



CITY OF CLARE RENTAL AGREEMENT OF PARKS AND/OR FACILITIES

***Please display your reservation form in the plastic holder during reservation (located on southeast side of pavilion) ***

GENERAL INFORMATION

1. Clare City Parks are open from 6 a.m. – 11:00 p.m., May 1st – November 1st. Parks may be winterized earlier if frost occurs.
2. Permits are recommended for any ceremony or event.
3. Permit only assures use of the specified area of the park and not exclusive use of the park.
4. Picnic tables are assigned to picnic areas by group size based on approximately 8 people per table. Additional picnic tables will not be provided for groups who exceed the recommended picnic area capacity.
5. Relocation of picnic tables from one area to another is prohibited.
6. We recommend you post a “reserved” sign on the pavilion the morning of your event.
7. No confetti decoration is allowed in the parks. Confetti is a danger to local wildlife and is very difficult to dispose of.
8. **NO ALCOHOLIC BEVERAGES ALLOWED IN ANY CITY PARK.**
9. There shall be no commercial for-profit activity within the City parks unless expressly sanctioned by the City. Whether such activities shall be approved within City Park land shall be within the sole discretion of the City Commission.
10. Parks may not be reserved before January 1st of each year.

SHAMROCK PARK	<ul style="list-style-type: none"> • Little League Baseball Diamond • Indoor Restrooms • Playground Equipment • Grill (by Small Pavilion) • Shamrock Lake (62 acres) • Ice Skating Rink (Seasonal) 	Pavilion 1 – LARGE (120 x 60) <ul style="list-style-type: none"> • Capacity: 120 People • Electricity • 15 Picnic Tables (1 Handicapped) 	Pavilion 2 – SMALL (24 x 48) <ul style="list-style-type: none"> • Capacity: 48 People • Electricity • 6 Picnic Tables (1 Handicapped)
PETTIT PARK	<ul style="list-style-type: none"> • Potable Water • Indoor Restrooms & Showers • Playground Equipment • Grill • Camp Sites – Electric & Primitive 	Pavilion (30 x 56) <ul style="list-style-type: none"> • Capacity: 64 People • Electricity • 8 Picnic Tables (All Universal Access) 	
CITY PARK	<ul style="list-style-type: none"> • Potable Water • NO Restrooms 	Large Gazebo <ul style="list-style-type: none"> • Capacity: 48 People • Electricity • 6 Picnic Tables (1 Handicapped) 	
FEES: Prices may change annual as of June 30 th , upon approval of the City Commission. Uncollected fees at the time of reservation will be deducted from a resident’s deposit or billed accordingly for non-residents prior to park use.			
	SHAMROCK PARK	PETTIT PARK	CITY PARK
Resident or Non-Profit	Pavilion 1 – Large (Full Rental) \$50 Deposit Pavilion 1 – Large (Half) \$25 Deposit Pavilion 2 – Small \$25 Deposit	Pavilion \$50 Deposit	Gazebo \$25 Deposit
Non-Resident or For-Profit	Pavilion 1 – Large (Full Rental) \$75 Fee Pavilion 1 – Large (Half) \$50 Fee Pavilion 2 – Small \$50 Deposit	Pavilion \$75 Fee	Gazebo \$50 Fee

This permit grants the following named team or group the use of the following facility at the stated times. (In the event a regular City of Clare event is scheduled at the same time, the City event will take precedence). No refunds or rain checks will be issued. In the event this group or team decides not to use the above facility on the above date, they are urged to call (989) 424-4074 to inform the Parks and Recreation Department. Residents, please allow up to 4 weeks for deposits to be returned.

Contact Person: _____ Phone: _____ Email: _____
 Address: _____ State: _____ Zip Code: _____ City Resident/Non-Profit: Yes No
 Park/Pavilion Requested: _____ # in Party _____ Reason for Request: _____
 Use Date(s): _____ Time From: _____ to _____

RELEASE AND HOLD HARMLESS AGREEMENT

It is agreed by the organization using the facilities that it will be responsible for any damage to the property. It is further agreed that the signing party will hold the City of Clare harmless for any damage or injury that the signing organization might incur during its use and occupation of the above-named facilities. It is further agreed by the organization that all debris deposited during the usage of the above-named facility shall be picked up and properly disposed of. **Any damage would be an additional charge to the rental fee.**

Signature: _____ Date: _____
Organization Representative/Individual

I have read and agree to the park rules and regulations. Signature: _____ Date: _____

CITY USE ONLY	City Resident/Non-Profit: Yes <input type="checkbox"/> No <input type="checkbox"/>	Amt Pd: _____	Cash <input type="checkbox"/>	Card <input type="checkbox"/>	Check <input type="checkbox"/>	Ck # _____	Date: _____	Staff _____
Signature of City Buildings & Grounds Maintenance Director: _____							Date: _____	
City Resident/Non-Profit: Yes <input type="checkbox"/> No <input type="checkbox"/>							Inspected by: _____	
							Notes: _____	