 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE		% BDGT USED
	06/30/2023 NORM (ABNORM)			08/31/2023 NORM (ABNORM)			BALANCE NORM (ABNORM)		
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND									
000.000 - GENERAL	5.98		2.00	3.94		1.93	(1.94)		197.00
TOTAL REVENUES	5.98		2.00	3.94		1.93	(1.94)		197.00
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUN									
TOTAL REVENUES	5.98		2.00	3.94		1.93	(1.94)		197.00
TOTAL EXPENDITURES	0.00		0.00	0.00		0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES	5.98		2.00	3.94		1.93	(1.94)		197.00

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2023 NORM (ABNORM)		08/31/2023 NORM (ABNORM)	MONTH 08/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
000.000 - GENERAL	112,639.91	108,036.97	42,606.34	32,443.19	65,430.63	39.44
TOTAL REVENUES	112,639.91	108,036.97	42,606.34	32,443.19	65,430.63	39.44
737.001 - DDA - OPERATIONS	47,875.36	20,500.00	5,419.01	334.13	15,080.99	26.43
737.002 - DDA - MAINSTREET	322.50	530.00	98.85	0.00	431.15	18.65
737.003 - DDA - ART ALLEY	0.00	200.00	0.00	0.00	200.00	0.00
906.000 - DEBT SERVICE	70,911.59	69,398.10	0.00	0.00	69,398.10	0.00
999.000 - TRANSFERS (OUT) AND OTHER USES	1,333.36	3,000.00	1,000.68	667.01	1,999.32	33.36
TOTAL EXPENDITURES	120,442.81	93,628.10	6,518.54	1,001.14	87,109.56	6.96
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES	112,639.91	108,036.97	42,606.34	32,443.19	65,430.63	39.44
TOTAL EXPENDITURES	120,442.81	93,628.10	6,518.54	1,001.14	87,109.56	6.96
NET OF REVENUES & EXPENDITURES	(7,802.90)	14,408.87	36,087.80	31,442.05	(21,678.93)	250.46

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2023		2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023		ACTIVITY FOR MONTH 08/31/23		AVAILABLE BALANCE		% BDGT USED
	NORM	(ABNORM)		NORM	(ABNORM)	INCR	(DECR)	NORM	(ABNORM)	
Fund 265 - DRUG LAW ENFORCEMENT FUND										
000.000 - GENERAL	1.41		1.00	0.00		0.00		1.00		0.00
TOTAL REVENUES	1.41		1.00	0.00		0.00		1.00		0.00
301.000 - POLICE	2,913.14		0.00	0.00		0.00		0.00		0.00
TOTAL EXPENDITURES	2,913.14		0.00	0.00		0.00		0.00		0.00
Fund 265 - DRUG LAW ENFORCEMENT FUND:										
TOTAL REVENUES	1.41		1.00	0.00		0.00		1.00		0.00
TOTAL EXPENDITURES	2,913.14		0.00	0.00		0.00		0.00		0.00
NET OF REVENUES & EXPENDITURES	(2,911.73)		1.00	0.00		0.00		1.00		0.00

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2023		2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023		ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE BALANCE		% BDGT USED
	NORM	(ABNORM)		NORM	(ABNORM)		NORM	(ABNORM)	
Fund 287 - POLICE TRAINING 302 FUND									
000.000 - GENERAL	1,562.26		0.00	0.00		0.00	0.00		0.00
TOTAL REVENUES	1,562.26		0.00	0.00		0.00	0.00		0.00
Fund 287 - POLICE TRAINING 302 FUND:									
TOTAL REVENUES	1,562.26		0.00	0.00		0.00	0.00		0.00
TOTAL EXPENDITURES	0.00		0.00	0.00		0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES	1,562.26		0.00	0.00		0.00	0.00		0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2023		2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023		ACTIVITY FOR MONTH 08/31/23 INCR (DECR)	AVAILABLE BALANCE		% BDGT USED
	NORM	(ABNORM)		NORM	(ABNORM)		NORM	(ABNORM)	
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC									
931.000 - TRANSFERS IN AND OTHER SOURCES	87,385.78		52,469.49	27,302.40		4,828.00	25,167.09		52.03
TOTAL REVENUES	87,385.78		52,469.49	27,302.40		4,828.00	25,167.09		52.03
222.000 - DEBT SERVICE	21,351.99		48,130.00	250.00		0.00	47,880.00		0.52
TOTAL EXPENDITURES	21,351.99		48,130.00	250.00		0.00	47,880.00		0.52
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC:									
TOTAL REVENUES	87,385.78		52,469.49	27,302.40		4,828.00	25,167.09		52.03
TOTAL EXPENDITURES	21,351.99		48,130.00	250.00		0.00	47,880.00		0.52
NET OF REVENUES & EXPENDITURES	66,033.79		4,339.49	27,052.40		4,828.00	(22,712.91)		623.40

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2023		YTD BALANCE 08/31/2023	ACTIVITY FOR MONTH 08/31/23	AVAILABLE BALANCE		% BDGT USED
	NORM (ABNORM)	2023-24 AMENDED BUDGET			NORM (ABNORM)	NORM (ABNORM)	
Fund 590 - SEWER SYSTEM FUND							
000.000 - GENERAL	975,816.24	1,546,673.37	198,545.08	98,895.96	1,348,128.29	12.84	
TOTAL REVENUES	975,816.24	1,546,673.37	198,545.08	98,895.96	1,348,128.29	12.84	
536.001 - SEWER TREATMENT AND PUMPING	640,052.88	1,062,355.07	165,865.59	44,973.93	896,489.48	15.61	
536.002 - SEWER COLLECTION	255,022.44	368,136.39	40,705.26	19,685.60	327,431.13	11.06	
906.000 - DEBT SERVICE	66,235.23	90,977.28	52.04	0.00	90,925.24	0.06	
999.000 - TRANSFERS (OUT) AND OTHER USES	6,666.64	23,500.00	2,499.33	833.00	21,000.67	10.64	
TOTAL EXPENDITURES	967,977.19	1,544,968.74	209,122.22	65,492.53	1,335,846.52	13.54	
Fund 590 - SEWER SYSTEM FUND:							
TOTAL REVENUES	975,816.24	1,546,673.37	198,545.08	98,895.96	1,348,128.29	12.84	
TOTAL EXPENDITURES	967,977.19	1,544,968.74	209,122.22	65,492.53	1,335,846.52	13.54	
NET OF REVENUES & EXPENDITURES	7,839.05	1,704.63	(10,577.14)	33,403.43	12,281.77	620.49	

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2023		YTD BALANCE 08/31/2023		ACTIVITY FOR MONTH 08/31/23		AVAILABLE BALANCE		% BDGT USED
	NORM	(ABNORM)	2023-24 AMENDED BUDGET	NORM (ABNORM)	INCR	(DECR)	NORM	(ABNORM)	
Fund 591 - WATER SYSTEM FUND									
000.000 - GENERAL	1,574,141.28		3,928,382.10	197,625.69	98,511.09		3,730,756.41		5.03
TOTAL REVENUES	1,574,141.28		3,928,382.10	197,625.69	98,511.09		3,730,756.41		5.03
536.003 - TREATMENT, PUMPING AND STORAGE	603,613.40		3,163,609.48	61,799.95	35,500.07		3,101,809.53		1.95
536.004 - WATER DISTRIBUTION	835,510.08		424,181.07	57,204.46	23,068.99		366,976.61		13.49
536.005 - PRINCIPAL RESPONSIBLE PARTY #1	124,097.68		166,659.75	20,559.87	9,477.50		146,099.88		12.34
906.000 - DEBT SERVICE	49,375.61		84,151.20	15,081.18	0.00		69,070.02		17.92
999.000 - TRANSFERS (OUT) AND OTHER USES	6,666.64		33,404.39	2,499.33	833.00		30,905.06		7.48
TOTAL EXPENDITURES	1,619,263.41		3,872,005.89	157,144.79	68,879.56		3,714,861.10		4.06
Fund 591 - WATER SYSTEM FUND:									
TOTAL REVENUES	1,574,141.28		3,928,382.10	197,625.69	98,511.09		3,730,756.41		5.03
TOTAL EXPENDITURES	1,619,263.41		3,872,005.89	157,144.79	68,879.56		3,714,861.10		4.06
NET OF REVENUES & EXPENDITURES	(45,122.13)		56,376.21	40,480.90	29,631.53		15,895.31		71.80

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2023		YTD BALANCE 08/31/2023		ACTIVITY FOR MONTH 08/31/23		AVAILABLE BALANCE		% BDGT USED
	NORM	(ABNORM)	2023-24 AMENDED BUDGET	NORM	(ABNORM)	INCR	(DECR)	NORM	
Fund 636 - DATA PROCESSING									
000.000 - GENERAL	58,819.12		58,505.00	9,804.76		4,912.71		48,700.24	16.76
TOTAL REVENUES	<u>58,819.12</u>		<u>58,505.00</u>	<u>9,804.76</u>		<u>4,912.71</u>		<u>48,700.24</u>	<u>16.76</u>
228.000 - DATA PROCESSING, INFORMATION TECHNOLO	48,312.67		46,850.00	5,649.04		4,201.24		41,200.96	12.06
999.000 - TRANSFERS (OUT) AND OTHER USES	7,333.19		16,000.00	2,750.66		917.00		13,249.34	17.19
TOTAL EXPENDITURES	<u>55,645.86</u>		<u>62,850.00</u>	<u>8,399.70</u>		<u>5,118.24</u>		<u>54,450.30</u>	<u>13.36</u>
Fund 636 - DATA PROCESSING:									
TOTAL REVENUES	58,819.12		58,505.00	9,804.76		4,912.71		48,700.24	16.76
TOTAL EXPENDITURES	<u>55,645.86</u>		<u>62,850.00</u>	<u>8,399.70</u>		<u>5,118.24</u>		<u>54,450.30</u>	<u>13.36</u>
NET OF REVENUES & EXPENDITURES	3,173.26		(4,345.00)	1,405.06		(205.53)		(5,750.06)	32.34

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2023		YTD BALANCE 08/31/2023		ACTIVITY FOR MONTH 08/31/23		AVAILABLE BALANCE		% BDGT USED
	NORM	(ABNORM)	2023-24 AMENDED BUDGET	NORM (ABNORM)	INCR	(DECR)	NORM	(ABNORM)	
Fund 640 - DPW EQUIPMENT REVOLVING FUND									
000.000 - GENERAL	586,980.54		528,786.65	79,104.06	39,721.67		449,682.59		14.96
TOTAL REVENUES	586,980.54		528,786.65	79,104.06	39,721.67		449,682.59		14.96
441.000 - DEPARTMENT OF PUBLIC WORKS	401,754.89		533,959.47	102,345.74	71,481.78		431,613.73		19.17
906.000 - DEBT SERVICE	63,782.88		63,782.88	31,486.09	12,678.75		32,296.79		49.36
999.000 - TRANSFERS (OUT) AND OTHER USES	666.64		2,000.00	249.33	83.00		1,750.67		12.47
TOTAL EXPENDITURES	466,204.41		599,742.35	134,081.16	84,243.53		465,661.19		22.36
<hr/>									
Fund 640 - DPW EQUIPMENT REVOLVING FUND:									
TOTAL REVENUES	586,980.54		528,786.65	79,104.06	39,721.67		449,682.59		14.96
TOTAL EXPENDITURES	466,204.41		599,742.35	134,081.16	84,243.53		465,661.19		22.36
NET OF REVENUES & EXPENDITURES	120,776.13		(70,955.70)	(54,977.10)	(44,521.86)		(15,978.60)		77.48

