

**To:** Mayor Pat Humphrey and the Clare City Commission  
**From:** Shannon M Sirpilla  
Treasurer / Finance Director  
**Date:** July 12, 2023  
**Reference:** Treasurer's Report for July 17, 2023

**Banking Update:** Huntington accounts are all officially closed. The Consolidated account was the last one to close, and it took a few weeks before they could close it out completely. The sweep account that was attached to it held things up because it required multiple signatures to close out.

**Annual Inventory:** Received inventory reports from DPW, Waste Water, and the Airport to be updated on our system.

**Fiscal Year End Cleanup:**

- Monitoring Fund balances to maintain a balanced budget for fiscal year 2022-2023.
- Making sure bills coming in this time of year are being paid out of the appropriate budget year and have been accounted for.

**Property Tax Bills:**

- Anyone setup with an ACH payment for taxes, will see the deduction from their account on August 24, 2023
- Working out a desirable procedure with our new assessors to balance daily responsibilities.