

## AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission  
FROM: Jeremy Howard, City Manager  
DATE: August 3, 2023  
RE: Designation of Voting Delegates – MML Annual Meeting

For the Agenda of August 7, 2023

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Background. The MML will hold its annual business meeting on Wednesday, October 18, 2023 in Traverse City, Michigan in conjunction with its annual conference being held October 18-20 (*see att'd copy of the convention agenda*). The City is requested to designate its voting delegation for that meeting. Normally several Commissioners attend the conference. The Commission is asked to designate one attendee as its primary voting delegate and a second attendee as its alternate voting delegate to cast the City's vote on all business brought before the MML Board of Directors and slated on the agenda for the scheduled meeting.

Issues & Questions Specified. Should the City Commission designate a primary and alternate voting delegate to cast the City's vote(s) on matters slated on the agenda for the MML annual meeting?

Alternatives.

1. Designate a primary and alternate voting delegate.
2. Do not designate a primary and alternate voting delegate.
3. Set aside the decision regarding this matter to a later date.

Financial Impact. There is no immediate, direct fiscal impact for this approval other than the budgeted costs of conference attendance.

Recommendation. I recommend that the City Commission designate a primary and alternate voting delegate by adoption of Resolution 2023-056 (*copy att'd*).

Attachments.

1. MML Annual Meeting Agenda.
2. Resolution 2023-056.

July 10, 2023

**Michigan Municipal League Annual Meeting Notice**

**(Please present at the next Council, Commission or Board Meeting)**

Dear Official:

The Michigan Municipal League Annual Convention will be held in Traverse City, October 18-20, 2023. The League's "**Annual Meeting**" is scheduled for 4:30 pm on Wednesday, October 18 in Governors' Hall A at the Grand Traverse Resort & Spa. The meeting will be held for the following purposes:

1. **Election of Trustees.** To elect five members of the Board of Trustees for terms of four years each (see #1 on page 2).
2. **Policy.** A) **To vote on the Core Legislative Principles document.**

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <https://mml.org/resources-research/delegate/>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

**B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on.** (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **September 18, 2023.**

3. **Other Business.** To transact such other business as may properly come before the meeting.

**Designation of Voting Delegates**

Pursuant to the provisions of the League Bylaws, **you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate.** Please submit this information through the League website by visiting <https://mml.org/resources-research/delegate/> **no later than September 18, 2023.**

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Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary Members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

#### 1. Election of Trustees

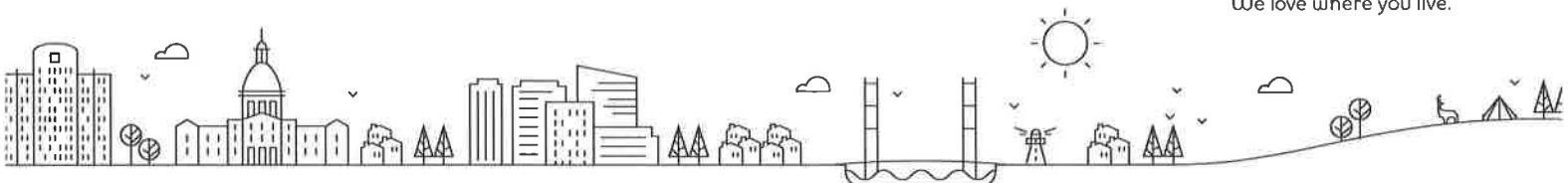
Regarding election of Trustees, under Section 5.3 of the League Bylaws, five members of the Board of Trustees will be elected at the annual meeting for a term of four years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

#### 2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus, the deadline this year for the League to receive resolutions is **September 18, 2023**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, “Every proposed resolution submitted to the Board of Trustees by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or a modification thereof.