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2023		2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023		ACTIVITY FOR MONTH 08/31/23		AVAILABLE BALANCE		% BDGT USED
	NORM	(ABNORM)		NORM	(ABNORM)	INCR	(DECR)	NORM	(ABNORM)	
Fund 703 - PROPERTY TAX FUND										
000.000 - GENERAL	2,991.61		0.00	0.00		0.00		0.00		0.00
TOTAL REVENUES	2,991.61		0.00	0.00		0.00		0.00		0.00
<hr/>										
Fund 703 - PROPERTY TAX FUND:										
TOTAL REVENUES	2,991.61		0.00	0.00		0.00		0.00		0.00
TOTAL EXPENDITURES	0.00		0.00	0.00		0.00		0.00		0.00
NET OF REVENUES & EXPENDITURES	2,991.61		0.00	0.00		0.00		0.00		0.00

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 16.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2023		2023-24 AMENDED BUDGET	YTD BALANCE 08/31/2023		ACTIVITY FOR MONTH 08/31/23		AVAILABLE BALANCE		% BDGT USED
	NORM	(ABNORM)		NORM	(ABNORM)	INCR	(DECR)	NORM	(ABNORM)	
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND										
000.000 - GENERAL	0.00		500.00		0.00		0.00	500.00		0.00
TOTAL REVENUES	0.00		500.00		0.00		0.00	500.00		0.00
<hr/>										
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND:										
TOTAL REVENUES	0.00		500.00		0.00		0.00	500.00		0.00
TOTAL EXPENDITURES	0.00		0.00		0.00		0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES	0.00		500.00		0.00		0.00	500.00		0.00
<hr/>										
TOTAL REVENUES - ALL FUNDS	9,050,571.85		17,751,578.40		1,699,137.06		1,061,108.84	16,052,441.34		9.57
TOTAL EXPENDITURES - ALL FUNDS	8,268,752.57		15,203,739.78		1,477,519.16		677,383.61	13,726,220.62		9.72
NET OF REVENUES & EXPENDITURES	781,819.28		2,547,838.62		221,617.90		383,725.23	2,326,220.72		8.70



Airport Manager Report

September 2023

Fuel sales are still doing well against last year's figures. We have surpassed the first 8 months of last year's sales by 26%. September weather always brings the threat of morning fog for pilots as things start to cool off overnight. We are now combining fog and smoke this year for a real visual treat.

Our Apron and Taxi Street paving projects are stalled again, waiting for the BIL funding. We received the 6 grant certifications on August 18th, and typically the money is a week behind. We held a Pre-Construction meeting on August 30th and discussed the schedule of the project and phasing of safety closures. The paving contractor gave an ultimatum of Sept 25th as the latest possible start and still guarantee being able to pave and finish the project yet this year. Once funds are received at MDOT, they will send us a Sponsor Contract to sign and return to them. They review this at HQ and once the thumbs up is given, the contractor can commence the project. If we can receive that go ahead by Sept 25th, we will begin this year. If not, this will be a 2024 project.

RC Jets are returning September 29th-Oct 1st for an end of season event. We will try to incorporate our Fall Chili Cook Off with this event and make it a fun time for all.

I have agreed to remain as the Airport Manager of record until December 31, 2023. The person who will be my successor is not able to start full time until December. I believe this person is waiting for, and I will do my best to alter my plans to ensure the continued operation of the airport.

Best regards,

Gary Todd

Airport Manager

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
AUGUST 2023
LUKE POTTER, DIRECTOR**

STREET WORK. We cold patched, bladed roads, painted lines in the lots and sprayed weeds this month. We dug out areas to hot mix and did the areas that needed it, mulched the round-about, hauled gravel and hot mixed two areas on majors. We worked with Malley Construction. On North Rainbow Drive: we moved mailboxes, cut three dead trees, worked on reconstruction, dug out areas for new sidewalks, formed sidewalks and poured then pulled sidewalk forms for several days in August. Then we backfilled behind the new curb and put black dirt down.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance, and cleaned storm sewers. We repaired a 3” meter, fixed valve box and fixed a broken 2” water line on Dwyer. We cut and capped 904 Hemlock and installed a new sewer for the new house on Brookwood. We returned the trench box to Pete’s Excavation. Spotted water main for Burger King and did clean up from water leak. And assisted Rohde Construction at Speedway project on several days.

CEMETERY WORK: We had one full burial and five cremation burials at Cherry Grove this month.

DREDGING: Dredged and moved spoils, hauled stone at the dumping site at the airport and moved turbidity curtain and pushed spoils on several days.

MISCELLANEOUS WORK: We chipped brush, cleaned, washed and waxed trucks, and cleaned and worked on trucks and did maintenance and cleaned at the garage on several days. We also did some building maintenance at the police dept. We removed the stump at the Ideal Theatre, moved the gazebo from Maple Street park to Emerald Isle and worked on it at the soccer fields. We picked up trees from Elm Creek for the Consumers Energy Tree Grant and planted them on the 17th and watered on the 28th. We picked up signage for the Old 27 Car Tour, set road closure for the tour and on the 25th worked the car tour and then returned the signage. We were called in on the 26th for alarms at the depot. And got fingerprinted for the police department.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

MANNATEC FUEL REPORT FOR PERIOD:

AUGUST 1-31, 2023

							AMOUNT BILLED
DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	0.00
City Hall							0.00
Fire Dept	39.520	125.58	3.178	41.854	156.09	3.729	281.67
Police Dept	644.857	2,032.17	3.151				2,032.17
PD on DPW			#DIV/0!			#DIV/0!	
DPW	311.100	979.99	3.150	968.159	3,546.10	3.663	5,638.09
Cemetery	99.279	305.86	3.081			#DIV/0!	
Airport			#DIV/0!			#DIV/0!	
Parks	217.170	683.97	3.149	34.015	122.17	3.592	
W/WWT	205.948	630.66	3.062	17.041	58.78	3.449	689.44
Average Rate for Regular:			2.545	Average Rate for Diesel:		2.584	\$8,641.37

August 2023

UTILITY WORK ORDERS

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	2
<i>Customer Request Off</i>	
<i>Sewer Problems</i>	
<i>Off for Non Payment</i>	7
<i>New Meter Head</i>	2
<i>Repair meter</i>	1
<i>Estimated Meters</i>	32
<i>High Usage Check</i>	
<i>New RF</i>	<u>15</u>
	59

EQUIPMENT RENTAL - August 2023

GENERAL FUND

General Operations	101-265.000-943.641	112.28	
Depot	101-265.000-943.641		
Cemetery	101-276.000-943.641	4,730.59	
Police	101-301.000-943.641	4,176.36	
Parking Lots/Flags	101-441.000-943.641	1,589.10	
Airport	101-537.000-943.641	1,650.03	
		101-000.000-001	-\$12,258.36 cr

MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	6,350.13	
Tkline Winter Cleanup	202-446.001-943.641		
Major Streets	202-449.000-943.641	5,896.13	
		202-000.000-001	-\$12,246.26 cr

LOCAL STREETS:

203-449.000-943.641		8,744.51	
		203-000.000-001	-\$8,744.51 cr

PARKS & DAM MTS.:

Dam Mts	208-751.001-943.641	770.84	
Parks	208-751.001-943.641	12,073.93	
Dredging	208-741-004-702	11,165.53	
		208-000.000-001	-\$770.84 cr

SEWER FUND

Sewer Treatment	590-536.001-943.641	1,142.04	
Sewer Collection	590-536.002-946.641	679.87	
		590-000.000-001	-\$1,821.91 cr

WATER FUND

Water Trmt/Pumping	591-536.003-946.641	818.28	
Water Dist./Meters	591-536.004-946.641	861.64	
		591-000.000-001	-\$1,679.92 cr

MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$60,761.26	
General Fund	641-000-669.101		-\$12,258.36
Major Sts/Tklines	641-000-669.202		-\$12,246.26
Local Sts	641-000-669.203		-\$8,744.51
Parks	641-000-669.208		-\$770.84
Sewer	641-000-669.590		-\$1,821.91
Water	641-000-669.591		-\$1,679.92

CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101	\$12,258.36
Major Sts/Tklines	102-000-669.202	\$12,246.26
Local Sts	102-000-669.203	\$8,744.51
Parks	102-000-669.208	\$770.84
Sewer	102-000-669.590	\$1,821.91
Water	102-000-669.591	\$1,679.92

EQUIPMENT RENTAL,	102-000.000-067	\$37,521.80
<u>ALL DEPOSITS:</u>	102-000.000-001.001	
	102-000.000-067.102	

DPW MANHOOR REPORT FOR: Aug-23

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T
101-265.000-702	GF - City Hall	2	9		11.00				0.00				0.00	
	Railroad													
101-276.000-702	Cemetery	4	9	6	19.00	2	3		5.00	1.25	4	3	8.25	
101-528.000-702	Refuse Collection				0.00				0.00	6.1	20.1	14	40.20	
101-441.000-702	Par/Flag/Pk Lot	6		57.5	63.50				0.00				0.00	
	DDA Pk Lot	1	13	4	18.00				0.00				0.00	
101-445.000-702	City Trees/Lites		23	2	25.00				0.00				0.00	
	DDA Trees/Lites		7	3	10.00				0.00				0.00	
101-537.000-702	Airport				0.00				0.00				0.00	
202-446.001-702	Roadway Inspection				0.00				0.00				0.00	
	TK Surface Mts		2		2.00				0.00				0.00	
	TK Shoulder Mts	7	9	2	18.00				0.00				0.00	
	TK Sweeping	8	28	21	57.00				0.00				0.00	
	Drain/Bkslopes	5	5		10.00				0.00				0.00	
	TK Signs				0.00				0.00				0.00	
	Snow & Ice				0.00				0.00				0.00	
	Hauling Snow				0.00				0.00				0.00	
202-444.002-702	Major Sts Sidewalks			51.5	51.50				0.00				0.00	
202-499.002-702	Major Sts Maint.	9	60.5	51	120.50				0.00				0.00	
202-499.003-702	Snow & Ice				0.00				0.00				0.00	
202-499.004-702	Administration				0.00				0.00	1.5	4	3	8.50	
203-444.002-702	Local Sts Sidewalks			5	5.00				0.00				0.00	
203-499.002-702	Local Sts Maint.	70	99.5	153	322.50		2	0.75	2.75				0.00	
203-499.003-702	Snow & Ice				0.00				0.00				0.00	
203-499.004-702	Administration				0.00				0.00	1.5	4	3	8.50	
208-751.000-702	Lake Sham/Dam		6	3	9.00				0.00				0.00	
208-751.000-702	Lake Sham Pks		52	8	60.00				0.00				0.00	
208-751.000-702	Dredging	60	91	117	268.00				0.00				0.00	
590-536.002-702	Sewer	7	29	3	39.00				0.00	6.2	19.7	14.5	40.40	
591-536.004-702	Water	10	49	23	82.00		4	17.75	21.75	6.2	19.7	14.5	40.40	
641-444.000-702	DPW	1	101	82	184.00				0.00	2.25	6	4.5	12.75	
	DPW Equip	23	58.5	48	129.50	0.5	0.25		0.75				0.00	
	Fire Equip		3.5		3.50				0.00				0.00	
	Police Equip	1	2		3.00				0.00				0.00	
	Holiday/Funeral		8	8	16.00				0.00				0.00	
	OFF TIME	9	55	16	80.00				0.00	5	2.5	23.5	31.00	
TOTALS		223.00	720.00	664.00	1607.00	2.50	9.25	18.50	30.25	30.00	80.00	80.00	190.00	0.00
		1607.00			30.25			190.00			0.00			

DPW: PARKS/BLDG & GROUNDS MANHOUR REPORT FOR:

Aug-23

FY 23-24 FUND	HOURLY WAGE		FULL TIME EMPLOYEES REGULAR HOURS				FULL TIME EMPLOYEES OVERTIME HOURS				SEASONAL EMPLOYEES REGULAR HOURS				SEASONAL EMPLOYEES OVERTIME HOURS			
	FUND NAME																	
208-751.001-702	Holiday	Funeral				19.00												
	Sick	Vacation		8.00	11.00													
	PARKS		28.00	62.00	55.00	145.00				0.00	51.00	101.75	116.00	268.75				0.00
	DDA Work					0.00				0.00			3.00	3.00				0.00
	BLDG & GRUNDS		4.00	10.00	6.00	20.00				0.00	19.50	76.00	35.00	130.50				0.00
101-276.000-702	Cemetery					0.00				0.00	62.00	128.50	145.00	335.50				0.00
101-265.000-702	Trustees					0.00				0.00	24.00	64.00	66.00	154.00				0.00
101-537.000-702	Airport Maint					0.00				0.00	9.00	40.50	34.50	84.00				0.00
						0.00				0.00				0.00				0.00
						0.00				0.00				0.00				0.00
			32.0	80.0	72.0	184.0	0.0	0.0	0.0	0.0	165.5	410.8	399.5	975.8	0.0	0.0	0.0	0.0
GRAND TOTAL			184.00				0.00				975.75				0.00			

PAY PERIOD: August 2023																						HOURS TOTAL	DOLLAR TOTAL							
EQUIPMENT	2022-23 RATE	101-265-943 General Op	101-265-943 Railroad	101-276-943 Cemetery	101-441-943 Prad/Flg & PkLots	101-445-943 Trees/Lights	101-537-943 Airport	202-466.001-943 Roadway Inspection	202-466.001-943 TK Surface	202-466.001-943 TK Shoulders	202-466.001-943 TK Sweep	202-466.001-943 TK	202-466.001-943 Drain/Backstops	202-466.001-943 TK Signs/Signals	202-466.001-943 TK Snow & Ice	202-444.002-943 Mj Ss Sidewalks	202-499.002-943 Mj Ss Preservation	202-499.002-943 Mj Ss Snow & Ice	203-444.002-943 Lo Ss Sidewalks	203-499.002-943 Lo Ss Preservation	203-499.002-943 Lo Ss Snow & Ice	208-751-702 Dam	208-751-702 All Parks	208-751.004-702 Dredging Lake Shamrock	590-536.002-943 Sewer	591-536.004-943 Water				
3 - GMC Pickup	\$16.04	7.00		2.00													7.00				28.50			12.00	3.00				59.50	954.38
5 - Dodge Pickup	\$12.75																									9.00			9.00	114.75
6 - GMC Pickup	\$12.75																							20.00					20.00	255.00
7 - Chevy Bucket Truck	\$10.62					6.00															2.00			1.00					9.00	95.58
8 - Int'l Dump Truck	\$53.40									4.00											24.00								28.00	1,495.20
9 - Ford Dump Truck	\$53.40						3.00										16.00				17.00								36.00	1,922.40
10- Sterling Dump Truck	\$53.40																4.00				1.00								5.00	267.00
11- Ford Dump Truck	\$39.52																				1.00								1.00	39.52
14- Walk Behind Mower	\$23.29																							5.50					5.50	128.10
18- Case Loader	\$40.61			4.00		5.00										3.00				14.00		16.00			64.00	8.00	4.00	118.00	4,791.98	
20- Hyundai Loader	\$79.72			1.00												5.00			2.00	2.00				5.00	9.00		2.00	26.00	2,072.72	
21- Zero Turn Mower	\$31.11																							33.00				33.00	1,026.63	
22 - Brush Hog Mower	\$31.11																							114.00				114.00	3,546.54	
36- Brush Chipper	\$30.27					3.00											16.00				17.00							36.00	1,089.72	
37- Street Sweeper	\$103.19					7.00					57.00						32.00				29.00							125.00	12,898.75	
39- Chevy Pickup	\$10.62					4.00																		21.00				25.00	265.50	
44- Brine Tank	\$9.74																							1.00				1.00	9.74	
53A- Truck Unit	\$53.40					2.00															13.00			3.00		3.00	3.00	24.00	1,281.60	
53B- Sewer Washer Unit	\$19.61																				13.00			3.00		3.00	3.00	22.00	431.42	
56 - Push Mower	\$11.89																						17.00					17.00	202.13	
59- Ford Utility Truck	\$10.62			2.00	8.00							2.00			8.00	0.50				30.50			2.00		8.00	14.00	75.00	796.50		
60- Dodge Pickup 4x4	\$12.75																						66.00					66.00	841.50	
65- Push Mower	\$11.89																						15.00					15.00	178.35	
71- Zero Turn Mower	\$31.11																						90.00					90.00	2,799.90	
73- Wausau UB Scraper	\$7.88																				6.00							6.00	47.28	
81- Trackless Tractor	\$50.40																						11.00					11.00	554.40	
88 - Utility Trailer	\$11.25																							1.00				1.00	11.25	
89 - Ford Pickup (Parks)	\$12.75																						82.50					82.50	1,051.88	
93 - Kubota Tractor	\$46.75									4.00														0.50				4.50	210.38	
94 - Bucket Attachment	\$5.24									4.00														1.50				5.50	28.82	
97- Chevy Pickup	\$10.62			3.00																	4.00		9.00				15.00	31.00	329.22	
98- Airport Tractor	\$60.36						2.70																					2.70	162.97	
104- Cub Cadet Rider	\$31.11						47.80																					47.80	1,487.06	
105- Ford Pickup	\$12.75				9.00			1.00	1.00						7.00	18.00				17.00		2.00			4.00	1.00	60.00	765.00		
107- Trackless Mower	\$19.93																						11.00					11.00	219.23	
110 - Hydr Excavator	\$47.01																											163.50	7,686.14	
200- Zero Turn Mower	\$23.29			96.50																								96.50	2,247.49	
201- Zero Turn Mower	\$23.29			83.50																								83.50	1,944.72	
202- Weed Whip	\$4.02			27.00																								27.00	108.54	
203- Weed Whip	\$4.02			25.50																								25.50	102.51	
1007- Trimmer/Edger	\$4.02																						24.50				24.50	98.49		
1009- Trimmer/Edger	\$4.02																							13.00				13.00	52.26	
1010 - Boat	\$4.82																						2.50					2.50	12.06	
		7.00	0.00	244.50	28.00	19.00	50.50	0.00	1.00	13.00	57.00	2.00	0.00	0.00	23.00	93.50	0.00	2.00	220.00	0.00	27.00	555.00	248.50	26.00	42.00	1659.00	54624.58			

PERIOD: August 2023	2023 Rate		GENERAL OP	DEPOT/SPECIAL EVENTS	CEMETERY	PARADES/FLAGS & pking lots	AIRPORT	TRUNKLINES	MAJOR STREETS	LOCAL STREETS	DAM	ALL PARKS	DREDGING LAKE SHAMROCK	SEWER	WATER	TOTAL HOURS	TOTAL DOLLARS													
3 - GMC Pickup	\$16.04	7.00	112.28	0.00	2.00	32.08	0.00	0.00	0.00	7.00	112.28	28.50	457.14	0.00	12.00	192.48	3.00	48.12	0.00	0.00	59.50	954.38								
5 - Dodge Pickup	\$12.75		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.00	114.75	0.00	0.00	0.00	0.00	9.00	114.75								
6 - GMC Pickup	\$12.75		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	20.00	255.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00	255.00								
7 - Ford Bucket Truck	\$10.62		0.00	0.00		0.00	6.00	63.72	0.00	0.00	2.00	21.24	0.00	1.00	10.62	0.00	0.00	0.00	0.00	0.00	9.00	95.58								
8 - In/1 Dump Truck	\$53.40		0.00	0.00		0.00	0.00	0.00	0.00	4.00	213.60	0.00	24.00	1281.60	0.00	0.00	0.00	0.00	0.00	0.00	28.00	1,495.20								
9 - Ford Dump Truck	\$53.40		0.00	0.00		0.00	3.00	160.20	0.00	16.00	854.40	17.00	907.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.00	1,922.40								
10- Sterling Dump Truck	\$53.40		0.00	0.00		0.00	0.00	0.00	0.00	4.00	213.60	1.00	53.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	267.00								
11 - Ford Dump Truck	\$39.52		0.00	0.00		0.00	0.00	0.00	0.00	1.00	39.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	39.52								
14 - Walk Behind Mower	\$23.29		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.50	128.10	0.00	0.00	0.00	0.00	5.50	128.10								
18- Case Loader	\$40.61		0.00	0.00	4.00	162.44	5.00	203.05	0.00	0.00	0.00	3.00	121.83	14.00	568.54	16.00	649.76	0.00	64.00	2599.04	8.00	324.88	4	162.44	118.00	4,791.98				
20- Hyundai Loader	\$79.72		0.00	0.00	1.00	79.72	0.00	0.00	0.00	0.00	0.00	5.00	398.60	4.00	318.88	0.00	0.00	5.00	398.60	9.00	717.48	0.00	2	159.44	26.00	2,072.72				
21 - Zero Turn Mower	\$31.11		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.00	1026.63	0.00	0.00	0.00	0.00	0.00	0.00	33.00	1,026.63							
22 - Brush Hog Mower	\$31.11		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	114.00	3546.54	0.00	0.00	0.00	0.00	0.00	0.00	114.00	3,546.54							
36- Brush Chipper	\$30.27		0.00	0.00		0.00	3.00	90.81	0.00	0.00	16.00	484.32	17.00	514.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.00	1,089.72							
37 - Street Sweeper	\$103.19		0.00	0.00		0.00	7.00	722.33	0.00	57.00	5881.83	32.00	3302.08	29.00	2992.51	0.00	0.00	0.00	0.00	0.00	0.00	125.00	12,898.75							
39 - Chevy Pickup	\$10.62		0.00	0.00		0.00	4.00	42.48	0.00	0.00	0.00	0.00	0.00	21.00	223.02	0.00	0.00	0.00	0.00	0.00	0.00	25.00	265.50							
44 - Brine Tank	\$9.74		0.00	0.00		0.00	0.00	0.00	0.00	0.00	1.00	9.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	9.74								
53A- Truck Unit	\$53.40		0.00	0.00		0.00	2.00	106.80	0.00	0.00	13.00	694.20	0.00	3.00	160.20	0.00	3.00	160.20	3.00	160.20	24.00	1,281.60								
53B- Sewer Washer Unit	\$19.61		0.00	0.00		0.00	0.00	0.00	0.00	0.00	13.00	254.93	0.00	3.00	58.83	0.00	3.00	58.83	3.00	58.83	22.00	431.42								
56 - Push Mower	\$11.89		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.00	202.13	0.00	0.00	0.00	0.00	0.00	0.00	17.00	202.13							
59- Chevy Pickup 4x2	\$10.62		0.00	0.00	2.00	21.24	8.00	84.96	0.00	0.00	2.00	21.24	8.50	90.27	30.50	323.91	0.00	2.00	21.24	0.00	8.00	84.96	14.00	148.68	75.00	796.50				
60 - Dodge Pickup 4x4	\$12.75		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	66.00	841.50	0.00	0.00	0.00	0.00	0.00	0.00	66.00	841.50							
65 - Push Mower	\$11.89		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00	178.35	0.00	0.00	0.00	0.00	0.00	0.00	15.00	178.35							
71 - Zero Turn Mower	\$31.11		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.00	2799.90	0.00	0.00	0.00	0.00	0.00	0.00	90.00	2,799.90							
73 - Wausau UB Scraper	\$7.88		0.00	0.00		0.00	0.00	0.00	0.00	0.00	6.00	47.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	47.28							
81- Trackless Tractor	\$50.40		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.00	554.40	0.00	0.00	0.00	0.00	0.00	0.00	11.00	554.40							
88 - Utility Trailer	\$11.25		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	11.25	0.00	0.00	0.00	0.00	0.00	0.00	1.00	11.25							
89- Ford Pickup	\$12.75		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82.50	1051.88	0.00	0.00	0.00	0.00	0.00	0.00	82.50	1,051.88							
93 - Kubota Tractor	\$46.75		0.00	0.00		0.00	0.00	0.00	0.00	4.00	187.00	0.00	0.00	0.50	23.38	0.00	0.00	0.00	0.00	0.00	0.00	4.50	210.38							
94 - Bucket Attachment	\$5.24		0.00	0.00		0.00	0.00	0.00	0.00	4.00	20.96	0.00	0.00	0.00	1.50	7.86	0.00	0.00	0.00	0.00	0.00	5.50	28.82							
97- Chevy Pickup	\$10.62		0.00	0.00	3.00	31.86	0.00	0.00	0.00	0.00	4.00	42.48	9.00	95.58	0.00	0.00	0.00	0.00	15.00	159.30	31.00	329.22								
98 - Airport Tractor	\$60.36		0.00	0.00		0.00	0.00	2.70	162.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.70	162.97								
104 - Cub Cadet Rider	\$31.11		0.00	0.00		0.00	0.00	47.80	1487.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47.80	1,487.06								
105- Ford Pickup	\$12.75		0.00	0.00		0.00	9.00	114.75	0.00	2.00	25.50	25.00	318.75	17.00	216.75	2.00	25.50	0.00	4.00	51.00	1.00	12.75	60.00	765.00						
107 - Trackless Mower	\$19.93		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.00	219.23	0.00	0.00	0.00	0.00	0.00	0.00	11.00	219.23							
110 - Hydr Excavator	\$47.01		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	163.50	7686.14	0.00	0.00	0.00	0.00	0.00	0.00	163.50	7,686.14							
200 - Zero Turn Mower	\$23.29		0.00	0.00	96.50	2247.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.50	2,247.49								
201 - Zero Turn Mower	\$23.29		0.00	0.00	83.50	1944.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.50	1,944.72								
202 - Weed Whip	\$4.02		0.00	0.00	27.00	108.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27.00	108.54								
203 - Weed Whip	\$4.02		0.00	0.00	25.50	102.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.50	102.51								
1007 - Trimmer/Edger	\$4.02		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.50	98.49	0.00	0.00	0.00	0.00	0.00	0.00	24.50	98.49							
1009 - Trimmer/Edger	\$4.02		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	13.00	52.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13.00	52.26								
1010 - Boat	\$4.82		0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	2.50	12.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.50	12.06								
			7.00	112.28	0.00	0.00	244.50	4730.59	47.00	1589.10	50.50	1650.03	73.00	6350.13	116.50	5896.13	222.00	8744.51	27.00	770.84	555.00	12073.93	248.50	11165.53	26.00	679.87	42.00	861.64	1659.00	54624.58
																1,659.00	54,624.58													