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3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, October 17, 2023 at the Grand Traverse Resort & Spa for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,



Barbara Ziarko  
President  
Councilmember, City of Sterling Heights



Daniel P. Gilmartin  
Executive Director & CEO



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## 2023 MML Convention

### Convention 2023

October 18-20, 2023

Traverse City, MI

Grand Traverse Resort & Spa, Acme, Michigan

The Michigan Municipal League's Convention 2023 concretely connects sessions, workshops, trainings, and more to the event's five objectives: activation, empowerment, innovation, optimism, and tangible tools.

Convention 2023 attendees will leave this year's event with:

- **Activation** – a compelling desire for action to activate their community, councils, and members to embrace inspiration and new ideas.
- **Empowerment** – a deep belief that they have the power to affect prosperity, quality of life, and sense of trust and belonging within their community.
- **Innovation** – a changed perspective to look at their communities through an innovative lens.
- **Optimism** – a positive outlook about future prosperity, quality of life, and sense of trust and belonging within their community.
- **Tangible tools** – meaningful information and tools that help them access resources and create change.

### Registration Fees

Early Bird Registration Rates on or before **September 15, 2023**:

- MML Full & Associate Members/BAP Participants – \$595/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$950/person

Regular Registration Rates on or before **October 9, 2023**:

- MML Full & Associate Members/BAP Participants – \$795/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$950/person

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### Username

### Password

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Guests: \$250/person  
Students: \$250/person

[Click here](#) for a faxable registration form.

Onsite Registration:

- MML Full & Associate Members/BAP Participants – \$845/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$1,000/person

### Agenda

For the Convention Agenda and program details, visit the Convention 2023 [website](#).

### Registration

To register online, log in to the right and then click the "Register Myself" or "Register Someone Else" button below.

When: 10/18/2023 – 10/20/2023

Where: Traverse City, MI

**When:** 10/18/2023 - 10/20/2023

**Where:** Grand Traverse Resort  
100 Grand Traverse Village Blvd  
Acme, MI 49610

## Event Add-On's

Select Programs by  

### Wednesday, 18 October 2023

11:30 AM

**MWIMG Affiliate Lunch**

Michigan Women in Municipal Government Affiliate Lunch

**Time:** 11:30 AM - 1:00 PM

6:00 PM

**Welcome Reception**

Welcome Reception

**Time:** 6:00 PM - 8:00 PM

## Thursday, 19 October 2023



7:30 AM

### **MAM Affiliate Breakfast**

Michigan Association of Mayors Affiliate Breakfast

**Time:** 7:30 AM - 9:00 AM

2:30 PM

### **Mobile Tour: DDA Downtown Walking Tour**

Mobile Tour: Downtown Traverse City Walking Tour (Future Planning on Foot)

**Time:** 2:30 PM - 5:00 PM

2:30 PM

### **Mobile Tour: Discovery Pier**

Mobile Tour: Meaningful Experiences for All on Our Great Lakes

**Time:** 2:30 PM - 5:00 PM

2:30 PM

### **Mobile Tour: Botanic Gardens at Historic Burns Park**

Mobile Tour: Immerse Yourself in the Botanic Garden at Historic Burns Park

**Time:** 2:30 PM - 5:00 PM

2:30 PM

### **Mobile Tour: Commongrounds Co-op**

Mobile Tour: Commongrounds Co-op Tour

**Time:** 2:30 PM - 5:00 PM

2:30 PM

### **Mobile Tour: The Village at Traverse City Commons**

Mobile Tour: History and Innovation at the Grand Traverse Commons

**Time:** 2:30 PM - 5:00 PM

Friday, 20 October 2023



7:30 AM

**MBC-LEO Affiliate- Breakfast/Annual Meeting**

Michigan Black Caucus of Local Elected Officials Breakfast/Annual Meeting

**Time:** 7:30 AM - 9:00 AM

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# Full Agenda

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Tuesday

Wednesday

Thursday

Friday

**October 18, 2023**

**7:30 am – 6:00 pm**

**Registration open**

**8:00 – 9:00 am**

**First Time Attendee Breakfast**

**9:00 – 10:30 am**

**Opening General Session**

**From Conflict to Conversation**

Must disagreement be disagreeable?  
Amidst unprecedented disruption and uncertainty, now is an ideal time for civic leaders to learn new ways to bring people together to tackle their communities' most complex and sensitive issues. Matt Lehrman animates the principle that where people work together courageously, their potential is unlimited.