August-23		Police		Water		Waste Water		TOTAL	TOTAL
EQUIPMENT	2023 RATES	Department		Treatment		Treatment		HOURS	DOLLARS
1 - 2012 Ford Pickup	\$12.75	0.00		27.00	344.25	36	459.00	63.00	803.25
61- Western Snow Plow	\$13.45	0.00			0.00		0.00	0.00	0.00
16- 2008 Ford	\$11.89	0.00		27.00	321.03	36	428.04	63.00	749.07
65- Push Mower	\$11.89	0.00			0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	\$12.75	0.00		12.00	153.00	20	255.00	32.00	408.00
PATROL CARS	\$11.89	351.25	4176.36		0.00		0.00	351.25	4176.36
		351.25	4176.36	66.00	818.28	92.00	1142.04	509.25	\$6,136.68

509.25 6,136.68

	1		4		16		
	WA	WWT	WA	WWT	WA	WWT	
Aug 1-5	4.5	6.00	2.00	4.00	4.50	6.00	6,136.68
Aug 6-12	6	8.00	3.00	5.00	6.00	8.00	54624.58
Aug 13-19	6	8.00	3.00	5.00	6.00	8.00	
Aug 20-26	6	8.00	3.00	5.00	6.00	8.00	
Aug 27-31	4.5	6.00	1.00	1.00	4.50	6.00	
	27	36	12	20	27	36	

	46-1	46-2	46-3	46-4	46-5 Tahoe	
END HOURS	8212	17950	24860	9134	17680	2268
START HOURS	7958	17724	24963	9138	17702	2110
	254	226	-103	-4	-22	158

351.25 Total Hrs

\$60,761.26

DEPARTMENT OF PUBLIC WORKS- MANHOUR August 2023)

FUND	% OF HOURS	DEPARTMENT	August-23	
			REG.	O/T
GENERAL FUND	0.67%	General Fund	11.00	
	0.00%	Depot		
	1.47%	Cemetery	19.00	5.00
	3.88%	Parades/Flags/Pking Lots	63.50	
	1.10%	DDA Parking Lots	18.00	
	1.53%	City Trees/Lites	25.00	
	0.61%	DDA Trees/Lites	10.00	
	0.00%	Airport		
TKLINE'S	0.12%	Surface Maintenance	2.00	
	1.10%	Shoulder Maintenance	18.00	
	3.48%	Sweeping	57.00	
	0.61%	Drains & Backslopes	10.00	
	0.00%	Cleanup winter debris (sand, etc)		
MAJOR STREETS	10.51%	MJ STS Preservation	172.00	
	0.00%	MJ STS Snow/Ice		
LOCAL STREETS	20.17%	LO STS Preservation	327.50	2.75
	0.00%	LO STS Snow/Ice		
PARKS	0.55%	Lake Shamrock Dam	9.00	
PARKS	3.66%	Lake Shamrock Park work	60.00	
	16.37%	Dredging Lake Shamrock	268.00	
SEWER	2.38%	Collection	39.00	
WATER	6.34%	Distribution & Meter Mts.	82.00	21.75
DPW	11.24%	DPW Admin/Bldg/Equip	184.00	
	7.96%	DPW: Equip	129.50	0.75
	0.21%	FIRE Truck	3.50	
	0.18%	DPW: PD Equipment	3.00	
	0.00%	COVID 19		
	0.98%	Holiday (Birthday)/Funeral	16.00	
	4.89%	PAID TIME OFF:	80.00	
1637.25	100%	TOTALS:	1607	30.25

FUND	% OF HOURS	DEPARTMENT	August-23	
			REG.	O/T
DPW Clerical	4.34%	Cemetery Admin	8.25	
	21.16%	Refuse Collection	40.2	
	4.47%	Major Sts Admin	8.5	
	4.47%	Local Sts Admin	8.5	
	21.26%	Sewer Collection	40.4	
	21.26%	Water Distribution	40.4	
	6.71%	DPW Administration	12.75	
	0.00%	Holiday (Birthday)		
	16.32%	PAID TIME OFF:	31	
190	100%	TOTALS:	190	0

FUND	% OF HOURS	DEPARTMENT	August-23	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	78.80%	Parks Work	145	
	0.00%	DDA Work		
	10.87%	Bldgs & Grounds	20	
	0.00%	Holiday/Funeral		
	10.33%	PAID TIME OFF	19	
184	100%	TOTALS:	184	0

FUND	% OF HOURS	DEPARTMENT	August-23	
			REG.	O/T
SEASONAL EMPLOYEES	27.54%	PARKS WORK	268.75	
	0.31%	DDA WORK	3	
	13.37%	BLDG & GROUNDS	130.5	
	15.78%	TRUSTEE SUPERVISION*	154	
	34.38%	CEMETERY MAINTENANCE	335.5	
	0.00%	DPW		
	8.61%	AIRPORT MAINTENANCE	84	
975.75	100%	TOTALS:	975.75	0

FUND	% OF HOURS	DEPARTMENT	August-23
			REG.
*TRUSTEE WORK AREAS	100.00%	PARKS: Watering Flowers, Mowing, Spraying Grass	104
	0.00%		
	0.00%		
	0.00%		
	0.00%		
104	100%	TOTALS:	104



Monthly Fire Department Activity Report

August 2023 Incident Response:

Monthly Total: 12 Year End Total: 134

August was a very slow month. We responded to 2 vehicle accidents. One with injuries and one without injuries. We respond to three requests for assistance from MMR on various medical calls. We respond to two power line issues. Other incident as listed.

Training:

2.0 hrs. Truck Check

2.5 hrs. Sexual Harassment / Intro to our new Cadet program

2.0 hrs. Drivers Training / Rodeo





Where the north begins at the crossroads of Rt 10 and 127.

Clearly another way of life.

202 West Fifth Street, Clare, Michigan 48617 phone: (989) 386-7541 fax: (989) 386-4508
www.cityofclare.org

MEMORANDUM

TO: Jeremy Howard and the Clare City Commission

FROM: Clare Police Department

SUBJECT: August police activity

Dear Mr. Howard & City Commission:

Self-initiated activity by the officers increased this month. We saw an increased number of traffic stops and checks of private property, especially during the night shift.

Thank you to the Clare Police Department Reserve Officers who not only work with our certified officers regularly on the road, but who also assisted with many of the summer's special events within our city.

Training:

August 19th – Department firearm qualification
August 22nd and 29th Railroad Safety (all officers)

Events:

Aug 5th – freedom Ride assist.
Aug 6th Music in the alley
August 9th – DHS event at Shamrock Park
Aug 18th MMCC fundraiser
Aug 24th and 2w5th Old 27 motor tour
Aug 31st High School football

School

See attached report from Liaison Officer Brian David

David Saad
Clare Police Chief



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE AUGUST 2023

Page 1

09/12/2023

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
11001	CSC 1 Penis/ Vagina	1
13001	Non-Aggravated Assault	8
13002	Aggravated/ Felonious Assault	1
13003	Intimidation/ Stalking	22
22001	Burglary - Forced Entry	2
23007	Larceny - Other	9
26001	Fraud - False Pretence/ Swindle/ Confidence Game	6
26002	Fraud - Credit Card/ ATM	1
26006	Fraud - Bad Checks	3
27000	Embezzlement	1
28000	Stolen Property	1
29000	Damage to Property	3
35001	Violation of Controlled Substance	1
42000	Drunkenness - Except OUIL	1
48000	Obstructing Police	1
50000	Obstructing Justice	4
52003	Weapons Offense - Other	1
53002	Public Peace - Other	5
54001	Hit & Run Motor Vehicle Accident	1
54002	Operating Under the Influence of Liquor or Drugs	2
54003	Traffic Violations	2
55000	Health and Safety	1
57001	Trespass - Other	10
62000	Conservation	2
91001	Juvenile Deliquent	5
93001	Traffic Accident	9
93001CD	Car/ Deer Accident	2
93002	Accident, Non-Traffic/ Private Property	7
94002	False Alarm Activation	7
95001	Accident, Fire	1
98007	Suspicious Persons	28
98008	Lost & Found Property	5
99001	Suicide	3
99008	General Assistance	59
99009	General Non-Criminal	3
ACO	Animal Control Complaint	5
AMBNARC	Narcans Administered	1
AMBRES	Ambulance & Rescue	1
AMBRUN	Ambulance Run	25
BOL	Be On the Look Out	11
BOL-WW	BOL Wrong Way Driver	2
EJA	Elder Justice Abuse required reporting	1
LI	LIQUOR INSPECTION	3
LINES DN	LINES DOWN	1



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE AUGUST 2023

Page 2

09/12/2023

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
MA	Motorist Assist	14
ORV	Off Road Vehicle Complaint	1
OSTOP	ORV Traffic Stop	1
PC	Property Check	345
RD HAZAR	Vehicle/Object Road Hazard	4
SALV INS	SALVAGE INSPECTION	6
TP	TRAFFIC PATROL	35
TSTOP	Traffic Stop	153
Total Incidents		827

Ticket Totals Report

From 8/1/2023 12:00:00 AM to 8/31/2023 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	0	0	8	9

WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT AUGUST 2023

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Resolved a totalizer issue with lift station 7
- Repaired fall prevention fencing around outfall channel
- Toured Glorious Cannabis in Au Gres and discussed potential wastewater haul to WWTP
 - Sampled wastewater from facility
- Turned valves at lift station 2
- Cleaned out drying beds
- Repaired aerator 3
- Performed QA/QC on colilert
- Lawn maintenance at WWTP and WTP properties
 - Sharpened blade on Kubota
- Repaired dishwasher rack

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Sampled new water main for Speedway and gave them the go ahead for use
- Met with RCL, Dixon engineering and GFA discussed WTP upgrades
- Peerless came to install new pump and motor at well 9
 - Sampled after installation
- Passed lab proficiency testing conducted by EPA
- Repaired poly phosphate pump at the water plant
- Took PFAs samples
- Shipped dioxane samples
- Swept and cleaned clarifier room

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Mowed at landfill

Administrative Functions

During the month, the following administrative tasks were performed:

- Representative from IDEXX gave training on new sampling method
 - Switching to quanti trays for sampling
- Met with SCADA provider and electrician regarding new communication upgrades at WTP, wells, water tower, and booster station
- Sent in lead and copper report to EGLE



Monthly Director's Report, September 2023
City of Clare Parks and Recreation
Prepared by Joy Simmer

Continued, Current and Upcoming Programs and Events

Senior Cards and Coffee takes place on Thursdays at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played is determined by what the group wants to play and the group is supplied with coffee and card decks.