**10:30 – 11:30 am**

**Community Excellence Award  
Presentations**

**11:30 am – 1:00 pm**

**Networking Lunch**

**11:30 am – 1:00 pm**

**MWIMG Annual Meeting &  
Luncheon (additional fee)**

**1:00 – 4:00 pm**

**Concurrent workshops**

**Walking While Black: L.O.V.E. Is  
The Answer, a film by A.J. Ali**

The Michigan Black Caucus of Local Elected Officials (MBC-LEO) invites Convention attendees to join them in watching a 90-minute version of A.J. Ali's film WALKING WHILE BLACK: L.O.V.E. Is The Answer. Shown during the 2020 Virtual Convention and back by popular demand, this film explores the relationship between law enforcement and the Black community. After positive feedback and great discussion in 2020, this session will continue the conversation and include a facilitated discussion following the film.

**Empowering Your Community to  
Act on Justice40**

Justice40 is a federal initiative that aims to empower communities that are marginalized, underserved,

and/or overburdened. The initiative includes federal and state investments in pollution remediation and reduction, climate change mitigation, and sustainability that has 40% of related federal investment flow to disadvantaged communities. Come and learn about how your community can easily and effectively access the variety of resources available through the Justice40 initiative with this interactive workshop. Attendees will learn more about the initiative and leave with tools for incorporating wellbeing into their infrastructure plans and connections to state and federal agencies.

### **Council-Manager Relations**

When the relationship between the city manager and City Council breaks down, forward motion slows; time and resources are wasted; trust and respect are damaged and, ultimately, the community will not get what it deserves. What are the signs that counseling may be in your future? What strategies should be in place to keep your city off this path in the first place? What steps can you take to mend or improve the way your

executive team works together?  
Come hear from both sides of the equation and learn firsthand about the appropriate roles for elected officials and managers, what strategies can be put into place to help build a productive relationship, and hear examples directly from some seasoned elected officials and managers.

### **Human Trafficking**

Human trafficking is the second largest criminal enterprise in Michigan – eclipsed only by drugs. Michigan also ranks tenth in the nation for human trafficking. Join experts and other officials to break down the issue and learn steps local governments can take to tackle trafficking in our communities.

### **ART-ificial Intelligence and Your Community**

Artificial Intelligence (A.I.) is a hot topic right now and a controversial one in some circles. But it's not all bad. Hear how Jerin Sage, the Director of Placemaking in Flint, is using A.I. for everything from art exhibitions to park planning. In this highly interactive, fun, and futuristic workshop, attendees will leave

knowing much more about the positive ways to use A.I. in their communities. Attendees will take a deep dive into some of the A.I. tools and software that can assist us humans in simplifying day-to-day administrative tasks, help to guide creative processes/teams and open doors to new ideas, connections, and designs to create equitable and engaged communities.

**4:30 – 5:30 pm**

**Annual Business Meeting**

**6:00 – 8:00 pm**

**Welcome Reception**

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Tuesday

Wednesday

Thursday

Friday

**October 19, 2023**

**7:30 am – 5:00 pm**

**Registration Open**

**7:30 – 9:00 am**

**Networking Breakfast**

**7:30 – 9:00 am**

**Michigan Association of  
Mayors (MAM) Annual Meeting  
& Breakfast (additional fee)**

**9:00 – 10:30 am**

**Morning General Session**

**Reconnecting to Our Sense of  
Place**

With the many changes that COVID brought to everyone's lives, an important one for our communities was a renewed sense of place. It made our world smaller and reconnected us with our neighbors and the nature around us. How do we take advantage of this moving forward? How do we utilize what these changes brought about to bring positive improvements and more love to our communities?



**10:30 – 11:30 am**

## **Concurrent Breakout Sessions**

### **State Revolving Loan Funds 101**

The State Revolving Loan Fund (SRF) represents the single largest opportunity for communities to fund water infrastructure, pollution remediate, and conservation in the state. Thanks to reforms made in 2022, the process of accessing these funds has been easier. This session will be an interactive crash course on SRF, looking at both the Clean Water and Drinking Water funds. Attendees will learn about recent changes to SRF structure, how to put together a successful application, and will be connected with the Community TA Providers Network, EGLE, and MI Water Navigator to get assistance as they pursue SRF applications.

### **Michigan as a Receiver Place for Climate Migration**

As climate migration continues to play an effect on where folks are choosing to live, Michigan will become a potential hub for climate migrants. Michigan leaders are asking how we can pull out of our economic and demographic stagnation, and

welcoming climate migrants. Learn how we need to act to make this potential into reality, and to ensure we can welcome growth without further sprawl eating our natural resources and budgets. This need is one part of a marketing campaign to future residents, but also requires considering both our physical planning and governance processes that those newcomers will be participating in.

### **Rural Community Perspectives and Priorities with Michigan's Office of Rural Development**

The Michigan Office of Rural Development (ORD) was created via Executive Directive in 2022 by Governor Gretchen Whitmer to facilitate the state's efforts to build long-term prosperity in Michigan's rural communities. The ORD strategically focuses on key rural priorities including but not limited to housing, workforce, infrastructure, and community capacity building. In this session, the ORD will highlight its current and planned initiatives to support rural communities, discuss results of a statewide survey, and

invite session participants living in or serving rural areas to share their community perspective and priorities.

### **Investing for Community Well-Being and Local Wealth Building**

With billions of dollars in federal and state funding available, how can our communities access and invest new funds to improve community well-being and support local community wealth building? This panel discussion will highlight unique ways that Michigan communities are engaging their communities and investing ARP, Infrastructure Act, and Inflation Reduction Act funding to achieve these goals.

### **MML Legislative Update**

**11:30 am – 12:30 pm**

**Networking Lunch**

**12:30 – 1:30 pm**

**Afternoon General Session**

**Embracing Regional Character in the Mitten State: TED Talk Style**

Local business leaders are changing the region with the work they are doing on behalf of its citizens. This closing session will provide you with inspiration, hope, and creativity on how three area leaders are effecting change at the regional level. They will cover investing in small communities, addressing human and social needs, and how Northern Michigan has branded itself as a tourist destination through agribusiness. This is a TED talk-style panel, with each speaker addressing the audience separately and brought together in the end with a unifying message.

**2:00 – 5:00 pm**

### **Education Tours**

#### **Downtown Traverse City Walking Tour (Future Planning on Foot)**

Traverse City is more than a national destination; home to over 5,200 employees, regional commerce for 4-counties and a populace of 16,000 that increases to over 50,000 daily plus the tourism industry of over 1million annually. Join us for a downtown walking tour with the Downtown Development Authority to

learn about how they are planning downtown changes based on the future Michigan faces.

### **Meaningful Experiences for All on Our Great Lakes**

Get an exclusive look at the inclusive transformation happening at the Discovery Center & Pier. An old coal dock is getting a second life as a one-of-a-kind barrier-free recreational amenity and community resource that connects people of all ages, needs, and abilities to the Great Lakes. Through this transformation, the Discovery Center & Pier is expanding their role to bring more partners together, leverage their collective strengths, and create opportunities for recreational and educational experiences for all.

### **Immerse Yourself in the Botanic Garden at Historic Barns Park**

The gorgeous botanical garden is in the heart of Traverse City and has an emphasis on plant species native to northwest Michigan. Come and learn about how the garden aids environmental preservation, recreation, and education.