Art in Sculpture is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The current art pieces will be at their current location until April 30, 2024. Simmer is working on creating a selfie contest with the CCAC, where we will do three different months and when they take pictures of them with the sculptures and tag #artinclareco, they will be entered into a drawing for a \$25 prize.

Gold Out Night - Clare Parks and Rec is partnering up with Relay for Life and Woods Household again to do a Pediatric Cancer Awareness Night at the Emerald Isle Recreation Complex on 9/15/2023. September is pediatric cancer awareness month and so we wanted to hold it in September. There will be a movie at the complex (Woods Household is hosting the movie), the Clare High School Boys Varsity Soccer team will be holding concessions (they are securing the food license with the health department for soccer season and this will also cover this night). Buccilli's Pizza of Clare is donating the pizza to be sold at concessions and Jay's Sporting Goods also has a donation box at their location.

The **Fall Youth Soccer** season will officially start on September 9, 2023 and will run until October 14, 2023. The coaches meeting took place at the Emerald Isle Recreation Complex on August 17, 2023 and at that time the coaches were given their coaches bags (made up with balls, first aid kit, practice cones, and pinnies) and their team rosters and information. They have been practicing out at the complex in preparation of opening day. Team Selection night for the 7th and 8th graders took place on August 31, 2023 from 6-8:30 p.m. at the complex and our 7th/8th grade night game at Brookwood under the lights will be taking place on Friday, September 22, 2023 this year. There are a total of 288 soccer players this year and 26 teams (pK – 8th grade).

Clare Parks and Recreation is assisting with the **Annual Gateway Affair** at the Clare Family Moose Center on September 23, 2023. In the past this event has helped to raise funds for the Pere Marquette Rail-Trail Extension project and will continue to help raising funds for parks and recreation in Clare County. The cost was \$25/ticket and that ticket includes the entry into the event, an Italian dinner and the raffle. There will be a presentation during the event and a silent auction included as well. Tickets are available for purchase through a Friends of Clare County Parks and Rec board member.

Clare Parks and Recreation has been assisting Medilodge with the planning of their 2023 Haunted Trail that will take place on Friday, October 27, 2023. They would like to extend the trail

down to the library and have hay wagons deliver people back to Medilodge. Simmer has been connecting the school reps and service groups with Medilodge and working with some of the businesses.

Halloween events will take place on Saturday, October 28, 2023. The **Pumpkin Run** will be held once again at the Emerald Isle Recreation Complex with registration starting at 9 a.m. and then from 12-2 p.m. we will be holding a **Tract-or-Treat** in the complex parking lot. There will be one-way traffic through this event and the tractors will line up along the south line of the parking lot. The farmers will be handing out candy, pumpkins, apples, cheese sticks, etc.... There will also be some local organizations handing out candy and playing games with the kids. After Tract-or-Treat there will be a **Wizards, Wands and Potions** science program held at the library as a collaborative program between the Pere Marquette District Library and Clare Parks and Recreation and the program will start at 4 p.m.

Clare Parks and Recreation is partnering again with the library for a program during the community night out event. **Lord of the Gourd** will be at the library on October 3, 2023 to do a live presentation of his gourd sculpting. Attendees at the event will be entered into a drawing to win one of his creations.

Past Programs and Events

Junior Fire Fighters Academy program took place on August 1, 2023 from 9 a.m. to 1 p.m. The Parks and Recreation Dept. along with volunteers from the Clare Fire Department assisted the children enrolled in the camp. The fee for the academy was \$12.00 per person, and included an award certificate, t-shirt, and lunch. The Brankel family sponsored a pizza lunch for the kids. There were a total of 53 registered for the program this year.

The last concert for the **2023 Clare Summer Concert Series** was held on August 24, 2023 at Shamrock Park. It was a great line-up and we had a great turnout for our weekly concerts!

Grants

A \$150,000 grant request was submitted to the **Michigan Trails Fund** by Simmer to assist with the additional funds that may be needed complete the Pere Marquette Rail-Trail grant extension. With the potential redesign of a portion of the trail, additional funds will need to be secured. This is a reimbursement grant and we will submit for reimbursement periodically.

Additional Information

- Simmer has a one-on-one staff person working a few hours a week with her for some job training through the Disabilities Network. The staff is paid through a grant obtained by the DN (previously was MMI). The last day for staff was on Thursday, August 23, 2023.
- The Clare-Gladwin RESD Parent Coalition received a grant for storywalk signs and Clare will be getting the sign holders and will also be getting a couple talking is teaching signs for out at Emerald Isle. One sign is nature based and the other will be sport related.

NEXT PRAB MEETING IS SCHEDULED FOR TUESDAY, OCTOBER 17, 2023

CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: September 14, 2023
RE: City Manager's Report

For the Agenda of September 18, 2023

Lake Shamrock Dredging and Dam Project. Mechanical dredging by the City is continuing and has gotten to the point that we needed to move the turbidity curtain to be able to begin removing the areas of silt build-up in front of Shamrock Park. Now that we are further East, we are relocating the barge site and the hauling road to the end of Shamrock Court as planned. The operator is currently digging a trench through the lake (*picture att'd*) in order to make it down to that new spot. For the hydraulic dredging project, Savin is still hopeful to have a permit soon which will allow them to start work on the holding cell and then begin dredging this year if all goes as planned. The Dam feasibility study work is continuing. Luke and I recently met again with the engineers working on the project to continue moving the project forward.

Street Reconstruction Project. Malley Construction continues to work on the street project on North Rainbow Drive from Glendale to Eastwood. The project is nearing completion and the plan is that the base course of asphalt will go on Tuesday morning of the 19th and the last course will be done on Wednesday morning of the 20th barring any weather delays.

Gary Todd Resignation. As you recall, Mr. Gary Todd, Airport Manager, recently decided that it was time for him to take some well-deserved time for himself and his family and retire from his position as Airport Manager. Attached to this report is an updated resignation letter as Gary has graciously agreed to stay active as the designated Airport Manager through the end of the year. Luckily, we have had a very qualified candidate approach the City with interest in the position. With Gary staying on in a limited capacity as the Airport Manager through the end of the year this will allow us to work with the new potential contract manager to finalize a new contract soon and allow for Gary to be able to work with and train this new manager. Stay tuned for more information in the coming weeks.

City of Clare Pitch Competition. MMDC is thrilled to be hosting the second Downtown Pitch Competition (available to all of Clare Businesses) - this time in Downtown Clare! Through a competitive pitch competition, ideas will be presented, developed, and ultimately showcased at a community event on September, 19th 2023 at the Ideal Theatre! The competition will fund projects that enhance the vibrancy of our incredible city, with funding provided by community sponsors who believe in the value of Clare. (*See flyer*) RSVP and get tickets and donate at <https://mmdc.org/downtown-pitch-clare/>.

North Light Movie Night/Gold Out Night. The final movie event of the summer by North Light Movie will be for a great cause sponsored in part by the Clare Parks and Recreation Department. Come out for a classic showing of The Karate Kid! The movie will start shortly after sunset (approximately 8pm). This event will be held in conjunction with Gold Out Night which is an event to support September as Childhood Cancer Awareness Month, a time to honor and remember families affected by childhood cancer. Help raise awareness by coming out to the event and join in the fundraising efforts to make a difference in the lives of children living with cancer and their families. Bring a donation for children and their families who are currently going through treatment and enjoy a fun family movie, some games, and concessions. (*See event Flyers att'd*)

City Department Tours. Tonight, we will continue with our informal city department tours at the Wastewater Treatment Facility. After the meeting is adjourned, we will head over to the plant for a guided informational tour by department staff. You will be able to tour the facility, see the equipment and processes used, and learn more about the Wastewater Treatment Department.

Attachments:

1. Mechanical Dredging Picture.
2. Gary Todd Resignation Letter - Updated.
3. Clare Pitch Competition Flyer.
4. North Light Movie Night/Gold Out Night Flyer.



Gary Todd

6195 Pleasantview Drive
Clare, MI 48617
(989) 802-2005
gtodd@cityofclare.gov

September 10, 2023

Jeremy Howard

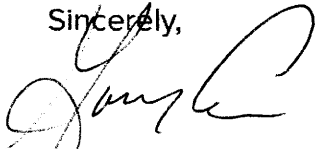
Clare City Manager
202 W. Fifth Street
Clare, MI 48617

Dear Mr. Howard,

As I stated in my letter of resignation, I would be willing to help train my replacement or assist in any way that makes the transition as seamless as possible. I did not envision it would push back my end date by 3 months. I do have plans and commitments that will be hard to break. I have always wanted whatever is best for the success of the airport, so I will continue to be the Airport Manager of record until December 31, 2023 to aid in the transition.

The terms of this arrangement must allow for flexibility in remote administration. Jobs requiring daily in person "boots on the ground" will either be handled by the Assistant Airport Manager or through other City employees. I will be able to take care of the administration aspects of the position remotely, as I did last Winter. Please let me know if you have any questions.

Sincerely,



Gary Todd



SUPPORTING GOOD IDEAS *that* SUPPORT OUR TOWN

DREAM IT

PITCH IT

FUND IT

at least

\$10,000 *for* the Best Pitch of the Night!

at least

\$1,000 *for* People's Choice



mmdc.org/downtown-pitch-clare

WHAT'S DOWNTOWN PITCH?

Clare's first ever Downtown Pitch competition is underway. It's an effort to bring amazing ideas to life and facilitate community engagement. The competition will fund at least one project that will enhance the vibrancy of our incredible City!

COMMUNITY EVENT: SEPT. 19TH

Cast a vote for your favorite pitch to determine who wins the People's Choice Award at our community event on September 19th. This showcase will feature pitch finalists publicly presenting their ideas and plans. The night will culminate in winners being announced. It's a great opportunity to connect with your neighbors, enjoy innovative ideas, and support local business owners and change leaders. Plus, it'll be fun!

MARK YOUR CALENDARS!

Sept. 19

Public Pitch Event: 7:00 PM

\$5 Donation Encouraged

Ideal Theatre, downtown Clare

Sponsored and supported by:



JOIN US FRIDAY, SEPTEMBER 15, 2023
AT THE EMERALD ISLE RECREATION COMPLEX
AT 6:00 P.M.

CHILDHOOD CANCER
AWARENESS MONTH



FOR **GOLD OUT** **NIGHT**



#GOLDTOGETHER
#ENDCHILDHOODCANCER
#MORETHAN4

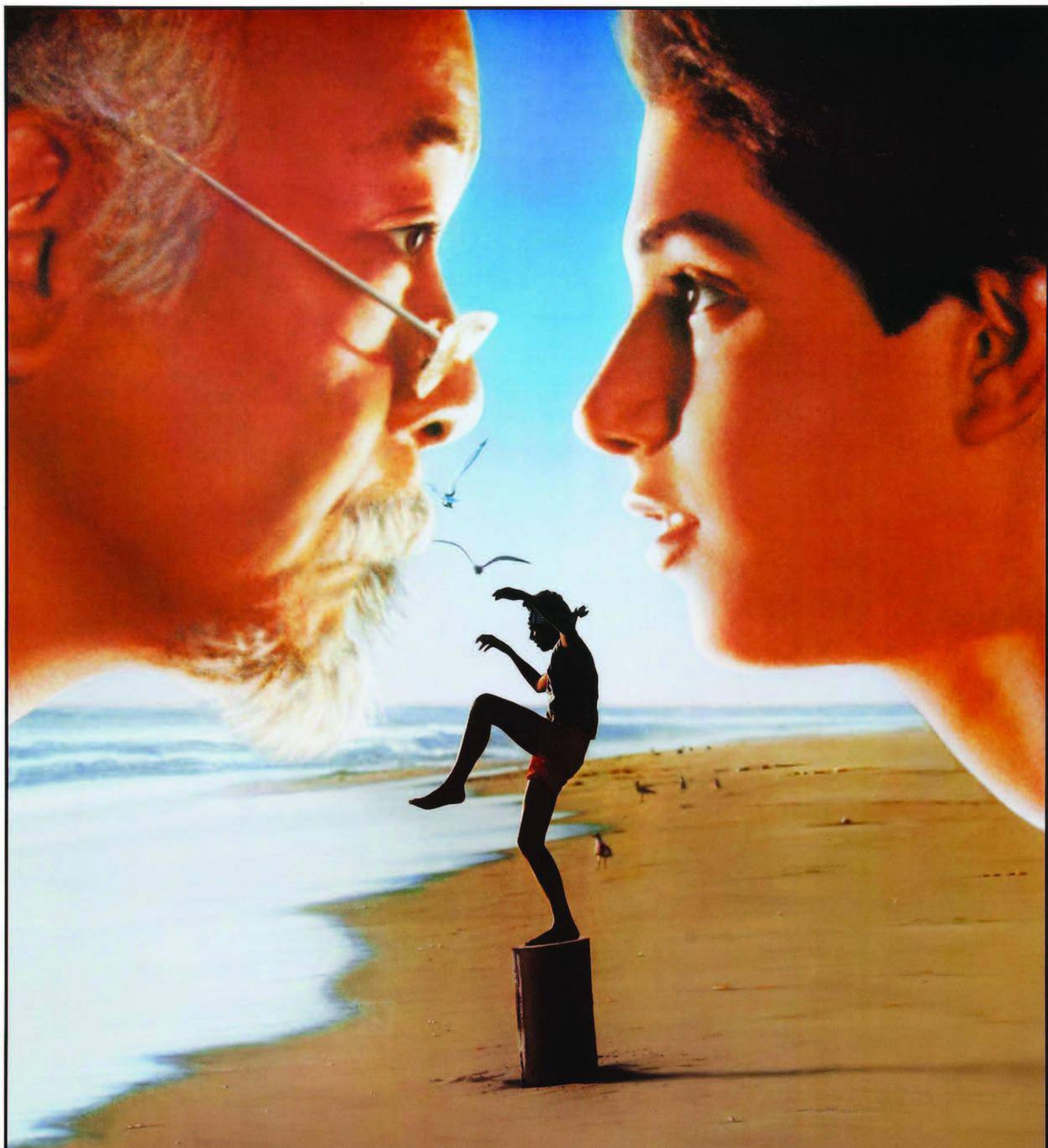


September is Childhood Cancer Awareness Month, a time to honor and remember families affected by childhood cancer. Help us raise awareness by coming out to our event and join in on our fundraising efforts to make a difference in the lives of children living with cancer and their families.

We will be taking in donations for children and their families who are currently going through treatment and will also having a fun family movie, some games and concessions.

If you would like to get involved or get more info, please contact jsimmer@cityofclare.gov or call (989) 424-4074.





He taught him the secret to Karate lies in
the mind and heart. Not in the hands.

The Karate Kid

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: September 14, 2023
RE: *Communications

For the Agenda of September 18, 2023

***Note: This is a Consent Agenda item and is considered routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of September 18, 2023.**

MEDC Pitch Competition: Clare's Pitch Competition will take place on September 19 at 7:00 p.m. at the Ideal Theatre.

Free Food Voucher: MyMichigan Health, MSU Extension and Family Fare have collaborated to provide \$100 food vouchers to purchase fruits and vegetables at Family Fare stores in Michigan.

Charter Communications Programming Change: Charter has announced that the Walt Disney Company channels are no longer available on Charter Cable due to their increased pricing.

Site Plans, Special Use Permits, Variance Requests & Public Notices:
Ordinance Amendment 2023-003, Chapter 46, Utility Deposits, has been publicly noticed.

Attachments. As noted above.



SUPPORTING GOOD IDEAS
that
SUPPORT OUR TOWN

DREAM IT	PITCH IT	FUND IT
<p><i>at least</i> \$10,000 for the Best Pitch of the Night!</p> <p><i>at least</i> \$1,000 for People's Choice</p>		



mmdc.org/downtown-pitch-clare

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Sponsored and supported by:



Register and Donate Online!

Save time and register online! Additionally, you can donate to the People's Choice Award when you buy your ticket. Just select the \$5, \$10, or \$15 option. Show your receipt at the Ideal Theatre and claim your free popcorn to enjoy with the event*.

Clare County
Prescription for Health



It's always a great time to increase your fresh fruit and vegetable consumption! MyMichigan Health, MSU Extension and Family Fare have collaborated to provide a Prescription for Health program for Clare County residents!

Could you and your family use \$100 for food?

All participants are eligible to receive up to **\$100** in vouchers to be used towards fruits and vegetables at any Family Fare in Michigan! There is no cost to participate in the program.

Series Options:

Series A: In-person, Mondays
At 225 W Main St., Harrison, MI
Time: 1 p.m.– 2 p.m.
Dates: September 11th, 18th, 25th
October 2nd, 9th, and 16th

Series B: All virtual, Tuesdays
Time: 10 a.m.– 11 a.m.
Dates: October 17th, 24th, 31st
November 7th, 14th, 21st

Series C: All virtual, Tuesdays
Time: 10 a.m.– 11 a.m.
Dates: February 13th, 20th, 27th
March 5th, 12th, 19th

How to Participate?

Email: sydney.zuke@mymichigan.org
Or call (989) 466-3378

MICHIGAN STATE
UNIVERSITY

Extension

M | **My Michigan Health**
UNIVERSITY OF MICHIGAN HEALTH

FAMILY FARE.



September 1, 2023



T1 P1 82 *****AUTO**ALL FOR AADC 480

City of Clare
202 W. Fifth Street
Clare, MI 48617-1490

Dear Franchise Official:

I am writing to inform you that effective August 31, 2023, at 8pm ET, The Walt Disney Company removed its programming from Spectrum Mid-America, LLC ("Charter"). Charter had been in discussions to renew its carriage agreement when The Walt Disney Company took this action. As a result of The Walt Disney Company's unreasonable demands to increase prices and limit customer choice, negotiations failed to reach a deal and they chose to pull the programming from Charter customers, rather than extend the contract until negotiations conclude. The Walt Disney Company's decision to remove its programming is outside of Charter's control; we wanted to provide you notice of these changes as quickly as possible.

A full list of impacted channels is as follows:

NETWORKS OWNED BY THE WALT DISNEY COMPANY

- ACC Network*
- BabyTV SAP
- Disney Channel
- Disney Junior
- Disney XD
- ESPN
- ESPN2
- ESPN Deportes
- ESPN News
- ESPNU
- Freeform
- FX
- FX Movie Channel
- FXX
- Longhorn Network*
- National Geographic
- Nat Geo Mundo
- Nat Geo Wild
- SEC Network*

**Carriage depends on customers' region*

The rising cost of programming is the single greatest factor in higher cable television prices, and we are fighting hard to hold the line on programming rates imposed on us by companies like The Walt Disney Company. We hope to resolve this dispute quickly and, though inconvenient, impacted Charter customers have other alternatives for viewing impacted content and can learn more at www.video-choice.com.

If you have any questions about this matter, please feel free to contact me at (906) 553-7866.

Sincerely,

Joan Movrich
Manager - State Government Affairs, Michigan
Charter Communications

PROPOSED ORDINANCE AMENDMENT

CITY OF CLARE NOTICE OF PUBLIC HEARING

The Clare Commission will hold a public hearing on Monday, October 2, 2023, at 6:00 p.m., at Clare City Hall, 202 W. Fifth Street, Clare MI to receive public comments pertaining to an Ordinance amendment to Chapter 46-278(a) Collection, *Security Deposits*. A copy of the proposed Ordinance amendment is available for review by contacting the City at info@cityofclare.gov or calling 989-386-7541. The Clare City Commission will accept comments during the hearing or in writing if the written comments are received by the City Clerk not later than 4 p.m. on the date of the hearing. The City of Clare is an equal-opportunity employer and provider.