## **History and Innovation at the Grand Traverse Commons**

The Village at Grand Traverse Commons was once the Traverse City State Hospital and has been transformed into an economic center that is a place to live, work, play, shop, and explore. The Commons is a story of historic preservation and redevelopment, and the story is still being written. Join us on this tour to learn about the rich history and redevelopment of the buildings, a tour of a building that is not yet redeveloped and a walk through the 1883 underground steam tunnels. You'll even have extra time at the end to explore the Village on your own.

## **Commongrounds Co-op Tour**

Take the inside tour of Commongrounds, a four-story cooperatively owned, community-financed, mixed-use development near the depot neighborhood. This pilot project hosts non-profit, business, and residential tenants spanning all income levels. Despite being a pilot project, it reached full capacity as of May 2023. Learn about more this in-demand type of community.

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Tuesday

Wednesday

Thursday

Friday

**October 20, 2023**

**7:30 – 10:30 am**

**Registration Open**

**7:30 – 9:00 am**

**Networking Breakfast**

**7:00 – 9:00 am**

**Michigan Black Caucus-Local  
Elected Officials (MBC-LEO)  
Breakfast (additional fee)**

**9:00 – 10:00 am**

**Concurrent Breakout Sessions**

**Telling Our Stories: Michigan  
Communities Should Learn to Brag**

We know people stay or move to places where they see opportunity – for belonging, for quality of life, to start a family or a business. Michigan communities have an opportunity to encourage folks to move to the mitten state – if we make the choice to invest boldly in our communities and get better at telling the stories of what makes our communities special. This session will help you understand why we need to be better at promoting our state's assets and how to share the narratives of what makes our communities great places.



## **Movin' on Up: Retrofits for Existing Buildings**

Buildings account for 40% of global carbon emissions, and 80% of the buildings that will exist by 2050 already exist today. Many of them date from the 1960s to the 1980s, consuming energy at an alarming and costly pace. Taking the whole lifecycle of materials into account, retrofitting buildings already in existence can help meet industry challenges and international decarbonization goals. Building retrofits can give old building systems a total makeover, like going from a 1970s polyester leisure suit to sleek 2020s athleisure. By utilizing existing buildings and cutting emissions in half, retrofits save both time and money.

**10:15 am – 12:00pm**

**Closing General Session and  
Community Excellence Award  
Presentation**

**12:00 pm**

**Adjourn**

**RESOLUTION 2023-056**

**A RESOLUTION OF THE CLARE CITY COMMISSION DESIGNATING ITS PRIMARY AND ALTERNATE VOTING DELEGATES FOR THE MICHIGAN MUNICIPAL LEAGUE (MML) 2023 ANNUAL MEETING.**

**WHEREAS**, the City of Clare is a long-tenured member in good standing of the Michigan Municipal League; and

**WHEREAS**, the MML has noticed its annual meeting for Wednesday, October 18, 2023, in conjunction with its annual convention being held in Traverse City, Michigan from October 18-20; and

**WHEREAS**, the MML has asked that its members designate a primary and an alternate voting delegate to vote on all agenda items slated for said annual meeting; and

**WHEREAS**, \_\_\_\_\_ are scheduled to attend said annual MML Conference and will thus be eligible to vote at said annual meeting and;

**WHEREAS**, the City Commission has deemed it prudent to designate one of said city commissioners attending said annual convention as its primary voting delegate and designate the other attending commissioner as its alternate voting delegate.

**NOW THEREFORE BE IT RESOLVED THAT** the City Commission of the City of Clare hereby designates \_\_\_\_\_ as its primary voting delegate and designates \_\_\_\_\_ as its alternate voting delegate at the 2023 Michigan Municipal League Annual Meeting.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.  
The Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

**Resolution approved for adoption on this 7<sup>th</sup> day of August, 2023.**

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**Diane Lyon, City Clerk**