Diane Lyon
Clare City Clerk





PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 09/19/2023 - 10/02/2023 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Posting Date	Check Run	AMOUNT
ACE HARDWARE	99563/1	HIGH PRESSURE HOSE; NIPPLES	09/19/2023	09/19/2023	101.67
ACE HARDWARE	99545/1	VINEGAR; FEBREZE; BALL VALVE	09/19/2023	09/19/2023	28.76
ACE HARDWARE	99589/1	CABLE TIES (100PK) - DPW/WATE	09/19/2023	09/19/2023	12.59
ACE HARDWARE	99582/1	4-CYCLE FUEL - WWTP	09/19/2023	09/19/2023	26.99
AMAZON CAPITAL SERVICES	1QMV-R1J4-KHW	LASER PRINTER - PD	09/19/2023	09/19/2023	199.99
AMAZON CAPITAL SERVICES	14KT-QKVX-14Q	WALL MOUNTED COAT RACK - FISC	09/19/2023	09/19/2023	16.96
AMAZON CAPITAL SERVICES	16C3-JJF4-FGK	LAPTOP BATTERY FOR READING ME	09/19/2023	09/19/2023	25.99
CAPITAL EQUIPMENT	343886	2 EDGER BLADES - CEMETERY	09/19/2023	09/19/2023	6.58
CLARE AUTOMOTIVE SUPPLY	100503106590	6 OIL FILTERS - DPW INVENTORY	09/19/2023	09/19/2023	61.56
CLARE AUTOMOTIVE SUPPLY	100531047229	HYDRAULIC HOSE & FITTINGS - I	09/19/2023	09/19/2023	59.04
CLARE AUTOMOTIVE SUPPLY	100531047519	VAPOR CAN PURGE - CPD #46-3	09/19/2023	09/19/2023	38.29
CLARE AUTOMOTIVE SUPPLY	100531047620	OXYGEN - DPW SHOP	09/19/2023	09/19/2023	50.99
CLARE AUTOMOTIVE SUPPLY	100531044720	BLADERUNNER - DPW #22	09/19/2023	09/19/2023	42.19
CLARE AUTOMOTIVE SUPPLY	100531044816	RETURN: BLADERUNNER (INV 1044	09/19/2023	09/19/2023	-42.19
CLARE AUTOMOTIVE SUPPLY	100531045039	BATTERY - DPW	09/19/2023	09/19/2023	251.90
CLARE AUTOMOTIVE SUPPLY	100531045628	HEADLIGHT - CPD #46-K9	09/19/2023	09/19/2023	8.29
CLARE AUTOMOTIVE SUPPLY	100531046590	6 OIL FILTERS - DPW	09/19/2023	09/19/2023	61.56
CLARE AUTOMOTIVE SUPPLY	100531046935	FUEL BOWL ASSEMBLY - WWTP	09/19/2023	09/19/2023	28.79
CLARE COUNTY COMMUNITY	OCTOBER 2023	CODE ENFORCEMENT SERVICES: OC	09/19/2023	09/19/2023	1,500.00
CLARE COUNTY REVIEW	63443	8/21/23 CC MINUTES	09/19/2023	09/19/2023	123.00
CLARE COUNTY REVIEW	63434	8/7 CC MINS; WRI PROJECT NOTI	09/19/2023	09/19/2023	244.00
CLARE HARDWARE	443197	PICTURE HANGING STRIPS - PD	09/19/2023	09/19/2023	26.98
CLARE HARDWARE	443173	2 SINGLE CUT KEYS; WASP & HOF	09/19/2023	09/19/2023	13.56
CLARE HARDWARE	443066	AA BATTERIES (24PK) - PD	09/19/2023	09/19/2023	23.99
CLARE HARDWARE	442745	FRAMING FUEL; 2" PADLOCK - PL	09/19/2023	09/19/2023	37.48
CLARE HARDWARE	443531	STRIPING PAINT - SOCCER FIELD	09/19/2023	09/19/2023	71.94
CLARE HARDWARE	443785	CUTOFF WHEELS; BRASS NIPPLES;	09/19/2023	09/19/2023	17.45
CLARE HARDWARE	443558	PUSH BROOM - DPW SHOP	09/19/2023	09/19/2023	36.99
CLARE HARDWARE	443659	CHISEL CHAIN - DPW	09/19/2023	09/19/2023	16.99
CLARE HARDWARE	443725	MORTAR MIX (60#) BAG - N. RAI	09/19/2023	09/19/2023	8.49
CLARE HARDWARE	443792	LUMP CHARCOAL (18#) - DPW	09/19/2023	09/19/2023	22.99
CLARE HARDWARE	443803	30" BOLT CUTTER - DPW TOOLS	09/19/2023	09/19/2023	71.99
CLARE HARDWARE	443807	MECHANICAL MOLE TRAP; POWER W	09/19/2023	09/19/2023	128.98
CLARE HARDWARE	443824	LIGHTER FLUID - DPW	09/19/2023	09/19/2023	7.99
CLARE HARDWARE	K43861	RET: POWERWASHER HOSE (INV 44	09/19/2023	09/19/2023	-99.99
CLARE HARDWARE	443821	2 SLOTTED SPOONS; 11QT BUCKET	09/19/2023	09/19/2023	22.97
CLARE STARTER INC	73343	STARTER FOR AIR COMPRESSOR -	09/19/2023	09/19/2023	418.00
CODY RYAN TOMASKI	09112023 UB R	REFUND UTILITY DEPOSIT: 316 W	09/19/2023	09/19/2023	300.00
CONSUMERS ENERGY	205724554003	202 W. FIFTH (07/21/23-08/20/09/20/2023	09/20/2023	09/20/2023	1,217.12
CONSUMERS ENERGY	601013381536	401 HOLLEY ST (07/21/23-08/20/09/21/2023	09/21/2023	09/21/2023	229.77



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 09/19/2023 - 10/02/2023 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Posting Date	Check Run	AMOUNT
CONSUMERS ENERGY	202876895544	48617 LED LIGHT RD (08/01/23-09/26/2023	09/26/2023	09/26/2023	1,566.04
CONSUMERS ENERGY	205813524076	TRAFFIC LIGHT(S) (08/01/23-08/09/26/2023	09/26/2023	09/26/2023	6.46
CONSUMERS ENERGY	205813524077	STREET LIGHT(S) (08/01/23-08/09/26/2023	09/26/2023	09/26/2023	494.02
CONSUMERS ENERGY	205813524078	STREET LIGHT(S) (08/01/23-08/09/26/2023	09/26/2023	09/26/2023	2,700.65
CONSUMERS ENERGY	204122786393	40 CONSUMERS ENERGY PKWY STE	09/27/2023	09/27/2023	86.32
CONSUMERS ENERGY	204211779354	40 CONSUMERS ENERGY PKWY STE	09/27/2023	09/27/2023	43.22
CONSUMERS ENERGY	204211779357	4715 COLONVILLE RD (08/01/23-09/27/2023	09/27/2023	09/27/2023	324.63
CONSUMERS ENERGY	205902550950	10725 S EBERHART (08/04/23-09/27/2023	09/27/2023	09/27/2023	326.18
CONSUMERS ENERGY	205902550951	10843 S. EBERHART (08/04/23-09/27/2023	09/27/2023	09/27/2023	32.65
CONSUMERS ENERGY	206880976873	4565 E. COLONVILLE RD SIGN (09/27/2023	09/27/2023	09/27/2023	49.25
CONSUMERS ENERGY	206969887042	10807 S EBERHART HANGAR 310 (09/27/2023	09/27/2023	09/27/2023	33.42
CONSUMERS ENERGY	206880982344	11175 S EBERHART AVE (08/05/21-10/02/2023	10/02/2023	10/02/2023	10,751.69
COUNTY WIDE SEPTIC, LLC	119212	PORTAL-JOHN SERVICES (09/06-10/09/19/2023	09/19/2023	09/19/2023	200.00
COUNTY WIDE SEPTIC, LLC	119314	PORTAL JON SERVICE: 09/06-10/09/19/2023	09/19/2023	09/19/2023	125.00
COUNTY WIDE SEPTIC, LLC	119315	PORTA JON SERVICE: AUG 2023	09/19/2023	09/19/2023	450.00
COYNE OIL CORP	880101	WASHER SOLVENT - LK SHAMROCK	09/19/2023	09/19/2023	38.94
DIANE LYON	08302023 REIM	REIMBURSE: 2 ZIPPERED PORTFOI	09/19/2023	09/19/2023	40.00
ELHORN ENGINEERING COMI	298958	EL-CHLOR (275 GALS); FLOUROSIO	09/19/2023	09/19/2023	2,640.00
FERGUSON WATERWORKS #3	0182590-1	CTS PACK JOINT ASSEMBLY; BEVE	09/19/2023	09/19/2023	57.50
FISHER SCIENTIFIC CO IN	5461282	LAB SUPPLIES - WWTP	09/19/2023	09/19/2023	59.29
GARY L TODD	09192023-GT	AIRPORT MANAGER SERVICES	09/19/2023	09/19/2023	1,325.50
GFL ENVIRONMENTAL	0062577338	SEPTEMBER-23 COLLECTION	09/19/2023	09/19/2023	15,135.84
HOERAUF AND NEVILL, P.C	53088	AUGUST 2023 PROFESSIONAL SERV	09/19/2023	09/19/2023	1,489.25
KUSTOM SIGNALS INC.	605806	3 DASH MOUNTED RADAR - PD	09/19/2023	09/19/2023	5,142.00
LISTENING EAR	09092023 PK R	REFUND PAVILION DEPOSIT: SHAM	09/19/2023	09/19/2023	75.00
MACQUEEN EMERGENCY	P19267	HELMET FRONTS - FIRE DEPT	09/19/2023	09/19/2023	130.06
MARK DRUMHELLER	09132023 WB R	REIMBURSE WORK BOOTS: 09/12/20	09/19/2023	09/19/2023	105.99
MAURER'S TEXTILE RENTAI	2755028	YODER UNIFORMS - DPW	09/19/2023	09/19/2023	33.85
MICHIGAN CONFERENCE OF	10012023	HEALTH INSURANCE: OCT 2023	09/19/2023	09/19/2023	40,321.40
OTIS ELEVATOR COMPANY	F10000108677	FLEET MAINTENANCE & LOGISTICS	09/19/2023	09/19/2023	100.00
PEERLESS-MIDWEST, INC.	74570	WELL 9 PUMP REPAIR & REPLACEM	09/19/2023	09/19/2023	35,712.97
PREIN & NEWHOF	77164	TRAIL REVISIONS (MDOT) PRJ 220	09/19/2023	09/19/2023	4,284.00
ROBBIN HARSH EXCAVATING	20332	3 CEMENT COOKIES - DPW STREET	09/19/2023	09/19/2023	105.00
ROBBIN HARSH EXCAVATING	20316	22A LIMESTONE (6.65 TNS); ROA	09/19/2023	09/19/2023	955.93
SCHAEFFER MANUFACTURING	LAH2320-INV1	OIL - DPW	09/19/2023	09/19/2023	917.08
SEITER BROTHERS LUMBER	102816	2X4-16 BOARDS (2) - DPW SIDEW	09/19/2023	09/19/2023	16.76
SEITER BROTHERS LUMBER	102826	2X4-16 BOARDS (6); 2X2-24" ST	09/19/2023	09/19/2023	75.28
SEITER BROTHERS LUMBER	103412	6 8X16 PATIO BLOCKS - CEMETE	09/19/2023	09/19/2023	7.14
SEITER ELECTRIC INC	62490	LIGHT BULB: BROOKWOOD PARK	09/19/2023	09/19/2023	33.68



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 09/19/2023 - 10/02/2023 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Posting Date	Check Run	AMOUNT
SEITER ELECTRIC INC	62491	ELECTRICAL SUPPLIES - DPW #7	09/19/2023	09/19/2023	113.45
SHERWIN WILLIAMS CO	8112-9	PAINT (50GAL): REC COMPLEX PA	09/19/2023	09/19/2023	220.00
STAPLES	3545171825	TIMECARDS (1BOX) - DPW	09/19/2023	09/19/2023	22.96
STAPLES	3545171826	PRINTER TONER - DPW	09/19/2023	09/19/2023	111.77
STAPLES	3545488483	PERFORATED PAPER (2 CTNS) - U	09/19/2023	09/19/2023	239.98
STATE CHEMICAL SOLUTION	903041513	FRAGRANCE PAK - FIRE DEPT	09/19/2023	09/19/2023	169.86
STATE CHEMICAL SOLUTION	903041514	TRUCK WASH - DPW	09/19/2023	09/19/2023	289.08
TICE'S FARM MARKET	08312023	MUMS - DPW	09/19/2023	09/19/2023	118.00
TIM ABBOTT	09032023 PK R	REFUND PAVILION DEPOSIT: LG.	09/19/2023	09/19/2023	50.00
USA BLUE BOOK	INV00128636	LAB SUPPLIES - WWTP	09/19/2023	09/19/2023	110.00
USA BLUE BOOK	INV00128812	LAB SUPPLIES - WWTP	09/19/2023	09/19/2023	624.18
USA BLUE BOOK	INV00131492	OPERATING SUPPLIES - WWTP	09/19/2023	09/19/2023	660.99
Sub Total:					134,142.90



PAYABLES REPORT FOR COMMISSIONERS

< RUN DATES 09/07/2023 - 09/18/2023 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO - CHECK TYPE: PAI

VENDOR	VENDOR ID	INVOICE #	DESCRIPTION	POSTING DATE	AMOUNT
WEATHERPROOFING TECHNO	7239	97237029	ROOF PATCH & REPAIR - DPW	09/07/2023	1,491.44
					1,491.44
			OPEN INVOICE TOTAL:		<u>134,142.90</u>
			Grand Total:		<u>135,634.34</u>

COMMISSION APPROVAL:

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: September 14, 2023
RE: *Professional & Education Training Opportunities

For the Agenda of September 18, 2023

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of September 18, 2023.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. The MML also provides many opportunities for training and professional development including a vast selection of webinars available for viewing. The current offerings are attached for review & consideration.
2. American Planning Association-Michigan Chapter. The Michigan APA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the City host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.

Attachments: as outlined above.

Clearly another way of life.



CITY OF CLARE
Professional Development Training Request

Today's Date: _____

Your Name & Title: _____

Name of Training Event: _____

Location of Training Event: _____

Date(s) & Times of Training Event: _____

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

Do you have and special food requirements (if the event is serving food)?

Will you need a city vehicle to attend this event? Yes No
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes No

Do you have special needs regarding accommodations? _____

Please return this completed form to: Diane Lyon, City Clerk
202 W. Fifth St.
Clare, MI 48617
Or you may email the form to: dlyon@cityofclare.gov

Capital Conference Registration Policies

For **Human Resources-related trainings and seminars**, League members can attend programs hosted by the American Society of Employers (ASE) at the ASE member rate. Visit www.aseonline.org for a calendar of their events.

DATE	EVENT	LOCATION
2023		
Aug 28	LEAGUE EVENT: Live with the League	Virtual
Sep 11	LEAGUE EVENT: Live with the League	Cancelled
Sep 25	LEAGUE EVENT: Live with the League	Virtual
Sep 28	MAMA Municipal Law Program & Annual Meeting	Lansing
Sep 28	PFAS Settlements – Roundtable for Municipalities	Virtual

Oct 29	LEAGUE EVENT: Live with the League	Virtual
Nov 13	LEAGUE EVENT: Live with the League	Virtual
Nov 16-17	MAM Mayors and Presidents Institute	Frankenmuth
Nov 27	LEAGUE EVENT: Live with the League	Virtual
Nov 30	LEAGUE EVENT: Newly Elected Official Training	Lansing
Dec 11	LEAGUE EVENT: Live with the League	Virtual
Dec 13	LEAGUE EVENT: Newly Elected Official Training	Virtual
2024		
Jan 24	LEAGUE EVENT: Newly Elected Official Training	Sterling Heights
Jan 29-Feb 1	MME Winter Institute	Lansing
Feb 10	LEAGUE EVENT: Newly Elected Official Training	Virtual
Feb 23-24	LEAGUE EVENT: Elected Officials Academy Winter Weekender	Virtual

Apr 6	LEAGUE EVENT: Newly Elected Official Training	Virtual
Jun 21-22	MAMA-GLS Joint Meeting	Mackinac Island
Aug 7-9	MAM Summer Workshop	Big Rapids
Sep 11-13	LEAGUE EVENT: Convention	Mackinac Island
Sep 28	MAMA Fall Law Program	Lansing
Nov 30	LEAGUE EVENT: Newly Elected Officials Academy	Lansing
Dec 13	LEAGUE EVENT: Newly Elected Officials Academy	Virtual
2025		
Sep 15-19	LEAGUE EVENT: Convention	Grand Rapids



PFAS Settlements - Roundtable for Municipalities

Date & Time Sep 28, 2023 12:30 PM in Eastern Time (US and Canada)

Description Join us to learn more about the settlements that 3M, Dupont, and other associated chemical companies have proposed to water utilities. In June 2023, 3M and DuPont proposed settlements of claims by public water suppliers affected by PFAS contamination. Virtually all public water systems that have PFAS detections in at least one of their supply sources, or are required to test for it under UCMR5, will be eligible to receive funds to recover clean-up costs, but the process is likely to be complex. In the session, SL Environmental Law Group's senior partner Ken Sansone will:

- Share settlement details and anticipated timelines.
- Explain the complexities of the settlement claims process and how to avoid potentially costly mistakes.
- Answer attendees' questions.

What You'll Learn:

- What to consider when deciding if you should participate in the settlement or opt-out.
- Steps to take to access settlement funds.
- How to protect your municipality from making potentially costly mistakes.

Meeting Registration

First Name*

This field is required.

Last Name*

Email Address*

Information you provide when registering will be shared with the account owner (<https://support.zoom.us/hc/en-us/articles/360059564372-In-Product-Privacy-Notifications>) and host and can be used and shared by them in accordance with their Terms and Privacy Policy.

Conferences and Events

The Michigan Association of Planning's education programs provide participants with the skills and knowledge to make good land use decisions. Our instructors enable new community planning officials to better understand their roles and responsibilities, reacquaint experienced officials with current planning tools and techniques, provide the professional planner with professional development opportunities, and broaden urban planning students knowledge of statewide best practices.

Annual Training Programs

Planning Michigan Conference

- MAP's premiere, annual educational event
- General sessions, national experts, breakouts, mobiles, networking, basic and advanced courses
- #1 source of best planning practices in Michigan
- Click [here](#) for information about this year's conference.

Student Conference

- MAP is dedicated to supporting student development in the planning profession
- Connects the future generation of planners from 8 Michigan universities to seasoned planners and state land use leaders
- Student led and managed, the event attracts more than 125 students annually.
- Click [here](#) for information about this year's student conference.

Specialty Programs

- **Spring Institute** - Recent topics have included: Social Equity Aging in Place, Climate Adaptation, as well as Entrepreneurs and Economic Development
- **Transportation Bonanza** - Safe Routes to School implementation, multi-modal transportation
- **MAP Reads** - Every other month group meets to discuss a planning-related text. Click here to see the current and past discussion topics.
- **Regional Workshops** - Each spring, MAP brings our workshops for officials to communities across the state.

Quick Links

[Planning Michigan Conference Registration](#)

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Upcoming Events

Thu Sep 14, 2023

[Oakland County Virtual Training Series](#)

Category: Other Events

Thu Sep 14, 2023

[MAP Reads](#)

Category: MAP Network & Learn

Fri Sep 15, 2023

[EPP Coffee Hour](#)

Category: Emerging Planning Professional

Tue Sep 19, 2023

[Inclusive Transportation -- Rethinking Transportation Planning and Engineering](#)

Category: APA Events

Thu Sep 21, 2023

[Framing the Coastal Resilience Message](#)

Category: MAP Events

[View Full Calendar](#)

On-Site Workshops

Our On-Site Program offers a menu of topics to choose from with the option to customize programming for your community's needs.

- These programs come to you! We deliver the instructor and curriculum, you coordinate invitations and the facility: cost effective training convenient and close to home.
- Topics include Planning and Zoning Essentials, Site Plan Review, Zoning Board of Appeals, Zoning Administration, Planning for Health, Capital Improvements Programs, and more.
- Click [here](#) for more information.

Michigan Association of Planning
1919 West Stadium Boulevard, Suite 4
Ann Arbor, MI 48103
info@planningmi.org
734.913.2000 (office)
734.913.2061 (fax)



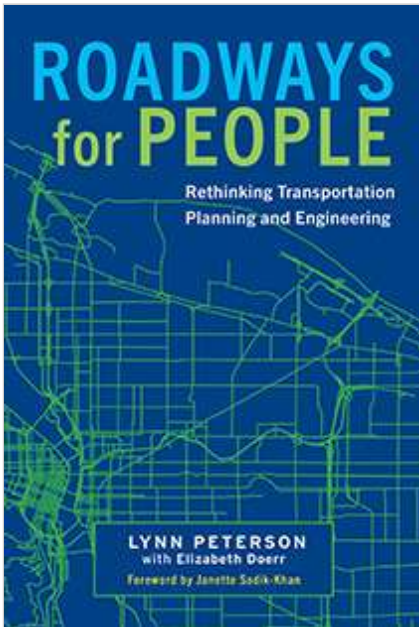
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Home / Books / Roadways for People



Roadways for People

Rethinking Transportation Planning and Engineering

264 pages

6 x 9

27 photos and illustrations, plus 1 au photo

Lynn Peterson with Elizabeth Doerr

PAPERBACK

\$32.00

ISBN: 9781642832235
Pub Date: December 2022

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E-BOOK FORMAT

\$31.99

ISBN: 9781642832242
Pub Date: December 2022

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EVENTS

The car-only approach in transportation planning and engineering has led to the construction of roadways that have torn apart and devalued communities, especially Black and Brown communities. Forging a new path to repair this damage requires a community solutions-based approach to planning, designing, and building our roadways. When Lynn Peterson began working as a transportation engineer, she was taught to evaluate roadway projects based only on metrics related to driver safety, allowable speed for the highest number of cars, project schedule, and budget. Involving the community and collaborating with peers were never part of the discussion. Today, Peterson is a recognized leader in transportation planning and engineering, known for her approach that is rooted in racial equity, guided by a process of community engagement, and includes collaboration with other professionals.

In *Roadways for People*, Lynn Peterson draws from her personal experience and interviews with leaders in the field to showcase new possibilities within transportation engineering and planning. She incorporated a community-solutions based approach in her work at Metro, TriMet, and while running the Washington State Department of Transportation, where she played an instrumental role in the largest transportation bill in that state's history. The community solutions-based approach moves away from the narrow standards of traditional transportation design and focuses instead on a process that involves consistent feedback, learning loops, and meaningful and regular community engagement. This approach seeks to address the transportation needs of the most historically marginalized members of the community.

Roadways for People is written to empower professionals and policymakers to create transportation solutions that serve people rather than cars. Examples across the U.S.—from Portland, Oregon to Baltimore, Maryland—show what is possible with a community-centered approach. As traditional highway expansions are put on pause around the country, professionals and policymakers have an opportunity to move forward with a better approach. Peterson shows them how.

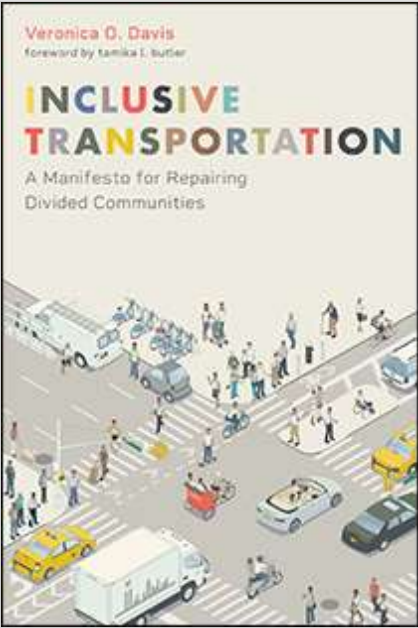
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Inclusive Transportation

A Manifesto for Repairing Divided Communities

176 pages

6 x 9

20 photos

Veronica Davis

PAPERBACK

\$32.00

ISBN: 9781642832099

Pub Date: July 2023

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E-BOOK FORMAT

\$31.99

ISBN: 9781642832105

Pub Date: July 2023

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EVENTS

CASE STUDIES & EXCERPTS

pushing against forces in the industry that are resistant to change. How do you change a system that was never designed to be equitable? How do you change a system that continues to divide communities and cede to the automobile?

In *Inclusive Transportation: A Manifesto for Repairing Divided Communities*, transportation expert Veronica O. Davis shines a light on the inequitable and often destructive practice of transportation planning and engineering. She calls for new thinking and more diverse leadership to create transportation networks that connect people to jobs, education, opportunities, and to each other.

Inclusive Transportation is a vision for change and a new era of transportation planning. Davis explains why centering people in transportation decisions requires a great shift in how transportation planners and engineers are trained, how they communicate, the kind of data they collect, and how they work as professional teams. She examines what “equity” means for a transportation project, which is central to changing how we approach and solve problems to create something safer, better, and more useful for all people.

Davis aims to disrupt the status quo of the transportation industry. She urges transportation professionals to reflect on past injustices and elevate current practice to do the hard work that results in more than an idea and a catchphrase.

Inclusive Transportation is a call to action and a practical approach to reconnecting and shaping communities based on principles of justice and equity.

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MIC's Asset Management Readiness Scale (AMRS)

Thursday, September 21, 2023

1:30 PM - 2:30 PM EDT

Category: Other Events



The MIC is pleased to be hosting its **fifth** installment of **AM in the AM** (Asset Management in the Morning) on **September 21st at 10:30 am EST**. These sessions are specifically designed for the infrastructure consultant community working with public infrastructure owners and we invite you to continue our asset management partnership by joining as a valued vendor.

This special 1-hour event will focus on the **MIC's Asset Management Readiness Scale (AMRS)** and how it can help you work with community infrastructure owners across the State. The AMRS is a free Excel tool that can be used to conduct a gap assessment of public infrastructure owner's asset management practices and identify future state goals. (For more information on the AMRS, please visit [AM Readiness \(michigan.gov\)](#).)

[Register now!](#)

[Download as iCal file](#)

Quick Links

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